



**Minutes for the Meeting of the
Emergency Services Executive Board (ESEB)**

Wednesday, April 25, 2018 – 09:30
2403 South 18th Street Suite 200

Board Members Present

Rand Elliott – Commissioner
Norm Childress – Grandview Mayor
Tony Miller – Interim Director YVOEM

Others Attending:

Brian Winter – Sheriff YSO
Diane Koch – Interim Assistant YVOEM

Broad Members Absent

Sherry Raymond – Mayor of Selah
Kay Funk – Council Member, City of Yakima
Jose Trevino – Mayor of Granger

There was not a quorum at this meeting. All action items, must be completed at the July 18th meeting.

Meeting Packet Contents: Current Agenda, Previous Meeting Minutes, Directors Report, Financial Reports, Strategic Plan

- I. **Call to Order 0930hrs** Rand Elliott-Chair

- II. **Approval of the January 31, 2018 Regular Meetings Minutes (Action Item)** Move to July 18th agenda.

- III. **Financial Reports and Resolutions:**
 1. 2017 Budget vs. Actual Revenue and Expenditures
 2. 2018 Budget vs. Actual Revenue and Expenditures Jan 1 to Mar 31
Grant Administration
 - a. **EFSEC - SFY17 contract** – on track, closes June 30 2018
 - b. **EMPG - FFY17 contract** – on track, closes August 31 2018
 - c. **SHSP - FFY16 contract** – on track, closes August 31, 2018
 3. Approval of Financial Reports (**Action Item**) Move to July 18th agenda.

- IV. **Status Updates and Notable Events:**
 1. Interim Directors Report – Discussed combining 2 offices. Would be more financially efficient. Discussion on who EMS board reporting to the executive board.
If 2 offices are combined there will be the interim director, will need to complete Advanced Emergency Management classes and learn about the grants.
It was requested that an EMS Administrative Board meeting be scheduled for input on combining the 2 offices.
 2. Rattlesnake Ridge crack – has remained stable.

- V. **Training and Exercises:**
 1. Horace Ward, Senior Planner, is in a week long training in Alabama.
 2. Jason Clapp, Planner has been attending classes for his basic OEM Certification and is in training today.
 3. June 6th Yakima Health District exercise.

- VI. **Old Business:**
 1. Update Interlocal agreement – Jason has been reviewing plans.

- VII. **New Business:**
 1. State Audit begins Monday, April 30th
 2. Hiring an Office Assistant

- VIII. **GOOD OF THE ORDER**

IX. NEXT MEETINGS: Meetings are held on the third Wednesday of every 3 months. **2018:** July 18, October 17 **2019:** January 16, April 17, July 17 and October 16.