



BOARD OF YAKIMA COUNTY COMMISSIONERS

Regular Meeting
Work Session

Friday, July 22, 2022, at 9:00 am

BOCC Conference Room, Room 232, 128 N 2nd Street, Yakima, WA 98901 or Zoom

7/22/2022 - Minutes

1. CALL TO ORDER

Meeting Called to Order at 9:01 a.m.

PRESENT: Commissioner LaDon Linde, Commissioner Ron Anderson, Legal Counsel Don Anderson, Clerk of the Board Julie Lawrence, Deputy Clerk of the Board Erin Franklin, Human Resources Director Jacqui Lindsay, County Engineer Matt Pietrusiewicz, Financial Services Director Craig Warner, and guests.

2. PUBLIC COMMENT

No public comment.

3. HUMAN RESOURCES UPDATE (15 Minutes)

Jacqui Lindsay presented a request from Environmental Services to reclassify a vacant Level 2 Maintenance Facility Technician (B24) down to Level 1 (B23). There were no qualified applicants for the position; however, some of the applicants would be qualified at the lower level, and could be hired and trained for a year, and then take the certification requirements that would be required after 12 months. Jacqui explained that this is a hiring strategy that has been used effectively in the past. The commissioners concurred and approved the request.

Jacqui also presented a request from County Roads to reclassify a vacant Senior Engineering Technician (B25) down to an Engineering Tech Specialist (B24). The commissioners approved this request.

Finally, Jacqui presented a pay exception request from County Roads for a senior manager position (D62).

The employee being promoted (currently a B25) to that position was already receiving out-of-class pay (20% increase) for fulfilling some of those job duties since September 2021. Increment 1 pay for the position would be a 21.7% increase, but County Roads requested to move the employee to Increment 4 – a 29.6% increase – in recognition of length of service and in anticipation of another managerial position (Right of Way Division) being hired, likely with the incentive of a higher pay increment. Jacqui noted that certain duties, certification, and licensure have already been removed from the position in order to be able to fill it with a qualified candidate. These duties and requirements can be handled by Matt Pietrusiewicz as the County Engineer. She also noted that it is unknown at this time whether the second managerial position will need to be hired at a higher increment. In response to Commissioner Linde's question, Matt stated that this is the second time his department has advertised for the open position. Commissioner Linde also asked if the employee getting the promotion will be taking on additional duties besides those they were already performing under the out-of-class pay. Matt responded that there will be some, such as personnel management. Commissioners Linde and Anderson asked if Matt would be amenable to increasing the current employee to an Increment 3 instead of 4. Matt agreed, and the commissioners approved this request.

4. AGENDA ITEM REVIEW (30 Minutes)

Julie Lawrence reviewed for the Board all Agenda items submitted for Tuesday's Regular Agenda Meeting. She noted that Financial Services would be submitting a final item on behalf of the Sheriff's Office that afternoon, for the commissioners' review.

Jacqui Lindsay requested a language clarification to the description of Resolution 201-2022, to better reflect the HR policy being split into two parts.

Commissioner Linde asked Julie to reach out to Human Services regarding the time-sensitivity of their agenda items for the week, to ensure the Board would have adequate time to review the agreements and reach out with any questions.

5. COMMISSIONER UPDATES/ GENERAL DISCUSSION

"National Night Out" Proclamation Request: Commissioner Linde presented his proposed revisions to this proclamation, adding county-wide language to reflect the various locations hosting this event. Commissioner Anderson concurred with the changes. Julie Lawrence was directed to add signature lines to the document.

6. ADJOURN

Commissioner Anderson MOTION: To Adjourn

Commissioner Linde SECOND

(Commissioner McKinney ABSENT.)

Motion Passes to Adjourn. Meeting Adjourned at 9:33 a.m.

All work sessions are recorded and will be available to view on the BOCC website at <https://www.yakimacounty.us/AgendaCenter/Board-of-Commissioners-2>

APPROVED DATE
DATE/Minutes