

YAKIMA HEALTH DISTRICT

Keeping Yakima Communities Informed and Safe



BOARD OF HEALTH

Meeting Agenda & Minutes



January 25, 2017

8:30 am

(Regular Session)

YAKIMA HEALTH DISTRICT

Keeping Yakima Communities Informed and Safe



Board of Health (BOH) Meeting Agenda Wednesday, January 25th, 2017

1. Call regular meeting to order: 8:30a.m.
2. Introduction of guests and/or staff
3. **Consent Agenda:** all items listed with asterisk (*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
- * 4. **Motion:** to approve December 7, 2016 Yakima Health District (YHD) Board of Health minutes
5. Audience Participation
6. Agency Support: Chase Porter
 - a) **Motion** to approve the Preliminary Financial Report for the month of November 2016,
 - b) **Motion** to approve the Preliminary Financial Report for the month of December 2016,
 - * c) **Motion** to approve payment of accounts payable and payroll issued in November 2016 in the amount of \$424,260.32,
 - * d) **Motion** to approve payment of accounts payable and payroll issued in December 2016 in the amount of \$416,639.14,
7. Board Business: André Fresco
 - a) **Resolution 2017-01** – Authorizing Appointment of Auditing Officers of YHD,
 - b) **Resolution 2017-02** – Authorizing Appointment of Investing Officers of YHD,
 - c) **Resolution 2017-03** – Authorizing Signature for Checking Accounts,
 - d) Update on Naloxone distribution,
8. Health Officer: Dr. Chris Spitters
9. Chief Operating Officer: Ryan Ibach
10. Environmental Health: Dave Cole
11. Community Health: Ryan Ibach
12. Other Business: Annual Board of Health Meeting Schedule
13. Adjourn:

Upcoming Board of Health Meetings

February 22, 2017
8:30 a.m.

March 29, 2017
8:30 a.m.

YAKIMA HEALTH DISTRICT

Keeping Yakima Communities Informed and Safe



Board of Health (BOH)

Minutes

(Regular)

December 7, 2016

1. Meeting called to order by Board Chair, Gail Weaver, at 8:30 am

PRESENT

Maureen Adkison, Yakima City Council
Kevin Bouchey, Commissioner
Rand Elliott, Commissioner
Jesse Farias, Citizen Member
Mike Leita, Commissioner
Gail Weaver, Citizen Member, Board Chair

ABSENT

Barbara Harrer, Mayor, Town of Harrah

Yakima Health District (YHD) STAFF

Dave Cole
Orlantha Coleman
Andre Fresco
Paul Garcia
Craig Heflick
Ryan Ibach
Sue Remer
Dr. Chris Spitters

GUESTS AND PRESS

2. WELCOME AND INTRODUCTIONS:

The Yakima Health District welcomed new employees, Paul Garcia, Environmental Health Specialist, Craig Heflick, Environmental Health Specialist and Orlantha Coleman, Executive Assistant.

[Gail Weaver called for round table introductions of all Board of Health meeting participants]

3. CONSENT AGENDA

4. MOTION

MOTION: Gail Weaver asked the Board members to approve the December 7 th , 2016 Yakima Health District Consent Agenda	FIRST: Mike Leita SECOND: Jesse Farias ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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The following items were adopted upon approval of the consent agenda:

- October 26th, 2016 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in October 2016 in the amount of \$465,034.11

YAKIMA HEALTH DISTRICT

Keeping Yakima Communities Informed and Safe



5. AUDIENCE PARTICIPATION- No Guest or Press Present

6. BUDGET REPORT: Sue Remer (Please See Attachment A)

MOTION: Gail Weaver, BOH Chair motion to approve the (A) preliminary financial report for the month of September 2016 (B) preliminary financial report for the month of October 2016	FIRST: Mike Leita SECOND: Rand Elliott <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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- Mike Leita clarified that we are not a profit generating agency provide services. The BOH seeks tax dollars, put to highest and best use, and minimize accruals. It is important to define excess revenues, windfalls vs. unforeseen revenue surplus or expenditures or “under” expenditures.

7. BOARD BUSINESS: Andre Fresco, YHD Executive Director, Gail Weaver, and board members honored Commissioner Kevin Bouchey, for 8 years of dedication and service to the Yakima Health District Board of Health with a plaque and expressed gratitude. Mr. Bouchey served as a Legislative Steering Committee board member for WSAC and was noted as dually valuable in the type of county support and representation he provided over the years.

MOTION: Resolution 2016- 08 Foundation Public Health Services (FPHS) requesting additional funding dedicated to building, monitoring and coordinating core public health services,	FIRST: Maureen Adkison SECOND: Jesse Farias <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input checked="" type="checkbox"/> <i>Amend- redact “whereas” statement beginning with Yakima County</i>
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Update on the way to bring new initiatives to the Board through memorandum. Andre Fresco, Executive Director stated the importance of informing and involving the board on initiatives that align with the BOH mission. A key way this will be done is to present informative memorandums upon which YHD Board of Health members may read and comment on upcoming initiatives.

MEMORANDUM: Naloxone Initiative at Needle Exchange (implementation & goals)

- We seek to provide rapid education and support to current needle exchange program for training and distribution of product, under Dr. Spitters’ oversight
- Mitigate overdose challenges effecting high risk populations
- See reduction in deaths due to overdose
- Get naloxone in hands of family, by building partnerships
- Expand on partnership with the University of Washington (UW) who has extensive capacity to keep track of data in compliance with anonymous transfer
- Increased available doses from 200 to 400; **Cost** \$30/dose, \$60/kit, paid by UW
- Increase understanding of our county specific high risk population’s use of heroin, meth which positions us to be part of larger initiatives. And spearhead ways to mitigate drug use in our communities

[Gail Weaver opened floor for Dr. Spitters to comment]

YAKIMA HEALTH DISTRICT

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8. **HEALTH OFFICER REPORT:** Dr. Chris Spitters

- Communicable disease division has updated records directed toward healthcare providers testing pregnant women exposed to Zika, which is transmitted sexually. Interested in provider alerts for Zika, and polio syndrome
- Dr. Spitters explained HIV pre-exposure prophylaxes, where primary care providers put patients on two to three drugs, which decrease risk of catching HIV by 75% per year,

Mumps: Auburn, King County, detected cases a few weeks ago, encouraging people to get testing done; some have had vaccination of mumps and still been diagnosed. Common in college campuses, high schools. Symptoms include fever body aches, swollen salivary glands, sterility, encephalitis, hearing loss, developmental delay,

Heroin drug addictions, some jurisdictions would like to make overdoses a notifiable condition, more than reflected on death certificate, which would lead to a case report follow-up, working with survivor to get drug treatment, and naloxone. State will pilot, west side counties. We are not participating, but Dr. Spitters would like to observe trial and implement best practices if they are implemented State-wide.

9. **CHIEF OPERATING OFFICER:** Ryan Ibach,

- attended Fire Arms Tragedy Prevention Network, where attendees discussed, fire arm deaths due to suicide, homicide, and accidental deaths. Yakima County suicide rates are 2 times as high due to fire arms.
- YHD is in the process of onboarding a new Senior Accountant: Chase Porter will be trained by Sue Remer. YHD is advertising for the Director of Disease Control and Director of Health Partnerships positions. Sandy Helton is retiring so YHD is also advertising for that payroll position. There will be more new staff at next month's meeting.

10. **ENVIRONMENTAL HEALTH:** Dave Cole

- With the arrival of winter, EH anticipates a slowdown in the land development programs, and related applications for permits. Typically winter time is when majority of septic failures occur. Revenue is not always collected from septic failure work. With lessened work load in land development, there is a special focus in the food program to get caught up in food inspections. Website resources are being reviewed and improved
- Four new EH staff have been hired since August 2016. The focus will be to ensure that they become competent in agency policies, procedures, and pertinent regulations
- Accela, Integrated Permit Management System IPMS, go live date is getting pushed back

11. **COMMUNITY HEALTH:** Ryan Ibach

- In the syringe exchange program, we are averaging approximately 92 clients per week and distributing approximately 6500 needles per week

YAKIMA HEALTH DISTRICT

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- December 1, 2016 was World Aids Day and YHD staff tested several people for HIV and Syphilis
- Staff educated high school students in Wapato about HIV and Syphilis and provided test kits for all students 14 and older
- 8 Zika cases in Yakima County. YHD is receiving 1-2 Zika test results each day due to large number of people returning from travel. May be additional Zika funding from DOH
- We are in influenza season
- Providence's mobile mammogram was in Yakima and Sunnyside and tested 22 women for breast cancer

12. OTHER BUSINESS:

Gail Weaver and BOH members thanked Commissioner Kevin Bouchey for being active and supportive over the years.

Being no further business to come before the board, Gail asked for a motion to adjourn the meeting at 10:49 a.m.

Susan Remer Budget Report
Attachment A

SEPTEMBER year to date \$470, 221. At 75% of the budget our revenue was a little over 75%, our expenses were only 67%. Saving on expenses, our revenue is up by the 37k. Expenses are down 436k, which accounts for the net income.

BY DEPARTMENT

Line 1610 Asset replacement that looks like income there because it is getting allocated for public health funding will move by the end of year.

Line 1720 HR We will move Public Health funding to cover and compensate for the deficit of HR

Line 2990 Medicaid Administrative Match through September, we recovered 2015 allocation. When we get to next month it will be reflected. Project that Dulce has been working on

Line 3320 STD, up due to allocation of Public Health Funding which we can move around to cover any other area that is a little bit over.

DOE well drilling is down slightly, but expecting 2nd quarter revenue to come in and cover part of that approximately in the amount of \$5600.

OCTOBER we see bigger changes,

Net income of 563k,

Revenues are up by 102k,

Expenditures down by 164k which account for the difference

Line 2990 Medicaid Administrative Match 103k net income

By end of October we have booked the first and second quarter for 2016 plus some amendments Dulce completed. What is not yet reflected, is the 87k coming in for a reconciliation that Dulce completed. Dulce will book the extra 87k in November as soon as the revisions are accepted. Line 2990 will be about 200k.

The project Dulce worked on was fruitful. YHD does not rely on the 200k because the last few years was put on hold due to concerns that center for Medicare and Medicaid had with the State of WA, now recouping money from quarters 2 years back. Unanticipated revenue source. Due to this, we will see an extra 87k next month. Most departments are up. Only a couple where down, DOE well drilling and Colon Screening. We have over half million profits this year..

Cash flow is strong still and at the end of October, we are at 352 days of cash due to **Temp investments** of **\$5,600,992.00** equal to 352 days of cash

Ending cash fund was \$8,400.



Yakima Health District
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 Phone (509) 249-6549
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YAKIMA COUNTY HEALTH DISTRICT

For the month of November 2016

REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

91.67% OF THE BUDGET

Year to date: as of October 2016	Net Income (Loss)		\$ 563,598	
For the Month of November 2016- ACTUALS	Net Income (Loss)		\$ 104,237	
subtotal			\$ 667,835	
prior period adjustment			\$ (0)	
Year to date: as of November 2016	Net Income (Loss)		\$ 667,835	

Budget to Actual comparison- Year to date as of 11/30/2016

	Revenue		Expenditures	
Fiscal Year 2016 Total Adopted Budget	5,741,831		5,741,831	
Allocated Budget YTD	5,253,802		5,263,441	
Budget % to total adopted budget	91.50%		91.67%	
Subtotals Actuals	5,389,738	93.87%	4,737,768	82.51%
Actuals - Pass Thru Programs (Indirect Costs)	0		(15,865)	-0.28%
Total Actuals	5,389,738		4,721,903	
Total actuals % to total adopted budget	93.87%		82.24%	
Actual compared to total adopted budget	(352,093)		(1,019,928)	
Actual compared to allocated budget - YTD	135,935		(541,538)	
As of November 30, 2016	Actual Revenue is more than budget by this amount		Actual Expenditure is less than budget by this amount	

YAKIMA HEALTH DISTRICT

Preliminary Monthly Financial Summary by Program for November 2016

Budget YTD Percentage

91.67%

Yearly budget

5,741,831 Original

91.50%

91.67%

Prog. No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD	Year to date	Year to date	Admin & Support	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	
0000	YHD Vehicles			469			5,929	-	-	-	5,929				
1000	Administrator & Health Officer	4,197	-	4,197	33,915	-	33,915	-	-	-	33,915	186,071	201,712	15,641	Revenue corresponds to Interest Earning on Investment
1110	Information Systems	-	-	-	-	-	-	-	-	-	-	60,356	63,860	3,503	
1130	Strategic Planning and Partnership	6,050	8,933	(2,884)	66,545	85,547	(19,003)	#	66,545	66,544	0	(19,003)			
1200	Community Health Administration	-	-	-	-	-	-	-	(0)	0	(0)	22,883	61,039	38,156	
1300	Building, Fixtures											108,917	108,940	23	
1500	EH Administration	-	-	-	-	-	-	-	-	-	-	114,131	85,469	(28,662)	
1600	Business Management							-	0	(0)	0	188,257	255,009	66,752	
1610	Assets Replacement/PERS 1	2,953	7,838	(4,885)	39,794	15,087	24,708		32,483	32,483	(0)				
1700	Personnel	-	-	-	-	-	-	-	-	-	-	14,962	13,227	(1,736)	
1710	Agency Training	1,083		1,083	11,913	7,578	4,335	11,913	11,913	-	4,335				
1720	HR Legal/Sound Employment	3,333	7,000	(3,667)	36,663	77,057	(40,394)	#	36,663	36,663	-	(40,394)			HR consultancy fee has increased effective Jan 2016.
2211	Health Outcome Proj-Pregnant Women	47	59	(12)	22,579	22,647	(68)		44,225	44,225	0	(68)			Funding renewed for 10/1/16-9/30/17 cycle
2250	Child Death Review	676		676	7,778	4,561	3,216		7,438	7,438	(0)	3,217			
2990	Medicaid Admin Match- YHD	81,097	455	80,642	202,196	17,779	184,417		19,340	23,637	(4,298)	188,715			MAC revenue for 2015 & prior: \$73,160; Q1 2016-\$17,948; Q2 2016-\$14,758 & MAC Recon 7/12-3/15-\$81,097
3090	Medical Records	536	277	259	6,004	4,737	1,267		5,647	5,647	-	1,267			
3210	DOHCC - Immunizations		6	(6)	17,449	17,718	(269)		31,383	31,383	(0)	(269)			
3211	DOHCC-Prenatal Hep B	2,696	2,417	279	17,094	11,520	5,574		16,112	16,112	(0)	5,574			
3290	PPHF Vtrecks IIS Interface	-	-	-	4,317	4,317	-		-	-	-	-			\$5,780 funding for 12/1/15-8/31/16
3295	State Vaccine Monitoring	4,429	4,146	283	32,253	29,136	3,118		19,113	19,112	0	3,117			
3310	STD - DOH staff	560	542	18	6,750	6,550	200		7,359	7,359	0	200			
3320	STD- Yakima	17,653	13,685	3,968	154,235	123,844	30,391		194,475	194,475	0	30,391			
3490	Tuberculosis Program	23,576	23,576	-	262,675	262,675	-		247,068	247,068	0	(0)			\$18,282 new funding 1/1/16-11/30/16; \$6,094-add'l funding
3522	Adult Viral Hepatitis	2,813	2,813	-	31,965	31,965	-		20,531	20,531	(0)	0			
3900	Other Comm Diseases	20,686	19,517	1,169	313,431	246,650	66,781		359,605	359,605	0	66,781			
4300	Colon Screening	1,517	1,517	0	18,437	19,875	(1,438)	#	18,913	18,913	0	(1,439)			Indirect Cost in excess of 10% allowed per contract is not billable
4301	Breast/Cervical Cancer-Direct Services/Operation	33,579	31,051	2,528	357,939	325,402	32,536		266,867	266,867	(0)	32,536			\$21,216-2015 services accrued in Dec; revenue recorded in 2016
4302	Komen Funding			-	10,633	9,220	1,413		8,173	8,173	-	1,413			\$2,693-2015 services accrued in Dec; revenue recorded in 2016
4401	BCHP-Region: Mgmt. Costs	10,440	9,885	556	115,595	106,026	9,568		189,652	189,652	0	9,568			Funding renewed for cycle 7/1/16-6/30/17
5200	Drinking Water	2,460	3,573	(1,113)	20,255	21,295	(1,040)	#	12,668	12,668	-	(1,040)			
5220	Water Quality- Sanitary Survey		23	(23)	12,291	9,436	2,856		11,100	13,567	(2,467)	5,322			Revenue is collected quarterly
5230	Water Quality/Nitrate Survey	-	-	-	42,000	38,223	3,777		12,500	11,458	1,042	2,735			ILA with Yakima County eff. 9/15-2/16 was extended until 3/16 with add'l revenue
5232	DOE Well Drilling Inspections		189	(189)	14,850	29,697	(14,847)	#	17,190	21,010	(3,820)	(11,027)			3rd qtr revenue of \$5,575 collected 10/28/16; DOE pays 50% of fee recd for well application & well decommissioning
5300	Solid Waste Permits/Tonnage	4,160	5,105	(945)	59,456	38,777	20,678		45,742	45,742	-	20,678			\$17,418 PCS billing to NRC Environmental Svcs re Cle Elum tanker rollover soil disposal 6,865.95 tons @\$2.53/ton
5330	Bio-Solids		2	(2)	28,392	2,469	25,923		6,106	6,106	-	25,923			Tonnage Fees: \$5,800-Q4 2015; \$5,740-Q1 2016; \$12,728-Q2 2016
5341	Solid Waste Nuisances	4,422	3,265	1,157	58,271	51,166	7,105		58,491	58,491	-	7,105			
5342	Solid Waste Facilities	2,585	432	2,153	28,475	5,659	22,816		32,300	32,300	(0)	22,817			
5344	Proper needles/syringes Program Outreach	454	198	256	7,676	4,770	2,906		6,917	6,917	(0)	2,906			
5400	OSS & Land Develop	18,494	25,139	(6,645)	303,725	266,903	36,822		253,622	253,622	-	36,822			

YAKIMA HEALTH DISTRICT

Preliminary Monthly Financial Summary by Program for November 2016

Budget YTD Percentage

91.67%

93.87%

82.51%

Yearly budget

5,741,831 Original

91.50%

91.67%

Prog. No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD	Year to date	Year to date	Admin & Support	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	
5500	Vector	1,416	733	682	15,571	14,988	583	15,571	15,570	0	583				
5600	Food Inspections	21,234	18,865	2,369	358,984	308,280	50,704	355,904	355,904	-	50,704				
5610	Food Education	18,900	4,645	14,255	87,484	64,099	23,385	80,025	80,025	-	23,385				
5620	School Food Program	977	4,592	(3,615)	17,474	10,846	6,628	18,541	18,541	-	6,628				
5630	Itinerant Food Program	879	1,138	(259)	33,209	33,105	104	32,058	32,058	-	104				
5800	Water Recreation & Camps	206	428	(222)	41,807	41,113	694	61,227	61,227	0	694				
6800	Developmental Disability	179,281	177,302	1,979	2,067,751	2,051,349	16,402	2,199,616	2,199,712	(96)	16,498				
7100	Vital Records	14,577	11,154	3,423	193,311	112,634	80,677	155,833	155,833	-	80,677				
7900	Epidemiology	6,558	6,558	-	93,587	93,587	-	32,295	32,295	-	-				
7940	PHERP-Bio Terrorism	10,549	4,558	5,991	125,847	101,883	23,964	238,008	238,008	(0)	23,964				
8110	Assessment	417	40	377	9,165	7,600	1,565	4,587	4,587	-	1,565				
8888	Indirect Cost Rate Allocation			46			2,560								
9999	Printers & Copiers			(113)		-	7,377	-	-	-	7,377				
	GRAND TOTAL	505,491	401,656	104,237	5,389,738	4,737,768	667,835	5,253,802	5,263,441	(9,639)					

TOTALS BY DEPARTMENT

Personal Health Program	81,821	515	81,307	232,553	44,987	187,566	71,002	75,300	(4,298)	191,863					
Breast & Colon Program	45,536	42,452	3,084	502,603	460,523	42,079	483,605	483,605	0	42,079					
Adult Hepatitis Program	2,813	2,813	-	31,965	31,965	-	20,531	20,531	(0)	0					
Communicable Disease Prog	77,112	70,764	6,348	916,960	808,333	108,627	917,644	917,643	0	108,626					
Environ. Health Program	86,737	72,887	13,851	1,255,765	1,042,709	213,057	1,257,968	1,263,213	(5,245)	218,302					
Developmental Disability Program	179,281	177,302	1,979	2,067,751	2,051,349	16,402	2,199,616	2,199,712	(96)	16,498					
Admin & Support	10,246	8,933	1,313	100,459	85,547	14,912	66,545	66,544	0	14,912					
Internal Serv- Vehicles/Copiers	0	0	356	0	0	13,305	0	0	0	13,305					
Indirect cost Rate Allocation	0	0	46	0	0	2,560	0	0	0	0					
Vital Records	14,577	11,154	3,423	193,311	112,634	80,677	155,833	155,833	0	80,677					
Assets replacements/PERS1	2,953	7,838	(4,885)	39,794	15,087	24,708	32,483	32,483	(0)	24,708					
Agency Trg/HR Legal/Sound Employment	4,416	7,000	(2,584)	48,576	84,634	(36,058)	48,576	48,576	0	(36,058)					
	505,491	401,656	104,237	5,389,738	4,737,768	667,835	5,253,802	5,263,441	(9,639)						

ACTIVITIES OF PASS -THROUGH PROGRAMS

0000 YHD Vehicles	724	255	469	10,653	4,724	5,929
8888 Indirect Costs Programs	54,748	54,702	46	648,680	646,120	2,560
9999 Printing/Copiers	1,064	1,177	(113)	21,841	14,464	7,377

**YAKIMA HEALTH DISTRICT BOARD OF HEALTH
YAKIMA HEALTH DISTRICT**

**RESOLUTION AUTHORIZING THE
APPOINTMENT OF AUDITING
OFFICERS OF YAKIMA HEALTH DISTRICT**

Resolution 2017-01

WHEREAS, the Yakima Health District has established General Operating Funds (625-001 and 625-005);

WHEREAS, it is the best interest of the Yakima Health District to maintain more than one auditing officer; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Yakima County Board of Health District authorize the following to act as auditing officers of the fund mentioned above:

Andre Fresco, Executive Director
Ryan Ibach, Chief Operating Officer
Chase Porter, Senior Accountant
David Cole, Environmental Health Director

This resolution supersedes Resolution No. 2016-05 and shall remain in place until it is revised.

PASSED AND ADOPTED this 25th day of January, 2017.

Board of Health Chair

**YAKIMA HEALTH DISTRICT BOARD OF HEALTH
YAKIMA HEALTH DISTRICT**

**RESOLUTION AUTHORIZING THE
APPOINTMENT OF INVESTING
OFFICERS OF YAKIMA HEALTH DISTRICT**

Resolution 2017-02

WHEREAS, it is to the advantage of the Yakima Health District for funds to be invested without delay; and

WHEREAS, the Yakima County Treasurer will accept an order for the investment of funds, from those granted authorization, by resolution approved by the Board of Directors; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Yakima County Board of Health authorize the following to act as investing officers:

Andre Fresco, Executive Director
Ryan Ibach, Chief Operating Officer
Chase Porter, Senior Accountant
David Cole, Environmental Health Director

This resolution supersedes Resolution No. 2016-07 and shall remain in place until it is revised.

PASSED AND ADOPTED this 25th day of January, 2017.

Board of Health Chair

**YAKIMA HEALTH DISTRICT BOARD OF HEALTH
YAKIMA HEALTH DISTRICT**

**RESOLUTION AUTHORIZING SIGNATURE
FOR CHECKING ACCOUNTS, FOR
ADVANCED TRAVEL AND REVOLVING FUND**

Resolution 2017-03

WHEREAS, the Yakima Health District has established both Advanced Travel and Revolving Fund checking accounts;

WHEREAS, it is the best interest of the Yakima Health District to maintain more than one bank signatory; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Yakima County Board of Health District authorize the following as signatories of the checking accounts mentioned above:

Andre Fresco, Executive Director
Ryan Ibach, Chief Operating Officer
Chase Porter, Senior Accountant
David Cole, Environmental Health Director

This resolution supersedes Resolution No. 2016-06 and shall remain in place until it is revised.

PASSED AND ADOPTED this 25th day of January, 2017.

Board of Health Chair

**YAKIMA HEALTH DISTRICT
BOARD OF HEALTH**

VOUCHERS APPROVAL

The following vouchers/warrants are approved for payment:

Fund 625-01 - From General Ledger Report (FMS)		
A/P Batch & Cash Voucher#	Amount	
367948 11/15/16	\$82,149.91	
368035 11/15/16	-\$823.05	
368260 11/21/16	-\$202.40	
368336 11/30/16	\$191,594.52	
368706 11/30/16	\$3.98	
Indirect Costs- Yakima County	\$949.08	
GIS Fixed Cost	\$544.25	
Purchasing Service Cost	\$34.33	
Technology Services Cost	\$11,173.50	
Inter-fund 104995	\$417.16	
Inter-fund 104945	\$149.16	
Inter-fund 105060	\$1,237.56	
Inter-fund 105062	\$8.00	
Inter-fund 105063	\$30.00	
Inter-fund 105064	\$45.00	
Inter-fund 105065	\$45.00	
Total Claims & Warrants, above		\$287,356.00
Payroll Remittance to Key Bank B#104937	\$52,275.23	
84197	\$117,987.52	
84310	-\$1,719.67	
84312	\$6.67	
84318	-\$31,645.43	
Total Payroll		\$136,904.32
TOTAL PAYMENTS		\$424,260.32

All of the above are approved for payment in the amount of **\$424,260.32** this 25th day of January, 2017.

Board of Health Chair

**YAKIMA HEALTH DISTRICT
BOARD OF HEALTH**

VOUCHERS APPROVAL

The following vouchers/warrants are approved for payment:

Fund 625-01 - From General Ledger Report (FMS)		
A/P Batch & Cash Voucher#	Amount	
368929 12/15/16	\$109,078.03	
369289 12/30/16	\$159,040.74	
369323 12/30/16	-\$481.03	
369511 12/31/16	\$66.01	
Indirect Costs- Yakima County	\$949.08	
GIS Fixed Cost	\$544.25	
Purchasing Service Cost	\$34.33	
Technology Services Cost	\$11,173.50	
Inter-fund 105295	\$174.06	
Inter-fund 105407	\$50.00	
Inter-fund 105408	\$35.00	
Inter-fund 105242	\$1,236.74	
Inter-fund 105491	\$10.00	
Inter-fund 105615	\$755.62	
Inter-fund 105594	\$225.34	
Total Claims & Warrants, above		\$282,891.67
Payroll Remittance to Key Bank B#105246	\$46,455.73	
84563	\$126,915.78	
84704	\$136.89	
84707	\$10.09	
84709	-\$1,932.13	
84718	-\$37,838.89	
Total Payroll		\$133,747.47
TOTAL PAYMENTS		\$416,639.14

All of the above are approved for payment in the amount of **\$419,639.14** this 25th day of January, 2017.

Board of Health Chair

YAKIMA HEALTH DISTRICT

Keeping Yakima Communities Informed and Safe



Annual Board of Health Meeting Schedule 2017

January 25, 2017

February 22, 2017

March 29, 2017

April 26, 2017

May 31, 2017

June 28, 2017

July 26, 2017

August 30, 2017

September 6, 2017 – Budget planning if necessary

September 27, 2017

October 25, 2017

December 6, 2017

All meetings are held at the Yakima Health District office and begin at 8:30 am.

No meeting in November 2017 due to Thanksgiving Holidays

