

Practice/Clinic name: _____

VACCINE STORAGE EMERGENCY PLAN

What to do if the vaccine storage refrigerator or freezer go out of safe temperature range

1. Keep doors shut and evaluate situation. Keep calm.
2. Call local health department for direction:
Day phone number _____
Evening number _____
3. If instructed to move vaccine: follow vaccine transport plan - maintain the cold chain!
 - A. Use cold packs in insulated transport containers.
 - B. **Place thermometers in transport containers to ensure safety of vaccine.**
4. Move vaccine to designated alternative site (the hospital or morgue or safe refrigerator/freezer in clinic):
 - A. _____
Contact name, phone, and address
 - B. _____
Contact name, phone, and address
5. CONTACT KEY PERSONS LISTED IN OFFICE FOR EMERGENCY PLAN.
 - A. _____
Contact name, phone, and address
 - B. _____
Contact name, phone, and address

AT NO TIME SHOULD YOU DISCARD VACCINE.
WAIT FOR DIRECTION FROM YOUR LOCAL HEALTH JURISDICTION

