

# 2040 Strategic Facilities Plan

Yakima County 1<sup>st</sup> Street Conference Room

Thursday, April 18, 2019

1:30 PM – 3:00 PM

# Welcome

## 2040 Advisory Team

- Citizens

- Jeff Garretson General Manager, Yakima Valley Pippins
- Vicki Baker Owner/Operator, Yakima Grocery Outlet
- Bruce Smith Editor/Publisher, Yakima Valley Business Times
- Jeff Louman Engineering Consultant
- Amanda McKinney Mortgage Broker, Caliber Home Loans

- Elected Officials

- Mike Leita Yakima County Commissioner
- Ron Anderson Yakima County Commissioner
- Norm Childress Yakima County Commissioner
- Bob Udell Yakima County Sheriff
- Joe Brusic Yakima County Prosecutor

- County Staff

- Lisa Freund Public Services Director
- Ed Campbell Department of Corrections Director
- Jessica Humphreys Court Administrator
- Brian Griff Facilities Director

Yakima County Facility Tours

**Feedback?**

# 2020 Facilities Plan Acceptance

Do We Collectively Accept the MAJOR Recommendations of the 2020 Facilities Plan?

1. Separate Yakima County administrative and law and justice functions
2. Build a new courthouse to house law and justice functions
3. Remodel the 1962 courthouse to house Yakima County administrative functions
4. *Remove the 1941 courthouse when appropriate*

# 2030 Facilities Plan Acceptance

Do We Collectively Accept the MAJOR Recommendations of the 2030 Facilities Plan Short Summary?

1. Include Yakima County Sheriff Office in the 2040 Facilities Plan
2. Include Department of Corrections in the 2040 Facilities Plan

# Public Services Facilities

- Cheyne Landfill
- Lower Valley Transfer Station
- Terrace Heights Landfill
- Road Maintenance Facility
- Sunnyside Road Maintenance Facility

# Public Services & County Roads Facilities

Department	Location	Building Description	Year Built	Year Remodeled	Square Footage	Describe Future Improvements (Timeline, Cost)
PS - Solid Waste	Cheyne Landfill	HHW Satellite Collection	2013		600	Meets current and future needs.
PS - Solid Waste	Cheyne Landfill	Transfer Station	2013		10,000	Repairs to push wall & lower bay to start in 2019, estimated cost \$45,000.
PS - Solid Waste	Cheyne Landfill	Old Scale House & Scales	1997		294	Currently using as a lunchroom, has two pit set scales, one is no longer repairable. No immediate need to replace or update.
PS - Solid Waste	Cheyne Landfill	Pumphouse	2013		200	Meets current and future needs.
PS - Solid Waste	Cheyne Landfill	Electrical Shed	2013		54	Meets current and future needs.
PS - Solid Waste	Cheyne Landfill	New Scale House	2013		200	Needs windows & counters rebuilt on both sides of scale house. Tentative for 2020, estimated cost \$15,000.
PS - Solid Waste	Cheyne Landfill	Equipment Shed	1990		924	Undersized for all current equipment. Should be considered for future replacement, estimated cost \$500,000.
PS - Solid Waste	Cheyne Landfill	Septage Lagoons				Solids lagoons need concrete lining in order to be maintained by staff & meet current needs. Estimated cost \$3 million. In addition we need another liquids lagoon, estimated cost \$2 million
PS - Solid Waste	Lower Valley Transfer Station	Scale House and Scales	1995			Scale house was built on garbage and has been blocked up once to slow sinkage. Pit set scale and scale house needs to be relocated. Estimated cost to relocate and construct new scale house & scales \$1-\$2 million.
PS - Solid Waste	Lower Valley Transfer Station	Transfer Station	1995			cities. Limited room for expansion. Roads leading in & out are narrow with
PS - Solid Waste	T.H. Landfill	HHW Canopy Cover	2005		576	Meets current and future needs
PS - Solid Waste	T.H. Landfill	HHW Facility	2005		3,000	Needs repairs to roof, insulation, & ventilation. Tentative to start repairs in 2019, estimated cost \$100,000. Needs paving under outside oil containment, estimate cost \$500,000.
PS - Solid Waste	T.H. Landfill	Office	2006		2,940	Adding adjacent building for office storage and recycling program storage needs. Construction in 2019, estimated cost \$200,000.
PS - Solid Waste	T.H. Landfill	Transfer Station	2006		20,000	Prior to the Terrace Heights Landfill closing (current estimation 2030) the transfer station will need to be expanded for commercial haulers. Estimate is approximately \$6 million-\$7 million. Existing transfer station was constructed with this addition in mind.
PS - Solid Waste	T.H. Landfill	Transfer Station Warming Hut	2006		300	Needs expanded to fit the growing number of employees that utilize it for break room, lunch, gear, etc. Estimated cost \$300,000.
PS - Solid Waste	T.H. Landfill	Yard Waste Shop	2015		4,200	Meets current and future needs.
PS - Solid Waste	T.H. Landfill	Old Equipment Shed			3,876	Undersized for all current equipment. Tentative plan to replace in 2020. Estimated cost \$500,000.
PS - Solid Waste	T.H. Landfill	Scale Houses & Scales			400	Three scales were replaced in 2017. The remaining scale built in 2006 is in poor condition & will need to be replaced in the next few years, estimated cost \$200,000.
PS - Solid Waste	T.H. Landfill	Upper Lunchroom	2000		576	Needs repairs to roof, tentative to repair in 2019, estimated cost \$15,000.
County Roads	Yakima Road Maintenance Shop	Machine Shed / Covered Bay Parking	1978		9,280	
County Roads	Yakima Road Maintenance Shop	Canopy Cover (Gas)	1985		960	
County Roads	Yakima Road Maintenance Shop	Main Office/Commercial Garage	1955	2005	19,000	
County Roads	Yakima Road Maintenance Shop	Office (4,640 sf) Storage (640 sf)	1955	2005	5,280	
County Roads	Yakima Road Maintenance Shop	Sign Shop & Storage	2004		3,024	
County Roads	Sunnyside Road Maintenance Shop	Commercial Garage - Service	1954	1985	2,400	
County Roads	Sunnyside Road Maintenance Shop	Shed	1954	1985	4,102	
County Roads	Sunnyside Road Maintenance Shop	Fuel Canopy	1954	1985	250	

# 2040 Facilities Plan Discussion



# Department List by Function

Law and Justice	Administrative	Public Services & County Roads
Department of Corrections (111 N. Front St., 1500 Pacific Ave)	Commissioner's Office (Courthouse 2 <sup>nd</sup> Floor)	Planning (Courthouse 4 <sup>th</sup> Floor)
District Court (Courthouse 2 <sup>nd</sup> Floor)	Treasurer (Courthouse 1 <sup>st</sup> Floor)	Building (Courthouse 4 <sup>th</sup> Floor)
Superior Court (Courthouse 3 <sup>rd</sup> Floor)	Assessor (Courthouse 1 <sup>st</sup> Floor)	Code Enforcement (Courthouse 4 <sup>th</sup> Floor)
Prosecutor Office (Courthouse – NOEL Bldg.)	Auditor (Courthouse 1 <sup>st</sup> Floor)	Water Resources (Courthouse 4 <sup>th</sup> Floor)
Assigned Counsel (General Administration Bldg.)	Financial Services (Courthouse 2 <sup>nd</sup> Floor)	Utilities (Courthouse 4 <sup>th</sup> Floor)
Sheriff's Office (1822 South 1 <sup>st</sup> Street)	Human Resources (Courthouse Basement)	Right-of-Way (Courthouse 4 <sup>th</sup> Floor)
Coroner** (Juvenile Justice- 1728 Jerome Ave)	Technology Services (217 North 1 <sup>st</sup> Street)	Traffic (Courthouse 4 <sup>th</sup> Floor)
Clerk's Office (Courthouse 3 <sup>rd</sup> Floor)	Facilities Services (18 East Lincoln Ave)	Road Maintenance** (1216 South 18 <sup>th</sup> Street)
Juvenile Justice** (1728 Jerome Ave)	Printing (18 East Lincoln Ave)	Solid Waste** (7151 Roza Hill Drive)
Grandview Court** (1313 Wine Country Road #100)	Veteran's Services (First St. Conf. Room- 223 North 1 <sup>st</sup> St)	Engineering (Courthouse 4 <sup>th</sup> Floor)
	Resource Center** (2403 South 18 <sup>th</sup> Street)	Administrative Services (Courthouse 4 <sup>th</sup> Floor)
		Accounting (Courthouse 4 <sup>th</sup> Floor)
		GIS (Courthouse 1 <sup>st</sup> Floor)

\*\*Indicates department not located on courthouse campus

# Space & Staffing Needs Assessments

## Departments assessed in 2030 Facilities Plan (November 2015)

1. Assessor
2. Auditor
3. Commissioners/Financial Services
4. Clerk
5. District Court
6. Human Resources
7. Probation Services
8. Prosecutors Office
9. Public Services
10. Superior Court
11. Technology Services
12. Treasurer

# Space & Staffing Needs Assessments

Departments not considered in 2030 Facilities Plan Space & Staffing Assessments

1. Department of Corrections
2. Sheriff Office
3. Facilities Services
4. Juvenile Justice
5. Coroner Office
6. ????????



# 2040 Scope of Work

How do we get to a point where we can develop our scope of work for the 2040 Facilities Plan?

Tools that may help us develop a scope of work

1. Space and staffing assessments
2. Facility Matrix
3. Department head & elected official presentations on their departments
4. Tours of our facilities
5. Tours of other municipalities
6. Hiring a consultant / facilitator
7. ????????

# Open Discussion

# Homework

Before our next meeting:

1. Review the 2030 space and staffing assessment questions
2. Consider criteria that could be used in a Facility Matrix to prioritize facilities
  1. Examples
    1. Workflow efficiencies
    2. Costs to operate
    3. End of life
3. Review 2020 Scope of Work and 2030 Mission Statement
4. Identify tools we need to build our 2040 Scope of Work