



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

BOARD OF HEALTH

Meeting Agenda & Minutes



September 26, 2018
8:30 am

Upcoming Board of Health Meetings

October 31, 2018
8:30 a.m.

December 5, 2018
8:30 a.m.

Note: No Board of Health Meeting in November 2018 due to Thanksgiving Holiday



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

Board of Health Agenda

Wednesday, September 26, 2018

1. Call meeting to order: 8:30a.m.
2. Introduction of guests and/or staff
3. Audience Participation
4. **Consent Agenda: Motion** to approve all items listed with an asterisk (*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

* August 29, 2018 Yakima Health District (YHD) Board of Health minutes

* Payment of accounts payable and payroll issued in August 2018 in the amount of \$520,182.82

5. **Board Business:** André Fresco
 - a. **2019 Fee Hearing** (pages 9-11)
Strategic Goal: *Strengthen Mandated Services;* **Board Input:** *Board Review and Decision*
 - b. **2019 Proposed Budget**
Strategic Goal: *Improved Efficiency and Effectiveness;* **Board Input:** *Board Review*
 - c. **Foundational Public Health Services (FPHS) Update**
Strategic Goal: *Improved Efficiency and Effectiveness;* **Board Input:** *Board Awareness*
 - d. **The Kresge Foundation Grant Update**
Strategic Goal: *Increase Community Partnerships;* **Board Input:** *Board Awareness*
6. **Financial Report:** Chase Porter August 2018 (pages 12-17)
Motion: to approve the Financial Report for the month of August 2018

Department Reports

7. Chief Operating Officer: Ryan Ibach
8. Health Officer: Dr. Teresa Everson
9. Disease Control: Melissa Sixberry
10. Environmental Health: Holly Myers
11. Public Health Partnerships: Lilian Bravo
12. Other Business:
13. Adjourn



YAKIMA HEALTH DISTRICT

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Board of Health Minutes

August 29, 2018, Wednesday

1. Meeting called to order by Board Chair, Gail Weaver, at 8:29 a.m.

PRESENT

Rand Elliott, Commissioner
Mike Leita, Commissioner
Dr. Kay Funk, City Representative
Barbara Harrer, Mayor, Town of Harrah
Gail Weaver, Citizen Member, Board Chair

ABSENT

Vacant, Citizen Representative
Ron Anderson, Commissioner

Yakima Health District (YHD) STAFF

Lilian Bravo
Orlantha Coleman
Dr. Teresa Everson
Andre Fresco
Ryan Ibach
Holly Myers
Chase Porter
Melissa Sixberry

GUESTS AND PRESS

2. **WELCOME AND INTRODUCTIONS-** None

3. **AUDIENCE PARTICIPATION-**None

- | | |
|---|---|
| <ol style="list-style-type: none">4. CONSENT AGENDA: MOTION Gail Weaver entertained a motion to approve the August 29, 2018 Yakima Health District Consent Agenda. | MOVE TO APPROVE: Mike Leita
SECOND: Barbara Harrer
<input checked="" type="checkbox"/> <i>Approved</i>
<input type="checkbox"/> <i>Declined</i>
<input type="checkbox"/> <i>Amend</i> |
|---|---|

The following items were adopted upon approval of the consent agenda:

- July 27, 2018 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in July 2018 in the amount of \$530,953.97



YAKIMA HEALTH DISTRICT

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5. **BOARD BUSINESS:** Andre Fresco, Yakima Health District (YHD) Executive Director

Fee Changes

Certified Mail, Return Receipt and Restricted Delivery used to be a set fee but will now vary depending on size and location of the send.

Plastic Certificate covers for Vital Records will now cost \$.50 cents

Notary Services: \$10.00

Fee Change Hearing Notice is in the paper. The actual hearing which is open to the public will be held during the next Board of Health Meeting which will be Wednesday, September 26, 2018 at 8:30 a.m.

Budget hearing notification to the public will take place in October 2018.

Foundational Public Health Services (FPHS)

YHD continues work to support core public health services throughout the State. The Washington State Association of Counties (WSAC) Executive Director, Eric Johnson, agrees that the legislature should fund public health services. Dr. John Weisman, the Secretary of Health is also working with the Governor's Office so that FPHS funding will be part of the Governor's decision package. With the support of Dr. Weisman, the request expanded from the \$10 million during the last two biennium years to a \$295 million request to the legislature. \$140 million is being requested to go towards local health jurisdictions and \$155 million to innovative, cross system strategies such as shared services, cross jurisdictional support over multiple counties, advancements in epidemiological services and general investment in local capacity.

[Commissioner Anderson is the Yakima County legislative lead, serving on the legislative steering committee and board]

[Andre will communicate with the 13-15th legislative districts regarding the WSAC agenda upon recommendation by Commissioner Rand Elliott.]

[Holly Myers, confirmed that there is a total of 19 FPHS funding priorities]

The Kresge Foundation Grant Update

Andre and Lilian attended the first Kresge Grant meeting. Lilian has been working on grant deliverables. The Yakima Health District was officially awarded \$124,450 to work on innovative projects that include addressing the social determinants of health and community focused activities that can have an impact in other areas. The funds will pay for training, research and development.

State Fair Park Contract for Electrical Engineering Study Update – Andre and Ryan met with Greg Stewart, the Director of the State Fair Park to share the completed Engineering Study results and broker an understanding about interest in continuing the project. The agreement was to work on the contracts and memorandums of understanding needed to satisfy an actual relationship between the Yakima Health District and the State Fair Park in preparation of a million-dollar investment.



YAKIMA HEALTH DISTRICT

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6. **FINANCIAL REPORT:** Chase Porter (pages 10-15)

July 2018 Budget Summary

We had a gain in excess revenue of approximately \$58K for the month of July. There was a prior period adjustment in the amount of approximately (\$20K) due to Breast Cervical Colon Health Program (BCCHP). Bringing our year-to-date excess revenue to \$213K.

July 2018 Revenue and Expenditures

- Annual budgeted revenues and expenditures are \$5.9M and \$6.1M, respectively.
- Year-to-date budgeted revenue and expenditures are \$3.5M and \$3.6M, respectively.
- Year-to-date actual revenue and expenditures are \$3.4M and \$3.2M, respectively.

Foundational Public Health Services Summary

The Yakima Health District (YHD) received \$139K in 2017 that YHD spent in 2018. The funds were spent as following; Communicable Diseases \$66K, Strategic Planning and Partnership \$40K, and Information Technology \$33K. We also have received \$139K in this 2018 year, which we will spend in 2019. This is due to a fiscal contract.

We budgeted for the HIV program in federal dollars but they arrived in state dollars so there is some variation in federal revenue.

7. **MOTION:** Gail Weaver entertained a motion to approve the financial report for the month of July 2018.

MOVE TO APPROVE: Rand Elliott

SECOND: Mike Leita

☒ *Approved*

☐ *Declined*

☐ *Amend*

8. **CHIEF OPERATING OFFICER:** Ryan Ibach

Staffing

Local Emergency Response Coordinator (LERC) the position is a full time equivalent (FTE) as recommended by DOH to support Yakima Health District planning in our county and is fully funded by the consolidated contract by the State Department of Health. Nathan Johnson will join the YHD team September 17th, 2018 and be introduced at the next Board of Health Meeting.

Volunteer Citizen Member Opening Update the position is open and advertised through September 23, 2018. The review panel is Andre Fresco, Ryan Ibach, Gail Weaver and Commissioner Ron Anderson who will interview the candidates towards the end of September and then make a recommendation to the Board of Health.



YAKIMA HEALTH DISTRICT

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WE Movement (WE Day)

The WE Movement is social change leadership cultivating organization that develops the next generation of youth to make a difference in their neighborhood and world. [WE Schools](#) complete local and worldwide projects involving five pillars (feeding the hungry, clean water, education, opportunity and health). The Yakima Health District will participate in a conference call with the WE western region which is based out of British Columbia to find out how we can begin to support the WE Schools in Yakima County. Our goal is to help local youth make a difference in our community.

9. HEALTH OFFICER: Dr. Teresa Everson

Air Quality

25% of the office visits seen by Dr. Everson were due to symptoms (worsened asthma and chronic heart disease) related to poor air quality. Nation-wide, 2500 people have died from poor air quality due to wildfire smoke. We are in the green as a state. The Yakima Health District managed early messaging to the media.

Polyfluoroalkyl Substances (PFAS) is a chemical used in stain resistance and non-stick coatings which is also used in some fire-fighting foams. This substance was detected in ground water in some states. The EPA set permissible levels for trace amounts of the chemical which were higher than recommended for health in the area. The state is being proactive to sample water across the state to find out if this occurrence is a bigger issue and is not spreading beyond the initial local area. Different places in Yakima have responded to the call for volunteers to conduct PFAS testing.

NEW Department of Health Guideline

Guidelines deal with how local health jurisdictions can respond in the event of an apparent cluster of overdoses.

10. DISEASE CONTROL: Melissa Sixberry

Needle Exchange Program Updates

The Yakima Health District provides needle exchange services every Friday for two hours. We see approximately 85 clients at about 1 minute 30 seconds per client. The harm reduction time is limited. With the state offering to provide funds to expand services, the Yakima Health District can increase time spent on Needle Exchange services totaling 3hrs plus an additional day.

International Overdose Awareness Day

Friday, August 31, 2018 at Franklin Park, the Yakima Health District will be giving out naloxone and Fentanyl test strips.



YAKIMA HEALTH DISTRICT

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Emily, Edith, Laura and Rose received a letter from a needle exchange client that communicated appreciation for YHD staff.

New Nursing Student

Kylie Glover from Washington State University started her internship with the Yakima Health District yesterday. Last year was our first time having Heritage Nursing Students and we will have another in September.

11. ENVIRONMENTAL HEALTH: Holly Myers

On-Site

Activity has increased, and the design and intake numbers have also gone up.

Building Department Partnership Update

Holly and one of the YHD Environmental Health (EH) inspectors shadowed a Building Department Project Coordinator a couple of weeks ago. YHD will continue to get EH inspectors in with the building department team to build relationships and increase understanding what each office does.

Accela

Some data discrepancies have been identified and the new BYU Idaho intern Dustin will go through the data to make sure that what we have in our food system program is accurate. The goal is to get this technology to the level it should perform at so that we can better track our customers and permits.

Foundational Public Health Services (FPHS)

Holly is the incoming Chair for the state-wide Environmental Health Directors and will attend a leadership conference/retreat with the Office of Financial Management, the Washington State Association of Local Public Health Officials (WSALPHO) and the state Department of Health. This meeting will occur on September 12-13. We will be planning and preparing for legislative issues so when we talk with district representatives, we have the information on what we are asking for and why we are asking for the money. We will also find out what is needed from the Environmental Health Directors to get the funding request approved.

Food Worker Card Class Training

Paul Garcia trained 36 youth and staff at the Yakima County Juvenile Detention Center and received a letter of appreciation from Yakima County Juvenile Court.

12. PUBLIC HEALTH PARTNERSHIPS: Lilian Bravo

Wildfire Smoke

There were two press releases that were picked up by the radio and newspaper. The social media reach was a total of 1,200 in under 24hrs.



YAKIMA HEALTH DISTRICT

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Developmental Disabilities (DD) Program Updates

The Community Health Specialist are becoming more involved in the program. We are working on developing a needs assessment of the clients we serve. We will be looking at variables such as where DD clients live, primary language spoken and other details that help us to improve education and outreach to DD clients. The Yakima Health District will be working with ESD 105, Division of Vocational Rehabilitation and the Developmental Disabilities Administration to do a community education event to educate students and parents on the benefits that are available.

Immunization Program

The Yakima Health District is working to increase immunization promotion in Yakima County. YHD will focus on flu vaccination rate increases among school aged youth in collaboration with ESD 105.

13. **OTHER BUSINESS**-Dr. Kay Funk communicated interest in data on the effects of fluoridation on the population. Dr. Everson will provide information as comparison data becomes available.

14. MOTION: Gail Weaver entertained a motion to adjourn the meeting at 9:38 a.m.	MOVE TO APPROVE: Barbara Harrer SECOND: Rand Elliott <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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**YAKIMA HEALTH DISTRICT
BOARD OF HEALTH
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

Fund 625-01 - From General Ledger Report (FMS)		
A/P Batch & Cash Voucher#	Amount	
8/15/2018 B#386181	\$152,187.85	
8/31/2018 B#386569	\$182,561.25	
Indirect Costs- Yakima County	\$1,765.17	
GIS Fixed cost	\$564.67	
Purchasing Service Cost	\$0.00	
Technology Services Cost	\$12,723.12	
Inter-Fund 111516	\$1,448.33	
Inter-Fund 111517	\$525.72	
Inter-Fund 111592	\$10.00	
Total Claims & Warrants, above		\$351,786.11
Payroll Remittance to Key Bank B#111387	\$61,983.91	
91284	\$154,874.09	
91457	-\$8,903.80	
91460	-\$39,732.49	
111451	\$175.00	
Total Payroll		\$168,396.71
TOTAL PAYMENTS		\$520,182.82

All of the above August expenditures are approved for payment in the amount of **\$520,182.82** this 26th day of September 2018.

Board of Health Chair



YAKIMA HEALTH DISTRICT

2019 Fee Schedule

	2018 Adopted	2019 Proposed
Environmental Health Fees		
Food Services		
Level I	\$ 118	\$ 118
Level II	\$ 299	\$ 299
Level III	\$ 431	\$ 431
If Catering, add:	\$ 180	\$ 180
Mobile Food - Level II	\$ 428	\$ 428
Mobile Food - Level III	\$ 560	\$ 560
Multiple Food Service	\$ 630	\$ 630
Late Fee*	\$ 60	\$ 60
Itinerant	\$ 54	\$ 54
Itinerant Late Fee*	\$ 50	\$ 50
Food Handler Card	\$ 10	\$ 10
Lamination fee of Food Handler's Card	\$ 2	\$ 2
Food Manual	\$ 2	\$ 2
Farmer's Market/Seasonal		
Level I	\$ 116	\$ 116
Level II	\$ 232	\$ 232
Level III	\$ 348	\$ 348
All Other - Hourly Rate	\$ 132	\$ 132
Special Food Handler's Class - Minimum class size 20 - \$10 per student.	\$ 200	\$ 200
Additional (same rate per student)		
Operating without authorization or permit (per incident)		
Level I	\$ 59	\$ 59
Level II	\$ 149	\$ 149
Level III	\$ 215	\$ 215
If Catering, add:	\$ 90	\$ 90
Mobile Food - Level II	\$ 214	\$ 214
Mobile Food - Level III	\$ 280	\$ 280
Farmer's Market/Seasonal		
Level I	\$ 58	\$ 58
Level II	\$ 116	\$ 116
Level III	\$ 174	\$ 174
Itinerant Food License	\$ 27	\$ 27
On-Site Sewage		
Conventional	\$ 1,195	\$ 1,195
Conventional - Renew	\$ 149	\$ 149
Pressurized	\$ 1,344	\$ 1,344
Pressurized - Renew	\$ 149	\$ 149
Alternative	\$ 1,868	\$ 1,868
Alternative - Renew	\$ 149	\$ 149
Design - by Homeowner/Occupant in addition to Permit Fees	\$ 270	\$ 270
Design - Additional Revisions - Each Revision After the 2nd Review	\$ 68	\$ 68
Repair/Alteration	\$ 673	\$ 673
Soil/Site Review	\$ 410	\$ 410
Existing Test Hole Discount	\$ (410)	\$ (410)
Clearance	\$ 149	\$ 149
Mortgage Review - Water & Septic	\$ 224	\$ 224
Privy/Holding Tank	\$ 149	\$ 149
New Installer's License	\$ 449	\$ 449
Installer's License - Renew	\$ 188	\$ 188
New Pumper's License	\$ 449	\$ 449
Pumper's License - Renew	\$ 224	\$ 224
Day Care Review	\$ 54	\$ 54
Project Begun w/o Permit	\$ 302	\$ 302
Other On-Site Services - Hourly Rate	\$ 149	\$ 149
Late Fee*	\$ 50	\$ 50



YAKIMA HEALTH DISTRICT

2019 Fee Schedule

Environmental Health Fees (continued)

Solid Waste Services

PCS Remediation Tonnage Fee - Yak. Co. Source (dry ton)	\$ 0.60	\$ 0.60
PCS Remediation Tonnage Fee - Out of Co. Source (dry ton)	\$ 2.53	\$ 2.53
Land Application - New	\$ 1,797	\$ 1,797
Land Application - Renew	\$ 898	\$ 898
Material Recovery & Recycling Facility - Initial	\$ 523	\$ 523
Material Recovery & Recycling Facility - Renew	\$ 187	\$ 187
Limited Purpose Landfills - New (first 6 hours plus hourly thereafter)	\$ 1,409	\$ 1,409
Limited Purpose Landfills - Renew	\$ 564	\$ 564
Inert Landfill - New	\$ 898	\$ 898
Inert Landfill - Renew	\$ 564	\$ 564
Transfer Station/Baling and Compaction Site - New	\$ 845	\$ 845
Transfer Station/Baling and Compaction Site - Renew	\$ 564	\$ 564
Other Intermediate Solid Waste Handling Facilities - New (drop boxes)	\$ 211	\$ 211
Other Intermediate Solid Waste Handling Facilities - Renew (drop boxes)	\$ 141	\$ 141
Solid Waste Activity Registration - New	\$ 141	\$ 141
Solid Waste Activity Registration - Renew	\$ 70	\$ 70
Biosolids Quantity Fee - Yak. Co. Source / per dry ton	\$ 2.09	\$ 2.09
Biosolids Quantity Fee - Out of Co. Source / per dry ton	\$ 3.54	\$ 3.54
Biosolids - Composting - Yak. Co. Source / per dry ton	\$ 2.09	\$ 2.09
Biosolids - Composting - Out of Co. Source / per dry ton	\$ 3.54	\$ 3.54
Composting Facility/Piles Used Storage/Treatment - New	\$ 1,870	\$ 1,870
Composting Facility/Piles Used Storage/Treatment - Renew	\$ 562	\$ 562
Other Solid Waste Services - Hourly Rate	\$ 141	\$ 141
Late Fee*	\$ 50	\$ 50

Living Environment

Camp/Resort	\$ 547	\$ 547
Seasonal Swim Pool	\$ 384	\$ 384
Year Round Swim Pool	\$ 628	\$ 628
Spa Permit - Seasonal	\$ 335	\$ 335
Spa - Year Round	\$ 558	\$ 558
Wading Pool - Seasonal	\$ 279	\$ 279
Wading Pool - Year Round	\$ 489	\$ 489
Additional Pool or Spa	\$ 84	\$ 84
Other Living Environment - Hourly Rate	\$ 130	\$ 130
Late Fee*	\$ 50	\$ 50

Drinking Water

Group B Application Review	\$ 650	\$ 650
Mortgage Review	\$ 190	\$ 190
Mortgage Review - Follow-up	\$ 96	\$ 96
Well Site Inspection	\$ 140	\$ 140
2-Party Well Approval	\$ 140	\$ 140
Water System Certification/Review	\$ 80	\$ 80
Same Farm Exemption	\$ 140	\$ 140
Additional Connection Review	\$ 280	\$ 280
Other - Hourly Rate	\$ 140	\$ 140

School Food Services

Low Risk (Serving Site)	\$ 85	\$ 85
Limited Risk (Finishing Kitchen)	\$ 139	\$ 139
Complex Risk (Central Kitchen)	\$ 223	\$ 223

Other Environmental Health Services

Application Late Fee*	\$ 25	\$ 25
Administrative Fee for client related requests for refunds due to cancelled projects.	\$ 10	\$ 10

*Special Note:

All late fees and other service fees if not paid within 30 days of date due, may subject the responsible party to suspension or non-renewal of the operating permit/license.



YAKIMA HEALTH DISTRICT

2019 Fee Schedule

	2018 Adopted	2019 Proposed
Administrative Fees		
Administrative Service Fees		
Fee for non-sufficient funds (NSF) check or actual cost plus \$10 administrative fee	\$ 40	\$ 40
Fee for copy of medical records (per page)	\$ 0.25	\$ 0.25
Fee for medical record search (TB/STD)	\$ 20	\$ 20
Immunization records search	\$ 10	\$ 10
Use of Conference Rooms		
Large	\$ 75	\$ 75
Medium	\$ 50	\$ 50
Small (Executive)	\$ 25	\$ 25
Vital Records Fee		
Certified Mail	\$ 2.85	Actual Cost
Return Receipt	\$ 2.30	Actual Cost
Restricted Delivery	\$ 4.50	Actual Cost
Expedited Fee (per name)	\$ 10	\$ 10
Mailing Fee (per address) - regular mail	\$ 2	\$ 2
Mailing Fee (per address) - priority/express mail	\$ 7	\$ 7
Mailing Fee (per address) - next day shipping/varies by location		Actual Cost
Error Correction Fee (per name)	\$ 20	\$ 20
Search Fee per certificate	\$ 8	\$ 8
Death Certificate Preparation (per certificate)	\$ 40	\$ 40
Plastic covers	\$ 0.25	\$ 0.50
Notarial Fee **		\$ 10
**Note: Notary fees are not charged to Health District programs, employees, or other government agencies		
Vital Records Fee (RCW 70.58.107)		
Birth Certificate	\$ 20	\$ 20
Death Certificate - 1st copy	\$ 20	\$ 20
Death Certificate - additional (per copy)	\$ 20	\$ 20
Paternity		\$ 18
Birth Certificate - Veteran (1st copy free)	\$ -	\$ -
Death Certificate - Veteran (1st copy free)	\$ -	\$ -



Yakima Health District
1210 Ahtanum Ridge Drive
Union Gap, WA 98903
Phone (509) 249-6549
Fax (509) 249-6649

YAKIMA COUNTY HEALTH DISTRICT

For the month of August 2018

REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

66.67% OF THE BUDGET

Year to date: as of July 2018	Net Income (Loss)		\$	213,266
For the Month of August 2018- ACTUALS	Net Income (Loss)		\$	56,251
subtotal			\$	269,517
Prior period adjustment			\$	-
August 2018	Net Income (Loss)		\$	269,517

Budget to Actual comparison- Year to date as of 08/31/2018

	Revenue		Expenditures	
Fiscal Year 2018 Total Adopted Budget	5,973,173		6,141,996	
Allocated Budget YTD	3,982,115		4,094,664	
Budget % to total adopted budget	66.67%		66.67%	
Subtotals Actuals	3,919,262	65.61%	3,645,189	59.35%
Actuals - Pass Thru Programs (Indirect Costs)	0		4,555	0.07%
Total Actuals	3,919,262		3,649,745	
Total actuals % to total adopted budget	65.61%		59.42%	
Actual compared to total adopted budget	(2,053,911)		(2,492,252)	
Actual compared to allocated budget - YTD	(62,854)		(444,919)	
As of August 31, 2018	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District
Income Statement
August 2018**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2018 Budget	4 Mo's Remaining
Revenue								
Public Health Funding	87,707	87,707	0	701,655	701,654	1	1,052,481	350,826
Foundational Public Health	-	11,575	(11,575)	-	92,600	(92,600)	138,900	138,900
Federal	51,861	72,841	(20,980)	485,842	582,725	(96,883)	874,088	388,246
State	24,698	17,171	7,528	154,465	137,364	17,101	206,046	51,581
Yakima County	12,500	12,500	-	100,000	100,000	-	150,000	50,000
Fees, Permits Licensing	118,268	99,013	19,255	885,661	792,105	93,555	1,188,158	302,497
Developmental Disabilities	183,761	194,042	(10,281)	1,491,482	1,552,333	(60,851)	2,328,500	837,018
Investment Income	9,639	2,917	6,722	99,988	23,333	76,655	35,000	(64,988)
Other	2	-	2	169	-	169	-	(169)
Total Revenue	488,435	497,764	(9,329)	3,919,262	3,982,115	(62,854)	5,973,173	2,053,911
Expenses								
Salaries & Wages	145,970	155,417	(9,446)	1,161,824	1,243,332	(81,508)	1,864,998	703,174
Benefits-Direct	54,749	63,229	(8,480)	434,913	505,830	(70,917)	758,745	323,832
Payroll Expense	200,719	218,645	(17,926)	1,596,738	1,749,162	(152,424)	2,623,743	1,027,005
Enhanced Program	-	25,000	(25,000)	10,586	200,000	(189,414)	300,000	289,414
Advertising/Promotional	658	2,213	(1,554)	5,611	17,700	(12,089)	26,550	20,939
BOH Meeting Supplies	24	46	(22)	287	367	(80)	550	263
Computer Expense	-	782	(782)	3,112	6,255	(3,143)	9,383	6,271
Copies & Printing	3,164	1,814	1,350	12,422	14,510	(2,088)	21,765	9,343
Employee Recognition	-	50	(50)	514	400	114	600	86
Janitorial Services	1,530	2,417	(887)	19,914	19,333	581	29,000	9,086
Janitorial Supplies	24	167	(142)	1,516	1,333	183	2,000	484
Membership Dues	260	1,236	(976)	14,396	9,890	4,506	14,835	439
Office Supplies	463	890	(426)	8,328	7,117	1,212	10,675	2,347
Operating Supplies	900	1,775	(875)	10,156	14,200	(4,044)	21,300	11,144
Postage	570	738	(168)	6,231	5,903	328	8,855	2,624
Telephone	2,541	1,816	725	19,910	14,528	5,382	21,792	1,882
Professional Services - Accounting	-	1,667	(1,667)	-	13,333	(13,333)	20,000	20,000
Professional Services - County Indirect	1,765	1,251	514	14,121	10,010	4,111	15,015	894
Professional Services - Health Officer	3,518	7,083	(3,565)	24,595	56,667	(32,072)	85,000	60,405
Professional Services - Legal	-	1,454	(1,454)	2,871	11,633	(8,762)	17,450	14,579
Professional Services - Technology	12,723	12,885	(162)	101,785	103,081	(1,296)	154,622	52,837
Professional Services - Other	7,243	8,985	(1,742)	55,157	71,879	(16,722)	107,818	52,661
Provider Serv-Medical (Fed)	17,465	24,167	(6,701)	202,020	193,333	8,687	290,000	87,980
Provider Serv-Medical (State)	4,848	-	4,848	39,261	-	39,261	-	(39,261)
Provider Services - DD	162,986	175,608	(12,622)	1,351,509	1,404,867	(53,358)	2,107,300	755,791
Contracted Services	173	3,104	(2,931)	13,875	24,833	(10,958)	37,250	23,375



Yakima Health District
Income Statement
August 2018

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2018 Budget	4 Mo's Remaining
Expenses (Cont.)								
Temp Worker	-	208	(208)	-	1,667	(1,667)	2,500	2,500
Client's Related Expenses	-	50	(50)	10	400	(390)	600	590
Interpreting Services	-	38	(38)	-	300	(300)	450	450
Laboratory & Pharmacy Supplies	-	446	(446)	2,194	3,567	(1,372)	5,350	3,156
Bank Fees	-	83	(83)	389	667	(278)	1,000	611
Fuel	1,429	1,667	(238)	9,160	13,333	(4,173)	20,000	10,840
Insurance	3,367	3,367	-	26,936	26,936	-	40,404	13,468
Miscellaneous	69	417	(348)	943	3,333	(2,390)	5,000	4,057
Operating Rental & Leases	4,450	5,629	(1,178)	43,381	45,029	(1,647)	67,543	24,162
Rent Storage	193	432	(239)	2,910	3,459	(550)	5,189	2,279
Repair & Maintenance (Car/Bldg.)	657	1,477	(820)	5,352	11,817	(6,465)	17,725	12,373
Small Tools & Equip/Asset Repl.	2,324	619	1,705	30,402	4,950	25,452	7,425	(22,977)
Training	913	769	144	6,537	6,150	387	9,225	2,688
Travel	672	6,546	(5,874)	41,558	52,370	(10,812)	78,555	36,997
Utilities	1,941	1,923	19	16,041	15,380	661	23,070	7,029
Close Out Indirect Program	(4,450)	(5,116)	665	(43,381)	(40,925)	(2,456)	(61,388)	(18,007)
Less Pass-Through Expenses	(956)	(513)	(444)	(7,603)	(4,103)	(3,500)	(6,155)	1,448
Total Expenses	432,185	511,833	(79,648)	3,649,745	4,094,664	(444,919)	6,141,996	2,492,251
Excess/(Loss on) Revenue	56,251	(14,069)	70,319	269,517	(112,549)	382,066	(168,823)	(438,340)

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for August 2018
Budget YTD Percentage 66.67%

Yrly Budget Rev Yrly budget Exp
5,973,173 6,141,996 Original
66.67% 66.67%

			Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	
Prog. No.	Program Description		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	Comments
111	YHD Vehicles				406			2,832	-	-	-	2,832				
100	Administrator & Health Officer		9,639	(0)	9,639	99,988	-	99,988	23,333	(1)	23,334	76,654	226,960	222,497	(4,463)	Gain on Inv. Interest
110	Information Systems		-	-	-	-	33,247	(33,247)	#	-	-	(33,247)	13,468	33,915	20,447	FPHS Funds - \$33,427
113	Strategic Planning and Partnership		9,472	12,613	(3,142)	89,711	125,073	(35,363)	#	101,000	101,709	(709)	(34,654)			FPHS Funds - \$39,844
120	Community Health Administration		-	-	-	-	-	-	-	-	-	-	12,732	27,081	14,349	
130	Building, Fixtures		-	-	0	-	-	124	-	-	-	124	43,381	45,029	1,647	
150	EH Administration		-	(0)	0	-	0	(0)	-	-	-	(0)	71,199	66,259	(4,940)	
160	Business Management		2	0	1	169	11	158	-	(1)	1	158	201,309	212,079	10,769	
161	Bus Mgmt Unallocated		2,958	99	2,860	21,667	2,787	18,880	23,667	24,273	(607)	19,486				
170	Personnel								-	-	-	-	16,574	19,752	3,178	
171	Agency Training		625	55	570	7,000	7,432	(432)	5,000	4,750	250	(682)				First Aid/AED Training
172	HR Legal/Sound Employment		542	-	542	4,333	2,046	2,288	4,333	3,477	856	1,432				
221	SNAP ED		1,756	1,756	-	14,103	14,114	(10)	18,667	18,358	309	(319)				
225	Child Death Review		1,000	-	1,000	8,000	1,682	6,318	8,000	7,101	899	5,419				
290	Medicaid Admin Match- YHD		-	875	(875)	13,288	9,916	3,372	40,000	17,869	22,131	(18,759)				
309	Medical Records		613	278	335	7,021	6,478	543	4,933	4,615	319	224				
320	DOHCC - Immunizations		-	2	(2)	12,612	12,544	68	6,064	4,113	1,951	(1,883)				
321	DOHCC-Prenatal Hep B		410	410	-	3,700	2,128	1,573	3,437	2,336	1,101	472				
322	Immunization Promotion		1,379	1,379	-	3,640	3,640	-	-	-	-	-				New Program
325	State Vaccine Monitoring		317	181	135	12,052	10,216	1,836	14,843	14,354	489	1,348				
329	PPHF Vtrecks IIS Interface		-	-	-	-	-	-	-	-	-	-				
331	STD - DOH staff		972	989	(16)	7,342	7,727	(385)	7,315	6,229	1,086	(1,471)				
332	STD- Yakima		15,125	8,413	6,712	116,123	83,334	32,789	121,107	120,858	249	32,540				
349	Tuberculosis Program		16,684	14,826	1,858	127,994	113,127	14,867	133,899	133,530	369	14,497				
350	HIV Testing		7,407	7,407	-	30,123	30,083	40	100,000	100,097	(97)	137				
351	HIV PrEP		1,659	1,659	-	6,828	6,828	-	-	-	-	-				
352	Adult Viral Hepatitis		8,574	4,102	4,472	37,721	30,266	7,455	31,787	31,639	149	7,307				
390	Other Comm Diseases		33,633	29,706	3,927	252,706	233,369	19,338	335,000	334,730	270	19,068				FPHS Funds - \$65,832
430	Colon Screening		1,487	1,936	(449)	35,061	38,114	(3,054)	44,232	43,719	513	(3,567)				
431	Breast/Cervical Cancer-Direct Services/Operation		45,113	43,579	1,534	366,665	361,065	5,600	284,409	284,685	(276)	5,876				
441	BCHP-Region: Mgmt. Costs		-	-	-	13,406	17,975	(4,568)	65,333	65,976	(643)	(3,926)				
520	Drinking Water		3,888	2,170	1,718	32,087	16,222	15,865	24,800	25,291	(491)	16,356				
522	Water Quality- Sanitary Survey		125	1,083	(958)	9,181	10,600	(1,419)	#	8,200	7,894	306	(1,725)			Increased FTE
523	DOE Well Drilling Inspections		250	3,160	(2,910)	25,650	27,504	(1,854)	#	8,667	8,625	42	(1,896)			Increased FTE
530	Solid Waste Permits/Tonnage		4,447	4,772	(325)	31,129	27,492	3,637	46,549	46,902	(353)	3,990				
531	Solid Waste Nuisances		4,606	3,826	780	29,345	18,912	10,434	28,855	26,221	2,634	7,800				
532	Solid Waste Facilities		2,887	1,112	1,775	22,007	8,017	13,990	7,600	7,029	571	13,420				
533	Bio-Solids		-	106	(106)	2,615	1,757	858	8,161	2,467	5,694	(4,836)				
534	Proper Syringes Program Outreach		308	411	(102)	1,394	1,570	(176)	3,600	3,560	40	(216)				
540	OSS & Land Develop		42,691	22,727	19,964	281,470	281,257	213	215,867	215,853	13	200				

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for August 2018
Budget YTD Percentage 66.67%

Yrly Budget Rev Yrly budget Exp
5,973,173 6,141,996 Original
66.67% 66.67%

			Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	
Prog. No.	Program Description		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	Comments
550	Vector		917	918	(2)	7,333	6,717	616	7,333	7,255	78	538				
560	Food Inspections		40,414	37,433	2,980	292,471	255,559	36,912	278,357	278,105	253	36,659				
561	Food Education		2,286	4,434	(2,148)	48,850	37,582	11,268	46,331	33,411	12,920	(1,652)				
562	School Food Program		-	589	(589)	934	8,762	(7,828)	13,423	11,097	2,326	(10,154)				Invoice Timing
563	Itinerant Food Program		4,917	3,250	1,667	25,277	20,357	4,920	22,058	21,419	639	4,282				
580	Water Recreation & Camps		455	4,311	(3,856)	50,012	36,155	13,857	38,161	38,067	93	13,763				
680	Developmental Disability		166,662	171,305	(4,642)	1,474,384	1,497,693	(23,310)	# 1,552,333	1,548,482	3,851	(27,161)				Increased FTE
681	Developmental Disability - Info/Ed		17,099	17,099	-	17,099	17,099	-	-	-	-	-				
710	Vital Records		20,092	14,030	6,062	142,025	123,264	18,761	146,667	141,915	4,752	14,009				
790	Epidemiology		6,692	632	6,060	50,533	4,901	45,632	53,533	52,091	1,442	44,190				
791	Lead Case Mgmnt		1,500	1,123	377	5,000	8,066	(3,066)	-	-	-	(3,066)				
794	PHEPR-Bio Terrorism		7,918	7,918	-	71,878	71,927	(48)	87,927	87,895	32	(80)				
811	Assessment		917	-	917	7,333	-	7,333	7,333	6,667	667	6,667				
888	Indirect Cost Rate Allocation				81			(7,501)				(7,501)				
900	Enhanced Program		-	-	-	-	10,586	(10,586)	-	200,000	(200,000)	189,414				
999	Printers & Copiers				-			(0)				(0)				
	GRAND TOTAL		488,435	432,672	56,251	3,919,262	3,645,189	269,517	3,982,115	4,094,664	(112,549)	382,066				

TOTALS BY DEPARTMENT

Personal Health Program	2,756	2,631	125	35,392	25,712	9,679	66,667	43,329	23,338	(13,659)
Breast & Colon Program	46,600	45,515	1,085	415,132	417,154	(2,022)	393,975	394,380	(405)	(1,617)
Adult Hepatitis Program	8,574	4,102	4,472	37,721	30,266	7,455	31,787	31,639	149	7,307
Communicable Disease Prog	87,308	67,004	20,304	643,007	522,440	120,567	787,464	779,619	7,845	112,723
Environ. Health Program	116,107	98,219	17,888	931,634	830,391	101,244	845,889	821,093	24,797	76,447
Developmental Disability Program	183,761	188,403	(4,642)	1,491,482	1,514,792	(23,310)	1,552,333	1,548,482	3,851	(27,161)
Admin & Support	19,112	12,613	6,499	189,868	158,320	31,661	124,333	101,707	22,626	9,035
Internal Serv- Vehicles/Copiers	-	-	406	-	-	2,832	-	-	-	2,832
Indirect cost Rate Allocation	-	-	81	-	-	(7,501)	-	-	-	(7,501)
Vital Records	20,092	14,030	6,062	142,025	123,264	18,761	146,667	141,915	4,752	14,009
Bus Mgmt Unallocated	2,958	99	2,860	21,667	2,787	18,880	23,667	24,273	(607)	19,486
Agency Trg/HR Legal	1,167	55	1,112	11,333	9,478	1,856	9,333	8,227	1,106	750
Enhanced Program	-	-	-	-	10,586	(10,586)	-	200,000	(200,000)	189,414
	488,435	432,672	56,251	3,919,262	3,645,189	269,517	3,982,115	4,094,664	(112,549)	382,066

Reconciliation to Income Statement

Activities of Pass-Through & Indirect Programs

111 YHD Vehicles	(406)	(2,832)
888 Indirect Costs Programs	(81)	7,501
999 Printing/Copiers	-	0
	<u>(487)</u>	<u>4,555</u>
Reconciliation to Income Statement	432,185	3,649,745

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

YAKIMA HEALTH DISTRICT
2018 Cash Flow Report- from FMS REPORT
 (Cash Basis Accounting)

	1/31/2018	2/28/2018	3/31/2018	4/30/2018	5/31/2018	6/30/2018	7/31/2018	8/31/2018
Beginning Cash	174,580	9,191	6,473	34,203	63,691	37,865	56,333	586,675
Transfers From Investment	238,584	310,875	420,220	554,000	237,000	408,000	370,000	533,000
Receipts /Deposits	914,922	415,470	415,175	373,037	427,311	393,726	1,008,296	615,546
TOTAL CASH AVAILABLE	1,328,085	735,536	841,868	961,240	728,002	839,591	1,434,629	1,735,220

MINUS

Payroll Outlays	183,834	159,247	167,230	102,367	172,260	173,603	169,533	168,397
Transfers Out (Payments to Yakima County Departments)	15,063	18,686	75,469	16,693	16,626	17,669	16,774	17,037
Vouchers Payables Paid	324,887	230,220	260,752	327,490	271,952	285,986	344,647	334,749
Transfer to investment	795,110	320,910	304,213	451,000	229,300	306,000	317,000	1,195,000
TOTAL CASH OUTLAY/TRANSFER	1,318,895	729,063	807,665	897,549	690,137	783,258	847,954	1,715,183

ENDING BALANCE - CASH (Fund 01 only)	9,191	6,473	34,203	63,691	37,865	56,333	586,675	20,037
Temporary Investment Fund 01	6,413,733	6,423,768	6,307,761	6,204,761	6,197,061	6,095,061	6,042,061	6,704,061
TOTAL CASH & CASH EQUIVALENTS- FUND 1 ONLY	6,422,924	6,430,241	6,341,964	6,268,452	6,234,926	6,151,394	6,628,736	6,724,098

TOTAL CASH & CASH EQUIVALENT- ALL FUNDS	6,422,924	6,430,241	6,341,964	6,268,452	6,234,926	6,151,394	6,628,736	6,724,098
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MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	511,833	511,833	511,833	511,833	511,833	511,833	511,833	511,833
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	13	13	12	12	12	12	13	13
NUMBER OF DAYS - OPERATING CASH AVAILABLE	376	377	372	367	365	361	389	394

BUDGET YEAR	Y2018
BUDGET (ADOPTED ON 10/25/17 MTG)	
OPERATION	5,841,996
ENHANCED PROGRAM	300,000
FULL BUDGET	<u>6,141,996</u>