



BOARD OF YAKIMA COUNTY COMMISSIONERS

Regular Meeting

Work Session

Thursday, February 8, 2024, at 1:30 pm

BOCC Conference Room, Room 232, 128 N 2nd Street, Yakima, WA 98901 or Zoom

2/8/2024 - Minutes

1. CALL TO ORDER

Meeting Called to Order at 1:30 p.m.

PRESENT: Chair Amanda McKinney, Commissioner LaDon Linde, Legal Counsel Don Anderson, Deputy Clerk of the Board Erin Franklin, Human Resources Senior Manager Judy Kendall, Facilities Director Brian Griff, Financial Services Director Craig Warner, and guests.

EXCUSED: Commissioner Kyle Curtis

2. PUBLIC COMMENT

No Public Comment Received.

3. HUMAN RESOURCES UPDATE (15 Minutes)

Judy Kendall presented a series of action memos to the Board. The first was a request for an exception to Human Resources' Classification and Compensation Policy. It is required that employees being promoted must be moved to the appropriate step that would give them a minimum 5% increase. Therese Murphy is promoting an employee from Financial Specialist II (B22) to Financial Specialist III (B23), and would also like to move this employee up to a Step 3, based on years of experience, furthered education, equity in the department, and increased level of responsibility prior to this promotion. The Commissioners approved this request.

The second request was to reclassify a vacant position in the Sales Tax Fund in Superior Court. An interpreter position has gone unfilled for some time, and Superior Court has had to contract out for services instead.

Reclassifying this position from a B23 to a C41 (Program Coordinator II) would allow for a new employee to help cover caseload in the currently understaffed Pretrial Services division. The Commissioners approved this request, but asked that Human Resources continue to track their efforts to hire an interpreter. They also directed Erin Franklin to set up a future Work Session with Jessica Humphreys (Superior Court Administrator) and Therese Murphy (District Court Administrator) to discuss the need for certified interpreters, the impacts of vacancies, and ideas of how the Board can advocate for this issue.

The final requests were to eliminate a Technology Administrator position in Technology Services, and to eliminate a Project Planner position in Public Services. Both of these positions are vacant and were not included in the 2024 budget. The Commissioners approved these requests. Commissioner McKinney noted that the County still has plenty of vacancies and is always looking for qualified applicants.

4. AGENDA ITEM REVIEW (10 Minutes)

Erin Franklin reviewed for the Board all Agenda items submitted for Tuesday's Regular Agenda Meeting.

Regarding Facilities Services' Resolution 43-2024 and Agreement 47-2024, Commissioner Linde explained that there are some questions about funding for this project due to recent project changes. Brian Griff noted that Department of Assigned Counsel Director Paul Kelley was unavailable to attend today's Work Session, but would be available Monday. The Commissioners agreed to wait for discussion until Monday, when Paul and Department of Corrections Director Jeremy Welch could both be present. Erin confirmed this was already scheduled.

Erin also confirmed that County Engineer Matt Pietrusiewicz would be present Monday to answer questions about County Roads' Resolution 42-2024.

Commissioner Linde asked that the meeting minutes for the Work Session on January 8, 2024, be amended to better clarify the term of out-of-class pay for Judy Kendall; Commissioner McKinney concurred.

5. COMMISSIONER UPDATES/ GENERAL DISCUSSION

Commissioner McKinney noted that she will attend Monday's Work Session and Tuesday's Regular Agenda Meeting remotely, since she will be at the NACo Conference in Washington, D.C., during that time. She expressed excitement for great opportunities to discuss adjustments to guiding policies and also meet with the Western Interstate Region Board.

6. NEW BUSINESS

No New Business.

7. ADJOURN

Commissioner Linde MOTION: To Adjourn

Commissioner McKinney SECOND

Motion Passes to Adjourn. Meeting Adjourned at 1:47 p.m.

All work sessions are recorded and will be available to view on the BOCC website at <https://www.yakimacounty.us/AgendaCenter/Board-of-Commissioners-2>.

APPROVED DATE

DATE/Minutes

FEB 20 2024



BOARD OF YAKIMA COUNTY COMMISSIONERS

Amanda McKinney

Amanda McKinney, Chair

Kyle Curtis

Kyle Curtis, Commissioner

LaDon Linde

LaDon Linde, Commissioner

*Constituting the Board of County Commissioners
for Yakima County, Washington*