



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## BOARD OF HEALTH

### Meeting Agenda & Minutes



**July 25, 2018  
8:30 am**

#### Upcoming Board of Health Meetings

August 29, 2018  
8:30 a.m.

September 26, 2018  
8:30 a.m.



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## Board of Health Agenda

Wednesday, July 25, 2018

1. Call meeting to order: 8:30a.m.
2. Introduction of guests and/or staff
3. Audience Participation:
4. **Consent Agenda: Motion** to approve all items listed with an asterisk (\*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

\* June 27, 2018 Yakima Health District (YHD) Board of Health minutes

\* Payment of accounts payable and payroll issued in June 2018 in the amount of \$477,235.22

5. **Board Business:** André Fresco
  - a. **The Kresge Foundation Grant Update**  
**Strategic Goal:** *Increase Community Partnerships*; **Board Input:** *Board Awareness*
  - b. **Update on Blue Zones Project**  
**Strategic Goal:** *Increase Community Partnerships*; **Board Input:** *Board Awareness*
  - c. **State Fair Park Contract for Electrical Engineering Study Update**  
**Strategic Goal:** *Increase Community Partnerships*; **Board Input:** *Board Awareness*
  - d. **Update on WSU Epi Partnership**  
**Strategic Goal:** *Increase Community Partnerships*; **Board Input:** *Board Awareness*
6. **Financial Report:** Chase Porter June 2018 (pages 10-15)  
**Motion:** to approve the Financial Report for the month of June 2018

### Department Reports

7. Chief Operating Officer: Ryan Ibach
8. Health Officer: Dr. Teresa Everson
9. Disease Control: Melissa Sixberry
10. Environmental Health: Holly Myers
11. Public Health Partnerships: Lilian Bravo
12. Other Business:
13. Adjourn



# YAKIMA HEALTH DISTRICT

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## Board of Health Minutes

June 27, 2018, Wednesday

1. Meeting called to order by Board Chair, Gail Weaver, at 8:28 a.m.

### PRESENT

Ron Anderson, Commissioner  
Rand Elliott, Commissioner  
Dr. Kay Funk, City Representative  
Barbara Harrer, City Representative  
Mike Leita, Commissioner  
Gail Weaver, Citizen Member, Board Chair

### ABSENT

Vacant, Citizen Representative

### Yakima Health District (YHD) STAFF

Lilian Bravo  
Orlantha Coleman  
Dr. Teresa Everson  
Andre Fresco  
Marcy McDonald  
Holly Myers  
Ryan Ibach  
Chase Porter  
Melissa Sixberry

### GUESTS AND PRESS

2. **WELCOME AND INTRODUCTIONS-** Gail opened the floor for introductions. Chase Porter introduced and welcomed Marcy McDonald, the new YHD staff accountant.

3. **AUDIENCE PARTICIPATION-**None.

4. **CONSENT AGENDA: MOTION** Gail Weaver entertained a motion to approve the June 27, 2018 Yakima Health District Consent Agenda

**FIRST:** Rand Elliott  
**SECOND:** Ron Anderson  
 *Approved*  
 *Declined*  
 *Amend*

**The following items were adopted upon approval of the consent agenda:**

- April 25, 2018 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in April 2018 in the amount of \$508,760.50
- Approval of accounts payable and payroll issued in May 2018 in the amount of \$460,860.04



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## 5. BOARD BUSINESS: Andre Fresco, Yakima Health District (YHD) Executive Director

**State Fair Park Contract for Electrical Engineering Study Update** – the Yakima Health District received a preliminary report from Conley Engineering indicating increased costs to hook up an existing generator to the state fair sites. Conley Engineering is revisiting the actual cost and implementation. The SunDome, Pioneer Hall, Modern Living, and Administrative building were evaluated in the study to determine the best placement of the generator. The funding partner for the study is the Washington State Department of Health.

**Update on WSU Epidemiology Partnership** - The YHD signed the agreement with WSU Elson S. Floyd College of Medicine. The YHD interviewed the Epidemiologist that WSU is interested in hiring as a research associate. Two full time research associate professors have been added to the team of two WSU deans, plus the research associate, totaling five members.

**Update on Blue Zones Project** - Blue Zones is a for-profit company that has developed a strategy for increasing health and wellness in communities around the county. The Blue Zones report indicates that the cost has increased from \$6 million to \$9 million to run the project. Initial communication indicated that payors and managed care organizations would support and pay for the project. As there is an absence of a clear path for the project's payment, Andre will meet with the executive committee that has been steering the project on Thursday July 28, 2018 to discuss details. Andre will keep the YHD Board of Health members updated.

### **The Kresge Foundation Grant Update**

Andre and Lilian applied and were chosen for an Emerging Leaders in Public Health (ELPH) Grant. The Yakima Health District was selected as the next group of leaders to be trained in national standards in innovation in public health. The goal is to train up the next generation of leaders who are interested in creating public health programs in non-traditional ways. Funding is up to \$125K to prepare the Health District for this next strategic phase through training and travel.

## 6. BUDGET REPORT: Chase Porter April 2018 (pages 10-15) May 2018 (pages 16-21)

### April 2018 Budget Summary

We had a \$50K gain in excess revenue for the month of April, bringing our year-to-date excess revenue to approximately \$119K.

### April 2018 Preliminary Financial Statements

- Annual budget revenues and expenditures are \$5.9M and \$6.1M, respectively.
- Year-to-date budgeted revenues and expenditures are \$1.9M and \$2M, respectively.
- Year-to-date actual revenue and expenditures are \$1.9M and \$1.8M, respectively



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## May 2018 Financial Summary

The Yakima Health District (YHD) received \$138,900 of Foundational Public Health Services (FPHS) funds in October of 2017; which, the YHD is spending in 2018. The YHD is also accruing money in 2018 that the YHD will spend in 2019. To date, the Yakima Health District has spent all the 2017 FPHS money. The funds were spent in three programs; Communicable Disease \$66K, Strategic Planning and Partnerships \$40K, and Information Technology \$33K.

HIV and Public Health Emergency Preparedness & Response (PHEPR) funds are coming from the state instead of federal which is causing a slight variation.

*[Mike Leita and Rand Elliott discussed value in the Yakima Health District establishing an agreed upon threshold/percent for determining which program expenses the Yakima Health District should communicate to the Yakima Health District Board of Health.]*

## May 2018 Budget Summary

We had a \$7K gain in excess revenue, breaking-even for the month, and bringing our year-to-date excess revenue to approximately \$126K.

## May 2018 Preliminary Financial Statements

- Annual budget revenues and expenditures are \$5.9M and \$6.1M, respectively.
- Year-to-date budgeted revenues and expenditures are \$2.5M and \$2.6M, respectively.
- Year-to-date actual revenue and expenditures are \$2.4M and \$2.3M, respectively.

7. <b>MOTION:</b> Rand Elliott moved to approve the financial reports for the month of April and May 2018.	<b>SECOND:</b> Ron Anderson <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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## 8. **CHIEF OPERATING OFFICER: Ryan Ibach**

### **Yakima Health District Quarter 1 Issuance**

Food Handler Card Issuance = **3,156**

Vital Records Issuance = **3,245**



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## Organizational YHD Strategies for Efficiency

Orlantha and Ryan have been working to implement organizational efficiencies that support front desk management that will allow YHD customers to check-in, complete YHD applications and make payment online.

## Emergency Preparedness Report & Training

The State Department of Health (DOH) fiscal year closes at the end of this month so end year reports are due. The Emergency Preparedness report reflects what the Yakima Health District role would be during catastrophic/emergent events. The Federal Emergency Management Agency (FEMA) training in Pasco, covered “point of dispensing medication” instruction. Ryan and a local Virginia Mason Memorial hospital representative requested local training in Yakima County which is scheduled for March 2019.

## 9. HEALTH OFFICER: Dr. Teresa Everson,

### Pertussis (Whooping cough)

There was an uptick in Pertussis cases; but not an outbreak. There was a cluster according to baseline numbers compared with what is expected year-to-date. For the month of April 2018, the county is within normal limits and within range of the numbers that are expected.

### State-wide Washington State Association of Public Health Officials (WSALPHO)

WSALPHO held a semi-annual meeting June 11-13<sup>th</sup>, 2018 in Spokane, WA. Updates included

- 1) lead screening in schools, homes, and mitigation efforts,
- 2) State-wide plans on improved drug take back. There are increased and mandated funds for pharmaceutical companies to help citizens dispose of medications properly.
- 3) Foundational Public Health Services (FPHS) and how public health workers may become better advocates, visible, improve consistent messaging and talks with community partners, and get the funding needed to have the most impact.

### May-Stroke Awareness Month

### Mosquito Season

Washington has high West Nile Virus rates, primarily transmitted through mosquitos. Grant County had the first reported mosquito with West Nile Virus. There have not been any human cases anywhere in the state.

### Salmonella Outbreak

There was a national Salmonella outbreak associated with Honey Smacks cereal. Three cases were tied to Washington. Kellogg's has already placed a recall on the cereal.



# YAKIMA HEALTH DISTRICT

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## **Cannabidiol (CBD) Oil**

CBD oil is a marijuana plant derived product that is available for purchase at convenience stores. There is concern that the CBD oil is contaminated with a product that is like rat poison which can cause hemorrhages. Some unexplained hemorrhage cases have come up on the East Coast and Midwest. There are no cases in Washington.

[Andre and Dr. Everson will follow up with the county prosecutor, AJ, concerning a request for the county to join other counties in the state on opioids and a class action suit against the manufacturers of opioids]

## **10. DISEASE CONTROL: Melissa Sixberry**

### **Letter of Support**

The Yakima Health District wrote a letter of support to Comprehensive Healthcare who are applying for a hub and spoke model grant to provide medications and treatment to people with addiction.

### **Needle Exchange**

The YHD continues to distribute naloxone and just received 1,000 fentanyl test strips. The YHD will soon be providing rapid HIV testing, Hepatitis C testing and linking people to care. Sara with the Department of Health (DOH) observed two of our Yakima Health District staff on needle exchange to observe YHD processes. As a result of the DOH observation, DOH increased funding to YHD by nine thousand a year to allow YHD to offer more supplies.

### **Lead Testing**

YHD received funding to do a home visit, \$500/visit, up to one thousand dollars per child. The YHD has conducted five home visits. Some potential lead exposures were found, and those children will be retested in the next couple of months.

### **WDRS Training**

The Yakima Health District hosted a Washington Disease Reporting System (WDRS) training June 19, 2018. WDRS is a new reporting database that the Yakima Health District uses to report Yakima County cases to the DOH. Walla Walla, Benton Franklin and Grant County received training on the system which went live on Monday June 18, 2018.

### **Enterics**

There is an increase in enterics due to the summer weather, grilling, and leaving food out.

### **TB**

There is one additional new TB case reported.



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## 11. ENVIRONMENTAL HEALTH: Holly Myers

### **Help Desk changes effective June 1, 2018**

The Yakima Health District (YHD) has changed the help desk program from a rotation of eight Environmental Health (EH) registered sanitarians to one full time EH Technician to act as the point of contact for all EH customer interactions. This provides a single point of contact with access to inspectors only when necessary, allowing increased EH inspector field time and therefore reduced turnaround time for inspections.

### **Accela (the new Permit Managing System)**

The YHD is meeting with the county building and planning department each month to discuss issues that each agency faces. Accela is the replacement for Tidemark. With all building permit cases, public works need proof/approval that their project won't encroach on/impact an existing septic system. The county building and planning is relying on the Yakima Health District to look at records and existing documents to verify that what their project proposes won't be over a drain field. Both work groups now share a database through Accela so that both agencies can see what the other is doing and where the project is in the process. The county can see if the Yakima Health District conducted a review, and the Yakima Health District can see if the county has entered a building permit. By increasing communication between the divisions, customers are overall better served.

## 12. DIRECTOR OF PUBLIC HEALTH PARTNERSHIPS: Lilian Bravo

### **Prescription Take Back Boxes**

The Yakima Health District partnered with Safe Yakima Valley to promote the prescription take back boxes. There is going to be a law that requires that drug manufacturers help citizens dispose of medications properly. In the meantime, YHD staff are working to get collection units in place. Two units were purchased for the Yakima Nation Tribal Police which will be installed in Toppenish and White Swan. The other box was purchased for the Moxee Police Department. The Yakima Health District will work with Safe Yakima Valley to plan a community event to let the community know what the boxes are for.

### **Breast Cervical Colon Health Program (BCCHP)**

YHD has seen a 20% increase in the number of patients screened in the past year. Majority was from an increase in colorectal cancer screening. YHD patient screening numbers doubled from 113 men and women last year, to over 250 this year. The total screened is 1100 with two weeks left to process. Lilian will provide final numbers to the Board of Health next month.



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## Developmental Disabilities (DD) Program

More internal staff were added to the YHD DD program additions include, Jessica Van Doren and Emily Contreras, the YHD Community Health Specialists. The Community Health Specialists will be integrated into the Transition Program, a program that links students who are graduating from high school to employment. Graduates will also work within the Employment Program, involving vendors that YHD contracts with to assist individuals as they seek employment in the community.

In partnership with the Developmental Disabilities Administration, the Division of Vocational Rehabilitation and ESD 105, the Yakima Health District will host a community event for parents and their children with developmental disabilities on September 26, 2018. The goal is to educate families on the benefits and services that are available to them and to support program enrollment.

## Immunization Program Changes

The YHD Vaccines for Children Program and the Monitoring for Quality Improvement and Assurance Program on vaccines in the county has moved to a regional approach. The Yakima Health District will no longer have the program, instead the Department of Health will monitor at the state level.

In its place, there will be a new program at the beginning of July called the Immunization Promotion Program. This program will include a needs assessment of what our immunization rates are in the county and see where YHD can improve. YHD will develop a campaign or education for providers and the community to improve those rates.

## Media

People have been interested in county STD rates, swimming pools, pertussis and ticks.

- Holly had an article on why we have so many ticks this season.

## 13. OTHER BUSINESS-None

14. MOTION: Rand Elliott moved to adjourn the meeting at 9:21a.m.	SECOND: Ron Anderson <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Declined <input type="checkbox"/> Amend
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**YAKIMA HEALTH DISTRICT  
BOARD OF HEALTH  
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

<b>Fund 625-01 - From General Ledger Report (FMS)</b>	
<b>A/P Batch &amp; Cash Voucher#</b>	<b>Amount</b>
6/08/2018 B#384478	-\$159.28
6/15/2018 B#384542	\$132,549.47
6/20/2018 B#386051	\$175.00
6/29/2018 B#384935	\$153,421.00
Indirect Costs- Yakima County	\$1,765.17
GIS Fixed cost	\$564.67
Purchasing Service Cost	\$0.00
Technology Services Cost	\$12,723.12
Inter-Fund 110833	\$10.00
Inter-Fund 110903	\$1,360.15
Inter-Fund 110911	\$6.00
Inter-Fund 110913	\$819.83
Inter-Fund 110973	\$317.26
Inter-Fund 111047	\$80.00
<b>Total Claims &amp; Warrants, above</b>	<b>\$303,632.39</b>
Payroll Remittance to Key Bank	
B#110870	\$64,877.27
90624	\$145,284.39
90823	\$4,365.86
90825	-\$248.66
90836	-\$40,676.03
<b>Total Payroll</b>	<b>\$173,602.83</b>
<b>TOTAL PAYMENTS</b>	<b>\$477,235.22</b>

All of the above June expenditures are approved for payment in the amount of **\$477,235.22** this 25th day of July, 2018.

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**Board of Health Chair**



Yakima Health District  
1210 Ahtanum Ridge Drive  
Union Gap, WA 98903  
Phone (509) 249-6549  
Fax (509) 249-6649

## YAKIMA COUNTY HEALTH DISTRICT

For the month of June 2018

### REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

#### 50.00% OF THE BUDGET

Year to date: as of May 2018	Net Income (Loss)	\$ 126,368	
<b>For the Month of June 2018- ACTUALS</b>	<b>Net Income (Loss)</b>	<b>\$ 48,810</b>	
subtotal		\$ 175,178	
Prior period adjustment		\$ -	
<b>June 2018</b>	<b>Net Income (Loss)</b>	<b>\$ 175,178</b>	

#### Budget to Actual comparison- Year to date as of 06/30/2018

	Revenue		Expenditures	
Fiscal Year 2018 Total Adopted Budget	5,973,173		6,141,996	
<b>Allocated Budget YTD</b>	<b>2,986,587</b>		<b>3,070,998</b>	
Budget % to total adopted budget	50.00%		50.00%	
Subtotals Actuals	2,916,883	48.83%	2,736,460	44.55%
Actuals - Pass Thru Programs (Indirect Costs)	0		5,246	0.09%
<b>Total Actuals</b>	<b>2,916,883</b>		<b>2,741,706</b>	
Total actuals % to total adopted budget	48.83%		44.64%	
<b>Actual compared to total adopted budget</b>	<b>(3,056,290)</b>		<b>(3,400,290)</b>	
<b>Actual compared to allocated budget - YTD</b>	<b>(69,703)</b>		<b>(329,292)</b>	
<b>As of June 30, 2018</b>	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District  
Income Statement  
June 2018**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2018 Budget	6 Mo's Remaining
<b>Revenue</b>								
Public Health Funding	87,707	87,707	0	526,241	526,241	0	1,052,481	526,240
Foundational Public Health	-	11,575	(11,575)	-	69,450	(69,450)	138,900	138,900
Federal	82,304	72,841	9,463	377,037	437,044	(60,007)	874,088	497,051
State	39,419	17,171	22,248	107,404	103,023	4,381	206,046	98,642
Yakima County	12,500	12,500	-	75,000	75,000	-	150,000	75,000
Fees, Permits Licensing	102,254	99,013	3,241	629,293	594,079	35,214	1,188,158	558,865
Developmental Disabilities	192,558	194,042	(1,484)	1,120,555	1,164,250	(43,695)	2,328,500	1,207,945
Investment Income	9,155	2,917	6,239	81,187	17,500	63,687	35,000	(46,187)
Other	10	-	10	167	-	167	-	(167)
<b>Total Revenue</b>	<b>525,908</b>	<b>497,764</b>	<b>28,143</b>	<b>2,916,883</b>	<b>2,986,587</b>	<b>(69,703)</b>	<b>5,973,173</b>	<b>3,056,290</b>
<b>Expenses</b>								
Salaries & Wages	149,402	155,417	(6,015)	869,564	932,499	(62,935)	1,864,998	995,434
Benefits-Direct	55,075	63,229	(8,154)	325,322	379,373	(54,051)	758,745	433,423
Payroll Expense	204,476	218,645	(14,169)	1,194,886	1,311,872	(116,985)	2,623,743	1,428,857
Enhanced Program	1,890	25,000	(23,110)	9,266	150,000	(140,734)	300,000	290,734
Advertising/Promotional	-	2,213	(2,213)	2,113	13,275	(11,162)	26,550	24,437
BOH Meeting Supplies	48	46	3	192	275	(83)	550	358
Computer Expense	-	782	(782)	2,993	4,692	(1,699)	9,383	6,391
Copies & Printing	2,755	3,628	(873)	16,575	21,765	(5,190)	43,530	26,955
Employee Recognition	76	50	26	465	300	165	600	135
Janitorial Services	1,625	2,417	(792)	14,064	14,500	(436)	29,000	14,936
Janitorial Supplies	241	167	75	1,439	1,000	439	2,000	561
Membership Dues	60	1,236	(1,176)	12,681	7,418	5,264	14,835	2,154
Office Supplies	1,166	890	277	7,553	5,338	2,215	10,675	3,122
Operating Supplies	1,576	1,775	(199)	8,814	10,650	(1,836)	21,300	12,486
Postage	754	738	16	4,640	4,428	212	8,855	4,215
Telephone	2,453	1,816	637	14,863	10,896	3,967	21,792	6,929
Professional Services - Accounting	-	1,667	(1,667)	-	10,000	(10,000)	20,000	20,000
Professional Services - County Indirect	1,765	1,251	514	10,591	7,508	3,084	15,015	4,424
Professional Services - Health Officer	4,153	7,083	(2,930)	18,247	42,500	(24,253)	85,000	66,753
Professional Services - Legal	-	1,454	(1,454)	2,178	8,725	(6,547)	17,450	15,272
Professional Services - Technology	12,723	12,885	(162)	76,339	77,311	(972)	154,622	78,283
Professional Services - Other	21,495	8,985	12,510	40,343	53,909	(13,566)	107,818	67,475
Provider Serv-Medical (Fed)	33,790	24,167	9,623	151,690	145,000	6,690	290,000	138,310
Provider Serv-Medical (State)	3,460	-	3,460	31,602	-	31,602	-	(31,602)
Provider Servies - DD	168,024	175,608	(7,584)	1,024,503	1,053,650	(29,147)	2,107,300	1,082,797
Contracted Services	458	3,104	(2,646)	3,088	18,625	(15,537)	37,250	34,162



**Yakima Health District  
Income Statement  
June 2018**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2018 Budget	6 Mo's Remaining
<b>Expenses (Cont.)</b>								
Temp Worker	-	208	(208)	-	1,250	(1,250)	2,500	2,500
Client's Related Expenses	3	50	(47)	10	300	(290)	600	590
Interpreting Services	-	38	(38)	-	225	(225)	450	450
Laboratory & Pharmacy Supplies	500	446	54	2,007	2,675	(668)	5,350	3,343
Bank Fees	389	83	305	389	500	(111)	1,000	611
Fuel	1,471	1,667	(196)	6,652	10,000	(3,348)	20,000	13,348
Insurance	3,367	3,367	-	20,202	20,202	-	40,404	20,202
Miscellaneous	3	417	(413)	801	2,500	(1,699)	5,000	4,199
Operating Rental & Leases	4,177	5,629	(1,452)	31,651	33,772	(2,121)	67,543	35,892
Rent Storage	391	432	(41)	2,348	2,595	(246)	5,189	2,841
Repair & Maintenance	431	1,477	(1,046)	3,933	8,863	(4,929)	17,725	13,792
Small Tools & Minor Equipment	-	619	(619)	19,369	3,713	15,657	7,425	(11,944)
Training	150	769	(619)	5,522	4,613	909	9,225	3,703
Travel	8,074	6,546	1,527	33,273	39,278	(6,005)	78,555	45,282
Utilities	1,791	1,923	(131)	11,959	11,535	424	23,070	11,111
Close Out Indirect Program	(5,554)	(5,116)	(438)	(39,838)	(30,694)	(9,144)	(61,388)	(21,550)
Less Pass-Through Expenses	(1,085)	(2,327)	1,242	(5,699)	(13,960)	8,261	(27,920)	(22,221)
<b>Total Expenses</b>	<b>477,098</b>	<b>511,833</b>	<b>(34,735)</b>	<b>2,741,706</b>	<b>3,070,998</b>	<b>(329,292)</b>	<b>6,141,996</b>	<b>3,400,290</b>
<b>Excess/(Loss on) Revenue</b>	<b>48,810</b>	<b>(14,069)</b>	<b>62,878</b>	<b>175,178</b>	<b>(84,412)</b>	<b>259,589</b>	<b>(168,823)</b>	<b>(344,001)</b>

## YAKIMA HEALTH DISTRICT

## Preliminary Monthly Financial Summary by Program for June 2018

Budget YTD Percentage

50.00%

Yrly Budget Rev	Yrly budget Exp
5,973,173	6,141,996
Original	

48.83% 44.64%

50.00% 50.00%

Prog. No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments	
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net						
111	YHD Vehicles			346				2,341		-	-	-	2,341			
100	Administrator & Health Officer	9,155	0	9,155	81,187	0	81,187		17,500	(1)	17,501	63,687	173,946	166,873	(7,073)	Gain on Inv. Interest
110	Information Systems	-	-	-	-	33,247	(33,247)	#	-	-	-	(33,247)	3,690	25,437	21,746	FPHS Funds - \$33,427
113	Strategic Planning and Partnership	9,292	17,123	(7,831)	57,659	91,879	(34,220)	#	75,750	76,282	(532)	(33,689)				FPHS Funds - \$39,844
120	Community Health Administration	-	-	-	-	-	-	-	-	-	-	9,835	20,311	10,475		
130	Building, Fixtures			-				124		-	-	124	31,651	33,772	2,121	
150	EH Administration	-	-	-	-	0	(0)		-	-	-	(0)	52,891	49,694	(3,197)	
160	Business Management	10	30	(20)	167	11	156		-	(1)	1	156	151,433	159,059	7,626	
161	Bus Mgmt Unallocated	2,958	151	2,807	17,750	2,481	15,269		17,750	18,205	(455)	15,724				
170	Personnel			-				-	-	-	-	0	11,484	14,814	3,330	
171	Agency Training	2,625	152	2,473	5,750	6,692	(942)		3,750	3,563	188	(1,130)				First Aid/AED Training
172	HR Legal/Sound Employment	542	-	542	3,250	2,046	1,205		3,250	2,608	642	563				
221	SNAP ED	2,440	2,440	-	9,981	9,992	(10)		14,000	13,769	232	(242)				
225	Child Death Review	1,000	-	1,000	6,000	1,682	4,318		6,000	5,326	674	3,644				
290	Medicaid Admin Match- YHD	-	1,862	(1,862)	13,288	8,352	4,936		30,000	13,402	16,598	(11,662)				
309	Medical Records	2,777	330	2,447	5,764	5,764	0		3,700	3,461	239	(239)				
320	DOHCC - Immunizations	495	21	474	12,612	12,505	107		4,548	3,085	1,464	(1,357)				
321	DOHCC-Prenatal Hep B	203	203	-	3,077	1,504	1,573		2,578	1,752	826	747				
325	State Vaccine Monitoring	3,330	3,013	317	11,419	9,519	1,900		11,132	10,766	367	1,534				
329	PPHF Vtrecks IIS Interface	-	-	-	-	-	-		-	-	-	-				
331	STD - DOH staff	903	903	-	5,057	5,425	(369)		5,486	4,672	815	(1,183)				
332	STD- Yakima	10,125	8,227	1,899	85,873	64,724	21,149		90,830	90,644	187	20,963				
349	Tuberculosis Program	19,486	17,627	1,858	96,119	84,969	11,150		100,425	100,148	277	10,873				
350	HIV Testing	8,407	8,407	-	18,129	18,129	-		75,000	75,073	(73)	73				
351	HIV PrEP	418	418	-	2,721	2,721	-		-	-	-	-				
352	Adult Viral Hepatitis	2,640	5,508	(2,868)	23,966	22,422	1,543		23,841	23,729	112	1,432				
390	Other Comm Diseases	22,984	27,885	(4,900)	185,440	168,628	16,811		251,250	251,048	203	16,609				FPHS Funds - \$65,832
430	Colon Screening	10,832	12,716	(1,884)	27,002	29,733	(2,731)	#	33,174	32,789	385	(3,116)				
431	Breast/Cervical Cancer-Direct Services/Operation	53,483	46,786	6,697	284,580	265,217	19,362		213,307	213,514	(207)	19,569				
441	BCHP-Region: Mgmt. Costs	-	-	-	13,406	17,975	(4,568)	#	49,000	49,482	(482)	(4,086)				
520	Drinking Water	188	1,410	(1,222)	21,560	11,782	9,778		18,600	18,969	(369)	10,146				
522	Water Quality- Sanitary Survey	7,306	5,519	1,786	7,931	8,365	(434)		6,150	5,921	230	(664)				
529	Water Quality/Nitrate Survey	-	-	-	-	-	-		-	-	-	-				
523	DOE Well Drilling Inspections	9,250	4,405	4,845	18,475	20,755	(2,280)	#	6,500	6,469	32	(2,312)				
530	Solid Waste Permits/Tonnage	10,711	4,267	6,444	22,623	18,932	3,691		34,912	35,177	(265)	3,956				
531	Solid Waste Nuisances	9,101	2,370	6,731	20,351	11,625	8,726		21,642	19,666	1,976	6,750				
532	Solid Waste Facilities	5,518	935	4,583	16,768	6,636	10,132		5,700	5,272	428	9,704				
533	Bio-Solids	-	130	(130)	1,338	1,487	(148)		6,121	1,851	4,271	(4,419)				
534	Proper Syringes Program Outreach	587	542	45	837	843	(6)		2,700	2,670	30	(36)				
540	OSS & Land Develop	38,102	26,649	11,452	204,184	232,191	(28,007)	#	161,900	161,890	10	(28,017)				FTE Hours

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

## YAKIMA HEALTH DISTRICT

## Preliminary Monthly Financial Summary by Program for June 2018

Budget YTD Percentage

50.00%

Yrly Budget Rev 5,973,173  
Yrly budget Exp 6,141,996  
Original 50.00% 50.00%

48.83% 44.64%

Prog. No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net					
550	Vector	917	852	64	5,500	4,544	957	5,500	5,442	59	898				
560	Food Inspections	29,444	30,476	(1,033)	212,120	187,451	24,668	208,768	208,579	190	24,479				
561	Food Education	1,892	5,195	(3,303)	28,901	29,017	(116)	34,748	25,058	9,690	(9,806)				
562	School Food Program	-	500	(500)	934	7,961	(7,027) #	10,068	8,323	1,745	(8,771)				Invoice Timing
563	Itinerant Food Program	4,628	2,964	1,664	17,054	12,983	4,071	16,544	16,065	479	3,592				
580	Water Recreation & Camps	5,283	6,899	(1,616)	48,845	22,770	26,074	28,621	28,551	70	26,004				
680	Developmental Disability	192,558	195,948	(3,390)	1,120,555	1,135,351	(14,796) #	1,164,250	1,161,362	2,889	(17,685)				Increased FTE
710	Vital Records	17,498	14,378	3,120	104,235	95,716	8,518	110,000	106,436	3,564	4,954				
790	Epidemiology	6,692	523	6,169	40,150	3,012	37,138	40,150	39,069	1,082	36,056				
791	Lead Case Mgmt	3,000	1,635	1,365	3,500	4,839	(1,339)	-	-	-	(1,339)				
794	PHEPR-Bio Terrorism	18,213	18,213	-	45,328	45,328	-	65,945	65,921	24	(24)				
811	Assessment	917	-	917	5,500	-	5,500	5,500	5,000	500	5,000				
888	Indirect Cost Rate Allocation	-	2,061		(7,701)	-	-	-	-	-	(7,701)				
900	Enhanced Program	-	1,890	(1,890)	-	9,266	(9,266)	-	-	150,000	(150,000)	140,734			
999	Printers & Copiers	-	-	-	-	-	-	-	-	-	-				
<b>GRAND TOTAL</b>		<b>525,908</b>	<b>479,475</b>	<b>48,810</b>	<b>2,916,883</b>	<b>2,736,460</b>	<b>175,178</b>	<b>2,986,587</b>	<b>3,070,998</b>	<b>(84,412)</b>	<b>259,589</b>				

## TOTALS BY DEPARTMENT

Personal Health Program	3,440	4,302	(862)	29,270	20,026	9,243	50,000	32,497	17,504	(8,260)					
Breast & Colon Program	64,315	59,503	4,812	324,988	312,925	12,063	295,481	295,785	(304)	12,367					
Adult Hepatitis Program	2,640	5,508	(2,868)	23,966	22,422	1,543	23,841	23,729	112	1,432					
Communicable Disease Prog	79,736	69,191	10,545	475,360	381,739	93,621	590,598	584,715	5,884	87,737					
Environ. Health Program	141,139	111,328	29,811	672,748	622,670	50,078	634,417	615,820	18,598	31,481					
Developmental Disability Program	192,558	195,948	(3,390)	1,120,555	1,135,351	(14,796) #	1,164,250	1,161,362	2,889	(17,685)					
Admin & Support	18,457	17,123	1,304	139,013	125,126	14,000	93,250	76,281	16,970	(2,969)					
Internal Serv- Vehicles/Copiers	-	-	346	-	-	2,341	-	-	-	2,341					
Indirect cost Rate Allocation	-	-	2,061	-	-	(7,701) #	-	-	-	(7,701)					
Vital Records	17,498	14,378	3,120	104,235	95,716	8,518	110,000	106,436	3,564	4,954					
Bus Mgmt Unallocated	2,958	151	2,807	17,750	2,481	15,269	17,750	18,205	(455)	15,724					
Agency Trg/HR Legal	3,167	152	3,015	9,000	8,738	262	7,000	6,171	830	(567)					
Enhanced Program	-	1,890	(1,890)	-	9,266	(9,266)	-	150,000	(150,000)	140,734					
<b>GRAND TOTAL</b>		<b>525,908</b>	<b>479,475</b>	<b>48,810</b>	<b>2,916,883</b>	<b>2,736,460</b>	<b>175,178</b>	<b>2,986,587</b>	<b>3,070,998</b>	<b>(84,412)</b>	<b>259,589</b>				

## Reconciliation to Income Statement

## Activities of Pass-Through &amp; Indirect Programs

111 YHD Vehicles	(346)	(2,341)
888 Indirect Costs Programs	(2,061)	7,701
999 Printing/Copiers	-	-
	<b>(2,377)</b>	<b>5,246</b>
Reconciliation to Income Statement	<b>477,098</b>	<b>2,741,706</b>

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

**YAKIMA HEALTH DISTRICT**  
**2018 Cash Flow Report- from FMS REPORT**  
**(Cash Basis Accounting)**

	1/31/2018	2/28/2018	3/31/2018	4/30/2018	5/31/2018	6/30/2018
Beginning Cash	174,580	9,191	6,473	34,203	63,691	37,865
Transfers From Investment	238,584	310,875	420,220	554,000	237,000	408,000
Receipts /Deposits	914,922	415,470	415,175	373,037	427,311	393,726
<b>TOTAL CASH AVAILABLE</b>	<b>1,328,085</b>	<b>735,536</b>	<b>841,868</b>	<b>961,240</b>	<b>728,002</b>	<b>839,591</b>
<b>MINUS</b>						
Payroll Outlays	183,834	159,247	167,230	102,367	172,260	173,603
Transfers Out (Payments to Yakima County Departments)	15,063	18,686	75,469	16,693	16,626	17,669
Vouchers Payables Paid	324,887	230,220	260,752	327,490	271,952	285,986
Transfer to investment	795,110	320,910	304,213	451,000	229,300	306,000
<b>TOTAL CASH OUTLAY/TRANSFER</b>	<b>1,318,895</b>	<b>729,063</b>	<b>807,665</b>	<b>897,549</b>	<b>690,137</b>	<b>783,258</b>
<b>ENDING BALANCE - CASH ( Fund 01 only)</b>	<b>9,191</b>	<b>6,473</b>	<b>34,203</b>	<b>63,691</b>	<b>37,865</b>	<b>56,333</b>
<b>Temporary Investment Fund 01</b>	<b>6,413,733</b>	<b>6,423,768</b>	<b>6,307,761</b>	<b>6,204,761</b>	<b>6,197,061</b>	<b>6,095,061</b>
<b>TOTAL CASH &amp; CASH EQUIVALENTS- FUND 1 ONLY</b>	<b>6,422,924</b>	<b>6,430,241</b>	<b>6,341,964</b>	<b>6,268,452</b>	<b>6,234,926</b>	<b>6,151,394</b>
<b>TOTAL CASH &amp; CASH EQUIVALENT- ALL FUNDS</b>	<b>6,422,924</b>	<b>6,430,241</b>	<b>6,341,964</b>	<b>6,268,452</b>	<b>6,234,926</b>	<b>6,151,394</b>

MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12

NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only

NUMBER OF DAYS - OPERATING CASH AVAILABLE

511,833	511,833	511,833	511,833	511,833	511,833
13	13	12	12	12	12
376	377	372	367	365	361

BUDGET YEAR **Y2018**  
**BUDGET (ADOPTED ON 10/25/17 MTG)**  
**OPERATION** **5,841,996**  
**ENHANCED PROGRAM** **300,000**  
**FULL BUDGET** **6,141,996**