



YAKIMA HEALTH DISTRICT

Keeping Yakima Communities Informed and Safe

BOARD OF HEALTH

Meeting Agenda & Minutes



**June 28, 2017
8:30 am**



YAKIMA HEALTH DISTRICT

Keeping Yakima Communities Informed and Safe

Board of Health

Agenda

Wednesday, June 28, 2017

1. Call meeting to order: 8:30a.m.
2. Introduction of guests and/or staff
3. Audience Participation:
4. **Consent Agenda: Motion** to approve all items listed with an asterisk (*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
* May 31, 2017 Yakima Health District (YHD) Board of Health minutes
* Payment of accounts payable and payroll issued in May 2017 in the amount of \$417,931.95
5. **Financial Report:** Chase Porter (please see pages 8-13)
6. **Motion** to approve the Preliminary Financial Report for the month of May 2017
7. **Board Business:** André Fresco
 - a. YHD involvement with the Blue Zones initiative
 - b. Update on support to the Sheriff's Office (Naloxone and Medication Take-Back)
 - c. Potential YHD emergency preparedness investment in State Fair Park
 - d. Discussion of YHD support for City of Yakima commercial kitchen/business incubator
8. Health Officer: Dr. Chris Spitters
9. Chief Operating Officer: Ryan Ibach
10. Public Health Partnerships: Lilian Bravo
11. Disease Control: Melissa Sixberry
12. Environmental Health: Ryan Ibach
13. Other Business:
14. Adjourn:

Upcoming Board of Health Meetings

July 26, 2017
8:30 a.m.

August 30, 2017
8:30 a.m.



YAKIMA HEALTH DISTRICT

Keeping Yakima Communities Informed and Safe

Board of Health Minutes

May 31, 2017

1. Meeting called to order by Board Chair, Gail Weaver, at 8:30 am

PRESENT

Ron Anderson, Commissioner
Rand Elliott, Commissioner
Barbara Harrer, Mayor, Town of Harrah
Gail Weaver, Citizen Member, Board Chair
Mike Leita, Commissioner
Jesse Farias, Citizen Member

ABSENT

Maureen Adkison, Yakima City Council

Yakima Health District (YHD) STAFF

Lilian Bravo
Dave Cole
Orlantha Coleman
Kira Johnson
Janice Corbin
Andre Fresco
Ryan Ibach
Chase Porter
Melissa Sixberry
Dr. Chris Spitters

GUESTS AND PRESS

Amy Heitstuman - Intern

2. **WELCOME AND INTRODUCTIONS**, Lilian Bravo, the new Yakima Health District (YHD) Director of Public Health Partnerships, is a Yakima native, recently relocated from Olympia having worked with the Washington Association of Community and Migrant Health Centers. Kira Johnson is our new temporary Public Health Technician and will be part of the team supporting the front desk demands. Amy Heitstuman is our new YHD intern for the next month and a half. Her current full time employment is at the Sunnyside Community Hospital. Amy is currently completing her Bachelor of Science in public health through National University online.

3. **AUDIENCE PARTICIPATION-None**

4. **CONSENT AGENDA: MOTION**

MOTION: Gail Weaver asked the Board members to approve the May 31, 2017 Yakima Health District Consent Agenda	FIRST: Mike Leita SECOND: Jesse Farias <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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YAKIMA HEALTH DISTRICT

Keeping Yakima Communities Informed and Safe

The following items were adopted upon approval of the consent agenda:

- April 26, 2017 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in April 2017 in the amount of \$487,522.36

5. BUDGET REPORT: Chase Porter

April 2017

We had a monthly gain at about \$31K bringing our year-to-date up to approximately \$99K. As our staffing is up, we will see less monthly gains.

- Annual budgeted revenues and expenditures are \$5.9M and \$5.8M, respectively.
- April Year-to-Date budgeted revenue and expenditures are both 1.9M, respectively.
- April Year-to-Date actual revenue and expenditures are \$1.8M and \$1.7M, respectively.

6. MOTION: Gail Weaver, BOH Chair motion to approve the preliminary financial report for the month of April 2017	FIRST: Rand Elliott SECOND: Barbara Harrer <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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7. BOARD BUSINESS: Andre Fresco, YHD Executive Director

Medication Takeback Update

- The Yakima County Sheriff is interested in cultivating a relationship with YHD to support proper disposal of illicit drugs in our community. There is a medication disposal drop off site that is secure, then picked up by law enforcement and incinerated. The Sheriff is interested in expanding the program into Zillah and possibly other locations. The Sheriff is working with Safe Yakima Valley with Carmen Mendez. The medication disposal containers are not expensive in the long-term planning, approximately \$800. Andre communicated value in considering using YHD funds to support securing the disposal containers. The containers would be in controlled, secure locations, i.e. City Hall. There may be an opportunity to reach out to Yakima Valley Council of Government to partner, communicate and offer the program to other surrounding cities.
- **US President's Proposed FY 2018 Budget**
Andre shared that the President's proposed budget indicates a strategy of changing the investments that are made in this country. There is a lot of discussion about changes to how states are funded across several programs including health and human services. There will be changes coming at the federal level which will be vetted through Congress that impact Medicaid and Community Development Block Grants (CDBG). There is discussion about funding states with large block grants. We may see change in the type of funding we receive in the programs that the Yakima Health District provides. Andre stated that due to the value in our current staff, he would like to work to ensure that staff who might be funded through programs that experience reduced funding are cross-trained to transfer into different programs to retain staff and maintain business efficiencies.



YAKIMA HEALTH DISTRICT

Keeping Yakima Communities Informed and Safe

Accomplishments in Environmental Health Division – PowerPoint Presentation by Andre Fresco

- Andre reintroduced the YHD strategic plan which includes strengthening YHD's ability to reach our community partners, strengthen our mandated services, and be a more efficient and effective organization. The purpose is to strengthen YHD's ability to do our best work and strengthen our identity in the community. Andre communicated that YHD exists to be a partner with individuals, clients and providers. Andre shared the Yakima Health District's accomplishments and challenges within the Environmental Health Division, attributing successes to the current EH Director Dave Cole and his predecessor, Ryan Ibach. Andre also responded to last month's request to provide additional data on Yakima County's health ranking trend over the past several years from 2010 to the present.

8. **HEALTH OFFICER:** Dr. Chris Spitters

Pertussis (whooping cough),

- We are experiencing an outbreak of pertussis, connected primarily to cases in two school systems in the lower valley. Waves of increased transmission tend to occur every 3-5 years, with case counts during peak years exceeding 100-200 cases (sometimes more). Our goal is to shorten the duration and height of the curve. This is not a statewide trend to date. Melissa Sixberry and Denny Flodin-Hursh have been doing excellent work managing the case investigation and facilitating preventative antimicrobial therapy for exposed people.

Measles and Mumps: Vaccine preventable diseases

- Statewide, mumps cases seem to be decreasing. Yakima County has been relatively unaffected.

Dr. Spitters extended gratitude to the YHD team, stating that his role is highly supported by others who carry out some of the detailed tasks.

National and Global Update

- The US Army came up with a vaccine for Zika. They have a license to make and sell the Zika vaccine to Sanofi Pasteur, one of the world's largest vaccine makers. The vaccine has been tested and shown to work, it is anticipated that the vaccine might be available in the next few years.
- The Democratic Republic of Congo is currently experiencing an Ebola outbreak.

9. **CHIEF OPERATING OFFICER:** Ryan Ibach,

- Executive Leave Policy that was discussed during the executive session requires formal board approval.

MOTION: Gail Weaver, BOH Chair motion to approve the Executive Leave, Policy #2017-1

FIRST: Barbara Harrer

SECOND: Ron Anderson

Approved

Declined

Amend



YAKIMA HEALTH DISTRICT

Keeping Yakima Communities Informed and Safe

- Ryan presented the new YHD Organizational Chart- Ryan will send digital copies to Board of Health members. Ryan provided clarification on how the Community Health Division is now separated into two categories. Disease Control under the directorship of Melissa Sixberry and Public Health Partnerships, under the directorship of Lilian Bravo.
- **Public Health Partnerships Division** manages the Breast, Cervical, Colon Health Program (BCCHP) and will be leading community partnership development by going into schools and stores. Education on healthy food choices and exercise programs will be provided in conjunction with the Snap Ed Program. Outreach will include Gun Safety, Infant Death Review and Teenage Suicide Prevention.
- **Disease Control Division** manages STD, tuberculosis and communicable disease prevention services. The goal will be to educate on preventative measures in schools and programs like Sundown M Ranch.
- The goal of both departments will be to implement a continued cross-training program, so that Community Health Specialists, Public Health Specialists, and Public Health Technicians in either division can provide a continuity of service. The Yakima Health District is committed to continued cross training within these divisions. YHD added a Community Health Specialist role to the Disease Control Division which is being filled by Emily Contreras.

[Mike Leita requested a copy of YHD Director's Job Descriptions along with a copy of the YHD organizational chart]

10. PUBLIC HEALTH PARTNERSHIPS: Ryan Ibach

Snap Ed Program

- The Yakima Health District is interested in identifying service gaps among other groups who also provide services within the Snap Ed Program. To identify service gaps, YHD will collaborate with schools, cities and other groups. YHD will continue shelf talkers in stores like Fiesta Foods and Wray's Thriftway. Lilian and her staff will continue conversations and work to promote healthy eating.

BCCHP

- Cathy Lopez and Jessica Van Doren were recognized for outstanding service in maintaining healthy communities. The YHD Breast, Cervical, Colon Health Program services were provided at the Farm Worker Housing to about 40 men and women.

11. DISEASE CONTROL: Melissa Sixberry

Campylobacter

- There has been an influx in our campylobacter cases. Last month there were 3 cases; a total of 14 for the month. One of our goals in collaboration with Public Health Partnerships will be to educate on food borne illness prevention to reduce occurrences



YAKIMA HEALTH DISTRICT

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Pertussis (whooping cough),

- April 14, 2017 was our first case of Pertussis. We currently have 33 probable-confirmed cases mostly in Granger and Sunnyside School District. Denny, Laura and Melissa have been working diligently to keep those cases isolated. YHD Disease Control staff have been working with physicians in the sited areas to get treatment to the families.

12. ENVIRONMENTAL HEALTH: Dave Cole

City of Mabton

- The City of Mabton is experiencing water system challenges and is currently under a recommended boil water advisory. One of the existing well's pumps was not operating at full capacity and was substituted for an alternative well which is not current on all its testing. There is no known contamination, but the well has not been tested and therefore as a precautionary measure is on a boil water advisory. YHD is in contact with the Mayor and the Department of Health Drinking Water Office with anticipated results on the status of the test available today May 31, 2017. The YHD environmental health staff have been in communication with all the food services to help vendors understand all the precautions that need to be taken to ensure safety such as handwashing, providing bottled water, boiling water and produce prep. YHD contacted each food service and the schools in Mabton.

Mobile Food Units

- YHD is working with vendors to regulate use of their required commissary kitchen, which is where the food is prepped, cooled, fresh water is received and waste water dumped. We have had cases of vendors preparing food in their private homes which is a forbidden practice. Addressing this problem requires multiple inspections by environmental health staff to confirm location of food preparation. When there are findings, YHD revokes their food license, where the vendor must come in for an office visit for instruction on corrective practices to reopen.

Ground Water Advisory Committee-GWAC

- As a county plan to address the nitrate issue is developed by the GWAC, Dave will continue to bring updates to the Board of Health. The plan will most likely have implications for YHD and requests of YHD in the form of water testing, and the development of an operation and maintenance plan for on-site septic systems.

13. OTHER BUSINESS:

Gail requested that Dave communicate to the Environmental Health staff how appreciative the Board is of all the outcomes the EH team has been able to accomplish.

Gail also congratulated Andre Fresco on five years with the Yakima Health District, inclusive of the positive changes, and thanked the Board members for being diligent in coming to the Board of Health meetings.

Gail Weaver, BOH Chair, adjourned the meeting at 9:57a.m.

**YAKIMA HEALTH DISTRICT
BOARD OF HEALTH**

VOUCHERS APPROVAL

The following vouchers/warrants are approved for payment:

Fund 625-01 - From General Ledger Report (FMS)	
A/P Batch & Cash Voucher#	Amount
373434 5/15/17	\$145,480.11
373866 5/31/17	\$108,526.99
373901 5/31/17	-\$524.91
374235 5/31/17	\$13.85
Indirect Costs- Yakima County	\$1,251.25
GIS Fixed Cost	\$555.25
Purchasing Service Cost	\$26.50
Technology Services Cost	\$13,010.25
Inter-fund 107105	\$1,260.86
Inter-fund 107148	\$311.68
Inter-fund 107252	\$45.00
Total Claims & Warrants, above	\$269,956.83
Payroll Remittance to Key Bank	
B#107129	\$51,468.96
86377	\$144,891.47
86466	-\$4,421.62
86471	-\$3,895.00
86473	-\$39,258.30
107390	-\$810.39
Total Payroll	\$147,975.12
TOTAL PAYMENTS	\$417,931.95

All of the above are approved for payment in the amount of **\$417,931.95** this 28th day of June, 2017.

Board of Health Chair



Yakima Health District
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Union Gap, WA 98903
Phone (509) 249-6549
Fax (509) 249-6649

YAKIMA COUNTY HEALTH DISTRICT

For the month of May 2017

REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

41.67% OF THE BUDGET

Year to date: as of April 2017	Net Income (Loss)	\$ 99,813	
For the Month of May 2017- ACTUALS	Net Income (Loss)	\$ 45,691	
subtotal		\$ 145,504	
prior period adjustment		\$ -	
Year to date: as of May 2017	Net Income (Loss)	\$ 145,504	

Budget to Actual comparison- Year to date as of 5/31/2017

	Revenue		Expenditures	
Fiscal Year 2017 Total Adopted Budget	5,912,754		5,808,301	
Allocated Budget YTD	2,463,648		2,420,125	
Budget % to total adopted budget	41.67%		41.67%	
Subtotals Actuals	2,317,844	39.20%	2,095,087	36.07%
Actuals - Pass Thru Programs (Indirect Costs)	0		77,253	1.33%
Total Actuals	2,317,844		2,172,340	
Total actuals % to total adopted budget	39.20%		37.40%	
Actual compared to total adopted budget	(3,594,910)		(3,635,961)	
Actual compared to allocated budget - YTD	(145,803)		(247,786)	
As of May 30, 2017	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District
Income Statement
May 2017**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2017 Budget	7 Mo's Remaining
							2017 Budget	7 Mo's Remaining
Revenue								
Public Health Funding	87,707	87,707	0	438,534	438,534	0	1,052,481	613,947
Federal	20,800	61,715	(40,915)	239,630	308,576	(68,946)	740,582	500,952
State	20,554	14,796	5,758	74,432	73,980	451	177,553	103,121
Yakima County	12,500	12,500	-	62,500	62,500	-	150,000	87,500
Fees, Permits Licensing	132,646	103,111	29,534	515,383	515,557	(175)	1,237,337	721,954
Developmental Disabilities	189,169	209,567	(20,398)	938,469	1,047,834	(109,365)	2,514,801	1,576,332
Investment Income	5,666	3,333	2,332	48,897	16,667	32,230	40,000	(8,897)
Other	-	-	-	-	-	-	-	-
Total Revenue	469,042	492,730	(23,688)	2,317,844	2,463,648	(145,803)	5,912,754	3,594,910
Expenses								
Salaries & Wages	136,575	149,069	(12,494)	647,677	745,343	(97,666)	1,788,823	1,141,146
Benefits-Direct	50,969	54,503	(3,534)	244,174	272,517	(28,343)	654,040	409,866
Payroll Expense	187,544	203,572	(16,028)	891,851	1,017,860	(126,009)	2,442,863	1,551,012
Advertising	-	5,719	(5,719)	3,343	28,595	(25,252)	68,627	65,284
BOH Meeting Supplies	14	46	(32)	256	229	27	550	294
Computer Expense	460	-	460	460	-	460	-	(460)
Copies & Printing	4,362	1,814	2,548	11,922	9,068	2,854	21,763	9,841
Employee Recognition	19	42	(23)	39	208	(170)	500	461
Janitorial Services	3,626	2,512	1,114	11,993	12,560	(567)	30,144	18,151
Janitorial Supplies	-	167	(167)	1,409	833	575	2,000	591
Membership Dues	-	1,301	(1,301)	11,835	6,505	5,330	15,611	3,776
Office Supplies	956	815	141	7,113	4,075	3,038	9,781	2,668
Operating Supplies	1,254	1,126	128	3,919	5,630	(1,710)	13,511	9,592
Postage	551	653	(101)	3,602	3,263	339	7,830	4,228
Telephone	1,759	1,795	(37)	8,946	8,977	(31)	21,545	12,599
Professional Services - Accounting	3,900	333	3,567	9,626	1,667	7,959	4,000	(5,626)
Professional Services - County Indirect	1,251	1,251	-	6,256	6,256	-	15,015	8,759
Professional Services - Health Officer	5,780	7,083	(1,303)	25,373	35,417	(10,044)	85,000	59,628
Professional Services - Legal	45	1,427	(1,382)	6,170	7,133	(964)	17,120	10,950
Professional Services - Technology	13,010	13,010	0	65,051	65,051	0	156,122	91,071
Professional Services - Other	78,130	91,371	(13,241)	431,505	456,855	(25,349)	1,096,451	664,946
Provider Serv-Medical (Fed)	4,734	18,321	(13,587)	88,892	91,603	(2,711)	219,848	130,956
Provider Serv-Medical (State)	-	-	-	-	-	-	-	-
Provider Servs - Other	175,576	188,672	(13,095)	870,073	943,358	(73,285)	2,264,060	1,393,987
Contracted Services	523	2,104	(1,581)	3,166	10,518	(7,352)	25,244	22,078
Temp Worker	-	417	(417)	1,741	2,083	(343)	5,000	3,259
Client's Related Expenses	-	42	(42)	-	208	(208)	500	500
Interpreting Services	-	38	(38)	-	188	(188)	450	450
Laboratory & Pharmacy Supplies	497	271	226	2,721	1,354	1,367	3,250	529
Bank Fees	-	50	(50)	-	250	(250)	600	600
Fuel	1,140	1,717	(577)	4,135	8,585	(4,451)	20,605	16,470



**Yakima Health District
Income Statement
May 2017**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2017 Budget	7 Mo's Remaining
Expenses (Cont.)								
Insurance	3,165	3,165	0	15,823	15,823	0	37,976	22,153
Miscellaneous	71	-	71	213	-	213	-	(213)
Operating Rental & Leases	6,318	4,748	1,570	28,237	23,739	4,499	56,973	28,736
Rent Storage	-	210	(210)	-	1,048	(1,048)	2,514	2,514
Repair & Maintenance	755	1,473	(717)	9,735	7,365	2,370	17,675	7,940
Small Tools & Minor Equipment	-	1,421	(1,421)	2,663	7,104	(4,442)	17,050	14,387
Training	300	435	(135)	5,352	2,177	3,175	5,225	(127)
Travel	5,550	5,693	(143)	25,190	28,465	(3,275)	68,315	43,125
Utilities	1,716	2,148	(432)	8,732	10,738	(2,006)	25,771	17,039
Close Out Indirect Program	(77,217)	(73,849)	(3,368)	(387,523)	(369,245)	(18,278)	(886,188)	(498,665)
Depreciation Expense	6,972	-	6,972	30,427	-	30,427	-	(30,427)
Less Pass-Through Expenses	(9,411)	(7,083)	(2,328)	(37,906)	(35,417)	(2,489)	(85,000)	(47,094)
Total Expenses	423,351	484,025	(60,674)	2,172,340	2,420,125	(247,786)	5,808,301	3,635,961
Excess/(Loss on) Revenue	45,691	8,704	36,987	145,504	43,522	101,982	104,453	(41,051)

YAKIMA HEALTH DISTRICT

Preliminary Monthly Financial Summary by Program for May 2017

Budget YTD Percentage 41.67%

Yrly Budget Rev 5,912,754 Yrly budget Exp 5,808,301 Original

39.20% 36.07%

41.67%

41.67%

Prog. No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net					
111	YHD Vehicles			451			1,735		-	(615)	615	1,120			
100	Administrator & Health Officer	5,666	(0)	5,666	48,897	(0)	48,897	16,667	8	16,658	32,239	146,334	136,200	(10,134)	Treasurer's Investment pool allocated unrealized gain/loss.
110	Information Systems	-	0	(0)	-	0	(0)	-	0	(0)	0	18,488	11,740	(6,748)	
113	Strategic Planning and Partnership	7,987	11,280	(3,293)	46,559	41,931	4,628	52,896	61,071	(8,175)	12,803				
120	Community Health Administration	-	-	-	-	0	(0)	-	2	(2)	2	5,580	27,440	21,860	
130	Building, Fixtures			(0)			-	-	(23,760)	23,760	(23,760)	26,146	29,955	3,809	
150	EH Administration	-	(0)	0	-	0	(0)	-	(7)	7	(7)	43,817	60,655	16,838	
160	Business Management							-	(8)	8	(8)	137,208	101,538	(35,670)	
161	Asset Replacement/PERS 1	-	130	(130)	7,626	7,756	(130)	-	10,973	(10,973)	10,843				
170	Personnel							-	1	(1)	1	9,950	1,725	(8,225)	
171	Agency Training	2,959	3,546	(587)	4,428	4,428	-	1,836	2,118	(282)	282				
172	HR Legal/Sound Employment	6,063	-	6,063	30,317	17,500	12,817	30,318	35,007	(4,689)	17,507				Reduced HR Fee
221	Health Outcome Proj-Pregnant Women	1,625	2,101	(476)	2,605	3,366	(761)	16,895	16,897	(1)	(760)				
225	Child Death Review	591	-	591	2,956	-	2,956	2,956	3,411	(455)	3,411				
290	Medicaid Admin Match- YHD	-	1,176	(1,176)	15,008	5,092	9,916	29,914	13,833	16,081	(6,165)				
309	Medical Records	616	236	380	3,182	1,233	1,950	2,997	3,460	(463)	2,412				
320	DOHCC - Immunizations	2,881	2,881	-	5,802	5,818	(16)	5,417	5,413	4	(21)				
321	DOHCC-Prenatal Hep B	1,806	1,144	663	20,975	18,522	2,453	8,009	8,520	(511)	2,964				
325	State Vaccine Monitoring	2,480	2,480	-	5,430	6,045	(615)	14,323	14,326	(3)	(612)				
329	PPHF Vtrecks IIS Interface	-	-	-	700	700	-	-	-	-	-				
331	STD - DOH staff	686	686	-	3,309	3,309	-	3,145	3,146	(1)	1				
332	STD- Yakima	16,879	12,204	4,674	81,132	68,347	12,786	84,276	97,295	(13,019)	25,804				Emp Salary down due to missing 2 FTE's.
349	Tuberculosis Program	18,731	20,415	(1,684)	110,718	102,891	7,827	103,811	108,628	(4,817)	12,643				
352	Adult Viral Hepatitis	2,192	3,097	(905)	22,187	19,645	2,542	17,733	19,427	(1,694)	4,236				
390	Other Comm Diseases	29,719	30,027	(307)	139,277	123,278	15,999	148,598	171,575	(22,977)	38,976				Emp Salary down due to missing 2 FTE's.
430	Colon Screening	1,561	1,409	152	8,563	7,717	846	9,356	9,468	(112)	958				
431	Breast/Cervical Cancer-Direct Services/Operation	9,154	10,612	(1,458)	148,183	144,255	3,928	142,146	133,813	8,333	(4,405)				
432	Komen Funding	-	-	-	3,560	3,560	-	2,665	2,667	(2)	2				
441	BCHP-Region: Mgmt. Costs	17,138	15,637	1,501	58,849	45,334	13,514	64,337	77,676	(13,339)	26,853				A budgeted deficit is driving the overage.
520	Drinking Water	5,940	2,037	3,903	12,980	13,199	(219)	7,992	5,285	2,707	(2,925)				
522	Water Quality- Sanitary Survey	-	1,711	(1,711)	249	6,867	(6,618)	#	6,167	3,828	2,338	(8,956)			
529	Water Quality/Nitrate Survey	-	-	-	-	-	-	-	-	-	-				
523	DOE Well Drilling Inspections	-	183	(183)	2,700	1,434	1,266	10,281	6,906	3,375	(2,110)				
530	Solid Waste Permits/Tonnage	5,927	4,486	1,441	26,153	30,714	(4,561)	#	25,617	23,288	2,328	(6,889)			
531	Solid Waste Nuisances	3,526	2,023	1,504	17,122	9,335	7,787	26,629	23,967	2,663	5,125				
532	Solid Waste Facilities	2,521	456	2,065	12,202	1,641	10,561	14,333	12,833	1,500	9,061				
533	Bio-Solids	224	453	(229)	3,225	1,253	1,972	3,217	2,287	930	1,042				
534	Proper Syringes Program Outreach	636	1,018	(383)	2,040	3,261	(1,220)	1,500	774	726	(1,946)				

YAKIMA HEALTH DISTRICT

Preliminary Monthly Financial Summary by Program for May 2017

Budget YTD Percentage 41.67%

Yrly Budget Rev 5,912,754
Yrly budget Exp 5,808,301
Original

39.20% 36.07%

41.67% 41.67%

Prog. No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments	
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net						
540	OSS & Land Develop	31,365	25,847	5,518	131,612	124,995	6,617	119,434	108,766	10,668	(4,050)					
550	Vector	746	668	78	3,731	3,096	636	3,731	4,311	(580)	1,215					
560	Food Inspections	26,597	26,599	(3)	162,928	158,840	4,088	157,845	152,590	5,255	(1,167)					
561	Food Education	18,313	2,330	15,983	30,921	13,074	17,847	33,510	38,859	(5,349)	23,196					
562	School Food Program	-	3,124	(3,124)	1,497	4,118	(2,621)	#	8,458	6,308	2,150	(4,771)				
563	Itinerant Food Program	5,798	3,904	1,894	12,067	7,549	4,518	14,088	14,771	(683)	5,201					
580	Water Recreation & Camps	23,390	7,487	15,903	36,754	19,203	17,551	24,021	22,740	1,281	16,270					
680	Developmental Disability	189,169	189,282	(113)	938,469	934,743	3,726	1,047,834	1,049,213	(1,379)	5,105					
710	Vital Records	18,239	16,862	1,377	92,322	75,048	17,274	90,000	60,264	29,736	(12,462)					
790	Epidemiology	5,772	3,792	1,980	40,935	39,500	1,435	28,860	33,321	(4,462)	5,896					
794	PHERP-Bio Terrorism	1,422	1,422	-	16,066	16,066	-	78,230	79,649	(1,419)	1,419					
811	Assessment	721	-	721	3,607	425	3,182	3,607	4,167	(560)	3,742					
888	Indirect Cost Rate Allocation			(11,056)			(78,409)				(78,409)				Indirect allocation loss due to expenses being down in direct programs	
999	Printers & Copiers			-			(579)		-	(8,345)	8,345				(8,924)	
GRAND TOTAL		469,042	412,745	45,691	2,317,844	2,095,087	145,504	2,463,648	2,420,125	43,522	101,982					

TOTALS BY DEPARTMENT

Personal Health Program	2,216	3,277	(1,061)	20,569	8,458	12,111	49,765	34,140	15,625	(3,514)	
Breast & Colon Program	27,852	27,657	195	219,155	200,866	18,288	218,504	223,623	(5,120)	23,408	
Adult Hepatitis Program	2,192	3,097	(905)	22,187	19,645	2,542	17,733	19,427	(1,694)	4,236	
Communicable Disease Prog	80,292	73,865	6,427	415,067	370,068	44,999	403,042	449,850	(46,808)	91,807	
Environ. Health Program	126,406	83,749	42,657	472,248	414,644	57,604	535,054	507,156	27,898	29,707	
Developmental Disability Program	189,169	189,282	(113)	938,469	934,743	3,726	1,047,834	1,049,213	(1,379)	5,105	
Admin & Support	13,653	11,280	2,373	95,456	41,931	53,525	69,563	37,315	32,248	21,277	
Internal Serv- Vehicles/Copiers			451			1,155	-	(8,959)	8,959	(7,804)	
Indirect cost Rate Allocation			(11,056)			(78,409)	#	-	-	(78,409)	
Vital Records	18,239	16,862	1,377	92,322	75,048	17,274	90,000	60,264	29,736	(12,462)	
Assets replacements/PERS1		-	130	(130)	7,626	7,756	(130)	-	10,973	(10,973)	10,843
Agency Trg/HR Legal/Sound Employment	9,023	3,546	5,477	34,746	21,928	12,817	32,154	37,125	(4,971)	17,788	
	469,042	412,745	45,691	2,317,844	2,095,087	145,504	2,463,648	2,420,125	43,522	101,982	

Reconciliation to Income Statement

Activities of Pass-Through & Indirect Programs

111 YHD Vehicles	(451)	(1,735)
888 Indirect Costs Programs	11,056	78,409
999 Printing/Copiers	-	579
	10,606	77,253
Reconciliation to Income Statement	423,351	2,172,340

YAKIMA HEALTH DISTRICT
2017 Cash Flow Report- from FMS REPORT
(Cash Basis Accounting)

	1/31/2017	2/28/2017	3/31/2017	4/30/2017	5/31/2017
Beginning Cash	132,273	8,812	19,647	3,944	22,552
Transfers From Investment		239,000	204,732	311,000	279,179
Receipts /Deposits	929,575	382,951	371,031	417,430	443,631
TOTAL CASH AVAILABLE	1,061,848	630,763	595,409	732,374	745,362
MINUS					
Payroll Outlays	140,976	144,463	144,308	142,197	147,975
Transfers Out (Payments to Yakima County Departments)	16,075	20,429	18,041	17,479	16,461
Vouchers Payables Paid	328,985	248,124	317,315	327,847	253,496
Transfer to investment	567,000	198,100	111,800	222,300	309,000
TOTAL CASH OUTLAY/TRANSFER	1,053,035	611,117	591,465	709,822	726,932
ENDING BALANCE - CASH (Fund 01 only)	8,812	19,647	3,944	22,552	18,430
Temporary Investment Fund 01	6,038,747	5,997,847	5,904,915	5,816,215	5,846,036
TOTAL CASH & CASH EQUIVALENTS- FUND 1 ONLY	6,047,559	6,017,494	5,908,859	5,838,767	5,864,466
TOTAL CASH & CASH EQUIVALENT- ALL FUNDS	6,047,559	6,017,494	5,908,859	5,838,767	5,864,466
MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	507,358	507,358	507,358	507,358	507,358
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	12	12	12	12	12
NUMBER OF DAYS - OPERATING CASH AVAILABLE	358	356	349	345	347
BUDGET YEAR	Y2017				
BUDGET (ADOPTED ON 10/26/16 MTG)					
OPERATION	5,808,301				
ENHANCED PROGRAM	280,000				
FULL BUDGET	<u>6,088,301</u>				