

## VOID WARRANT AGREEMENT

**Current Date:** \_\_\_\_\_

**District Name:** \_\_\_\_\_

**Fund Name:** \_\_\_\_\_

**Fund Number:** \_\_\_\_\_

Please void the following warrant(s):

DATE OF ISSUE	WARRANT NUMBER	DOLLAR AMOUNT	PAYEE	REASON*

- \*REASON CODES:
- 1 – Issued for wrong amount.
  - 2 – Issued to wrong payee.
  - 3 – Lost (attach Application for Duplicate Instrument form)
  - 4 – Other (Please specify under reason above)

This request is authorized by: \_\_\_\_\_  
(Authorized Signature and Title)

Please attach the warrant(s) being voided or the Application for Duplicate Instrument form.

**FOR TREASURER'S USE ONLY:**

Staff: \_\_\_\_\_ SS: \_\_\_\_\_

Vendor: \_\_\_\_\_ Batch No: \_\_\_\_\_