



YAKIMA HEALTH DISTRICT

Keeping Yakima Communities Informed and Safe

BOARD OF HEALTH

Meeting Agenda & Minutes



April 26, 2017

8:30 am

(Executive Session)



YAKIMA HEALTH DISTRICT

Keeping Yakima Communities Informed and Safe

Board of Health

Agenda

Wednesday, April 26, 2017

(Executive Session)

1. Call meeting to order: 8:30a.m.
2. Introduction of guests and/or staff
3. **Executive Session:** to review the performance of a public employee-Andre Fresco (30 Min)
[per RCW 42.30.110(1)(g)]
4. **Consent Agenda: Motion** to approve all items listed with an asterisk (*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

* March 29, 2017 Yakima Health District (YHD) Board of Health minutes
* Payment of accounts payable and payroll issued in March 2017 in the amount of \$479,664.77
5. Audience Participation:
6. **Financial Report:** Chase Porter (please see pages **9-14**)
7. **Motion** to approve the Preliminary Financial Report for the month of March 2017
8. **Board Business:** André Fresco
 - a. Organizational Goals through 2017
 - b. Naloxone Update
9. Health Officer: Dr. Chris Spitters
10. Chief Operating Officer: Ryan Ibach
11. Community Health: Ryan Ibach
12. Environmental Health: Dave Cole
13. Other Business:
14. Adjourn:

Upcoming Board of Health Meetings

May 31, 2017
8:30 a.m.

June 28, 2017
8:30 a.m.



YAKIMA HEALTH DISTRICT

Keeping Yakima Communities Informed and Safe

Board of Health Minutes

(Regular)

March 29th, 2017

1. Meeting called to order by Board Chair, Gail Weaver, at 8:30 am

PRESENT

Ron Anderson, Commissioner
Maureen Adkison, Yakima City Council
Rand Elliott, Commissioner
Barbara Harrer, Mayor, Town of Harrah
Gail Weaver, Citizen Member, Board Chair

ABSENT

Mike Leita, Commissioner
Jesse Farias, Citizen Representative

Yakima Health District (YHD) STAFF

Dave Cole
Orlantha Coleman
Andre Fresco
Soledad Gonzalez
Ryan Ibach
Chase Porter
Dr. Chris Spitters

GUESTS AND PRESS

Janice Corbin

2. **WELCOME AND INTRODUCTIONS**, Soledad Gonzalez, new Office Technician providing services and support to the front office and community
3. **CONSENT AGENDA**
4. **MOTION**

MOTION: Gail Weaver asked the Board members to approve the March 29th, 2017 Yakima Health District Consent Agenda	FIRST: Barbara Harrer SECOND: Rand Elliott <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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The following items were adopted upon approval of the consent agenda:

- February 22, 2017 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in February 2017 in the amount of \$479,644.77

5. **AUDIENCE PARTICIPATION**



YAKIMA HEALTH DISTRICT

Keeping Yakima Communities Informed and Safe

6. BUDGET REPORT: Chase Porter (Please See Attachment A)

<p>MOTION: Gail Weaver, BOH Chair motion to approve the preliminary financial report for the month of February 2017</p>	<p>FIRST: Rand Elliott SECOND: Maureen Adkison <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i></p>
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7. BOARD BUSINESS: Andre Fresco, YHD Executive Director

Update: Naloxone Initiative at Needle Exchange (implementation & goals)

- The Yakima Health District is coordinating with Dr. Spitters to distribute Naloxone. Emily Contreras and additional staff persons will provide the one-on-one training to recipients of Naloxone. Distribution start date is scheduled to begin April 21, 2017. We are increasing staff from two to three people all whom will be trained by the University of Washington experts on the process of engaging with clients and distribution. Part of the agreement we made with the University is that they want to track the use of Naloxone and who receives it. Part of the goal of the program is to not just provide Naloxone, but ensure that it is used properly, and that we know by whom, while upholding confidentiality. We want to be able to identify if someone’s life is being saved using Naloxone so we can show the impact of Naloxone use.
- We will start administering Naloxone, totaling 100 doses in 50 pack units.
- Kindle tablets will be used to provide education in preparation for the program, we have made renovations to the RV

Update: WSU EPI – Ryan worked to complete the memorandum of agreement which is under review by Washington State University. The Epidemiologist will be a WSU employee working on the Yakima Health District’s behalf at the college of medicine in Spokane. We built in travel and face to face time in Yakima. Our goal is to be an asset agency for epidemiology and to continue strengthening a partnership with a medical university.

Disaster Preparedness: Andre has been in discussion with the State Department of Health. They are interested in working with us in both disaster and hospital preparedness. This interest developed from impacts along the 1-5 corridor which was inundated with flu cases. The State recognized that if a disaster occurred in a crisis, resources would be lacking. Discussion about what Yakima’s role would be due to our central local is of high interest

Andre has been in conversation with Greg Stewart because the State is interested in building a relationship with Mr. Stewart reflected in a MOU between the State and the Yakima State Fair. Some of our contracts with the State Department of Health is allowing us to research the potential between a partnership between the State Park and the Yakima Health District.

SunDome would be an ideal evacuation location. State wants to work locally, in Eastern Washington that is allowing us the opportunity to allow iron out differences before there is a demand. Andre communicated a value in continued discussion with county commissioners, as the county owns the property. There is also a potential for the YHD to invest in the program, through handwashing stations. This is a good opportunity to partner in building a resilient community. The goal is to help support diversion venues and hospital alternatives. Yakima Health District has an opportunity to support securing safer communities.



YAKIMA HEALTH DISTRICT

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County Health Rankings: is created by the University of Wisconsin, Robert Wood Johnson Foundation, which seeks to communicate how healthy our Yakima County is in comparison to other counties in Washington State. We rank 33/39 in outcomes, measured through the number of sick days, hospital visits, number of dentist and medical professionals in the community (population per medical professional). Other measures are social determinants of health like, physical activity, low access to healthcare, high alcoholic drinking habits, substandard housing, children in poverty, high teen pregnancy, low educational obtainment. Some of these are issues outside the scope of public health but we would like to continue to create partnerships that allow us to help resolve challenges. The Yakima Health District will email the official report to Board Members today after it becomes official. The Yakima Health District staff would like to continue communicating about the needs and ways to improve health.

8. **HEALTH OFFICER:** Dr. Chris Spitters, the County Health Rankings are not the final word on health status of any county, but rather a tool to point out underlying circumstances and other contributing factors impacting health. The goal is on moving the needle vs. comparing ourselves to others.

YHD Bulletin: Orlantha has done great work putting the bulletin together. The focus is on updating everyone on the status of mumps statewide. Yakima was relatively spared with over 600 cases in other areas. Going back as far as 1980, still unable to find a number that high. The cases started in King County which represents 50% of the cases. Other highly effected areas include Spokane, Pierce, and Snohomish which all share a high Marshallese population which continues to account for 50% of transmission, occurring in homes and at schools. Control measures being implemented where transmission is ongoing have focused on getting previously unimmunized children vaccinated or excluding unimmunized school children until incubation periods pass or the exempt children get vaccinated.

- Yakima County ranks 1st among large counties in the proportion of 2-3year old kids having measles, mumps, rubella vaccines.
- For boosters administered to children between the ages 4-6, Yakima is at 75%, ranking 8th overall and number one among counties with over 200k people

Yakima County Coroner's Annual Summary for 2016 Report:

- Approximately 2,000 in Yakima County die every year, almost 50% of deaths occur under hospice care, which does not fall under the jurisdiction of the coroner.
- Those cases that are within the coroner's jurisdiction for investigation equal 600 deaths annually. Three quarters are determined to be due to natural consequences, leaving 150 (10%) due to accidental or violent cause that is a public health or law enforcement issue
- 25 homicides, 27 suicides, most of these by firearm
- 17 accidental deaths
- Of the 26 deaths, due to overdoses such as alcohol, drugs, intoxication, one-third are due to heroin, morphine, and opioids, and another one-third are due to methamphetamines
- Public Health and the Coroner can work together to make sure that appropriate testing is conducted on suspected overdose deaths to facilitate detection of emergence of newer drugs like the more dangerous synthetics (e.g., fentanyl and its derivatives).
- Another goal, is to ensure that the cause of deaths on the death certificate match vital record data



YAKIMA HEALTH DISTRICT

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9. **CHIEF OPERATING OFFICER:** Ryan Ibach,

- We have recruited a Director of Public Health Partnerships. We offered the position and it was accepted. The recruit is coming to us from Olympia, but she is from this area. She graduated from the University of Washington and Emory in Atlanta Georgia. She is coming to us from the Washington Association of Migrant Health Centers. The Director of Public Health Partnerships position start date is May 8th, 2017
- Director of Disease Control position is still in recruitment
- Public Health Technician recruitment began today and will close April 16, 2017

10. **COMMUNITY HEALTH:** Ryan Ibach

Needle Exchange

- In February, we saw 352 people and exchanged 19,494 syringes.
- The Yakima Health District averages about 180,000 syringe exchanges a year.
- In 2016 we saw 3,976 people and exchanged 228,920 syringes double from 2015.

Vaccine for Children (also known as Universal Vaccine Access)

- Yakima County has enrolled 2 new VFC providers, Zillah Family Medicine in February and Granger Immediate Care in January.
- Staff conducted 5 VFC visits between January-March. The remaining 15 visits will be completed by September 2017.

Breast, Cervical, Colon, Health Program (BCCHP)

- Between July 1-June 30 fiscal year, we served 607 women
- 440 mammograms (findings of six breast cancer diagnoses)
- 322 Pap Test 86 men and women over 50, 6 colonoscopies

Energize Newsletter: is a state newsletter that goes out to all nutrition educators to help promote healthy eating through education and notices as part of an initiative that began in 2016 called “Simple Goodness Made Easy”

11. **ENVIRONMENTAL HEALTH:** Dave Cole

Regarding Outlook, the Yakima Health District’s role was to help people understand how to keep their wells safe and protect septic systems. The YHD has no regulatory authority unless the septic fails. The Yakima Health District remains diligent in working to counsel those most impacted by the flooding while offering support that is within our legal jurisdiction.

YHD was part of a response involving, The Office of Emergency Management, Ecology, Department of Health Drinking Water, Washington State Department of Agriculture, Dairy Nutrient Program, and The Commission of Hispanic Affairs. Daily conference calls occurred post flooding to resolve issues in the community



YAKIMA HEALTH DISTRICT

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Scott Miller was a valuable resource throughout the process. Rand Elliott complimented how the Yakima Health District did work above and beyond in partnership with other community members, stating, “everyone fulfilled their role”.

Lastly, budget differences will shorten with the weather improving. EH had 10 applications for onsite work this week which reflects increase in EH demands.

12. OTHER BUSINESS:

Gail Weaver acknowledged Janice Corbin, stating that most Board Members have been contacted by Janice Corbin regarding Andre Fresco’s evaluation. Janice has preliminary information. Commissioner Maureen Adkison is on the list to provide input. Gail and Janice will put content together which will be available at next month’s Board of Health Meeting. This will be an Executive Session.

Janice thanked the Board of Health members for making time to meet with her over the past few weeks. Janice announced that the new Director of Public Health Partnerships grew up in Yakima, is Spanish speaking, and wants to be here which will be an asset for the Yakima Health District.

Andre highlighted and complimented the goal of management to work with each other towards collective goals.

MOTION: Gail Weaver, BOH Chair motion to adjourn the meeting at 9:40a.m.	FIRST: Maureen Adkison SECOND: Ron Anderson <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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Minutes-Attachment

Financial Report from March 29, 2017

Chase Porter

Chase introduced a new financial report formatting that ties the numbers in blue on the preliminary financial statement to the figures on the income statement.

FEBRUARY 2017

Loss in February brings our year to date net income down to 16k, which is right alongside our budget. With changes in weather, we anticipate a turn around as programs gain steam. In the second month of the year, we are at about 16% of overall budget,

- Budgeted revenues are \$985k and expenditures \$968k
- Actual revenue for the month of February is \$864k.
- Actual expenditures for the month of February is \$847k which is down from budget, but in line with projected income

BY DEPARTMENT

Line 100 Administrator and Health Officer: The program reflects a gain which is the result of a previous year-end reversing entry as mentioned last month.

Line 172 HR & Legal: The program reflects a gain of \$7k over budget due to non January HR fee.

Line 290 Medicaid Admin Match: is short by 7k due to our mac billing id done on a quarterly basis, so it has not come in for the year yet. That will turn around in the next quarter.

Line 332 STD and 390 Communicable Disease: These two programs reflect a gain over budget due to lower expenditures. Expenditures were down due to two vacant full-time positions and services are down. Once those roles are filled, expenditures will become more in line with the budget.

Line 431 and 441 BCCHP: The program reflects a gain over budget due to lower than expected expenditures. Provider expenses are coming in due to clinics catching up on billing.

Line 540 EH and OSS & Land Development: The program reflects a loss compared to budget. This is due lack of revenue and seasonal factors, winter weather, impacting environmental health licensing and permits. The program also has new employees that are in training. The team is also caught up on food inspections so services will transition

Line 888 Indirect Cost Allocation: Can only charge so much indirect to programs which was traditionally at 40%. We will continue to see this increase until we can use 2017 data. DOH sets policy around the allocation.

Income Statement: Revenue ties to the difference columns. We are under 50k in payroll, provider services are down as well in expenses due to season. Close out indirect program reflect overages due to indirect cost increases. The overall differences are significantly small, with a minisucual difference of about \$460.

Cash Flow: The cash available in the organization's general account is close to one million dollars at the end of the month. As of February 21st, the cash available in the general account is close to \$400k. The organization's total balance in the investment account is \$6M which is an uptick of \$300k from January. In December, the organization had 357days of total operating cash. As of January month-end there is 358 days of total operating cash. Our cash position has not changed much from the prior month. The organization is at where we expected.

**YAKIMA HEALTH DISTRICT
BOARD OF HEALTH**

VOUCHERS APPROVAL

The following vouchers/warrants are approved for payment:

Fund 625-01 - From General Ledger Report (FMS)		
A/P Batch & Cash Voucher#	Amount	
371646 3/15/17	\$161,614.56	
371897 3/22/17	\$22.03	
372041 3/31/17	\$155,640.46	
372290 3/31/17	\$37.54	
371649 2/28/17	\$.56	
Indirect Costs- Yakima County	\$1,251.25	
GIS Fixed Cost	\$555.25	
Purchasing Service Cost	\$26.50	
Technology Services Cost	\$13,010.25	
Inter-fund 106557	\$1,785.69	
Inter-fund 106501	\$153.26	
Inter-fund 106576	\$1,259.03	
Total Claims & Warrants, above		\$335,356.38
Payroll Remittance to Key Bank B#106585	\$52,912.80	
85638	\$136,965.34	
85795	-\$6,082.24	
85801	-\$1,714.96	
85802	-\$37,772.55	
Total Payroll		\$144,308.39
TOTAL PAYMENTS		\$479,664.77

All of the above are approved for payment in the amount of **\$479,664.77** this 26th day of April, 2017.

Board of Health Chair



Yakima Health District
 1210 Ahtanum Ridge Drive
 Union Gap, WA 98903
 Phone (509) 249-6549
 Fax (509) 249-6649

YAKIMA COUNTY HEALTH DISTRICT

For the month of March 2017

REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

25.00% OF THE BUDGET

Year to date: as of February 2017	Net Income (Loss)	\$	16,769
For the Month of March 2017- ACTUALS	Net Income (Loss)	\$	51,332
subtotal		\$	68,100
prior period adjustment		\$	-
Year to date: as of March 2017	Net Income (Loss)	\$	68,100

Budget to Actual comparison- Year to date as of 3/31/2017

	Revenue		Expenditures	
Fiscal Year 2017 Total Adopted Budget	5,912,754		5,808,301	
Allocated Budget YTD	1,478,189		1,452,075	
Budget % to total adopted budget	25.00%		25.00%	
Subtotals Actuals	1,375,731	23.27%	1,258,233	21.66%
Actuals - Pass Thru Programs (Indirect Costs)	0		49,397	0.85%
Total Actuals	1,375,731		1,307,630	
Total actuals % to total adopted budget	23.27%		22.51%	
Actual compared to total adopted budget	(4,537,023)		(4,500,671)	
Actual compared to allocated budget - YTD	(102,458)		(144,445)	
As of March 31, 2017	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District
Income Statement
March 2017**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2017 Budget	9 Mo's Remaining
Revenue								
Public Health Funding	87,707	87,707	0	263,120	263,120	0	1,052,481	789,361
Federal	79,960	61,715	18,245	163,562	185,146	(21,583)	740,582	577,020
State	11,112	14,796	(3,684)	38,326	44,388	(6,063)	177,553	139,227
Yakima County	13,126	13,208	(82)	39,286	39,625	(339)	158,500	119,214
Fees, Permits Licensing	121,568	103,111	18,457	277,106	309,334	(32,228)	1,237,337	960,231
Developmental Disabilities	192,331	208,858	(16,527)	556,692	626,575	(69,883)	2,506,301	1,949,609
Investment Income	5,342	3,333	2,009	37,638	10,000	27,638	40,000	2,362
Total Revenue	511,147	492,730	18,418	1,375,731	1,478,189	(102,458)	5,912,754	4,537,023
Expenses								
Salaries & Wages	127,084	149,069	(21,985)	384,948	447,206	(62,257)	1,788,823	1,403,875
Benefits-Direct	47,487	54,503	(7,016)	147,064	163,510	(16,446)	654,040	506,976
Payroll Expense	174,571	203,572	(29,001)	532,012	610,716	(78,703)	2,442,863	1,910,851
Advertising	1,296	5,719	(4,423)	2,813	17,157	(14,343)	68,627	65,814
BOH Meeting Supplies	77	46	31	156	138	19	550	394
Computer Expense	-	-	-	-	-	-	-	-
Copies & Printing	1,505	1,814	(308)	5,527	5,441	86	21,763	16,236
Employee Reconciliation	-	42	(42)	20	125	(105)	500	480
Janitorial Services	2,683	2,512	171	6,772	7,536	(764)	30,144	23,372
Janitorial Supplies	32	167	(135)	810	500	310	2,000	1,190
Membership Dues	107	1,301	(1,194)	1,635	3,903	(2,268)	15,611	13,976
Office Supplies	1,521	815	706	4,016	2,445	1,571	9,781	5,765
Operating Supplies	576	1,126	(550)	2,367	3,378	(1,011)	13,511	11,144
Postage	720	653	68	2,177	1,958	219	7,830	5,653
Telephone	1,822	1,795	27	5,323	5,386	(63)	21,545	16,222
Professional Services - Accounting	-	333	(333)	5,726	1,000	4,726	4,000	(1,726)
Professional Services - County Indirect	1,251	1,251	-	3,754	3,754	-	15,015	11,261
Professional Services - Health Officer	6,248	7,083	(836)	14,790	21,250	(6,460)	85,000	70,210
Professional Services - Legal	215	1,427	(1,212)	1,601	4,280	(2,680)	17,120	15,520
Professional Services - Technology	13,010	13,010	0	39,031	39,031	0	156,122	117,091
Professional Services - Other	67,438	91,371	(23,933)	288,943	274,113	14,831	1,096,451	807,508
Provider Serv-Medical (Fed)	38,824	18,321	20,503	59,911	54,962	4,949	219,848	159,937
Provider Serv-Medical (State)	-	-	-	-	-	-	-	-
Provider Services - Other	178,833	188,672	(9,838)	517,367	566,015	(48,648)	2,264,060	1,746,693
Contracted Services	433	2,104	(1,670)	2,246	6,311	(4,065)	25,244	22,998
Temp Worker	-	417	(417)	1,741	1,250	491	5,000	3,259
Client's Related Expenses	-	42	(42)	-	125	(125)	500	500
Interpreting Services	-	38	(38)	-	113	(113)	450	450
Laboratory & Pharmacy Supplies	67	271	(204)	2,225	813	1,412	3,250	1,025
Bank Fees	-	50	(50)	-	150	(150)	600	600
Fuel	713	1,717	(1,004)	1,401	5,151	(3,751)	20,605	19,204



**Yakima Health District
Income Statement
March 2017**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2017 Budget	9 Mo's Remaining
Expenses (Cont.)								
Insurance	3,165	3,165	0	9,494	9,494	0	37,976	28,482
Miscellaneous	39	-	39	114	-	114	-	(114)
Operating Rental & Leases	(870)	4,748	(5,618)	16,551	14,243	2,308	56,973	40,422
Rent Storage	-	210	(210)	-	629	(629)	2,514	2,514
Repair & Maintenance	2,541	1,473	1,068	7,139	4,419	2,720	17,675	10,536
Repairs & Maint-Vehicles	205	-	205	618	-	618	-	(618)
Small Tools & Minor Equipment	2,072	1,421	651	2,018	4,263	(2,244)	17,050	15,032
Training	-	435	(435)	3,517	1,306	2,211	5,225	1,708
Travel	8,806	5,693	3,113	15,445	17,079	(1,634)	68,315	52,870
Utilities	1,605	2,148	(543)	5,472	6,443	(971)	25,771	20,299
Close Out Indirect Program	(55,073)	(73,849)	18,776	(252,166)	(221,547)	(30,619)	(886,188)	(634,022)
Depreciation Expense	5,864	-	5,864	17,591	-	17,591	-	(17,591)
Less Pass-Through Expenses	(481)	(7,083)	6,603	(20,527)	(21,250)	723	(85,000)	(64,473)
Total Expenses	459,816	484,025	(24,209)	1,307,630	1,452,075	(144,445)	5,808,301	4,500,671
Excess/(Loss on) Revenue	51,332	8,704	42,627	68,100	26,113	41,987	104,453	36,353

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for March 2017
Budget YTD Percentage 25.00%

Yrly Budget Rev 5,912,754 25.00%
Yrly budget Exp 5,808,301 25.00%
Original

Prog. No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	
111	YHD Vehicles			403			477	-	(369)	369	108				
100	Administrator & Health Officer	5,342	0	5,342	37,638	0	37,638	10,000	5	9,995	27,643	82,966	81,720	(1,246)	Treasurer's Investment pool allocated unrealized gain/loss.
110	Information Systems	-	0	(0)	-	(0)	0	-	0	(0)	0	11,397	7,044	(4,353)	
113	Strategic Planning and Partnership	10,579	6,808	3,771	31,737	23,505	8,233	31,738	36,643	(4,905)	13,138				
120	Community Health Administration	-	-	-	-	0	(0)	-	1	(1)	1	1,168	16,464	15,296	
130	Building, Fixtures			(0)			0	-	(14,256)	14,256	(14,256)	14,972	17,973	3,001	
150	EH Administration	-	-	-	-	0	(0)	-	(4)	4	(4)	27,992	36,393	8,401	
160	Business Management							-	(5)	5	(4)	84,247	60,923	(23,325)	
161	Assets Replacement/PERS 1	-	3,598	(3,598)	3,882	7,480	(3,598)	-	6,584	(6,584)	2,986				
170	Personnel							-	1	(1)	0	5,395	1,035	(4,360)	
171	Agency Training	367	-	367	1,102	875	226	1,102	1,271	(169)	395				
172	HR Legal/Sound Employment	6,063	7,000	(937)	18,190	14,000	4,190	18,191	21,004	(2,814)	7,004				No Jan HR Fee
221	Health Outcome Proj-Pregnant Women	231	296	(65)	498	637	(139)	10,137	10,138	(1)	(138)				
225	Child Death Review	591	-	591	1,774	-	1,774	1,774	2,047	(273)	2,047				
290	Medicaid Admin Match- YHD	15,209	2,058	13,152	15,209	3,408	11,801	17,948	8,300	9,649	2,152				
309	Medical Records	618	143	475	1,920	757	1,163	1,798	2,076	(278)	1,441				
320	DOHCC - Immunizations	-	6	(6)	-	16	(16)	3,250	3,248	3	(19)				
321	DOHCC-Prenatal Hep B	4,559	4,757	(197)	16,925	15,797	1,128	4,806	5,112	(307)	1,434				
325	State Vaccine Monitoring	-	146	(146)	-	615	(615)	8,594	8,596	(2)	(613)				
329	PPHF Vtrecks IIS Interface	-	-	-	-	-	-	-	-	-	-				
331	STD - DOH staff	423	423	-	1,971	1,971	-	1,887	1,888	(1)	1				
332	STD- Yakima	16,839	16,293	545	50,516	45,606	4,910	50,566	58,377	(7,811)	12,721				Emp Salary down compared to budget due to missing 2 FTE's.
349	Tuberculosis Program	18,731	19,679	(948)	62,756	61,067	1,689	62,287	65,177	(2,890)	4,579				
352	Adult Viral Hepatitis	3,981	3,327	655	14,702	11,256	3,447	10,640	11,656	(1,016)	4,463				
390	Other Comm Diseases	29,719	25,708	4,012	79,838	68,699	11,140	89,159	102,945	(13,786)	24,926				Emp Salary down compared to budget due to missing 2 FTE's.
430	Colon Screening	2,223	2,071	152	4,423	3,881	542	5,614	5,681	(67)	609				
431	Breast/Cervical Cancer-Direct Services/Operation	48,255	48,255	-	108,895	103,509	5,386	85,288	80,288	5,000	386				
432	Komen Funding	2,561	3,560	(999)	2,561	3,560	(999)	1,599	1,600	(1)	(998)				
441	BCHP-Region: Mgmt. Costs	12,187	7,344	4,843	28,774	20,031	8,743	38,602	46,606	(8,004)	16,746				A budgeted deficit is driving the overage.
520	Drinking Water	1,990	2,379	(389)	4,940	8,186	(3,246)	4,795	3,171	1,624	(4,870)				
522	Water Quality- Sanitary Survey	-	3,914	(3,914)	-	4,316	(4,316)	3,700	2,297	1,403	(5,719)				
529	Water Quality/Nitrate Survey	-	-	-	-	-	-	-	-	-	-				
523	DOE Well Drilling Inspections	-	250	(250)	-	648	(648)	6,169	4,144	2,025	(2,673)				
530	Solid Waste Permits/Tonnage	2,255	3,311	(1,056)	12,359	16,071	(3,712)	15,370	13,973	1,397	(5,109)				
531	Solid Waste Nuisances	3,472	1,922	1,550	9,949	5,063	4,886	15,978	14,380	1,598	3,289				
532	Solid Waste Facilities	2,395	256	2,139	7,305	953	6,352	8,600	7,700	900	5,452				
533	Bio-Solids	31	154	(124)	1,125	605	520	1,930	1,372	558	(38)				
534	Proper needles/syringes Program Outreach	457	723	(266)	983	1,556	(573)	900	464	436	(1,009)				

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for March 2017
 Budget YTD Percentage **25.00%**

Yrly Budget Rev **5,912,754** Yrly budget Exp **5,808,301** Original
 25.00% 25.00%

Prog. No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	
540	OSS & Land Develop	46,366	22,755	23,611	73,121	69,324	3,797	71,660	65,260	6,401	(2,604)				
550	Vector	746	425	321	2,239	1,878	361	2,239	2,587	(348)	709				
560	Food Inspections	37,727	28,776	8,951	104,842	103,471	1,371	94,707	91,554	3,153	(1,782)				
561	Food Education	2,790	2,247	543	8,080	9,670	(1,590) #	20,106	23,316	(3,209)	1,620				
562	School Food Program	-	212	(212)	1,497	731	766	5,075	3,785	1,290	(524)				
563	Itinerant Food Program	1,600	1,207	393	2,776	2,515	261	8,453	8,863	(410)	671				
580	Water Recreation & Camps	384	3,425	(3,041)	5,732	7,652	(1,920) #	14,413	13,644	769	(2,688)				
680	Developmental Disability	192,958	191,922	1,036	558,478	555,451	3,027	628,700	629,528	(827)	3,854				
710	Vital Records	23,128	16,854	6,274	55,917	42,349	13,568	54,000	36,159	17,842	(4,273)				
790	Epidemiology	5,772	5,559	212	29,391	29,178	212	17,316	19,993	(2,677)	2,889				
794	PHERP-Bio Terrorism	9,875	9,875	-	11,522	11,522	-	46,938	47,790	(851)	851				
811	Assessment	721	425	296	2,164	425	1,739	2,164	2,500	(336)	2,075				
888	Indirect Cost Rate Allocation			(12,156)			(49,291)	-	-	-	(49,291)				Indirect allocation loss due to expenses being down in direct programs
999	Printers & Copiers			-			(583)	-	(5,007)	5,007	(5,589)				
	GRAND TOTAL	511,147	448,062	51,332	1,375,731	1,258,233	68,100	1,478,189	1,452,075	26,113	41,987				

TOTALS BY DEPARTMENT

Personal Health Program	16,031	2,353	13,678	17,481	4,046	13,435	29,859	20,484	9,375	4,060
Breast & Colon Program	65,226	61,230	3,996	144,653	130,981	13,672	131,102	134,174	(3,072)	16,744
Adult Hepatitis Program	3,981	3,327	655	14,702	11,256	3,447	10,640	11,656	(1,016)	4,463
Communicable Disease Prog	77,382	73,139	4,244 #	245,481	224,132	21,349	241,825	269,910	(28,085) #	49,434
Environ. Health Program	110,089	81,831	28,257	246,470	244,161	2,309	321,032	304,294	16,739	(14,429)
Developmental Disability Program	192,958	191,922	1,036	558,478	555,451	3,027	628,700	629,528	(827)	3,854
Admin & Support	15,921	6,808	9,114	69,376	23,505	45,871	41,738	22,389	19,349	26,522
Internal Serv- Vehicles/Copiers			403			(106)	-	(5,376)	5,376	(5,481)
Indirect cost Rate Allocation			(12,156)			(49,291) #	-	-	-	(49,291)
Vital Records	23,128	16,854	6,274	55,917	42,349	13,568	54,000	36,159	17,842	(4,273)
Assets replacements/PERS1	-	3,598	(3,598)	3,882	7,480	(3,598) #	-	6,584	(6,584)	2,986
Agency Trg/HR Legal/Sound Employment	6,431	7,000	(569)	19,292	14,875	4,417	19,292	22,275	(2,983)	7,399
	511,147	448,062	51,332	1,375,731	1,258,233	68,100	1,478,189	1,452,075	26,113	41,987

Reconciliation to Income Statement

Activities of Pass-Through & Indirect Programs

111 YHD Vehicles	(403)	(477)
888 Indirect Costs Programs	12,156	49,291
999 Printing/Copiers	-	583
	<u>11,754</u>	<u>49,397</u>
Reconciliation to Income Statement	459,816	1,307,630

YAKIMA HEALTH DISTRICT
2017 Cash Flow Report- from FMS REPORT
(Cash Basis Accounting)

	1/31/2017	2/28/2017	3/31/2017
Beginning Cash	132,273	8,812	19,647
Transfers From Investment		239,000	204,732
Receipts /Deposits	929,575	382,951	371,031
TOTAL CASH AVAILABLE	1,061,848	630,763	595,409
MINUS			
Payroll Outlays	140,976	144,463	144,308
Transfers Out (Payments to Yakima County Departments)	16,075	20,429	18,041
Vouchers Payables Paid	328,985	248,124	317,315
Transfer to investment	567,000	198,100	111,800
TOTAL CASH OUTLAY/TRANSFER	1,053,035	611,117	591,465
ENDING BALANCE - CASH (Fund 01 only)	8,812	19,647	3,944
Temporary Investment Fund 01	6,038,747	5,997,847	5,904,915
TOTAL CASH & CASH EQUIVALENTS- FUND 1 ONLY	6,047,559	6,017,494	5,908,859

TOTAL CASH & CASH EQUIVALENT- ALL FUNDS	6,047,559	6,017,494	5,908,859
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MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	507,358	507,358	507,358
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	12	12	12
NUMBER OF DAYS - OPERATING CASH AVAILABLE	358	356	349

	BUDGET YEAR	Y2017
BUDGET (ADOPTED ON 10/26/16 MTG)		
OPERATION		5,808,301
ENHANCED PROGRAM		280,000
FULL BUDGET		<u>6,088,301</u>