



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## BOARD OF HEALTH

### Meeting Agenda & Minutes



**August 29, 2018**  
**8:30 am**

### Upcoming Board of Health Meetings

September 26, 2018  
8:30 a.m.

October 31, 2018  
8:30 a.m.



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## Board of Health Agenda

Wednesday, August 29, 2018

1. Call meeting to order: 8:30a.m.
2. Introduction of guests and/or staff
3. Audience Participation
4. **Consent Agenda: Motion** to approve all items listed with an asterisk (\*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

\* July 25, 2018 Yakima Health District (YHD) Board of Health minutes

\* Payment of accounts payable and payroll issued in July 2018 in the amount of \$530,953.97

5. **Board Business:** André Fresco
  - a. **Yakima Health District Fee Change Proposals**  
**Strategic Goal:** *Strengthen Mandated Services;* **Board Input:** *Board Review and Decision*
  - b. **Foundational Public Health Services (FPHS) Update**  
**Strategic Goal:** *Improved Efficiency and Effectiveness;* **Board Input:** *Board Awareness*
  - c. **The Kresge Foundation Grant Update**  
**Strategic Goal:** *Increase Community Partnerships;* **Board Input:** *Board Awareness*
6. **Financial Report:** Chase Porter July 2018 (pages 10-15)  
**Motion:** to approve the Financial Report for the month of July 2018

### Department Reports

7. Chief Operating Officer: Ryan Ibach
8. Health Officer: Dr. Teresa Everson
9. Disease Control: Melissa Sixberry
10. Environmental Health: Holly Myers
11. Public Health Partnerships: Lilian Bravo
12. Other Business:
13. Adjourn



# YAKIMA HEALTH DISTRICT

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## Board of Health Minutes

July 25, 2018, Wednesday

1. Meeting called to order by Board Chair, Gail Weaver, at 8:30a.m.

### **PRESENT**

Ron Anderson, Commissioner  
Rand Elliott, Commissioner  
Mike Leita, Commissioner  
Dr. Kay Funk, City Representative  
Barbara Harrer, Mayor, Town of Harrah  
Gail Weaver, Citizen Member, Board Chair

### **ABSENT**

Vacant, Citizen Representative

### **Yakima Health District (YHD) STAFF**

Lilian Bravo  
Orlantha Coleman  
Dr. Teresa Everson  
Andre Fresco  
Ryan Ibach  
Holly Myers  
Chase Porter  
Melissa Sixberry

### **GUESTS AND PRESS**

2. **WELCOME AND INTRODUCTIONS-** None

3. **AUDIENCE PARTICIPATION-**None

- |   |   |
|---|---|
| <ol style="list-style-type: none"><li>4. <b>CONSENT AGENDA: MOTION</b> Gail Weaver entertained a motion to approve the July 25, 2018 Yakima Health District Consent Agenda.</li></ol> | <b>MOVE TO APPROVE:</b> Rand Elliott<br><b>SECOND:</b> Mike Leita<br><input checked="" type="checkbox"/> <i>Approved</i><br><input type="checkbox"/> <i>Declined</i><br><input type="checkbox"/> <i>Amend</i> |
|---|---|

**The following items were adopted upon approval of the consent agenda:**

- June 27, 2018 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in June 2018 in the amount of \$477,235.22



# YAKIMA HEALTH DISTRICT

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## 5. **BOARD BUSINESS:** Andre Fresco, Yakima Health District (YHD) Executive Director

### **The Kresge Foundation Grant Update**

Andre attended the National Association of County and City Health Officials (NACCHO) Conference where he attended the first Kresge Grant meeting and learned of the valuable work of other Washington State Kresge grant recipients in Seattle-King County and Spokane. The Emerging Leaders in Public Health (ELPH) coach is guiding Andre and Lilian on a 14-month plan involving a research and development strategy to spend the \$125K award. Our goal is to use these funds to benefit our local community by planning for the next phase of the YHD's growth. The next meeting Andre and Lilian will attend is August 6-9<sup>th</sup>, in North Carolina, which will be paid for by the Kresge Foundation.

**Update on Blue Zones Project-** Blue Zones is a for-profit company that has developed a strategy for increasing health and wellness in communities around the country. The Blue Zones report indicates that the cost for Yakima County has increased from \$6 million to \$9 million to run the project. Initial communication indicated that payors and managed care organizations would support and pay for the project, but this never materialized. As there is an absence of a clear path for the project's payment, Andre met with the Blue Zones steering committee to represent the interest of the board and YHD position. The outcome was that Blue Zones is not the funder for this type of project and the community does not have the assets/infrastructure in place to invest. The steering committee (a Health and Wellness group created through the Yakima Chamber of Commerce) unanimously proposed tabling the project.

*[Gail Weaver, Board Chair, stated that the board is interested in what different ways the Yakima Health District can get involved in making a difference and improving the community through partnered, community-wide projects. The Blue Zones Project is one of many options and is currently costly.]*

**State Fair Park Contract for Electrical Engineering Study Update** – Andre met with a top official at the [Office of the Assistant Secretary for Preparedness and Response](#) (ASPR), who is interested in the project. Ryan continues valued work with Conley Engineering to determine the best approach for use and placement of an existing generator at the State Fair Park. In June of 2018, Conley Engineering quoted high dollar amounts to reposition an existing generator and develop the infrastructure to support generator function which cost similar amounts as buying a brand-new generator.

The Yakima Health District will share the completed Engineering Study and quotes with the State Fair Park, the Washington State Department of Health and federal agencies to see if there is interest in moving the project forward.

#### **Conley Engineering quote summary to,**

- retrofit and purchase a new generator for the SunDome, Modern Living, Pioneer Hall and Deccio building quote is ≈ **\$1 million dollars**.
- retrofit the Modern Living, Pioneer Hall and Deccio building quote is ≈ **\$480K**
- use the existing generator from the County and move it from point A to point B quote is ≈ **\$586K**
- quick connect (a single generator in one location that can be brought into other building locations based on need and emergency type), and to also retrofit the Modern Living, Pioneer Hall and Deccio building quote is ≈ **\$172K**



# YAKIMA HEALTH DISTRICT

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**Update on WSU Epidemiology Partnership-** Lilian completed the memorandum of understanding with WSU and the partnership is official. YHD met with the Washington State University (WSU) Epi team that will be responsible for working with the Yakima Health District. An epidemiologist, Dunni Oluwoye was found, interviewed and hired by WSU. Select YHD management has also interviewed Dunni and are looking forward to the partnership.

## 6. **FINANCIAL REPORT:** Chase Porter (pages 10-15)

### **June 2018 Budget Summary**

We had a gain in excess revenue of approximately \$49K for the month of June. Bringing our year-to-date excess revenue to \$175K.

### **June 2018 Revenue and Expenditures**

- Annual budgeted revenues and expenditures are \$5.9M and \$6.1M, respectively.
- Year-to-date budgeted revenue and expenditures are \$3M and \$3.1M, respectively.
- Year-to-date actual revenue and expenditures are \$2.9M and \$2.7M, respectively.

### **June 2018 Financial Summary**

Holly secured a state grant from the Department of Ecology (DOE) for the Solid Waste programs. The organization was able to bill back to the beginning of the fiscal year which was July 1, 2018 and that generated \$19K in additional state revenue year-to-date.

Federal revenue variation of (\$60K) is due to HIV and Breast Cancer and Colon Health (BCCHP) funds coming from the state grants instead of federal grants.

A large variation in the monthly professional services is because Yakima Health District was invoiced by the Washington Initiative for Supported Employment (WISE) for an event called the Community Summit for the Developmental Disability Program. WISE only invoices once the work is complete, so YHD does not receive consistent monthly invoicing.

Department of Health (DOH) fiscal year contract ended in June. Invoicing for that contract is open into August 2018; therefore, YHD expects to have June adjustments reflected in July's financials for the BCCHP and Public Health Emergency Preparedness Response (PHEPR) programs.

### **Foundational Public Health Services Summary**

Funds continue to accrue and will throughout the remainder of the year. The Yakima Health District (YHD) received \$139K in 2017 that YHD spent in 2018. The funds were spent in three programs; Communicable Disease \$66K, Strategic Planning and Partnerships \$40K, and Information Technology \$33K.





# YAKIMA HEALTH DISTRICT

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7. **MOTION:** Gail Weaver entertained a motion to approve the financial report for the month of June 2018.

**MOVE TO APPROVE:** Rand Elliott

**SECOND:** Mike Leita

☒ *Approved*

☐ *Declined*

☐ *Amend*

## 8. **CHIEF OPERATING OFFICER: Ryan Ibach**

### **Staffing**

The Yakima Health District is recruiting a Local Emergency Response Coordinator (LERC) which will be a full time equivalent (FTE) as recommended by DOH to support Yakima County due to our size. We will interview candidates towards the end of August, hire, offer and on-board the finalist in September of 2018.

The LERC will update Yakima Health District plans, conducting exercises, working with community hospitals, clinics, regional and state partners for planning emergencies. His/her focus will not only be to establish plans, but to make sure that YHD can execute various emergency/safety plans which includes proper use of inventory, supplies and equipment.

### **2018 Budget Schedule (a copy was handed out to all Board of Health members)**

It is budget planning season. Fee changes will go before the Board at the next Board of Health meeting, August 29<sup>th</sup>, 2018, followed by a Budget Planning Session from 10a.m.-12p.m. More updates to come.

### **Volunteer Citizen Member Opening Update**

The Yakima Health District advertised the opportunity in the Yakima Herald Republic, YHD website and YHD social media sites from July 13-July 20, 2018. There were two candidates, but one withdrew.

*[Gail clarified the new Citizen Representative recruitment process per the April 25, 2018 Yakima Health District BOH meeting, pursuant of Resolution 2018-03. (ref. county code 6.04 changes). Gail opened the floor for further discussion.]*

#### **Appointing Board of Health Members Resolution 2018-03**

Changes to county code 6.04 were adopted at the Board of County Commissioners' April 24, 2018 meeting, which allows the Yakima Health District (YHD) Board of Health members to appoint both city elected and citizen representatives. In the past, only the county commissioners could appoint citizen members and city representatives were appointed by the cities. The Board of County Commissioners updated the ordinance because they wanted the YHD Board of Health members to have a voice in new appointments. The collaborative efforts of Ryan Ibach, Gail Weaver and Mike Leita resulted in the updated approval selection process as follows:

- 1) The YHD will promote open positions for citizens or city representatives, requesting letters from potential candidates stating their interest and qualifications.
- 2) The YHD Board of Health members will review the letter of qualifications and,
- 3) The YHD Board of Health members will vote on the candidates.



# YAKIMA HEALTH DISTRICT

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<p>9. <b>MOTION:</b> to approve a modification to the Citizen Representative position process to include,</p> <ul style="list-style-type: none"><li>a) Extending the open and close period to at least 30days.</li><li>b) Promotion modifications to include,<ul style="list-style-type: none"><li>• a clearly defined open and close period advertised within the promotion.</li><li>• YHD staff partnering with BOH members to expand the New Citizen Representative promotion reach through notification to diverse contacts and through diverse and expanded modes.</li></ul></li><li>c) Establishing an interview committee that includes the Yakima Health District Executive Director, the Chief Operating Officer, a County Commissioner and the YHD Board of Health Chair.</li></ul>	<p><b>MOVE TO APPROVE:</b> Mike Leita <b>SECOND:</b> Barbara Harrer ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i></p>
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## 10. **HEALTH OFFICER:** Dr. Teresa Everson

### **Meningitis**

Kalissa Scott and Dr. Everson worked on a meningitis case. The case suspect did not have the type of meningitis that is of concern within public health called *Neisseria meningitidis*. YHD worked with local hospital physicians and infection control specialists to confirm that case evaluation and communication meet standards. YHD also worked to confirm what action YHD should take if the case outcome resulted in a positive meningitis finding.

### **Anencephaly Investigation**

YHD has been in communication with the Department of Health (DOH) around YHD plans for continued surveillance. YHD partnered with DOH to investigate why we had increased incidents of neural tube defects and anencephaly in our area. Over the past two years, we are closer to baseline levels of what we would expect for our region. DOH was making phone calls and looking for cases and is asking if the YHD wants DOH to step away from the increased surveillance. YHD will now make phone calls to the people who would identify these type of cases; such as, perinatologists, high risk pregnancy and ultra sound professional. The transition of surveillance from DOH to partners is scheduled to begin in the Fall of 2018.

### **Measles**

There was a case in Snohomish County with a household of individuals testing positive for measles. Clark County also had a measles case that was linked to a Portland area family outbreak. While the U.S. has not eradicated measles, most cases happen from migration into the U.S. from other countries. So long as the U.S. maintains a 95% immunization rate, we are protected against measles.



# YAKIMA HEALTH DISTRICT

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## **Heat Safety**

There will most likely be a Heat Advisory this weekend. Dr. Everson and Lilian are working closely to be proactive with messaging around heat safety for the community to include tips on recognizing heat stroke and illness in others.

## **Fentanyl (increases overdoses among Opioid users)**

There has been a 78% increase in fentanyl deaths in the United States within one year. Yakima is fourth in the state with 10 cases of fentanyl related deaths in 2016. YHD is working to make sure that drug users can test opioids to identify if fentanyl is present.

## **11. DISEASE CONTROL: Melissa Sixberry**

### **Needle Exchange Program Updates**

The Yakima Health District received fentanyl test strips from the Department of Health. Of the 87 clients that YHD served last Friday afternoon,

- 51 fentanyl testing kits were distributed,
- 17 naloxone kits to prevent Opioid overdose were handed out

### **Tuberculosis**

David Miller and Dr. Spitters participated in the TB Extension for Community Health Outcomes (TB ECHO). They presented a TB case to help other local providers that might not have the same expertise learn from this case finding.

### **Lead Funding Update**

Yakima Health District Public Health nurses, Kalissa Scott and David Miller conducted six home visits in June 2018 and five visits in July 2018. One child went from a level of 11 down to 7 because of the proactive identification of cases through home visits.

## **12. ENVIRONMENTAL HEALTH: Holly Myers**

### **Lead Exposure**

This topic crosses the boundary lines of different Yakima Health District divisions between Communicable Disease and Environmental Health. The Foundational Public Health Services effort that YHD benefited from based on the last biennium is being inclusive of Environmental Health in the future.

### **Foundational Public Health Services (FPHS)**

There was a meeting this morning to assign Executive Committee members for the Environmental Health Directors Committee to address five of 19 sections of FPHS that incorporate Environmental Health (EH), essentially champion stories and projects. YHD is working hard to make sure that EH programs reflect programmatic value in equal distribution of funding.





# YAKIMA HEALTH DISTRICT

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## Building Department Partnerships

Ron Anderson attended one of the meetings that YHD went to, involving the Building Department Director, Harold MacLean and Coordinator Marivel Garcia. Continued interagency cross-training will occur between the Building Department Project Coordinator Marivel Garcia, other Building Department staff and Yakima Health District staff. Up until this meeting Yakima County had not required proof of an approved septic system (final inspection sign off) prior to issuing a final certificate of occupancy. Since EH is tasked with issuance of permits and verification that new septic systems meet WAC 246-272A and local requirements, this posed a concern that substandard systems could be installed without any oversight. Harold agreed and will implement a new condition for Yakima County Building that requires Yakima Health District Environmental Health inspectors sign off that this condition is met in the shared software program (Accela), prior to the building inspector allowing the certificate of occupancy issuance.

## New Environmental Health Help Desk Program Update

The role that Kira Johnson is fulfilling to support EH Help Desk customers is freeing up Environmental Health Specialist time to be out in the field and shorten comment periods.

## 13. PUBLIC HEALTH PARTNERSHIPS: Lilian Bravo

### Foundational Public Health Services (FPHS)

The Yakima Health District has been working with Tacoma Pierce County Health Department as part of FPHS funding to provide Yakima and Cowlitz County with a supplemental provider resources website. This resource webpage will link to the Yakima Health District main website. The goal of the provider resources website is to benefit from subject matter expertise through a team of Tacoma Pierce County nurse consultants. The consultants will to put together information on different diseases that YHD gets calls about and provide YHD with updated forms. Providers such as schools, physicians and other partners can go to the supplemental website to get access to important forms and learn about what immunization information to send out. The supplemental website launch date is scheduled for September 2018.

### Developmental Disabilities Program Updates

The Yakima Health District is going through a contract with WISE. As part of the contract, WISE will be interviewing employment vendors to discuss which trainings will be helpful for vendors and their staff in order to further develop employment plans and increase client wages.

## 14. OTHER BUSINESS-Dr. Kay Funk communicated interest in data on the effects of fluoridation on the population. Dr. Everson communicated that the CDC might have more and recent data.

15. **MOTION:** Gail Weaver entertained a motion to adjourn the meeting at 9:34 a.m.

**MOVE TO APPROVE:** Barbara Harrer  
**SECOND:** Rand Elliott  
☒ *Approved*  
☐ *Declined*  
☐ *Amend*

**YAKIMA HEALTH DISTRICT  
BOARD OF HEALTH  
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

<b>Fund 625-01 - From General Ledger Report (FMS)</b>		
<b>A/P Batch &amp; Cash Voucher#</b>	<b>Amount</b>	
7/13/2018 B#385331	\$145,836.52	
7/31/2018 B#385716	\$198,809.99	
Indirect Costs- Yakima County	\$1,765.17	
GIS Fixed cost	\$564.67	
Purchasing Service Cost	\$0.00	
Technology Services Cost	\$12,723.12	
Inter-Fund 111119	\$1,372.57	
Inter-Fund 111175	\$348.71	
Total Claims & Warrants, above		\$361,420.75
Payroll Remittance to Key Bank B#111125	\$62,871.87	
90962	\$148,514.52	
91125	-\$2,224.66	
91132	-\$39,803.51	
111273	\$175.00	
Total Payroll		\$169,533.22
<b>TOTAL PAYMENTS</b>		<b>\$530,953.97</b>

All of the above July expenditures are approved for payment in the amount of **\$530,953.97** this 29th day of August, 2018.

\_\_\_\_\_  
**Board of Health Chair**



Yakima Health District  
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## YAKIMA COUNTY HEALTH DISTRICT

For the month of July 2018

### REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

#### 58.33% OF THE BUDGET

Year to date: as of June 2018	Net Income (Loss)		\$	175,178
<b>For the Month of July 2018- ACTUALS</b>	<b>Net Income (Loss)</b>		<b>\$</b>	<b>58,140</b>
subtotal			\$	233,318
Prior period adjustment			\$	(20,051)
<b>July 2018</b>	<b>Net Income (Loss)</b>		<b>\$</b>	<b>213,266</b>

#### Budget to Actual comparison- Year to date as of 07/31/2018

	Revenue		Expenditures	
Fiscal Year 2018 Total Adopted Budget	5,973,173		6,141,996	
<b>Allocated Budget YTD</b>	<b>3,484,351</b>		<b>3,582,831</b>	
Budget % to total adopted budget	58.33%		58.33%	
Subtotals Actuals	3,430,826	57.44%	3,212,518	52.30%
Actuals - Pass Thru Programs (Indirect Costs)	0		5,042	0.08%
<b>Total Actuals</b>	<b>3,430,826</b>		<b>3,217,560</b>	
Total actuals % to total adopted budget	57.44%		52.39%	
<b>Actual compared to total adopted budget</b>	<b>(2,542,347)</b>		<b>(2,924,436)</b>	
<b>Actual compared to allocated budget - YTD</b>	<b>(53,525)</b>		<b>(365,271)</b>	
<b>As of July 31, 2018</b>	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District**  
**Income Statement**  
**July 2018**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2018 Budget	5 Mo's Remaining
<b>Revenue</b>								
Public Health Funding	87,707	87,707	0	613,948	613,947	1	1,052,481	438,533
Foundational Public Health	-	11,575	(11,575)	-	81,025	(81,025)	138,900	138,900
Federal	35,213	72,841	(37,628)	433,982	509,885	(75,903)	874,088	440,106
State	22,337	17,171	5,167	129,766	120,194	9,573	206,046	76,280
Yakima County	12,500	12,500	-	87,500	87,500	-	150,000	62,500
Fees, Permits Licensing	138,100	99,013	39,087	767,392	693,092	74,300	1,188,158	420,766
Developmental Disabilities	187,167	194,042	(6,875)	1,307,721	1,358,292	(50,570)	2,328,500	1,020,779
Investment Income	9,162	2,917	6,246	90,349	20,417	69,933	35,000	(55,349)
Other	1	-	1	167	-	167	-	(167)
<b>Total Revenue</b>	<b>492,186</b>	<b>497,764</b>	<b>(5,578)</b>	<b>3,430,826</b>	<b>3,484,351</b>	<b>(53,525)</b>	<b>5,973,173</b>	<b>2,542,347</b>
<b>Expenses</b>								
Salaries & Wages	146,290	155,417	(9,127)	1,015,854	1,087,916	(72,061)	1,864,998	849,144
Benefits-Direct	54,842	63,229	(8,386)	380,164	442,601	(62,437)	758,745	378,581
Payroll Expense	201,132	218,645	(17,513)	1,396,018	1,530,517	(134,498)	2,623,743	1,227,725
Enhanced Program	1,320	25,000	(23,680)	10,586	175,000	(164,414)	300,000	289,414
Advertising/Promotional	2,840	2,213	628	4,953	15,488	(10,535)	26,550	21,597
BOH Meeting Supplies	24	46	(22)	216	321	(105)	550	334
Computer Expense	119	782	(663)	3,112	5,473	(2,362)	9,383	6,271
Copies & Printing	870	1,814	(944)	9,258	12,696	(3,438)	21,765	12,507
Employee Recognition	48	50	(2)	514	350	164	600	86
Janitorial Services	4,320	2,417	1,903	18,384	16,917	1,467	29,000	10,616
Janitorial Supplies	52	167	(114)	1,492	1,167	325	2,000	508
Membership Dues	1,455	1,236	219	14,136	8,654	5,482	14,835	699
Office Supplies	312	890	(577)	7,865	6,227	1,638	10,675	2,810
Operating Supplies	443	1,775	(1,332)	9,256	12,425	(3,169)	21,300	12,044
Postage	1,021	738	284	5,661	5,165	496	8,855	3,194
Telephone	2,506	1,816	690	17,369	12,712	4,657	21,792	4,423
Professional Services - Accounting	-	1,667	(1,667)	-	11,667	(11,667)	20,000	20,000
Professional Services - County Indirect	1,765	1,251	514	12,356	8,759	3,597	15,015	2,659
Professional Services - Health Officer	2,829	7,083	(4,254)	21,077	49,583	(28,506)	85,000	63,923
Professional Services - Legal	693	1,454	(761)	2,871	10,179	(7,308)	17,450	14,579
Professional Services - Technology	12,723	12,885	(162)	89,062	90,196	(1,134)	154,622	65,560
Professional Services - Other	908	8,985	(8,077)	47,913	62,894	(14,980)	107,818	59,905
Provider Serv-Medical (Fed)	7,783	24,167	(16,384)	184,555	169,167	15,388	290,000	105,445
Provider Serv-Medical (State)	2,746	-	2,746	34,413	-	34,413	-	(34,413)
Provider Services - DD	164,019	175,608	(11,589)	1,188,522	1,229,258	(40,736)	2,107,300	918,778
Contracted Services	615	3,104	(2,489)	13,702	21,729	(8,027)	37,250	23,548



**Yakima Health District**  
**Income Statement**  
**July 2018**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2018 Budget	5 Mo's Remaining
<b>Expenses (Cont.)</b>								
Temp Worker	-	208	(208)	-	1,458	(1,458)	2,500	2,500
Client's Related Expenses	-	50	(50)	10	350	(340)	600	590
Interpreting Services	-	38	(38)	-	263	(263)	450	450
Laboratory & Pharmacy Supplies	188	446	(258)	2,194	3,121	(927)	5,350	3,156
Bank Fees	-	83	(83)	389	583	(195)	1,000	611
Fuel	1,079	1,667	(588)	7,731	11,667	(3,936)	20,000	12,269
Insurance	3,367	3,367	-	23,569	23,569	-	40,404	16,835
Miscellaneous	73	417	(344)	874	2,917	(2,043)	5,000	4,126
Operating Rental & Leases	7,280	5,629	1,651	38,931	39,400	(469)	67,543	28,612
Rent Storage	368	432	(64)	2,717	3,027	(310)	5,189	2,472
Repair & Maintenance (Car/Bldg.)	762	1,477	(716)	4,695	10,340	(5,645)	17,725	13,030
Small Tools & Equip/Asset Repl.	8,709	619	8,090	28,078	4,331	23,747	7,425	(20,653)
Training	150	769	(619)	5,672	5,381	290	9,225	3,553
Travel	7,614	6,546	1,067	40,887	45,824	(4,937)	78,555	37,668
Utilities	2,141	1,923	218	14,100	13,458	643	23,070	8,970
Close Out Indirect Program	(7,280)	(5,116)	(2,164)	(38,931)	(35,810)	(3,121)	(61,388)	(22,457)
Less Pass-Through Expenses	(947)	(513)	(434)	(6,646)	(3,590)	(3,056)	(6,155)	491
<b>Total Expenses</b>	<b>434,046</b>	<b>511,833</b>	<b>(77,787)</b>	<b>3,217,560</b>	<b>3,582,831</b>	<b>(365,271)</b>	<b>6,141,996</b>	<b>2,924,436</b>
<b>Excess/(Loss on) Revenue</b>	<b>58,140</b>	<b>(14,069)</b>	<b>72,209</b>	<b>213,266</b>	<b>(98,480)</b>	<b>311,746</b>	<b>(168,823)</b>	<b>(382,089)</b>



**YAKIMA HEALTH DISTRICT**  
**Preliminary Monthly Financial Summary by Program for July 2018**  
**Budget YTD Percentage 58.33%**

Yrly Budget Rev      Yrly budget Exp  
**5,973,173      6,141,996      Original**  
58.33%      58.33%

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	
111	YHD Vehicles			84			2,425	-	-	-	2,425				
100	Administrator & Health Officer	9,162	-	9,162	90,349	(0)	90,349	20,417	(1)	20,417	69,932	200,698	194,685	(6,014)	Gain on Inv. Interest
110	Information Systems	-	-	-	-	33,247	(33,247)	-	-	-	(33,247)	8,725	29,676	20,951	FPHS Funds - \$33,427
113	Strategic Planning and Partnership	22,581	20,581	1,999	80,239	112,460	(32,221)	88,375	88,995	(620)	(31,601)				FPHS Funds - \$39,844
120	Community Health Administration	-	-	-	-	(0)	0	-	-	-	0	11,044	23,696	12,652	
130	Building, Fixtures			(0)			124	-	-	-	124	38,931	39,400	469	
150	EH Administration	-	-	-	-	-	-	-	-	-	-	62,091	57,976	(4,115)	
160	Business Management	1	(0)	1	167	11	157	-	(1)	1	156	176,703	185,569	8,865	
161	Bus Mgmt Unallocated	958	208	751	18,708	2,688	16,020	20,708	21,239	(531)	16,551				
170	Personnel							-	-	-	(0)	14,206	17,283	3,077	
171	Agency Training	625	685	(60)	6,375	7,377	(1,002)	4,375	4,156	219	(1,221)				First Aid/AED Training
172	HR Legal/Sound Employment	542	-	542	3,792	2,046	1,746	3,792	3,043	749	997				
221	SNAP ED	2,366	2,366	-	12,347	12,357	(10)	16,333	16,063	270	(280)				
225	Child Death Review	1,000	-	1,000	7,000	1,682	5,318	7,000	6,214	786	4,531				
290	Medicaid Admin Match- YHD	-	689	(689)	13,288	9,041	4,247	35,000	15,636	19,364	(15,117)				
309	Medical Records	643	436	207	6,407	6,200	208	4,317	4,038	279	(71)				
320	DOHCC - Immunizations	-	37	(37)	12,612	12,542	70	5,306	3,599	1,707	(1,638)				
321	DOHCC-Prenatal Hep B	214	214	-	3,290	1,718	1,573	3,007	2,044	963	609				
322	Immunization Promotion	2,261	2,261	-	2,261	2,261	-	-	-	-	-				New Program
325	State Vaccine Monitoring	317	516	(199)	11,735	10,034	1,701	12,987	12,560	428	1,273				
329	PPHF Vtrecks IIS Interface	-	-	-	-	-	-	-	-	-	-				
331	STD - DOH staff	1,313	1,313	-	6,369	6,738	(369)	6,400	5,450	950	(1,319)				
332	STD- Yakima	15,125	10,197	4,928	100,998	74,921	26,077	105,968	105,751	218	25,860				
349	Tuberculosis Program	15,191	13,333	1,858	111,310	98,302	13,008	117,162	116,839	323	12,685				
350	HIV Testing	4,587	4,547	40	22,716	22,676	40	87,500	87,585	(85)	125				
351	HIV PrEP	2,448	2,448	-	5,169	5,169	-	-	-	-	-				
352	Adult Viral Hepatitis	5,181	3,741	1,440	29,147	26,164	2,983	27,814	27,684	130	2,853				
390	Other Comm Diseases	33,633	35,034	(1,401)	219,073	203,662	15,411	293,125	292,889	236	15,174				FPHS Funds - \$65,832
430	Colon Screening	1,454	1,793	(339)	33,574	36,178	(2,604)	38,703	38,254	449	(3,054)				
431	Breast/Cervical Cancer-Direct Services/Operation	36,947	31,775	5,172	321,552	317,486	4,066	248,858	249,100	(242)	4,307				
441	BCHP-Region: Mgmt. Costs	-	-	-	13,406	17,975	(4,568)	57,167	57,729	(562)	(4,006)				
520	Drinking Water	6,638	2,269	4,369	28,198	14,051	14,147	21,700	22,130	(430)	14,577				
522	Water Quality- Sanitary Survey	1,125	1,152	(27)	9,056	9,517	(462)	7,175	6,907	268	(729)				
529	Water Quality/Nitrate Survey	-	-	-	-	-	-	-	-	-	-				
523	DOE Well Drilling Inspections	6,925	3,590	3,335	25,400	24,345	1,055	7,583	7,547	37	1,018				
530	Solid Waste Permits/Tonnage	4,060	3,788	271	26,683	22,720	3,962	40,731	41,039	(309)	4,271				
531	Solid Waste Nuisances	4,389	3,461	928	24,739	15,086	9,654	25,248	22,944	2,305	7,349				
532	Solid Waste Facilities	2,353	270	2,083	19,121	6,905	12,215	6,650	6,151	499	11,716				
533	Bio-Solids	1,276	164	1,112	2,615	1,651	964	7,141	2,159	4,982	(4,019)				
534	Proper Syringes Program Outreach	249	317	(68)	1,086	1,160	(73)	3,150	3,115	35	(108)				
540	OSS & Land Develop	34,596	26,339	8,256	238,780	258,530	(19,751)	188,883	188,872	12	(19,762)				FTE Hours

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

## YAKIMA HEALTH DISTRICT

## Preliminary Monthly Financial Summary by Program for July 2018

Budget YTD Percentage

58.33%

Yrly Budget Rev

5,973,173

Yrly budget Exp

6,141,996

Original

57.44%

52.39%

58.33%

58.33%

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	
550	Vector	917	1,255	(338)	6,417	5,799	618	6,417	6,348	68	550				
560	Food Inspections	39,938	30,675	9,263	252,057	218,126	33,931	243,563	243,342	221	33,710				
561	Food Education	17,663	4,131	13,532	46,564	33,148	13,416	40,539	29,234	11,305	2,111				
562	School Food Program	-	212	(212)	934	8,173	(7,239)	11,745	9,710	2,035	(9,274)				Invoice Timing
563	Itinerant Food Program	3,306	4,124	(818)	20,360	17,107	3,254	19,301	18,742	559	2,695				
580	Water Recreation & Camps	712	9,074	(8,362)	49,557	31,844	17,712	33,391	33,309	82	17,631				
680	Developmental Disability	187,167	191,038	(3,871)	1,307,721	1,326,389	(18,667)	1,358,292	1,354,922	3,370	(22,037)				Increased FTE
710	Vital Records	17,698	13,518	4,180	121,933	109,235	12,699	128,333	124,175	4,158	8,541				
790	Epidemiology	3,692	1,257	2,435	43,842	4,269	39,572	46,842	45,580	1,262	38,311				
791	Lead Case Mgmt	-	2,105	(2,105)	3,500	6,944	(3,444)	-	-	-	(3,444)				
794	PHEPR-Bio Terrorism	2,018	2,018	-	63,961	64,009	(48)	76,936	76,908	28	(76)				
811	Assessment	917	-	917	6,417	-	6,417	6,417	5,833	583	5,833				
888	Indirect Cost Rate Allocation	-	-	119	-	-	(7,581)	-	-	-	(7,581)				
900	Enhanced Program	-	1,320	(1,320)	-	10,586	(10,586)	-	175,000	(175,000)	164,414				
999	Printers & Copiers	-	-	-	-	-	-	-	-	-	-				
	<b>GRAND TOTAL</b>	<b>492,186</b>	<b>434,250</b>	<b>58,140</b>	<b>3,430,826</b>	<b>3,212,518</b>	<b>213,266</b>	<b>3,484,351</b>	<b>3,582,831</b>	<b>(98,480)</b>	<b>311,746</b>				

## TOTALS BY DEPARTMENT

Personal Health Program	3,366	3,055	311	32,636	23,081	9,555	58,333	37,913	20,421	(10,866)
Breast & Colon Program	38,401	33,568	4,833	368,532	371,639	(3,107)	344,728	345,083	(355)	(2,752)
Adult Hepatitis Program	5,181	3,741	1,440	29,147	26,164	2,983	27,814	27,684	130	2,853
Communicable Disease Prog	80,340	73,697	6,643	555,700	455,436	100,264	689,031	682,167	6,864	93,400
Environ. Health Program	126,164	92,839	33,325	815,527	732,171	83,356	740,153	718,456	21,697	61,659
Developmental Disability Program	187,167	191,038	(3,871)	1,307,721	1,326,389	(18,667)	1,358,292	1,354,922	3,370	(22,037)
Admin & Support	31,743	20,581	11,162	170,756	145,707	25,162	108,792	88,994	19,798	5,365
Internal Serv- Vehicles/Copiers	-	-	84	-	-	2,425	-	-	-	2,425
Indirect cost Rate Allocation	-	-	119	-	-	(7,581)	-	-	-	(7,581)
Vital Records	17,698	13,518	4,180	121,933	109,235	12,699	128,333	124,175	4,158	8,541
Bus Mgmt Unallocated	958	208	751	18,708	2,688	16,020	20,708	21,239	(531)	16,551
Agency Trg/HR Legal	1,167	685	482	10,167	9,423	744	8,167	7,199	968	(224)
Enhanced Program	-	1,320	(1,320)	-	10,586	(10,586)	-	175,000	(175,000)	164,414
	<b>492,186</b>	<b>434,250</b>	<b>58,140</b>	<b>3,430,826</b>	<b>3,212,518</b>	<b>213,266</b>	<b>3,484,351</b>	<b>3,582,831</b>	<b>(98,480)</b>	<b>311,746</b>

## Reconciliation to Income Statement

## Activities of Pass-Through &amp; Indirect Programs

111 YHD Vehicles	(84)	(2,425)
888 Indirect Costs Programs	(119)	7,581
999 Printing/Copiers	-	-
	<u>(204)</u>	<u>5,042</u>
Reconciliation to Income Statement	434,046	3,217,560

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

**YAKIMA HEALTH DISTRICT**  
**2018 Cash Flow Report- from FMS REPORT**  
**(Cash Basis Accounting)**

	1/31/2018	2/28/2018	3/31/2018	4/30/2018	5/31/2018	6/30/2018	7/31/2018
Beginning Cash	174,580	9,191	6,473	34,203	63,691	37,865	56,333
Transfers From Investment	238,584	310,875	420,220	554,000	237,000	408,000	370,000
Receipts /Deposits	914,922	415,470	415,175	373,037	427,311	393,726	1,008,296
<b>TOTAL CASH AVAILABLE</b>	<b>1,328,085</b>	<b>735,536</b>	<b>841,868</b>	<b>961,240</b>	<b>728,002</b>	<b>839,591</b>	<b>1,434,629</b>
<b>MINUS</b>							
Payroll Outlays	183,834	159,247	167,230	102,367	172,260	173,603	169,533
Transfers Out (Payments to Yakima County Departments)	15,063	18,686	75,469	16,693	16,626	17,669	16,774
Vouchers Payables Paid	324,887	230,220	260,752	327,490	271,952	285,986	344,647
Transfer to investment	795,110	320,910	304,213	451,000	229,300	306,000	317,000
<b>TOTAL CASH OUTLAY/TRANSFER</b>	<b>1,318,895</b>	<b>729,063</b>	<b>807,665</b>	<b>897,549</b>	<b>690,137</b>	<b>783,258</b>	<b>847,954</b>
<b>ENDING BALANCE - CASH ( Fund 01 only)</b>	<b>9,191</b>	<b>6,473</b>	<b>34,203</b>	<b>63,691</b>	<b>37,865</b>	<b>56,333</b>	<b>586,675</b>
Temporary Investment Fund 01	6,413,733	6,423,768	6,307,761	6,204,761	6,197,061	6,095,061	6,042,061
<b>TOTAL CASH &amp; CASH EQUIVALENTS- FUND 1 ONLY</b>	<b>6,422,924</b>	<b>6,430,241</b>	<b>6,341,964</b>	<b>6,268,452</b>	<b>6,234,926</b>	<b>6,151,394</b>	<b>6,628,736</b>
<b>TOTAL CASH &amp; CASH EQUIVALENT- ALL FUNDS</b>	<b>6,422,924</b>	<b>6,430,241</b>	<b>6,341,964</b>	<b>6,268,452</b>	<b>6,234,926</b>	<b>6,151,394</b>	<b>6,628,736</b>
MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	511,833	511,833	511,833	511,833	511,833	511,833	511,833
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	13	13	12	12	12	12	13
NUMBER OF DAYS - OPERATING CASH AVAILABLE	376	377	372	367	365	361	389

BUDGET YEAR	<b>Y2018</b>
BUDGET (ADOPTED ON 10/25/17 MTG)	
OPERATION	<b>5,841,996</b>
ENHANCED PROGRAM	<b>300,000</b>
FULL BUDGET	<b>6,141,996</b>