

*Attachment 1*  
**YAKIMA COUNTY  
SANDBAG BULK DISTRIBUTION/STORAGE  
AND EMERGENCY USAGE POLICY**

**I. POLICY.**

Yakima County will provide sand and/or sandbags to the residents of Yakima County for the purpose of protecting private property from flooding when local supplies of sand and/or sandbags have been exhausted and/or a Proclamation of Emergency has been declared by the Board of County Commissioners or by proper authority.

**II. GENERAL.**

- A. Residents of Yakima County are responsible for protecting their property during floods. Residents are encouraged to acquire sand and sandbags prior to a flood event.
- B. Commercial resources are available within the county to provide sandbags and sand to residences of private property.
- C. Yakima County will have an adequate supply of sand and sandbags on hand to protect the county infrastructure.
- D. To facilitate rapid emergency supplemental sandbag assistance to jurisdictions, the Office of Emergency Management (OEM) maintains a stockpile of state-owned sandbags positioned in various storage locations around the County.

**III. PURPOSE.**

- A. This document describes the requirement for Yakima County to acquire and maintain an adequate supply of sandbags for emergency use.
- B. It describes that bags provided by OEM are supplemental to county -owned sandbags.
- C. This document also describes the process the County must use to obtain supplemental sandbags from OEM stocks.

**IV. RESPONSIBILITIES.**

- A. It is the responsibility of Yakima County Public Works to maintain supplies of sandbags adequate to cover anticipated emergencies.
- B. It is the responsibility of OEM to maintain a stockpile of State-owned sandbags in Yakima County.
- C. It is the responsibility of a jurisdiction to acquire and maintain an adequate supply of sandbags for emergency use.

**V. PROCEDURES.**

- A. Upon a Proclamation of Emergency, requests for sandbags from a local jurisdiction should come through the Operational Area Emergency Operations Center (OA EOC).

- B.** Upon a Proclamation of Emergency, requests for sandbags for private use should come to the affected jurisdiction. That jurisdiction will make sandbags available to their residents.
- C.** Requests for sandbags in unincorporated areas of the county will be handled through the OA EOC. Individual requests will be verified prior to issuing.

**VI. ADMINISTRATION.**

- A.** Requests by jurisdictions for sandbags will be honored only during times of flood emergency affecting that jurisdiction.
- B.** The OAEOC will make county resources available for delivering sandbags to locations within the impacted area.
- C.** Upon delivery to a site, the requesting jurisdiction should be prepared to provide transportation and personnel to distribute sandbags.
- D.** If the supply of county-owned sandbags is exhausted (or its exhaustion is imminent) in the current flood emergency, the Office of Emergency Management can make available State-owned sandbags.
  - 1. If an adequate supply of jurisdiction-owned sandbags on hand prior to the event has been exhausted, there will be no charge for any state sandbags provided.
  - 2. Conversely, if an adequate supply was not on hand, then any state sandbags provided will be provided to the county at State cost per bag.
  - 3. Any State-owned bags depleted during the emergency must be replaced in-kind or be paid for by the county.