



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## BOARD OF HEALTH

### Meeting Agenda & Minutes



**February 27, 2019  
8:30 am**

#### Upcoming Board of Health Meetings

March 27, 2019  
8:30 a.m.

April 24, 2019  
8:30 a.m.



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## Board of Health Agenda Wednesday, February 27, 2019

1. **Call meeting to order:** 8:30a.m.
2. **Introductions of guest/staff**
3. **Audience Participation**
4. **Consent Agenda- Motion** to approve all items listed with an asterisk (\*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - \* January 30, 2019 Yakima Health District (YHD) Board of Health minutes
  - \* Payment of accounts payable and payroll issued in January in the amount of \$571,283.68
5. **YHD Spotlight-Revenue and Money Streams**-presented by Chase Porter, Senior Finance Manager
6. **Board Business:** André Fresco
  - a. **YHD Needle Exchange Vehicle**  
**Strategic Goal:** *Increased Community Partnerships*; **Board Input:** *Board Awareness*
  - b. **Enterprise Resource Planning and Point-of-Sale Systems**  
**Strategic Goal:** *Improved Efficiency & Effectiveness*; **Board Input:** *Board Awareness*
7. **Financial Report:** Chase Porter January 2019 (**pages 10-15**)  
**Motion:** to approve the Financial Report for the month of January 2019
8. **Department Reports**
  8. Chief Operating Officer: Ryan Ibach
  9. Health Officer: Dr. Teresa Everson
  10. Disease Control: Melissa Sixberry
  11. Environmental Health: Holly Myers
  12. Public Health Partnerships: Lilian Bravo
  13. Other Business:
  14. Adjourn



# YAKIMA HEALTH DISTRICT

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## Board of Health Minutes

January 30, 2019, Wednesday

1. Meeting called to order by Chair, Gail Weaver, at 8:30 a.m.

### PRESENT

Norm Childress, Commissioner  
Barbara Harrer, City Representative  
Mike Leita, Commissioner  
Gail Weaver, Citizen Member, Board Chair

### ABSENT

Renee Bouchey, Citizen Member  
Ron Anderson, Commissioner  
Dr. Kay Funk, City Representative

### Yakima Health District (YHD) STAFF

Lilian Bravo  
Orlantha Coleman  
Brandon Comfort  
Dr. Teresa Everson  
Andre Fresco  
Ryan Ibach  
Edit Maldonado  
Holly Myers  
Chase Porter  
Melissa Sixberry

### GUESTS AND PRESS

2. **WELCOME AND INTRODUCTIONS-** Holly Myers introduced the newest addition to the Yakima Health District team, Environmental Health Specialist, Brandon Comfort. Brandon joins us from Tacoma Pierce County Health District. Edit Maldonado, Public Health Technician attended the BOH meeting as part of our agency plan to orient existing staff members to Board of Health meetings.

3. **AUDIENCE PARTICIPATION**-none

<b>4. CONSENT AGENDA: MOTION</b> Gail Weaver entertained a motion to approve the December 5, 2018 Yakima Health District Consent Agenda.	<b>MOVE TO APPROVE:</b> Mike Leita <b>SECOND:</b> Barbara Harrer <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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# YAKIMA HEALTH DISTRICT

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## The following items were adopted upon approval of the consent agenda:

- October 31, 2018 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in October 2018 in the amount of \$526,123.45

<p>5. <b>CONSENT AGENDA: MOTION</b> Gail Weaver entertained a motion to approve the January 30, 2019 Yakima Health District Consent Agenda.</p>	<p><b>MOVE TO APPROVE:</b> Barbara Harrer <b>SECOND:</b> Mike Leita <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i></p>
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## The following items were adopted upon approval of the consent agenda:

- December 5, 2018 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in November 2018 in the amount of \$446,212.81 and December 2018 in the amount of \$544,894.06.

6. **YHD SPOTLIGHT**-2018 Achievements & 2019 Goals-Presented by Ryan Ibach, Chief Operating Officer. This presentation may be found on the Yakima Health District (YHD) Board of Health [webpage](#) and will be sent to all BOH members.

7. **BOARD BUSINESS:** Andre Fresco, Yakima Health District (YHD) Executive Director

a. **YHD Community Engagement**

**Strategic Goal:** *Increased Community Partnerships*; **Board Input:** *Board Awareness*

One of our key strategic plans is to increase community engagement. By reevaluating our internal process and changing the direction of our programs, we can now support more external partnership work. We have partnered with many agencies: ESD 105, Safe Yakima Valley, Coroner's Office, Prosecutor's Office, Sheriff's Office, Comprehensive Mental Health, the Yakama Nation, all hospitals and federally qualified health centers, multiple cities and Yakima Valley Conference of Governments.

b. **County Enterprise Resource Planning (ERP) Financial System**

**Strategic Goal:** *Improved Efficiency & Effectiveness*; **Board Input:** *Board Awareness*

Yakima County is adopting a new platform for financial accounting (accounts payable). The Yakima Health District has been approached to be part of the project as we benefit from county systems. There is a request for YHD to make an investment based on the total cost of the system for an upfront purchase and the cost 10 years out. We don't currently have the



# YAKIMA HEALTH DISTRICT

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exact numbers at this time (approximately \$100-\$150K), but the portion that YHD would pay to implement the new ERP system, is calculated based on the percentage of YHD staff of 31 to county staff of 1030. Our current Cayenta support contract is about \$13K/year which is projected to increase to \$25K with the new system. This investment allows YHD to move into a new era of financial accounting where we can forecast, run queries, and have just in time information. YHD will present to the Board in the future to ask if YHD should use existing resources (impacting the current annual budget) vs. re-opening the budget and amending it to include additional funds.

## **Kresge Innovation Grant**

**Strategic Goal:** *Increased Community Partnerships; Board Input: Board Awareness*

Lilian Bravo and Andre Fresco represented the Yakima Health District at a Kresge in-person meeting and YHD received a \$125K grant from the private philanthropy foundation. YHD was chosen for our service-forward approach that allows YHD to accelerate changes in Yakima County. We are in negotiations with J.T. Lane, Project Management Consultant in public health who has worked for the State of Louisiana Medicaid system and will provide YHD with a proposal. Kresge funds are used to bring in people to strengthen our ability to provide services and alleviate use of YHD funds.

## **8. FINANCIAL REPORT:** Chase Porter November 2018 (**pages 11-15**) and December of 2018 (**pages 16-20**)

### **Exit Interview Updates**

The Exit Interview occurred on January 16<sup>th</sup>, 2019. Chair of the Board, Gail Weaver was in attendance and the audit went well. The audit did not result in audit findings or a management letter.

**Awareness Item:** One item that arose is the Other Post Employment Benefits (OPEB). The standard for this is changing and YHD remains abreast. YHD does not currently pay a monthly premium (an explicit rate) but retired employees can still enjoy the same cost pool as current employees without pressure to go out into the benefits market. Therefore, YHD is paying an implicit rate. The standard for many years has been to not record this liability on YHD financial statements because YHD is not actually paying money out. That is changing under the direction of the Governmental Accounting Standards Board (GASB). Since current employees are subsidizing retired employee rates (the implicit rate), YHD has a liability for retired employees and is obligated.



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**Heightened Security Practices:** this new requirement demands the use of 10 characters in passwords instead of eight. Chase will be in conversation with the county to identify ways that YHD can adopt additional internal IT practices.

## November 2018 Budget Summary

We had a gain in excess revenue of approximately \$43K for the month of November.

## November 2018 Revenue and Expenditures

- Annual budgeted revenues and expenditures are \$5.9M and \$6.1M, respectively.
- Year-to-date budgeted revenue and expenditures are \$5.4M and \$5.6M, respectively.
- Year-to-date actual revenue and expenditures are \$5.5M and 5M, respectively.

## Program Updates please see (pages 14-15)

The new Kresge Program is at \$0/month and the year to date is also \$0 (we will see funds from this in the December 2018 financials).

## December 2018 Budget Summary

We had a gain in excess revenue of approximately \$270K for the month of December. **Note:** these are preliminary December financials and the figures will change pending booked assets and depreciation, pensions, OPEB adjustments, accrued leave and 2018 receivables/payables accruals.

## December 2018 Revenue and Expenditures

- Annual budgeted revenues and expenditures are \$5.9M and \$6.1M, respectively.
- Year-ended actual revenue and expenditures are \$6.3M and \$5.6M, respectively.

## Program Updates please see (pages 19-20)

Receipt of Foundational Public Health Services (FPHS) monies in the amount of \$139K as well as Kresge monies in the amount of \$124K contributed to the \$270K gain in December of 2018.

The new Kresge Program is reflected as program number 173. Kresge funds are similar FPHS as in YHD receives the money in one year but spends the funds in the following year. In summary, YHD receives money for both of these different programs this year and records the revenue, but YHD spends the funds in the following year which will appear as a loss in the year spent.



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9. <b>MOTION:</b> Gail Weaver entertained a motion to approve the financial report for the month of November and December 2018.	<b>MOVE TO APPROVE:</b> Mike Leita <b>SECOND:</b> Barbara Harrer <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
10. <b>CHIEF OPERATING OFFICER:</b> Ryan Ibach <b>Board Position Updates</b>  In the past, the Board of Health (BOH) Chair has been held by a county commissioner, but under the former Chair, Rand Elliott, that practice changed resulting in Gail Weaver leading as Chair of the Yakima Health District Board of Health. If a county commissioner is not the Chair, historically, a county commissioner must be the Vice Chair. Since the YHD Vice Chair seat is vacated by Rand Elliott, the Yakima Health District BOH needs a new Vice Chair. Commissioner Ron Anderson has communicated interest in the role.	
11. <b>MOTION:</b> Gail entertained a motion to approve Ron Anderson as the Yakima Health District Board of Health Vice Chair.	<b>MOVE TO APPROVE:</b> Barbara Harrer <b>SECOND:</b> Mike Leita <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>

## 12. **HEALTH OFFICER:** Dr. Teresa Everson

### Flu Update

**2018-2019 Flu Stats** (graph handed out to each Board of Health attendee). We are officially in active flu season and we have made efforts to reduce influenza spread. We put out a provider advisory and media information. There have been three influenza outbreaks at long-term care facilities so far this season. Statewide there have been 17 deaths compared to 300 deaths last year.

### Syphilis

YHD sent out information and guidelines on Syphilis to providers as we are seeing an increase of Syphilis rates across the state which includes Yakima County, particularly among heterosexual women. The education to providers included information on how to screen and other resources to help reduce spread.



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## Measles

Measles is a respiratory spread virus through droplets from coughing and sneezing. The virus persists in the air for up to two hours. The infection rate is about 90% or otherwise, 9/10 people would get the virus after exposure to someone having measles if not vaccinated. The U.S. eradicated measles in 2000. There are no naturally occurring measles in the U.S. anymore. All measles outbreaks result from travel to/from an area outside U.S. borders. We are seeing more cases in the states because of decreased community vaccination rates. 32/36 of the current confirmed cases are unimmunized; four we have been unable to verify vaccination status. There has been one hospitalization.

- 2/3 of the cases are among children under the age of 11
- one adult
- and the remaining have been between 11-18 years of age

There are other impacts to measles, like pneumonia, ear infections, encephalitis and death.

## 13. DISEASE CONTROL: Melissa Sixberry

### Needle Exchanges Hours Update

The Yakima Health District is extending service hours to last between 12:30-3:30p.m. We are working with city officials in Toppenish and local business owners to expand services throughout the county. Emily Contreras, Ryan Ibach, Melissa Sixberry will attend the Toppenish City council meeting next Monday to present, the demand for services.

## 14. ENVIRONMENTAL HEALTH (EH): Holly Myers

### True Point Accela (Citizen Access)

YHD is working with the County to make a citizen portal available to allow citizens access to EH records. This will save staff time and prevent staff from having to look up and send client the information.

### Pest Management Presentation by the Washington State Department of Health at Zirkle Fruit

YHD will attend this presentation due to the complaints we sometimes receive about over sprays from neighbors of agricultural entities.



# YAKIMA HEALTH DISTRICT

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## Wildfire Smoke Work Group Update

YHD continues to work with the state, other local health jurisdictions and health officers to create a guidance document for wildfire smoke impact communications and related closures.

## 15. PUBLIC HEALTH PARTNERSHIPS: Lilian Bravo

### Prescription Take Back Boxes Updates,

YHD continues to work with Safe Yakima Valley. This partnership will place another box at Central Washington Family Medicine on 24<sup>th</sup> and Lincoln (News Release) to come.

16. <b>MOTION:</b> Gail Weaver entertained a motion to adjourn the meeting at 10:00a.m.	<b>MOVE TO APPROVE:</b> Barbara Harrer <b>SECOND:</b> Norm Childress <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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**YAKIMA HEALTH DISTRICT  
BOARD OF HEALTH  
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

<b>Fund 625-01 - From General Ledger Report (FMS)</b>		
<b>A/P Batch &amp; Cash Voucher#</b>	<b>Amount</b>	
1/15/2019 B#390661	\$124,500.84	
1/31/2019 B#391128	\$233,188.62	
1/31/2019 B#391310	\$8.67	
Indirect Costs- Yakima County	\$2,142.67	
GIS Fixed cost	\$574.83	
Technology Services Cost	\$13,010.75	
Inter-Fund 113407	\$1,565.02	
Inter-Fund 113411	\$10.00	
<b>Total Claims &amp; Warrants, above</b>		<b>\$375,001.40</b>
Payroll Remittance to Key Bank		
B#112862	\$85,491.15	
92852	\$165,026.78	
93053	-\$9,134.32	
93055	-\$374.61	
93060	-\$44,901.72	
112902	\$175.00	
<b>Total payroll paid this month</b>		
<b>Total Payroll</b>		<b>\$196,282.28</b>
<b>TOTAL PAYMENTS</b>		<b>\$571,283.68</b>

All of the above January expenditures are approved for payment in the amount of **\$571,283.68** this 27th day of February 2019.

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**Board of Health Chair**



Yakima Health District  
1210 Ahtanum Ridge Drive  
Union Gap, WA 98903  
Phone (509) 249-6549  
Fax (509) 249-6649

## YAKIMA COUNTY HEALTH DISTRICT

For the month of January 2019

### REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

#### 8.33% OF THE BUDGET

January 2019	Net Income (Loss)	\$	78,331	
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#### Budget to Actual comparison- Year to date as of 1/31/2019

	Revenue		Expenditures	
Fiscal Year 2019 Total Adopted Budget	6,469,128		6,589,516	
<b>Allocated Budget YTD</b>	<b>539,094</b>		<b>549,126</b>	
Budget % to total adopted budget	8.33%		8.33%	
Subtotals Actuals	522,825	8.08%	443,439	6.73%
Actuals - Pass Thru Programs (Indirect Costs)	0		1,055	0.02%
<b>Total Actuals</b>	<b>522,825</b>		<b>444,494</b>	
Total actuals % to total adopted budget	8.08%		6.75%	
<b>Actual compared to total adopted budget</b>	<b>(5,946,303)</b>		<b>(6,145,022)</b>	
<b>Actual compared to allocated budget - YTD</b>	<b>(16,269)</b>		<b>(104,632)</b>	
<b>As of January 31, 2019</b>	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District  
Income Statement  
January 2019**

	Monthly			Year-End	
	Actual	Budget	Difference	2019 Budget	11 Mo's Remaining
<b>Revenue</b>					
Public Health Funding	87,707	87,707	(0)	1,052,482	964,775
Foundational Public Health	-	11,577	(11,577)	138,923	138,923
Federal	46,711	69,529	(22,818)	834,350	787,639
State	25,114	24,586	528	295,034	269,920
Yakima County	12,500	12,500	-	150,000	137,500
Fees, Permits Licensing	118,519	105,221	13,298	1,262,651	1,144,132
Developmental Disabilities	176,321	213,853	(37,532)	2,566,238	2,389,917
Nongovernmental Contributions	7,000	10,371	(3,371)	124,450	117,450
Investment Income	48,953	3,750	45,203	45,000	(3,953)
Other	1	-	1	-	(1)
<b>Total Revenue</b>	<b>522,825</b>	<b>539,094</b>	<b>(16,269)</b>	<b>6,469,128</b>	<b>5,946,303</b>
<b>Expenses</b>					
Salaries & Wages	155,518	163,162	(7,644)	1,957,950	1,802,432
Benefits-Direct	59,453	67,106	(7,653)	805,266	745,813
Payroll Expense	214,970	230,268	(15,297)	2,763,216	2,548,246
Enhanced Program	-	25,000	(25,000)	300,000	300,000
Advertising/Promotional	-	1,354	(1,354)	16,250	16,250
BOH Meeting Supplies	25	83	(58)	1,000	975
Computer Expense	-	763	(763)	9,158	9,158
Copies & Printing	1,787	1,625	162	19,500	17,713
Employee Recognition	-	53	(53)	630	630
Janitorial Services	1,595	2,583	(988)	31,000	29,405
Janitorial Supplies	271	267	4	3,200	2,929
Membership Dues	11,961	1,282	10,679	15,385	3,424
Office Supplies	265	1,150	(885)	13,800	13,535
Operating Supplies	1,761	1,564	197	18,767	17,006
Postage	552	958	(406)	11,500	10,948
Telephone	1,108	2,356	(1,249)	28,275	27,167
Professional Services - Accounting	-	1,667	(1,667)	20,000	20,000
Professional Services - County Indirect	2,143	1,276	866	15,315	13,172
Professional Services - Health Officer	4,670	6,667	(1,997)	80,000	75,330
Professional Services - Legal	-	1,246	(1,246)	14,950	14,950
Professional Services - Technology	13,011	13,118	(107)	157,412	144,401
Professional Services - Other	3,022	8,047	(5,024)	96,558	93,536
Provider Serv-Medical (Fed)	9,029	16,663	(7,635)	199,960	190,931
Provider Serv-Medical (State)	2,706	8,837	(6,130)	106,040	103,334
Provider Services - DD	158,687	188,730	(30,043)	2,264,761	2,106,074



**Yakima Health District  
Income Statement  
January 2019**

	Monthly			Year-End	
	Actual	Budget	Difference	2019 Budget	11 Mo's Remaining
<b>Expenses (Cont.)</b>					
Contracted Services	879	4,117	(3,238)	49,400	48,521
Temp Worker	-	208	(208)	2,500	2,500
Client's Related Expenses	-	42	(42)	500	500
Interpreting Services	-	38	(38)	450	450
Laboratory & Pharmacy Supplies	229	496	(267)	5,950	5,721
Bank Fees	-	92	(92)	1,100	1,100
Fuel	649	1,517	(868)	18,201	17,552
Insurance	3,378	3,378	(0)	40,538	37,160
Miscellaneous	91	333	(242)	4,000	3,909
Operating Rental & Leases	6,345	6,765	(419)	81,177	74,832
Rent Storage	219	209	10	2,509	2,290
Repair & Maintenance (Car/Bldg.)	775	1,498	(723)	17,975	17,200
Small Tools & Equip/Asset Repl.	-	535	(535)	6,425	6,425
Training	1,139	4,751	(3,612)	57,010	55,871
Travel	8,060	14,268	(6,207)	171,210	163,150
Utilities	1,949	2,089	(140)	25,070	23,121
Close Out Indirect Program	(6,345)	(5,968)	(377)	(71,616)	(65,271)
Less Pass-Through Expenses	(438)	(797)	359	(9,560)	(9,122)
<b>Total Expenses</b>	<b>444,494</b>	<b>549,126</b>	<b>(104,632)</b>	<b>6,589,516</b>	<b>6,145,022</b>
<b>Excess/(Loss on) Revenue</b>	<b>78,331</b>	<b>(10,032)</b>	<b>88,363</b>	<b>(120,388)</b>	<b>(198,719)</b>

**YAKIMA HEALTH DISTRICT**  
**Preliminary Monthly Financial Summary by Program for January 2019**  
**Budget YTD Percentage**

Yrly Budget Rev      Yrly budget Exp  
**6,469,128      6,589,516      Original**  
8.33%      8.33%

		Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	
		Revenue	Expense	Net	Revenue	Expense	Net					
Prog. No.	Program Description											
111	YHD Vehicles			(106)			-	(106)				
100	Administrator & Health Officer	48,953	(0)	48,953	3,750	-	3,750	45,203	36,569	32,016	(4,553)	Gain on Inv. Interest
110	Information Systems	-	-	-	-	-	-	-	2,602	6,209	3,607	
113	Strategic Planning and Partnership	13,925	19,021	(5,096)	#	18,168	17,623	545	(5,641)			FPHS Funds - \$5,096
120	Community Health Administration	-	0	(0)	-	-	-	(0)	1,557	1,621	64	
130	Building, Fixtures			-	-	-	-	-	6,345	6,765	419	
150	EH Administration	-	-	-	-	-	-	-	10,752	9,889	(863)	
160	Business Management	1	-	1	-	-	-	1	25,333	26,668	1,335	
161	Bus Mgmt Unallocated	3,333	124	3,210	3,333	3,028	306	2,904				
170	Personnel				-	-	-	0	2,142	2,054	(88)	
171	Agency Training	917	1,242	(326)	917	564	353	(679)				
172	HR Legal/Sound Employment	708	-	708	708	350	358	350				
173	Kresge Contribution	-	3,469	(3,469)	T	10,371	10,371	-	(3,469)			Revenue received PY
221	SNAP ED	1,524	1,274	250	2,548	2,298	250	-				
223	Tobacco Prevention & Education	1,281	1,281	-	667	667	-	-				
225	Child Death Review	542	417	124	542	417	125	(0)				
290	Medicaid Admin Match- YHD	-	2,073	(2,073)	T	4,167	1,324	2,843	(4,916)			
309	Medical Records	652	396	256	542	319	223	33				
320	DOHCC - Immunizations	-	-	-	-	-	-	-				
321	DOHCC-Prenatal Hep B	292	-	292	375	120	256	36				
322	Immunization Promotion	2,914	2,367	548	1,822	1,521	301	246				
325	State Vaccine Monitoring	-	39	(39)	-	-	-	(39)				
331	STD - DOH staff	1,860	1,318	542	1,456	1,254	202	340				
332	STD- Yakima	12,708	8,648	4,061	12,708	12,322	387	3,674				
349	Tuberculosis Program	14,583	21,080	(6,496)	T	16,962	16,568	394	(6,891)			DOH to renew contract
350	HIV Testing	6,598	6,598	-	8,253	8,253	-	-				
351	HIV PrEP	1,398	1,398	-	751	751	-	-				
352	Adult Viral Hepatitis	6,244	6,340	(96)	6,487	6,154	333	(429)				
390	Other Comm Diseases	28,667	25,762	2,904	36,077	35,556	521	2,383				
430	Color Screening	1,904	1,660	244	3,681	3,451	230	14				
431	Breast/Cervical Cancer-Direct Services/Operation	31,208	32,178	(970)	43,676	43,101	575	(1,545)				
441	BCHP-Region: Mgmt. Costs	-	-	-	-	-	-	-				
520	Drinking Water	11,267	4,737	6,530	T	5,833	5,700	133	6,397			
522	Water Quality- Sanitary Survey	333	-	333	1,000	757	243	90				
523	DOE Well Drilling Inspections	1,667	2,734	(1,068)	2,500	2,162	338	(1,405)				
530	Solid Waste Permits/Tonnage	3,296	3,731	(435)	3,761	3,699	62	(497)				
531	Solid Waste Nuisances	4,636	4,310	325	4,753	4,432	321	5				
532	Solid Waste Facilities	2,836	1,109	1,727	3,595	2,362	1,233	494				
533	Bio-Solids	-	128	(128)	337	287	50	(178)				
534	Proper Syringes Program Outreach	498	420	78	554	508	46	32				
540	OSS & Land Develop	38,320	30,000	8,320	33,883	33,875	9	8,312				

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

**YAKIMA HEALTH DISTRICT**  
**Preliminary Monthly Financial Summary by Program for January 2019**  
**Budget YTD Percentage**

Yrly Budget Rev      Yrly budget Exp  
**6,469,128      6,589,516      Original**  
8.33%      8.33%

		Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	
		Revenue	Expense	Net	Revenue	Expense	Net					
Prog. No.	Program Description							Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	Comments
550	Vector	1,417	714	703	1,417	1,387	29	674				
560	Food Inspections	43,556	43,717	(161)	36,250	36,212	38	(199)				
561	Food Education	1,542	3,818	(2,276)	5,708	5,658	50	(2,326)				
562	School Food Program	898	304	594	2,063	2,046	16	578				
563	Itinerant Food Program	1,969	692	1,276	3,750	3,714	36	1,241				
580	Water Recreation & Camps	13,856	3,653	10,203	4,750	4,710	40	10,163				
680	Developmental Disability	171,606	174,726	(3,120)	# 202,751	203,744	(993)	(2,127)				Increased FTE
681	Developmental Disability - Info/Ed	4,715	4,715	-	11,102	11,102	-	-				
710	Vital Records	18,051	14,205	3,846	17,533	16,864	669	3,177				
790	Epidemiology	1,667	484	1,183	1,667	1,451	216	967				
791	Lead Case Mgmt	-	198	(198)	1,458	1,270	188	(386)				
794	PHEPR-Bio Terrorism	12,568	12,359	208	15,554	15,345	208	(0)				
811	Assessment	917	-	917	917	833	83	833				
888	Indirect Cost Rate Allocation			(949)		-	-	(949)				
900	Enhanced Program	-	-	-		-	-	-	25,000	(25,000)	25,000	
999	Printers & Copiers			-		-	-	-				
<b>GRAND TOTAL</b>		<b>522,825</b>	<b>443,439</b>	<b>78,331</b>	<b>539,094</b>	<b>549,126</b>	<b>(10,032)</b>	<b>88,363</b>				

**TOTALS BY DEPARTMENT**

Personal Health Program	3,347	5,046	(1,699)	#	7,923	4,706	3,217	(4,916)
Breast & Colon Program	40,112	33,838	6,274		47,356	46,551	805	5,469
Adult Hepatitis Program	6,244	6,340	(96)		6,487	6,154	333	(429)
Communicable Disease Prog	72,255	68,287	3,968		82,988	80,216	2,772	1,196
Environ. Health Program	138,657	112,426	26,231		125,707	122,855	2,852	23,379
Developmental Disability Program	176,321	179,441	(3,120)		213,853	214,846	(993)	(2,127)
Admin & Support	62,879	19,021	43,858		21,918	17,623	4,295	39,563
Internal Serv- Vehicles/Copiers			(106)		-	-	-	(106)
Indirect cost Rate Allocation			(949)		-	-	-	(949)
Vital Records	18,051	14,205	3,846		17,533	16,864	669	3,177
Bus Mgmt Unallocated	3,333	124	3,210		3,333	3,028	306	2,904
Agency Trg/HR Legal	1,625	4,712	(3,087)	#	11,996	11,284	711	(3,798)
Enhanced Program	-	-	-		-	25,000	(25,000)	25,000
	<b>522,825</b>	<b>443,439</b>	<b>78,331</b>		<b>539,094</b>	<b>549,126</b>	<b>(10,032)</b>	<b>88,363</b>

**Reconciliation to Income Statement****Activities of Pass-Through & Indirect Programs**

111 YHD Vehicles	106
888 Indirect Costs Programs	949
999 Printing/Copiers	-
	<b>1,055</b>
	<b>444,494</b>

**Reconciliation to Income Statement**

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

**YAKIMA HEALTH DISTRICT**  
**2019 Cash Flow Report- from FMS REPORT**  
**(Cash Basis Accounting)**

	<b>1/31/2019</b>
Beginning Cash	19,754
Transfers From Investment	149,667
Receipts /Deposits	831,219
	<b>TOTAL CASH AVAILABLE</b>
	<b>1,000,640</b>
<b>MINUS</b>	
Payroll Outlays	196,282
Transfers Out (Payments to Yakima County Departments)	17,303
Vouchers Payables Paid	357,689
Transfer to investment	175,200
	<b>TOTAL CASH OUTLAY/TRANSFER</b>
	<b>746,475</b>
<b>ENDING BALANCE - CASH ( Fund 01 only)</b>	<b>254,165</b>
Temporary Investment Fund 01	6,669,594
	<b>TOTAL CASH &amp; CASH EQUIVALENTS- FUND 1 ONLY</b>
	<b>6,923,759</b>
	<b>TOTAL CASH &amp; CASH EQUIVALENT- ALL FUNDS</b>
	<b>6,923,759</b>
MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	549,126
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	13
NUMBER OF DAYS - OPERATING CASH AVAILABLE	378
<b>BUDGET YEAR</b>	
<b>Y2019</b>	
<b>BUDGET (ADOPTED ON 10/31/18 MTG)</b>	
OPERATION	6,289,516
ENHANCED PROGRAM	300,000
<b>FULL BUDGET</b>	<b>6,589,516</b>