



Minutes for the Meeting of the Emergency Services Executive Board (ESEB)

Wednesday, January 31, 2018 – 09:30
2403 South 18th Street Suite 200

Board Members Present

Rand Elliott - Commissioner
Norm Childress – Grandview Mayor
Sherry Raymond-Selah Mayor
Jim Restucci- Sunnyside (by phone)
Jeff Emmons- Director YVOEM

Others Attending:

Lisa Truhlicka Admin. Assist

These minutes were typed after the staff left from the recording of the meeting.

Meeting Packet Contents: Current Agenda, Previous Meeting Minutes, Directors Report, Financial Reports, Strategic Plan

I. Call to Order 0930hrs Rand Elliott-Chair

III. Status Updates and Notable Events:

1. Rattlesnake Ridge Landslide – Update on current status, goal to be done coordinating February 2018

IV. Financial Reports and Resolutions:

1. 2018 Rattlesnake Ridge Landslide Expenses
Office expenses:
OT - \$2,000
Supplies - \$2,500

Grant Administration

- a. **EMPG - FFY17 contract** – on track, closes August 31 2018
 - i. Increase in grant award - Request budget change (pg 2)
When City of Yakima left, took grant money allocated for them. Approximately \$19,000 left that will come back to OEM. Request budget increase. Will reduce cities per capita costs next year.
Used for costs of EOC during Rattlesnake Ridge, Table and chair replacement \$14,000 - \$15,000
2. Approval of Budget Change (**Action Item**)
Jeff Emmons requested motion to approve budget change, moved by Rand Elliott, seconded by Jose Trevino. Motion approved.
Jeff requested motion to have the board sign lost receipt form for 2 receipts lost during EOC activation, moved by Sherry Raymond, seconded by Norm Childress, motion approved (\$96 & \$109 – credit card)

V. Old Business:

1. Review draft interlocal agreement
Original agreement 1986, update 2000. Changes discussed and approved by group.

VI. New Business:

1. Change ESEB meeting months to Jan, April, July, October (3rd Wednesday)
 - a. Easier financial reporting
 - b. Allow for change of any mayors/ESEB members to start in Jan
 - c. Allow for approval of budget in October

VII. GOOD OF THE ORDER

II. Approval of the December 12, 2017 Regular Meetings Minutes (Action Item) Commissioner Rand Elliott, Move to accept December Minutes as presented by Norm Childress, seconded by Jim Restucci, minutes approved.

IX. NEXT MEETINGS: Wednesdays 9:30am **2018:** April 25 (final 2017 reports & 1st quarter of 2018), July, October