



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

BOARD OF HEALTH

Meeting Agenda & Minutes



**March 27, 2019
8:30 am**

Upcoming Board of Health Meetings

April 24, 2019
8:30 a.m.

May 29, 2019
8:30 a.m.



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

Board of Health Agenda Wednesday, March 27, 2019

1. **Call meeting to order:** 8:30a.m.
2. **Introductions of guest/staff**
3. **Audience Participation**
4. **Consent Agenda- Motion** to approve all items listed with an asterisk (*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

* February 27, 2019 Yakima Health District (YHD) Board of Health minutes
* Payment of accounts payable and payroll issued in February in the amount of \$448,085.75
5. **YHD Spotlight-Services to the County, Cities and Towns**-presented by Melissa Sixberry, Director of Disease Control
6. **Board Business:** André Fresco
 - a. **Resolutions Approving Contracts for the Public Health Officer and the TB Consultant**
Strategic Goal: *Strengthen Mandated Services*; **Board Input:** *Board Review and Decision*
 - b. **Enterprise Resource Planning and Point-of-Sale Systems**
Strategic Goal: *Improved Efficiency & Effectiveness*; **Board Input:** *Board Awareness*
7. **Financial Report:** Chase Porter February 2019 (**pages 7-13**)
Motion: to approve the Financial Report for the month of February 2019
8. **Department Reports**
 8. Chief Operating Officer: Ryan Ibach
 9. Health Officer: Dr. Teresa Everson
 10. Disease Control: Melissa Sixberry
 11. Environmental Health: Holly Myers
 12. Public Health Partnerships: Lilian Bravo
 13. Other Business:
 14. Adjourn



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

Board of Health Minutes

February 27, 2019, Wednesday

1. Meeting called to order by Chair, Gail Weaver, at 8:30 a.m.

PRESENT

Norm Childress, Commissioner
Barbara Harrer, City Representative
Renee Bouchey, Citizen Member
Gail Weaver, Citizen Member, Board Chair

ABSENT

Ron Anderson, Commissioner
Dr. Kay Funk, City Representative
Mike Leita, Commissioner

Yakima Health District (YHD) STAFF

Lilian Bravo
Orlantha Coleman
Dr. Teresa Everson
Andre Fresco
Ryan Ibach
Holly Myers
Chase Porter
Melissa Sixberry
Jocelyn Castillo

GUESTS AND PRESS

2. **WELCOME AND INTRODUCTIONS-** Ryan Ibach introduced the newest addition to the Yakima Health District team, Public Health Technician, Jocelyn Castillo.

3. **AUDIENCE PARTICIPATION**-none

4. **CONSENT AGENDA: MOTION** Gail Weaver entertained a motion to approve the February 2019 Yakima Health District Consent Agenda.

MOVE TO APPROVE: Barbara Harrer
SECOND: Norm Childress
 Approved
 Declined
 Amend

The following items were adopted upon approval of the consent agenda:

- January 30, 2019 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in January 2019 in the amount of \$571,283.68



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

5. **YHD SPOTLIGHT**- YHD Revenue and Money Streams-Presented by Chase Porter, Senior Finance Manager. This presentation may be found on the Yakima Health District (YHD) Board of Health [webpage](#) and will be sent to all BOH members.

6. **BOARD BUSINESS:** Andre Fresco, Yakima Health District (YHD) Executive Director

- a. **YHD Needle Exchange Vehicle**

Strategic Goal: *Increased Community Partnerships*; **Board Input:** *Board Awareness*

Current vehicle being used for needle exchange is 17 years old. It is important to reach clients and provide services in the area where they live. YHD offers several different services on the vehicle and there is a need for confidentiality. It is time to invest in a larger vehicle. We will look into sources of money to fund the purchase of a larger vehicle.

- b. **Enterprise Resource Planning (ERP) and Point-of-Sale Systems**

Strategic Goal: *Improved Efficiency & Effectiveness*; **Board Input:** *Board Awareness*

Working with the County to bring on a new and improved financial system to replace Cayenta, the current financial system being used. YHD has been asked to contribute financially to the cost of this new system. We have 3 options. Amend our current budget, use money from our enhanced budget, or use end of the year 2019 excess revenue. There will be more discussion on this in the future as we find out more information. Also working with the County to look into a new point-of-sale system which is not part of the ERP financial system.

7. **FINANCIAL REPORT:** Chase Porter January 2019 (**pages 10-15**)

January 2019 Budget Summary

We had a gain in excess revenue of approximately \$78K for the month of January.

January 2019 Revenue and Expenditures

- Annual budgeted revenues and expenditures are \$6.5M and \$6.6M, respectively.
- Year-to-date budgeted revenue and expenditures are \$539K and \$549K, respectively.
- Year-to-date actual revenue and expenditures are \$523K and \$445K, respectively.

Program Updates please see (pages 13-14)



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

8. MOTION: Gail Weaver entertained a motion to approve the financial report for the month of January 2019.	MOVE TO APPROVE: Barbara Harrer SECOND: Renee Bouchey <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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9. **CHIEF OPERATING OFFICER:** Ryan Ibach

Working with all 3 labor unions on memorandums of agreement (MOA) to the collective bargaining agreement (CBA) on the issues of dues paying union members and allowing new union employees to meet with union representatives.

Orlantha Coleman gave a report on the numbers of birth certificates, death certificates, and food handler cards that were issued by the front desk staff in 2018.

10. **HEALTH OFFICER:** Dr. Teresa Everson

Measles

Currently there are 66 cases in WA State and 4 cases in Oregon. Measles is a vaccine preventable illness. YHD staff met to discuss measures that would be taken locally if we get cases in Yakima County.

Flu

We are averaging 50 cases per week in Yakima County. The number of reported flu cases spiked last week. There have been no flu deaths in Yakima County this year and 46 deaths in WA State this year compared to 293 deaths last year. This year's flu strain is about 40% effective in adults and 60% effective in kids.

11. **DISEASE CONTROL:** Melissa Sixberry

Vaccination Rates

Presented a chart of MMR vaccination rates in each county in WA State and Yakima County has the best rates in the State. Staff is reaching out to schools in Yakima County with low vaccination rates and educating them on the importance of encouraging parents to vaccinate their children.



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

Needle Exchange Update

Emily Contreras, Ryan Ibach, and Melissa Sixberry will attend the Toppenish City council meeting next Monday to make a presentation on providing needle exchange services in Toppenish and what the benefits would be. Last month's council meeting was cancelled due to bad weather.

12. ENVIRONMENTAL HEALTH (EH): Holly Myers

Land Use Programs

Staff members remain busy in the drinking water and on-site septic programs.

Winter Storm Effect on Cows

Approximately 1800 cows died in Yakima County because of a snow storm in early February. YHD is working with multiple agencies to make sure they are properly disposed of or composted.

13. PUBLIC HEALTH PARTNERSHIPS: Lilian Bravo

BCCHP

Will be getting \$1.1M from DOH which is double the amount from last year. In 2018, 900 men and women were served. This year we are projecting that we will serve 1600 men and women and next year YHD is expected to serve 3000 men and women.

Developmental Disability Program

Only 1 of 2 vendors who were offering group supported employment in Yakima County will continue to offer the service. Beginning April 1, 2019, Entrust will no longer be providing the service. YHD will be contracting with WISE to provide assistance to clients, and their families, to help with this transition.

Immunizations

YHD staff will be working with ESD 105 to partner in promoting flu immunization clinics across Yakima County.

14. MOTION: Gail Weaver entertained a motion to adjourn the meeting at 9:41a.m.	MOVE TO APPROVE: Renee Bouchey SECOND: Norm Childress <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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**YAKIMA HEALTH DISTRICT
BOARD OF HEALTH
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

Fund 625-01 - From General Ledger Report (FMS)	
A/P Batch & Cash Voucher#	Amount
2/15/2019 B#391554	\$125,380.03
2/20/2019 B#391757	\$147.33
2/28/2019 B#391838	\$123,032.67
Indirect Costs- Yakima County	\$2,142.67
GIS Fixed cost	\$574.83
Technology Services Cost	\$13,010.75
Inter-Fund 113595	\$30.00
Inter-Fund 113632	\$30.00
Inter-Fund 113483	\$46.50
Inter-Fund 113507	\$1,344.61
Inter-Fund 113508	\$1,364.80
Inter-Fund 113593	\$211.23
Inter-Fund 113826	\$139.67
Total Claims & Warrants, above	\$267,455.09
Payroll Remittance to Key Bank	
B#113344	\$66,434.28
93221	\$147,382.52
93418	\$12,199.88
93425	-\$45,561.02
113319	\$175.00
Total payroll paid this month	
Total Payroll	\$180,630.66
TOTAL PAYMENTS	\$448,085.75

All of the above February expenditures are approved for payment in the amount of **\$448,085.75** this 27th day of March 2019.

Board of Health Chair



Yakima Health District
1210 Ahtanum Ridge Drive
Union Gap, WA 98903
Phone (509) 249-6549
Fax (509) 249-6649

YAKIMA COUNTY HEALTH DISTRICT

For the month of February 2019

REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

16.67% OF THE BUDGET

Year to date: as of January 2019	Net Income (Loss)	\$	78,331
For the Month of February 2019- ACTUALS	Net Income (Loss)	\$	(24,053)
	subtotal	\$	54,277
Prior period adjustment		\$	-
February 2019	Net Income (Loss)	\$	54,277

Budget to Actual comparison- Year to date as of 2/28/2019

	Revenue		Expenditures
Fiscal Year 2019 Total Adopted Budget	6,469,128		6,589,516
Allocated Budget YTD	1,078,188		1,098,252
Budget % to total adopted budget	16.67%		16.67%
Subtotals Actuals	947,718	14.65%	892,560
Actuals - Pass Thru Programs (Indirect Costs)	0		881
Total Actuals	947,718		893,441
Total actuals % to total adopted budget	14.65%		13.56%
Actual compared to total adopted budget	(5,521,410)		(5,696,075)
Actual compared to allocated budget - YTD	(130,470)		(204,811)
As of February 28, 2019	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount



**Yakima Health District
Income Statement
February 2019**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2019 Budget	10 Mo's Remaining
Revenue								
Public Health Funding	87,707	87,707	(0)	175,414	175,414	(0)	1,052,482	877,068
Foundational Public Health	-	11,577	(11,577)	-	23,154	(23,154)	138,923	138,923
Federal	32,942	69,529	(36,587)	79,653	139,058	(59,405)	834,350	754,697
State	39,039	24,586	14,453	59,153	49,172	9,981	295,034	235,881
Yakima County	12,500	12,500	-	25,000	25,000	-	150,000	125,000
Fees, Permits Licensing	64,447	105,221	(40,774)	187,966	210,442	(22,476)	1,262,651	1,074,685
Developmental Disabilities	175,868	213,853	(37,986)	352,188	427,706	(75,518)	2,566,238	2,214,050
Nongovernmental Contributions	-	10,371	(10,371)	7,000	20,742	(13,742)	124,450	117,450
Investment Income	12,151	3,750	8,401	61,104	7,500	53,604	45,000	(16,104)
Other	239	-	239	240	-	240	-	(240)
Total Revenue	424,893	539,094	(114,201)	947,718	1,078,188	(130,470)	6,469,128	5,521,410
Expenses								
Salaries & Wages	159,582	163,162	(3,580)	315,100	326,325	(11,224)	1,957,950	1,642,850
Benefits-Direct	62,068	67,106	(5,038)	121,520	134,211	(12,691)	805,266	683,746
Payroll Expense	221,650	230,268	(8,618)	436,620	460,536	(23,915)	2,763,216	2,326,596
Enhanced Program	3,197	25,000	(21,803)	3,197	50,000	(46,803)	300,000	296,803
Advertising/Promotional	-	1,354	(1,354)	-	2,708	(2,708)	16,250	16,250
BOH Meeting Supplies	-	83	(83)	25	167	(141)	1,000	975
Computer Expense	-	763	(763)	-	1,526	(1,526)	9,158	9,158
Copies & Printing	6,937	1,625	5,312	8,724	3,250	5,474	19,500	10,776
Employee Recognition	103	53	51	103	105	(2)	630	527
Janitorial Services	4,032	2,583	1,448	5,627	5,167	460	31,000	25,373
Janitorial Supplies	211	267	(55)	483	533	(51)	3,200	2,717
Membership Dues	781	1,282	(501)	12,743	2,564	10,178	15,385	2,642
Office Supplies	394	1,150	(756)	659	2,300	(1,641)	13,800	13,141
Operating Supplies	393	1,564	(1,171)	2,154	3,128	(974)	18,767	16,613
Postage	498	958	(460)	1,050	1,917	(866)	11,500	10,450
Telephone	3,766	2,356	1,409	4,873	4,713	161	28,275	23,402
Professional Services - Accounting	2,883	1,667	1,216	2,883	3,333	(450)	20,000	17,117
Professional Services - County Indirect	2,143	1,276	866	4,285	2,553	1,733	15,315	11,030
Professional Services - Health Officer	3,644	6,667	(3,022)	8,314	13,333	(5,019)	80,000	71,686
Professional Services - Legal	1,280	1,246	34	1,280	2,492	(1,212)	14,950	13,670
Professional Services - Technology	13,011	13,118	(107)	26,022	26,235	(214)	157,412	131,391
Professional Services - Other	905	8,047	(7,142)	3,927	16,093	(12,166)	96,558	92,631
Provider Serv-Medical (Fed)	8,488	16,663	(8,175)	17,517	33,327	(15,809)	199,960	182,443
Provider Serv-Medical (State)	1,363	8,837	(7,474)	4,069	17,673	(13,604)	106,040	101,971
Provider Services - DD	158,232	188,730	(30,498)	316,919	377,460	(60,541)	2,264,761	1,947,842



**Yakima Health District
Income Statement
February 2019**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2019 Budget	10 Mo's Remaining
Expenses (Cont.)								
Contracted Services	644	4,117	(3,473)	1,523	8,233	(6,711)	49,400	47,877
Temp Worker	-	208	(208)	-	417	(417)	2,500	2,500
Client's Related Expenses	222	42	181	222	83	139	500	278
Interpreting Services	-	38	(38)	-	75	(75)	450	450
Laboratory & Pharmacy Supplies	77	496	(419)	305	992	(686)	5,950	5,645
Bank Fees	-	92	(92)	-	183	(183)	1,100	1,100
Fuel	239	1,517	(1,278)	888	3,034	(2,145)	18,201	17,313
Insurance	3,378	3,378	(0)	6,756	6,756	(0)	40,538	33,782
Miscellaneous	184	333	(150)	275	667	(392)	4,000	3,725
Operating Rental & Leases	7,135	6,765	370	13,480	13,530	(50)	81,177	67,697
Rent Storage	219	209	10	438	418	20	2,509	2,071
Repair & Maintenance (Car/Bldg.)	-	1,498	(1,498)	775	2,996	(2,221)	17,975	17,200
Small Tools & Equip/Asset Repl.	1,917	535	1,382	1,917	1,071	846	6,425	4,508
Training	1,540	4,751	(3,211)	2,679	9,502	(6,823)	57,010	54,331
Travel	4,731	14,268	(9,537)	12,791	28,535	(15,744)	171,210	158,419
Utilities	2,076	2,089	(14)	4,025	4,178	(153)	25,070	21,045
Close Out Indirect Program	(7,134)	(5,968)	(1,166)	(13,480)	(11,936)	(1,544)	(71,616)	(58,136)
Less Pass-Through Expenses	(190)	(797)	607	(628)	(1,593)	966	(9,560)	(8,932)
Total Expenses	448,947	549,126	(100,179)	893,441	1,098,252	(204,811)	6,589,516	5,696,075
Excess/(Loss on) Revenue	(24,053)	(10,032)	(14,021)	54,277	(20,064)	74,342	(120,388)	(174,665)

YAKIMA HEALTH DISTRICT

Preliminary Monthly Financial Summary by Program for February 2019

Budget YTD Percentage

16.67%

Yrly Budget Rev

Yrly budget Exp

6,469,128

6,589,516 Original

14.65% 13.57%

16.67% 16.67%

			Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	
Prog No	Program Description	Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	Comments	
111	YHD Vehicles	-	(48)	48	-	58	(58)	-	-	-	(58)					
100	Administrator & Health Officer	12,151	-	12,151	61,104	(0)	61,104	7,500	-	7,500	53,604	68,858	64,033	(4,826)	Gain on Inv. Interest	
110	Information Systems	-	7,161	(7,161)	-	7,161	(7,161)	#	-	-	(7,161)	0	12,417	12,417	FPHS Funds - \$7,161	
113	Strategic Planning and Partnership	14,054	11,160	2,894	27,979	30,181	(2,202)	#	36,335	35,245	1,090	(3,292)				FPHS Funds - \$5,096
120	Community Health Administration	-	-	-	-	-	-	-	-	-	-	2,813	3,242	429		
130	Building, Fixtures	-	-	-	-	-	-	-	-	-	-	13,480	13,529	49		
150	EH Administration	-	-	-	-	-	-	-	-	-	-	18,503	19,779	1,275		
160	Business Management	239	238	1	240	238	2	-	-	-	2	50,847	53,337	2,490		
161	Bus Mgmt Unallocated	3,333	3,061	272	6,667	3,185	3,482	6,667	6,055	612	2,870					
170	Personnel	-	-	-	-	(0)	0	-	-	-	0	4,911	4,107	(804)		
171	Agency Training	917	2,132	(1,215)	1,833	3,374	(1,541)	T	1,833	1,127	706	(2,247)			Flexible Dollars	
172	HR Legal/Sound Employment	708	-	708	1,417	-	1,417	1,417	700	717	700					
173	Kresge Contribution	-	-	-	-	3,469	(3,469)	T	20,742	20,742	-	(3,469)			Revenue received PY	
221	SNAP ED	1,102	852	250	2,626	2,126	500	5,096	4,596	500	-					
223	Tobacco Prevention & Education	4,462	4,462	-	5,743	5,743	-	1,333	1,333	-	-					
225	Child Death Review	542	47	495	1,083	464	619	1,083	834	249	370					
290	Medicaid Admin Match- YHD	-	337	(337)	-	2,410	(2,410)	T	8,333	2,648	5,685	(8,095)			MAC Invoicing Qtrly	
309	Medical Records	572	420	152	1,223	816	408	1,083	637	446	(39)					
320	DOHCC - Immunizations	-	0	(0)	-	0	(0)	-	-	-	(0)					
321	DOHCC-Prenatal Hep B	292	-	292	583	-	583	750	239	511	72					
322	Immunization Promotion	1,582	1,034	548	4,496	3,401	1,095	3,644	3,041	603	493					
325	State Vaccine Monitoring	-	125	(125)	-	164	(164)	-	-	-	(164)					
331	STD - DOH staff	1,934	1,393	542	3,795	2,711	1,083	2,912	2,508	404	680					
332	STD- Yakima	12,748	8,133	4,616	25,457	16,780	8,676	25,417	24,643	774	7,903					
349	Tuberculosis Program	14,583	19,673	(5,089)	29,167	40,752	(1,586)	T	33,925	33,137	788	(12,374)			DOH to renew contract	
350	HIV Testing	7,752	7,752	-	14,349	14,349	-	16,506	16,506	-	-					
351	HIV PrEP	1,420	1,420	-	2,817	2,817	-	1,502	1,502	-	-					
352	Adult Viral Hepatitis	4,961	4,027	935	11,206	10,367	839	12,974	12,308	666	173					
390	Other Comm Diseases	28,667	29,285	(618)	57,333	55,047	2,286	72,154	71,111	1,043	1,244					
430	Colon Screening	1,574	1,421	153	3,478	3,081	397	7,362	6,901	461	(63)					
431	Breast/Cervical Cancer-Direct Services/Operation	31,004	31,590	(586)	62,212	63,768	(1,556)	87,351	86,201	1,150	(2,706)					
441	BCHP-Region: Mgmt. Costs	-	-	-	-	-	-	-	-	-	-					
520	Drinking Water	5,047	3,538	1,509	11,313	8,274	3,039	11,667	11,400	267	2,772					
522	Water Quality- Sanitary Survey	333	69	264	667	69	597	2,000	1,513	487	110					
523	DOE Well Drilling Inspections	1,667	2,331	(664)	8,333	5,066	3,268	5,000	4,325	675	2,592					
530	Solid Waste Permits/Tonnage	4,040	4,093	(53)	7,336	7,824	(488)	7,522	7,398	124	(612)					
531	Solid Waste Nuisances	9,401	11,761	(2,360)	14,036	16,071	(2,035)	#	9,506	8,864	642	(2,676)			Increased FTE	
532	Solid Waste Facilities	2,481	467	2,014	5,317	1,576	3,741	7,190	4,723	2,466	1,275					
533	Bio-Solids	-	177	(177)	-	305	(305)	674	574	100	(405)					
534	Proper Syringes Program Outreach	665	673	(8)	1,163	1,093	70	1,108	1,016	91	(21)					
540	OSS & Land Develop	18,119	29,716	(11,597)	56,439	59,716	(3,277)	T	67,767	67,749	18	(3,294)			Expected to Inc in Summer	

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

- Note on Program

T - Timing Difference

YAKIMA HEALTH DISTRICT

Preliminary Monthly Financial Summary by Program for February 2019

Budget YTD Percentage

16.67%

Yrly Budget Rev

Yrly budget Exp

6,469,128 6,589,516 Original

14.65%

13.57%

16.67%

16.67%

			Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	
Prog No.	Program Description	Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	Comments	
560	Vector	1,417	730	686	2,833	1,444	1,390	2,833	2,775	59	1,331				FPHS Funds - \$1,444	
560	Food Inspections	26,589	37,652	(11,063)	70,145	81,370	(11,225)	72,500	72,424	77	(11,301)				Expected to Inc in Summer	
561	Food Education	1,908	5,518	(3,610)	3,450	9,336	(5,886)	11,417	11,316	100	(5,986)				Qtrly On-Line Payments	
562	School Food Program	708	215	493	1,607	519	1,087	4,125	4,093	33	1,055					
563	Itinerant Food Program	1,501	806	695	3,469	1,499	1,971	7,500	7,429	71	1,900					
580	Water Recreation & Camps	1,092	3,671	(2,578)	14,949	7,324	7,625	9,500	9,421	80	7,545				1st Qtrr Invoicing	
680	Developmental Disability	171,325	172,823	(1,497)	342,931	347,548	(4,617)	405,502	407,487	(1,986)	(2,632)				Increased FTE	
681	Developmental Disability - Info/Ed	4,542	4,542	-	9,257	9,257	-	22,205	22,205	-	-					
710	Vital Records	15,056	19,410	(4,354)	33,106	33,615	(509)	35,067	33,729	1,338	(1,847)					
790	Epidemiology	1,667	302	1,365	3,333	786	2,548	3,333	2,901	432	2,115					
791	Lead Case Mgmt	-	94	(94)	-	292	(292)	2,917	2,540	376	(668)					
794	PHEPR-Bio Terrorism	11,823	11,615	208	24,391	23,974	417	31,108	30,691	417	(0)					
811	Assessment	917	-	917	1,833	-	1,833	1,833	1,667	167	1,667					
888	Indirect Cost Rate Allocation	-	(127)	127	-	823	(823)	-	-	-	(823)					
900	Enhanced Program	-	3,197	(3,197)	-	3,197	(3,197)	-	50,000	(50,000)	46,803					
999	Printers & Copiers	-	-	-	-	-	-	-	-	-	-					
GRAND TOTAL		424,893	448,947	(24,053)	947,718	893,441	54,277	1,078,188	1,098,252	(20,064)	74,342					

TOTALS BY DEPARTMENT

Personal Health Program	6,106	5,698	408	9,453	10,744	(1,291)		15,846	9,411	6,435	(7,725)				
Breast & Colon Program	32,578	33,011	(433)	72,690	66,849	5,842		94,713	93,102	1,611	4,231				
Adult Hepatitis Program	4,961	4,027	935	11,206	10,367	839		12,974	12,308	666	173				
Communicable Disease Prog	72,132	69,629	2,504	144,387	137,915	6,472		165,975	160,432	5,543	928				
Environ. Health Program	86,790	113,033	(26,242)	225,448	225,459	(11)		251,415	245,710	5,704	(5,716)				
Developmental Disability Program	175,868	177,365	(1,497)	352,188	356,805	(4,617)		427,706	429,692	(1,986)	(2,632)				
Admin & Support	26,444	18,560	7,885	89,323	37,580	51,743		43,835	35,245	8,590	43,153				
Internal Serv- Vehicles/Copiers	-	(48)	48	-	58	(58)		-	-	-	(58)				
Indirect cost Rate Allocation	-	(127)	127	-	823	(823)		-	-	-	(823)				
Vital Records	15,056	19,410	(4,354)	33,106	33,615	(509)		35,067	33,729	1,338	(1,847)				
Bus Mgmt Unallocated	3,333	3,061	272	6,667	3,185	3,482		6,667	6,055	612	2,870				
Agency Trg/HR Legal	1,625	2,132	(507)	3,250	6,844	(3,594)		23,992	22,569	1,423	(5,016)				
Enhanced Program	-	3,197	(3,197)	-	3,197	(3,197)		-	50,000	(50,000)	46,803				
	424,893	448,947	(24,053)	947,718	893,441	54,277		1,078,188	1,098,252	(20,064)	74,342				

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

- Note on Program

T - Timing Difference

YAKIMA HEALTH DISTRICT
2019 Cash Flow Report- from FMS REPORT
(Cash Basis Accounting)

	1/31/2019	2/28/2019
Beginning Cash	19,754	254,156
Transfers From Investment	149,667	341,000
Receipts /Deposits	831,219	399,071
	TOTAL CASH AVAILABLE	1,000,640
MINUS		
Payroll Outlays	196,282	180,631
Transfers Out (Payments to Yakima County Departments)	17,303	18,895
Vouchers Payables Paid	357,698	248,560
Transfer to investment	175,200	518,000
	TOTAL CASH OUTLAY/TRANSFER	746,484
ENDING BALANCE - CASH (Fund 01 only)	254,156	28,142
Temporary Investment Fund 01	6,669,594	6,846,594
TOTAL CASH & CASH EQUIVALENTS- FUND 1 ONLY	6,923,750	6,874,736
TOTAL CASH & CASH EQUIVALENT- ALL FUNDS	6,923,750	6,874,736

MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	549,126	549,126
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	13	13
NUMBER OF DAYS - OPERATING CASH AVAILABLE	378	376

BUDGET YEAR	Y2019
BUDGET (ADOPTED ON 10/31/18 MTG)	
OPERATION	6,289,516
ENHANCED PROGRAM	300,000
FULL BUDGET	<u>6,589,516</u>