



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

BOARD OF HEALTH

Meeting Agenda & Minutes



July 25, 2018
8:30 am

Upcoming Board of Health Meetings

August 29, 2018
8:30 a.m.

September 26, 2018
8:30 a.m.



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

Board of Health Agenda

Wednesday, July 25, 2018

1. Call meeting to order: 8:30a.m.
2. Introduction of guests and/or staff
3. Audience Participation:
4. **Consent Agenda: Motion** to approve all items listed with an asterisk (*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

* June 27, 2018 Yakima Health District (YHD) Board of Health minutes

* Payment of accounts payable and payroll issued in June 2018 in the amount of \$477,235.22

5. **Board Business:** André Fresco

a. **The Kresge Foundation Grant Update**

Strategic Goal: *Increase Community Partnerships*; **Board Input:** *Board Awareness*

b. **Update on Blue Zones Project**

Strategic Goal: *Increase Community Partnerships*; **Board Input:** *Board Awareness*

c. **State Fair Park Contract for Electrical Engineering Study Update**

Strategic Goal: *Increase Community Partnerships*; **Board Input:** *Board Awareness*

d. **Update on WSU Epi Partnership**

Strategic Goal: *Increase Community Partnerships*; **Board Input:** *Board Awareness*

6. **Financial Report:** Chase Porter June 2018 (pages 10-15)

Motion: to approve the Financial Report for the month of June 2018

Department Reports

7. Chief Operating Officer: Ryan Ibach
8. Health Officer: Dr. Teresa Everson
9. Disease Control: Melissa Sixberry
10. Environmental Health: Holly Myers
11. Public Health Partnerships: Lilian Bravo
12. Other Business:
13. Adjourn



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

Board of Health Minutes

June 27, 2018, Wednesday

1. Meeting called to order by Board Chair, Gail Weaver, at 8:28 a.m.

PRESENT

Ron Anderson, Commissioner
Rand Elliott, Commissioner
Dr. Kay Funk, City Representative
Barbara Harrer, City Representative
Mike Leita, Commissioner
Gail Weaver, Citizen Member, Board Chair

ABSENT

Vacant, Citizen Representative

Yakima Health District (YHD) STAFF

Lilian Bravo
Orlantha Coleman
Dr. Teresa Everson
Andre Fresco
Marcy McDonald
Holly Myers
Ryan Ibach
Chase Porter
Melissa Sixberry

GUESTS AND PRESS

2. **WELCOME AND INTRODUCTIONS-** Gail opened the floor for introductions. Chase Porter introduced and welcomed Marcy McDonald, the new YHD staff accountant.

3. **AUDIENCE PARTICIPATION-**None.

- | | |
|--|---|
| 4. CONSENT AGENDA: MOTION Gail Weaver entertained a motion to approve the June 27, 2018 Yakima Health District Consent Agenda | FIRST: Rand Elliott SECOND: Ron Anderson <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> |
|--|---|

The following items were adopted upon approval of the consent agenda:

- April 25, 2018 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in April 2018 in the amount of \$508,760.50
- Approval of accounts payable and payroll issued in May 2018 in the amount of \$460,860.04



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

5. **BOARD BUSINESS:** Andre Fresco, Yakima Health District (YHD) Executive Director

State Fair Park Contract for Electrical Engineering Study Update – the Yakima Health District received a preliminary report from Conley Engineering indicating increased costs to hook up an existing generator to the state fair sites. Conley Engineering is revisiting the actual cost and implementation. The SunDome, Pioneer Hall, Modern Living, and Administrative building were evaluated in the study to determine the best placement of the generator. The funding partner for the study is the Washington State Department of Health.

Update on WSU Epidemiology Partnership- The YHD signed the agreement with WSU Elson S. Floyd College of Medicine. The YHD interviewed the Epidemiologist that WSU is interested in hiring as a research associate. Two full time research associate professors have been added to the team of two WSU deans, plus the research associate, totaling five members.

Update on Blue Zones Project- Blue Zones is a for-profit company that has developed a strategy for increasing health and wellness in communities around the county. The Blue Zones report indicates that the cost has increased from \$6 million to \$9 million to run the project. Initial communication indicated that payors and managed care organizations would support and pay for the project. As there is an absence of a clear path for the project's payment, Andre will meet with the executive committee that has been steering the project on Thursday July 28, 2018 to discuss details. Andre will keep the YHD Board of Health members updated.

The Kresge Foundation Grant Update

Andre and Lilian applied and were chosen for an Emerging Leaders in Public Health (ELPH) Grant. The Yakima Health District was selected as the next group of leaders to be trained in national standards in innovation in public health. The goal is to train up the next generation of leaders who are interested in creating public health programs in non-traditional ways. Funding is up to \$125K to prepare the Health District for this next strategic phase through training and travel.

6. **BUDGET REPORT:** Chase Porter April 2018 (pages 10-15) May 2018 (pages 16-21)

April 2018 Budget Summary

We had a \$50K gain in excess revenue for the month of April, bringing our year-to-date excess revenue to approximately \$119K.

April 2018 Preliminary Financial Statements

- Annual budget revenues and expenditures are \$5.9M and \$6.1M, respectively.
- Year-to-date budgeted revenues and expenditures are \$1.9M and \$2M, respectively.
- Year-to-date actual revenue and expenditures are \$1.9M and \$1.8M, respectively



YAKIMA HEALTH DISTRICT

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May 2018 Financial Summary

The Yakima Health District (YHD) received \$138,900 of Foundational Public Health Services (FPHS) funds in October of 2017; which, the YHD is spending in 2018. The YHD is also accruing money in 2018 that the YHD will spend in 2019. To date, the Yakima Health District has spent all the 2017 FPHS money. The funds were spent in three programs; Communicable Disease \$66K, Strategic Planning and Partnerships \$40K, and Information Technology \$33K.

HIV and Public Health Emergency Preparedness & Response (PHEPR) funds are coming from the state instead of federal which is causing a slight variation.

[Mike Leita and Rand Elliott discussed value in the Yakima Health District establishing an agreed upon threshold/percent for determining which program expenses the Yakima Health District should communicate to the Yakima Health District Board of Health.]

May 2018 Budget Summary

We had a \$7K gain in excess revenue, breaking-even for the month, and bringing our year-to-date excess revenue to approximately \$126K.

May 2018 Preliminary Financial Statements

- Annual budget revenues and expenditures are \$5.9M and \$6.1M, respectively.
- Year-to-date budgeted revenues and expenditures are \$2.5M and \$2.6M, respectively.
- Year-to-date actual revenue and expenditures are \$2.4M and \$2.3M, respectively.

7. **MOTION:** Rand Elliott moved to approve the financial reports for the month of April and May 2018.

SECOND: Ron Anderson

☒ *Approved*

☐ *Declined*

☐ *Amend*

8. **CHIEF OPERATING OFFICER: Ryan Ibach**

Yakima Health District Quarter 1 Issuance

Food Handler Card Issuance = **3,156**

Vital Records Issuance = **3,245**



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

Organizational YHD Strategies for Efficiency

Orlantha and Ryan have been working to implement organizational efficiencies that support front desk management that will allow YHD customers to check-in, complete YHD applications and make payment online.

Emergency Preparedness Report & Training

The State Department of Health (DOH) fiscal year closes at the end of this month so end year reports are due. The Emergency Preparedness report reflects what the Yakima Health District role would be during catastrophic/emergent events. The Federal Emergency Management Agency (FEMA) training in Pasco, covered “point of dispensing medication” instruction. Ryan and a local Virginia Mason Memorial hospital representative requested local training in Yakima County which is scheduled for March 2019.

9. HEALTH OFFICER: Dr. Teresa Everson,

Pertussis (Whooping cough)

There was an uptick in Pertussis cases; but not an outbreak. There was a cluster according to baseline numbers compared with what is expected year-to-date. For the month of April 2018, the county is within normal limits and within range of the numbers that are expected.

State-wide Washington State Association of Public Health Officials (WSALPHO)

WSALPHO held a semi-annual meeting June 11-13th, 2018 in Spokane, WA. Updates included

- 1) lead screening in schools, homes, and mitigation efforts,
- 2) State-wide plans on improved drug take back. There are increased and mandated funds for pharmaceutical companies to help citizens dispose of medications properly.
- 3) Foundational Public Health Services (FPHS) and how public health workers may become better advocates, visible, improve consistent messaging and talks with community partners, and get the funding needed to have the most impact.

May-Stroke Awareness Month

Mosquito Season

Washington has high West Nile Virus rates, primarily transmitted through mosquitos. Grant County had the first reported mosquito with West Nile Virus. There have not been any human cases anywhere in the state.

Salmonella Outbreak

There was a national Salmonella outbreak associated with Honey Smacks cereal. Three cases were tied to Washington. Kellogg's has already placed a recall on the cereal.



YAKIMA HEALTH DISTRICT

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Cannabidiol (CBD) Oil

CBD oil is a marijuana plant derived product that is available for purchase at convenience stores. There is concern that the CBD oil is contaminated with a product that is like rat poison which can cause hemorrhages. Some unexplained hemorrhage cases have come up on the East Coast and Midwest. There are no cases in Washington.

[Andre and Dr. Everson will follow up with the county prosecutor, AJ, concerning a request for the county to join other counties in the state on opioids and a class action suit against the manufacturers of opioids]

10. DISEASE CONTROL: Melissa Sixberry

Letter of Support

The Yakima Health District wrote a letter of support to Comprehensive Healthcare who are applying for a hub and spoke model grant to provide medications and treatment to people with addiction.

Needle Exchange

The YHD continues to distribute naloxone and just received 1,000 fentanyl test strips. The YHD will soon be providing rapid HIV testing, Hepatitis C testing and linking people to care. Sara with the Department of Health (DOH) observed two of our Yakima Health District staff on needle exchange to observe YHD processes. As a result of the DOH observation, DOH increased funding to YHD by nine thousand a year to allow YHD to offer more supplies.

Lead Testing

YHD received funding to do a home visit, \$500/visit, up to one thousand dollars per child. The YHD has conducted five home visits. Some potential lead exposures were found, and those children will be retested in the next couple of months.

WDRS Training

The Yakima Health District hosted a Washington Disease Reporting System (WDRS) training June 19, 2018. WDRS is a new reporting database that the Yakima Health District uses to report Yakima County cases to the DOH. Walla Walla, Benton Franklin and Grant County received training on the system which went live on Monday June 18, 2018.

Enterics

There is an increase in enterics due to the summer weather, grilling, and leaving food out.

TB

There is one additional new TB case reported.



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

11. ENVIRONMENTAL HEALTH: Holly Myers

Help Desk changes effective June 1, 2018

The Yakima Health District (YHD) has changed the help desk program from a rotation of eight Environmental Health (EH) registered sanitarians to one full time EH Technician to act as the point of contact for all EH customer interactions. This provides a single point of contact with access to inspectors only when necessary, allowing increased EH inspector field time and therefore reduced turnaround time for inspections.

Accela (the new Permit Managing System)

The YHD is meeting with the county building and planning department each month to discuss issues that each agency faces. Accela is the replacement for Tidemark. With all building permit cases, public works need proof/approval that their project won't encroach on/impact an existing septic system. The county building and planning is relying on the Yakima Health District to look at records and existing documents to verify that what their project proposes won't be over a drain field. Both work groups now share a database through Accela so that both agencies can see what the other is doing and where the project is in the process. The county can see if the Yakima Health District conducted a review, and the Yakima Health District can see if the county has entered a building permit. By increasing communication between the divisions, customers are overall better served.

12. DIRECTOR OF PUBLIC HEALTH PARTNERSHIPS: Lilian Bravo

Prescription Take Back Boxes

The Yakima Health District partnered with Safe Yakima Valley to promote the prescription take back boxes. There is going to be a law that requires that drug manufacturers help citizens dispose of medications properly. In the meantime, YHD staff are working to get collection units in place. Two units were purchased for the Yakima Nation Tribal Police which will be installed in Toppenish and White Swan. The other box was purchased for the Moxee Police Department. The Yakima Health District will work with Safe Yakima Valley to plan a community event to let the community know what the boxes are for.

Breast Cervical Colon Health Program (BCCHP)

YHD has seen a 20% increase in the number of patients screened in the past year. Majority was from an increase in colorectal cancer screening. YHD patient screening numbers doubled from 113 men and women last year, to over 250 this year. The total screened is 1100 with two weeks left to process. Lilian will provide final numbers to the Board of Health next month.



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

Developmental Disabilities (DD) Program

More internal staff were added to the YHD DD program additions include, Jessica Van Doren and Emily Contreras, the YHD Community Health Specialists. The Community Health Specialists will be integrated into the Transition Program, a program that links students who are graduating from high school to employment. Graduates will also work within the Employment Program, involving vendors that YHD contracts with to assist individuals as they seek employment in the community.

In partnership with the Developmental Disabilities Administration, the Division of Vocational Rehabilitation and ESD 105, the Yakima Health District will host a community event for parents and their children with developmental disabilities on September 26, 2018. The goal is to educate families on the benefits and services that are available to them and to support program enrollment.

Immunization Program Changes

The YHD Vaccines for Children Program and the Monitoring for Quality Improvement and Assurance Program on vaccines in the county has moved to a regional approach. The Yakima Health District will no longer have the program, instead the Department of Health will monitor at the state level.

In its place, there will be a new program at the beginning of July called the Immunization Promotion Program. This program will include a needs assessment of what our immunization rates are in the county and see where YHD can improve. YHD will develop a campaign or education for providers and the community to improve those rates.

Media

People have been interested in county STD rates, swimming pools, pertussis and ticks.

- Holly had an article on why we have so many ticks this season.

13. OTHER BUSINESS-None

14. **MOTION:** Rand Elliott moved to adjourn the meeting at 9:21 a.m.

SECOND: Ron Anderson

☒ *Approved*

☐ *Declined*

☐ *Amend*

**YAKIMA HEALTH DISTRICT
BOARD OF HEALTH
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

| Fund 625-01 - From General Ledger Report (FMS) | | |
|---|---------------|---------------------|
| A/P Batch & Cash Voucher# | Amount | |
| 6/08/2018 B#384478 | -\$159.28 | |
| 6/15/2018 B#384542 | \$132,549.47 | |
| 6/20/2018 B#386051 | \$175.00 | |
| 6/29/2018 B#384935 | \$153,421.00 | |
| | | |
| Indirect Costs- Yakima County | \$1,765.17 | |
| GIS Fixed cost | \$564.67 | |
| Purchasing Service Cost | \$0.00 | |
| Technology Services Cost | \$12,723.12 | |
| Inter-Fund 110833 | \$10.00 | |
| Inter-Fund 110903 | \$1,360.15 | |
| Inter-Fund 110911 | \$6.00 | |
| Inter-Fund 110913 | \$819.83 | |
| Inter-Fund 110973 | \$317.26 | |
| Inter-Fund 111047 | \$80.00 | |
| | | |
| Total Claims & Warrants, above | | \$303,632.39 |
| Payroll Remittance to Key Bank B#110870 | \$64,877.27 | |
| 90624 | \$145,284.39 | |
| 90823 | \$4,365.86 | |
| 90825 | -\$248.66 | |
| 90836 | -\$40,676.03 | |
| | | |
| | | |
| Total Payroll | | \$173,602.83 |
| TOTAL PAYMENTS | | \$477,235.22 |

All of the above June expenditures are approved for payment in the amount of **\$477,235.22** this 25th day of July, 2018.

Board of Health Chair



Yakima Health District
1210 Ahtanum Ridge Drive
Union Gap, WA 98903
Phone (509) 249-6549
Fax (509) 249-6649

YAKIMA COUNTY HEALTH DISTRICT

For the month of June 2018

REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

50.00% OF THE BUDGET

| | | | | |
|--|--------------------------|--|-----------|----------------|
| Year to date: as of May 2018 | Net Income (Loss) | | \$ | 126,368 |
| For the Month of June 2018- ACTUALS | Net Income (Loss) | | \$ | 48,810 |
| subtotal | | | \$ | 175,178 |
| Prior period adjustment | | | \$ | - |
| June 2018 | Net Income (Loss) | | \$ | 175,178 |

Budget to Actual comparison- Year to date as of 06/30/2018

| | Revenue | | Expenditures | |
|--|---|--------|---|--------|
| Fiscal Year 2018 Total Adopted Budget | 5,973,173 | | 6,141,996 | |
| Allocated Budget YTD | 2,986,587 | | 3,070,998 | |
| Budget % to total adopted budget | 50.00% | | 50.00% | |
| Subtotals Actuals | 2,916,883 | 48.83% | 2,736,460 | 44.55% |
| Actuals - Pass Thru Programs (Indirect Costs) | 0 | | 5,246 | 0.09% |
| Total Actuals | 2,916,883 | | 2,741,706 | |
| Total actuals % to total adopted budget | 48.83% | | 44.64% | |
| Actual compared to total adopted budget | (3,056,290) | | (3,400,290) | |
| Actual compared to allocated budget - YTD | (69,703) | | (329,292) | |
| As of June 30, 2018 | Actual Revenue is less than budget by this amount | | Actual Expenditure is less than budget by this amount | |



Yakima Health District
Income Statement
June 2018

| | Monthly | | | Year-to-Date | | | Year-End | |
|---|----------------|----------------|---------------|------------------|------------------|-----------------|------------------|------------------|
| | Actual | Budget | Difference | Actual | Budget | Difference | 2018 Budget | 6 Mo's Remaining |
| Revenue | | | | | | | | |
| Public Health Funding | 87,707 | 87,707 | 0 | 526,241 | 526,241 | 0 | 1,052,481 | 526,240 |
| Foundational Public Health | - | 11,575 | (11,575) | - | 69,450 | (69,450) | 138,900 | 138,900 |
| Federal | 82,304 | 72,841 | 9,463 | 377,037 | 437,044 | (60,007) | 874,088 | 497,051 |
| State | 39,419 | 17,171 | 22,248 | 107,404 | 103,023 | 4,381 | 206,046 | 98,642 |
| Yakima County | 12,500 | 12,500 | - | 75,000 | 75,000 | - | 150,000 | 75,000 |
| Fees, Permits Licensing | 102,254 | 99,013 | 3,241 | 629,293 | 594,079 | 35,214 | 1,188,158 | 558,865 |
| Developmental Disabilities | 192,558 | 194,042 | (1,484) | 1,120,555 | 1,164,250 | (43,695) | 2,328,500 | 1,207,945 |
| Investment Income | 9,155 | 2,917 | 6,239 | 81,187 | 17,500 | 63,687 | 35,000 | (46,187) |
| Other | 10 | - | 10 | 167 | - | 167 | - | (167) |
| Total Revenue | 525,908 | 497,764 | 28,143 | 2,916,883 | 2,986,587 | (69,703) | 5,973,173 | 3,056,290 |
| Expenses | | | | | | | | |
| Salaries & Wages | 149,402 | 155,417 | (6,015) | 869,564 | 932,499 | (62,935) | 1,864,998 | 995,434 |
| Benefits-Direct | 55,075 | 63,229 | (8,154) | 325,322 | 379,373 | (54,051) | 758,745 | 433,423 |
| Payroll Expense | 204,476 | 218,645 | (14,169) | 1,194,886 | 1,311,872 | (116,985) | 2,623,743 | 1,428,857 |
| Enhanced Program | 1,890 | 25,000 | (23,110) | 9,266 | 150,000 | (140,734) | 300,000 | 290,734 |
| Advertising/Promotional | - | 2,213 | (2,213) | 2,113 | 13,275 | (11,162) | 26,550 | 24,437 |
| BOH Meeting Supplies | 48 | 46 | 3 | 192 | 275 | (83) | 550 | 358 |
| Computer Expense | - | 782 | (782) | 2,993 | 4,692 | (1,699) | 9,383 | 6,391 |
| Copies & Printing | 2,755 | 3,628 | (873) | 16,575 | 21,765 | (5,190) | 43,530 | 26,955 |
| Employee Recongition | 76 | 50 | 26 | 465 | 300 | 165 | 600 | 135 |
| Janitorial Services | 1,625 | 2,417 | (792) | 14,064 | 14,500 | (436) | 29,000 | 14,936 |
| Janitorial Supplies | 241 | 167 | 75 | 1,439 | 1,000 | 439 | 2,000 | 561 |
| Membership Dues | 60 | 1,236 | (1,176) | 12,681 | 7,418 | 5,264 | 14,835 | 2,154 |
| Office Supplies | 1,166 | 890 | 277 | 7,553 | 5,338 | 2,215 | 10,675 | 3,122 |
| Operating Supplies | 1,576 | 1,775 | (199) | 8,814 | 10,650 | (1,836) | 21,300 | 12,486 |
| Postage | 754 | 738 | 16 | 4,640 | 4,428 | 212 | 8,855 | 4,215 |
| Telephone | 2,453 | 1,816 | 637 | 14,863 | 10,896 | 3,967 | 21,792 | 6,929 |
| Professional Services - Accounting | - | 1,667 | (1,667) | - | 10,000 | (10,000) | 20,000 | 20,000 |
| Professional Services - County Indirect | 1,765 | 1,251 | 514 | 10,591 | 7,508 | 3,084 | 15,015 | 4,424 |
| Professional Services - Health Officer | 4,153 | 7,083 | (2,930) | 18,247 | 42,500 | (24,253) | 85,000 | 66,753 |
| Professional Services - Legal | - | 1,454 | (1,454) | 2,178 | 8,725 | (6,547) | 17,450 | 15,272 |
| Professional Services - Technology | 12,723 | 12,885 | (162) | 76,339 | 77,311 | (972) | 154,622 | 78,283 |
| Professional Services - Other | 21,495 | 8,985 | 12,510 | 40,343 | 53,909 | (13,566) | 107,818 | 67,475 |
| Provider Serv-Medical (Fed) | 33,790 | 24,167 | 9,623 | 151,690 | 145,000 | 6,690 | 290,000 | 138,310 |
| Provider Serv-Medical (State) | 3,460 | - | 3,460 | 31,602 | - | 31,602 | - | (31,602) |
| Provider Services - DD | 168,024 | 175,608 | (7,584) | 1,024,503 | 1,053,650 | (29,147) | 2,107,300 | 1,082,797 |
| Contracted Services | 458 | 3,104 | (2,646) | 3,088 | 18,625 | (15,537) | 37,250 | 34,162 |



Yakima Health District
Income Statement
June 2018

| | Monthly | | | Year-to-Date | | | Year-End | |
|---------------------------------|----------------|-----------------|-----------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Budget | Difference | Actual | Budget | Difference | 2018 Budget | 6 Mo's Remaining |
| Expenses (Cont.) | | | | | | | | |
| Temp Worker | - | 208 | (208) | - | 1,250 | (1,250) | 2,500 | 2,500 |
| Client's Related Expenses | 3 | 50 | (47) | 10 | 300 | (290) | 600 | 590 |
| Interpreting Services | - | 38 | (38) | - | 225 | (225) | 450 | 450 |
| Laboratory & Pharmacy Supplies | 500 | 446 | 54 | 2,007 | 2,675 | (668) | 5,350 | 3,343 |
| Bank Fees | 389 | 83 | 305 | 389 | 500 | (111) | 1,000 | 611 |
| Fuel | 1,471 | 1,667 | (196) | 6,652 | 10,000 | (3,348) | 20,000 | 13,348 |
| Insurance | 3,367 | 3,367 | - | 20,202 | 20,202 | - | 40,404 | 20,202 |
| Miscellaneous | 3 | 417 | (413) | 801 | 2,500 | (1,699) | 5,000 | 4,199 |
| Operating Rental & Leases | 4,177 | 5,629 | (1,452) | 31,651 | 33,772 | (2,121) | 67,543 | 35,892 |
| Rent Storage | 391 | 432 | (41) | 2,348 | 2,595 | (246) | 5,189 | 2,841 |
| Repair & Maintenance | 431 | 1,477 | (1,046) | 3,933 | 8,863 | (4,929) | 17,725 | 13,792 |
| Small Tools & Minor Equipment | - | 619 | (619) | 19,369 | 3,713 | 15,657 | 7,425 | (11,944) |
| Training | 150 | 769 | (619) | 5,522 | 4,613 | 909 | 9,225 | 3,703 |
| Travel | 8,074 | 6,546 | 1,527 | 33,273 | 39,278 | (6,005) | 78,555 | 45,282 |
| Utilities | 1,791 | 1,923 | (131) | 11,959 | 11,535 | 424 | 23,070 | 11,111 |
| Close Out Indirect Program | (5,554) | (5,116) | (438) | (39,838) | (30,694) | (9,144) | (61,388) | (21,550) |
| Less Pass-Through Expenses | (1,085) | (2,327) | 1,242 | (5,699) | (13,960) | 8,261 | (27,920) | (22,221) |
| Total Expenses | 477,098 | 511,833 | (34,735) | 2,741,706 | 3,070,998 | (329,292) | 6,141,996 | 3,400,290 |
| Excess/(Loss on) Revenue | 48,810 | (14,069) | 62,878 | 175,178 | (84,412) | 259,589 | (168,823) | (344,001) |

YAKIMA HEALTH DISTRICT

Preliminary Monthly Financial Summary by Program for June 2018

Budget YTD Percentage

50.00%

48.83%

44.64%

Yrly Budget Rev

Yrly budget Exp

5,973,173

6,141,996

Original

50.00%

50.00%

| Prog. No. | Program Description | Actual - Current Month | | | Actual - Year to Date (YTD) | | | Budget - Year To Date (YTD) | | | Budget Variance from YTD actual | Year to date | Year to date | Admin & Support Programs | Comments |
|-----------|--|------------------------|---------|---------|-----------------------------|---------|----------|-----------------------------|---------|--------|---------------------------------|-------------------------|------------------------|-------------------------------|------------------------|
| | | Revenue | Expense | Net | Revenue | Expense | Net | Revenue | Expense | Net | Amount (Over) or Under Budget | Actuals (Expenses only) | Budget (Expenses only) | Amount (Over) or Under Budget | |
| 111 | YHD Vehicles | | | 346 | | | 2,341 | - | - | - | 2,341 | | | | |
| 100 | Administrator & Health Officer | 9,155 | 0 | 9,155 | 81,187 | 0 | 81,187 | 17,500 | (1) | 17,501 | 63,687 | 173,946 | 166,873 | (7,073) | Gain on Inv. Interest |
| 110 | Information Systems | - | - | - | - | 33,247 | (33,247) | - | - | - | (33,247) | 3,690 | 25,437 | 21,746 | FPHS Funds - \$33,427 |
| 113 | Strategic Planning and Partnership | 9,292 | 17,123 | (7,831) | 57,659 | 91,879 | (34,220) | 75,750 | 76,282 | (532) | (33,689) | | | | FPHS Funds - \$39,844 |
| 120 | Community Health Administration | - | - | - | - | - | - | - | - | - | - | 9,835 | 20,311 | 10,475 | |
| 130 | Building, Fixtures | - | - | - | - | - | 124 | - | - | - | 124 | 31,651 | 33,772 | 2,121 | |
| 150 | EH Administration | - | - | - | - | 0 | (0) | - | - | - | (0) | 52,891 | 49,694 | (3,197) | |
| 160 | Business Management | 10 | 30 | (20) | 167 | 11 | 156 | - | (1) | 1 | 156 | 151,433 | 159,059 | 7,626 | |
| 161 | Bus Mgmt Unallocated | 2,958 | 151 | 2,807 | 17,750 | 2,481 | 15,269 | 17,750 | 18,205 | (455) | 15,724 | | | | |
| 170 | Personnel | | | | | | | - | - | - | 0 | 11,484 | 14,814 | 3,330 | |
| 171 | Agency Training | 2,625 | 152 | 2,473 | 5,750 | 6,692 | (942) | 3,750 | 3,563 | 188 | (1,130) | | | | First Aid/AED Training |
| 172 | HR Legal/Sound Employment | 542 | - | 542 | 3,250 | 2,046 | 1,205 | 3,250 | 2,608 | 642 | 563 | | | | |
| 221 | SNAP ED | 2,440 | 2,440 | - | 9,981 | 9,992 | (10) | 14,000 | 13,769 | 232 | (242) | | | | |
| 225 | Child Death Review | 1,000 | - | 1,000 | 6,000 | 1,682 | 4,318 | 6,000 | 5,326 | 674 | 3,644 | | | | |
| 290 | Medicaid Admin Match- YHD | - | 1,862 | (1,862) | 13,288 | 8,352 | 4,936 | 30,000 | 13,402 | 16,598 | (11,662) | | | | |
| 309 | Medical Records | 2,777 | 330 | 2,447 | 5,764 | 5,764 | 0 | 3,700 | 3,461 | 239 | (239) | | | | |
| 320 | DOHCC - Immunizations | 495 | 21 | 474 | 12,612 | 12,505 | 107 | 4,548 | 3,085 | 1,464 | (1,357) | | | | |
| 321 | DOHCC-Prenatal Hep B | 203 | 203 | - | 3,077 | 1,504 | 1,573 | 2,578 | 1,752 | 826 | 747 | | | | |
| 325 | State Vaccine Monitoring | 3,330 | 3,013 | 317 | 11,419 | 9,519 | 1,900 | 11,132 | 10,766 | 367 | 1,534 | | | | |
| 329 | PPHF Vtrecks IIS Interface | - | - | - | - | - | - | - | - | - | - | | | | |
| 331 | STD - DOH staff | 903 | 903 | - | 5,057 | 5,425 | (369) | 5,486 | 4,672 | 815 | (1,183) | | | | |
| 332 | STD- Yakima | 10,125 | 8,227 | 1,899 | 85,873 | 64,724 | 21,149 | 90,830 | 90,644 | 187 | 20,963 | | | | |
| 349 | Tuberculosis Program | 19,486 | 17,627 | 1,858 | 96,119 | 84,969 | 11,150 | 100,425 | 100,148 | 277 | 10,873 | | | | |
| 350 | HIV Testing | 8,407 | 8,407 | - | 18,129 | 18,129 | - | 75,000 | 75,073 | (73) | 73 | | | | |
| 351 | HIV PrEP | 418 | 418 | - | 2,721 | 2,721 | - | - | - | - | - | | | | |
| 352 | Adult Viral Hepatitis | 2,640 | 5,508 | (2,868) | 23,966 | 22,422 | 1,543 | 23,841 | 23,729 | 112 | 1,432 | | | | |
| 390 | Other Comm Diseases | 22,984 | 27,885 | (4,900) | 185,440 | 168,628 | 16,811 | 251,250 | 251,048 | 203 | 16,609 | | | | FPHS Funds - \$65,832 |
| 430 | Colon Screening | 10,832 | 12,716 | (1,884) | 27,002 | 29,733 | (2,731) | 33,174 | 32,789 | 385 | (3,116) | | | | |
| 431 | Breast/Cervical Cancer-Direct Services/Operation | 53,483 | 46,786 | 6,697 | 284,580 | 265,217 | 19,362 | 213,307 | 213,514 | (207) | 19,569 | | | | |
| 441 | BCHP-Region: Mgmt. Costs | - | - | - | 13,406 | 17,975 | (4,568) | 49,000 | 49,482 | (482) | (4,086) | | | | |
| 520 | Drinking Water | 188 | 1,410 | (1,222) | 21,560 | 11,782 | 9,778 | 18,600 | 18,969 | (369) | 10,146 | | | | |
| 522 | Water Quality- Sanitary Survey | 7,306 | 5,519 | 1,786 | 7,931 | 8,365 | (434) | 6,150 | 5,921 | 230 | (664) | | | | |
| 529 | Water Quality/Nitrate Survey | - | - | - | - | - | - | - | - | - | - | | | | |
| 523 | DOE Well Drilling Inspections | 9,250 | 4,405 | 4,845 | 18,475 | 20,755 | (2,280) | 6,500 | 6,469 | 32 | (2,312) | | | | FTE Hours |
| 530 | Solid Waste Permits/Tonnage | 10,711 | 4,267 | 6,444 | 22,623 | 18,932 | 3,691 | 34,912 | 35,177 | (265) | 3,956 | | | | |
| 531 | Solid Waste Nuisances | 9,101 | 2,370 | 6,731 | 20,351 | 11,625 | 8,726 | 21,642 | 19,666 | 1,976 | 6,750 | | | | |
| 532 | Solid Waste Facilities | 5,518 | 935 | 4,583 | 16,768 | 6,636 | 10,132 | 5,700 | 5,272 | 428 | 9,704 | | | | |
| 533 | Bio-Solids | - | 130 | (130) | 1,338 | 1,487 | (148) | 6,121 | 1,851 | 4,271 | (4,419) | | | | |
| 534 | Proper Syringes Program Outreach | 587 | 542 | 45 | 837 | 843 | (6) | 2,700 | 2,670 | 30 | (36) | | | | |
| 540 | OSS & Land Develop | 38,102 | 26,649 | 11,452 | 204,184 | 232,191 | (28,007) | 161,900 | 161,890 | 10 | (28,017) | | | | FTE Hours |

| | | |
|---------------------------------|---------------------------|----------------------------------|
| Internal Serv- Vehicles/Copiers | Personal Health Program | Environ. Health Program |
| Admin & Support | Communicable Disease Prog | Developmental Disability Program |
| Assets replacements/PERS1 | Adult Hepatitis Program | Vital Records |
| Agency Trg/HR Legal | Breast & Colon Program | Indirect cost Rate Allocation |

YAKIMA HEALTH DISTRICT

Preliminary Monthly Financial Summary by Program for June 2018

Budget YTD Percentage

50.00%

48.83%

44.64%

Yrly Budget Rev

Yrly budget Exp

5,973,173

6,141,996

Original

50.00%

50.00%

| Prog. No. | Program Description | Actual - Current Month | | | Actual - Year to Date (YTD) | | | Budget - Year To Date (YTD) | | | Budget Variance from YTD actual | Year to date | Year to date | Admin & Support Programs | Comments |
|-----------|-------------------------------|------------------------|----------------|---------------|-----------------------------|------------------|----------------|-----------------------------|------------------|-----------------|---------------------------------|-------------------------|------------------------|-------------------------------|----------------|
| | | Revenue | Expense | Net | Revenue | Expense | Net | Revenue | Expense | Net | Amount (Over) or Under Budget | Actuals (Expenses only) | Budget (Expenses only) | Amount (Over) or Under Budget | |
| 550 | Vector | 917 | 852 | 64 | 5,500 | 4,544 | 957 | 5,500 | 5,442 | 59 | 898 | | | | |
| 560 | Food Inspections | 29,444 | 30,476 | (1,033) | 212,120 | 187,451 | 24,668 | 208,768 | 208,579 | 190 | 24,479 | | | | |
| 561 | Food Education | 1,892 | 5,195 | (3,303) | 28,901 | 29,017 | (116) | 34,748 | 25,058 | 9,690 | (9,806) | | | | |
| 562 | School Food Program | - | 500 | (500) | 934 | 7,961 | (7,027) | # | 10,068 | 8,323 | 1,745 | (8,771) | | | Invoice Timing |
| 563 | Itinerant Food Program | 4,628 | 2,964 | 1,664 | 17,054 | 12,983 | 4,071 | 16,544 | 16,065 | 479 | 3,592 | | | | |
| 580 | Water Recreation & Camps | 5,283 | 6,899 | (1,616) | 48,845 | 22,770 | 26,074 | 28,621 | 28,551 | 70 | 26,004 | | | | |
| 680 | Developmental Disability | 192,558 | 195,948 | (3,390) | 1,120,555 | 1,135,351 | (14,796) | # | 1,164,250 | 1,161,362 | 2,889 | (17,685) | | | Increased FTE |
| 710 | Vital Records | 17,498 | 14,378 | 3,120 | 104,235 | 95,716 | 8,518 | 110,000 | 106,436 | 3,564 | 4,954 | | | | |
| 790 | Epidemiology | 6,692 | 523 | 6,169 | 40,150 | 3,012 | 37,138 | 40,150 | 39,069 | 1,082 | 36,056 | | | | |
| 791 | Lead Case Mgmnt | 3,000 | 1,635 | 1,365 | 3,500 | 4,839 | (1,339) | - | - | - | (1,339) | | | | |
| 794 | PHEPR-Bio Terrorism | 18,213 | 18,213 | - | 45,328 | 45,328 | - | 65,945 | 65,921 | 24 | (24) | | | | |
| 811 | Assessment | 917 | - | 917 | 5,500 | - | 5,500 | 5,500 | 5,000 | 500 | 5,000 | | | | |
| 888 | Indirect Cost Rate Allocation | - | - | 2,061 | - | - | (7,701) | - | - | - | (7,701) | | | | |
| 900 | Enhanced Program | - | 1,890 | (1,890) | - | 9,266 | (9,266) | - | 150,000 | (150,000) | 140,734 | | | | |
| 999 | Printers & Copiers | - | - | - | - | - | - | - | - | - | - | | | | |
| | GRAND TOTAL | 525,908 | 479,475 | 48,810 | 2,916,883 | 2,736,460 | 175,178 | 2,986,587 | 3,070,998 | (84,412) | 259,589 | | | | |

TOTALS BY DEPARTMENT

| | | | | | | | | | | |
|----------------------------------|----------------|----------------|---------------|------------------|------------------|----------------|------------------|------------------|-----------------|----------------|
| Personal Health Program | 3,440 | 4,302 | (862) | 29,270 | 20,026 | 9,243 | 50,000 | 32,497 | 17,504 | (8,260) |
| Breast & Colon Program | 64,315 | 59,503 | 4,812 | 324,988 | 312,925 | 12,063 | 295,481 | 295,785 | (304) | 12,367 |
| Adult Hepatitis Program | 2,640 | 5,508 | (2,868) | 23,966 | 22,422 | 1,543 | 23,841 | 23,729 | 112 | 1,432 |
| Communicable Disease Prog | 79,736 | 69,191 | 10,545 | 475,360 | 381,739 | 93,621 | 590,598 | 584,715 | 5,884 | 87,737 |
| Environ. Health Program | 141,139 | 111,328 | 29,811 | 672,748 | 622,670 | 50,078 | 634,417 | 615,820 | 18,598 | 31,481 |
| Developmental Disability Program | 192,558 | 195,948 | (3,390) | 1,120,555 | 1,135,351 | (14,796) | 1,164,250 | 1,161,362 | 2,889 | (17,685) |
| Admin & Support | 18,457 | 17,123 | 1,304 | 139,013 | 125,126 | 14,000 | 93,250 | 76,281 | 16,970 | (2,969) |
| Internal Serv- Vehicles/Copiers | | | 346 | | | 2,341 | - | - | - | 2,341 |
| Indirect cost Rate Allocation | | | 2,061 | | | (7,701) | - | - | - | (7,701) |
| Vital Records | 17,498 | 14,378 | 3,120 | 104,235 | 95,716 | 8,518 | 110,000 | 106,436 | 3,564 | 4,954 |
| Bus Mgmt Unallocated | 2,958 | 151 | 2,807 | 17,750 | 2,481 | 15,269 | 17,750 | 18,205 | (455) | 15,724 |
| Agency Trg/HR Legal | 3,167 | 152 | 3,015 | 9,000 | 8,738 | 262 | 7,000 | 6,171 | 830 | (567) |
| Enhanced Program | - | 1,890 | (1,890) | - | 9,266 | (9,266) | - | 150,000 | (150,000) | 140,734 |
| | 525,908 | 479,475 | 48,810 | 2,916,883 | 2,736,460 | 175,178 | 2,986,587 | 3,070,998 | (84,412) | 259,589 |

Reconciliation to Income Statement

Activities of Pass-Through & Indirect Programs

| | | |
|-----------------------------|----------------|--------------|
| 111 YHD Vehicles | (346) | (2,341) |
| 888 Indirect Costs Programs | (2,061) | 7,701 |
| 999 Printing/Copiers | - | - |
| | <u>(2,377)</u> | <u>5,246</u> |

Reconciliation to Income Statement

477,098

2,741,706

| | | |
|---------------------------------|---------------------------|----------------------------------|
| Internal Serv- Vehicles/Copiers | Personal Health Program | Environ. Health Program |
| Admin & Support | Communicable Disease Prog | Developmental Disability Program |
| Assets replacements/PERS1 | Adult Hepatitis Program | Vital Records |
| Agency Trg/HR Legal | Breast & Colon Program | Indirect cost Rate Allocation |

YAKIMA HEALTH DISTRICT
2018 Cash Flow Report- from FMS REPORT
(Cash Basis Accounting)

| | 1/31/2018 | 2/28/2018 | 3/31/2018 | 4/30/2018 | 5/31/2018 | 6/30/2018 |
|--|------------------|------------------|------------------|------------------|------------------|------------------|
| Beginning Cash | 174,580 | 9,191 | 6,473 | 34,203 | 63,691 | 37,865 |
| Transfers From Investment | 238,584 | 310,875 | 420,220 | 554,000 | 237,000 | 408,000 |
| Receipts /Deposits | 914,922 | 415,470 | 415,175 | 373,037 | 427,311 | 393,726 |
| TOTAL CASH AVAILABLE | 1,328,085 | 735,536 | 841,868 | 961,240 | 728,002 | 839,591 |
| MINUS | | | | | | |
| Payroll Outlays | 183,834 | 159,247 | 167,230 | 102,367 | 172,260 | 173,603 |
| Transfers Out (Payments to Yakima County Departments) | 15,063 | 18,686 | 75,469 | 16,693 | 16,626 | 17,669 |
| Vouchers Payables Paid | 324,887 | 230,220 | 260,752 | 327,490 | 271,952 | 285,986 |
| Transfer to investment | 795,110 | 320,910 | 304,213 | 451,000 | 229,300 | 306,000 |
| TOTAL CASH OUTLAY/TRANSFER | 1,318,895 | 729,063 | 807,665 | 897,549 | 690,137 | 783,258 |
| ENDING BALANCE - CASH (Fund 01 only) | 9,191 | 6,473 | 34,203 | 63,691 | 37,865 | 56,333 |
| Temporary Investment Fund 01 | 6,413,733 | 6,423,768 | 6,307,761 | 6,204,761 | 6,197,061 | 6,095,061 |
| TOTAL CASH & CASH EQUIVALENTS- FUND 1 ONLY | 6,422,924 | 6,430,241 | 6,341,964 | 6,268,452 | 6,234,926 | 6,151,394 |
| | | | | | | |
| TOTAL CASH & CASH EQUIVALENT- ALL FUNDS | 6,422,924 | 6,430,241 | 6,341,964 | 6,268,452 | 6,234,926 | 6,151,394 |
| | | | | | | |
| MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12 | 511,833 | 511,833 | 511,833 | 511,833 | 511,833 | 511,833 |
| NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only | 13 | 13 | 12 | 12 | 12 | 12 |
| NUMBER OF DAYS - OPERATING CASH AVAILABLE | 376 | 377 | 372 | 367 | 365 | 361 |

| | |
|---|------------------|
| BUDGET YEAR | Y2018 |
| BUDGET (ADOPTED ON 10/25/17 MTG) | |
| OPERATION | 5,841,996 |
| ENHANCED PROGRAM | 300,000 |
| FULL BUDGET | 6,141,996 |