

## 2040 Strategic Facilities Advisory Team Meeting #2

Thursday, April 18, 2019

1:30 pm – 3:00 pm

First Street Conference Room

**Attendance:** See attendance log attached.

- Brian Griff, Facilities Services Director, open the meeting with introductions of the members around the room.
- Two (2) members, Vicki Baker & Amanda McKinney, had completed tours of some of the County Facilities and were asked to give the group their feedback on the following:
  - o Main Jail-
    - Vicki; layout is labor intensive, dangerous, has poor visibility.
    - Amanda; with design being poor, she was concerned about the stressfulness and morale of the employees who work there.
  - o Annex-
    - Vicki; layout slightly better, but less secure even though high danger criminals are housed there.
    - Amanda; the large migration of inmates in the dorm-style pods is dangerous.
    - Ed Campbell, DOC Director stated: Annex was meant for small misdemeanor crimes, however has had to be used for the large number of felonies being housed.
  - o YCCC-
    - Vicki; seems poorly built, weak materials, a lot of empty space.
    - Ed commented: circumstances in the staff vs. inmate ratio has changed, the space used to be filled with personnel.
  - o Sheriff Office-
    - Sheriff Bob Udell commented that the old, feeble lumber building is not effective or suitable for their needs. Little to no storage, meeting and training space with a lot of open land with gravel. Lease ends in 5 years.
  - o Resource Center-
    - Vicki & Amanda agree that it was a great facility; very high tech and functional.
  - o General Administration Building-
    - Amanda observed the large amounts of video visiting booths and asked if necessary.
    - Ed replied that off-site (video chat from home) visiting is becoming more useful, so over time the booth can be discarded for additional space.
  - o Juvenile Justice Center
    - Vicki; half of the building shut down, lots of extra space.
    - Mike Leita and Joe Brusic commented that max capacity is 90 juveniles, but only correctly holds 29, and has never been at max capacity due to funding and special needs.

### 2020 & 2030 Plans

- Brian then transitioned the meeting into a discussion about accepting the 2020 & 2030 plans and using their findings to move forward with the 2040 plan. **All agreed to accept the key concerns and summaries addressed from both plans and focus the 2040**

**plan on all the facilities with the priority on Law & Justice (DOC) and the Sheriff's Office.**

- **The group further agreed that the Staff & Spacing Assessments, completed in the 2030 plan, should be revisited.** Brian asked the group to review the old assessment questions and provide feedback on the questions; will they still suffice? Do they need to be changed/deleted/added? All departments, including the outside departments at the Resource Center, should be included.
  - o It was suggested to have the assessments personally delivered to the department heads with an explanation as to why it is so important to have them filled out and/or hire a 3<sup>rd</sup> party to administer the assessment.
  - o **The group collectively agreed that we are ready to move forward with the new assessments soon and that they will be vital in helping us formulate a 2040 scope of work plan.**

### **Public Services/Works Facilities**

- Brian Griff gave a short overview of the Public Works/Services County Facilities, which include Roads and Solid Waste. Although these facilities are vital and important to upkeep – they will not be included in the 2040 plan due to their funding coming from PS Enterprise funds and not the General Fund.
- An open discussion followed to determine what we need to consider, what is our purpose with the 2040 plan, and what steps do we need to take to be successful. The following points and questions were made by the team:
  - o Jeff Louman said we need to consider how to phase construction, so we can impact business and the public traffic the least. Do we build south of the Courthouse? Keep Public Services and Admin in Courthouse or DOC?
  - o Amanda McKinney commented that we should look for data in regard to upcoming building codes, new technology and legislative changes that may affect our decisions. She also suggested the idea of the Sheriff moving to the RC and 911 relocating?
  - o Bruce Smith stated that we need weigh staff needs against how we can serve the public efficiently and safely.
  - o Ron Anderson asked if it's necessary to have the Sheriff's storage yards at the same location as the YSO. Bob Udell said yes; it would be much more efficient.
  - o Mike Leita spoke about how the "stewing" of the departments, functions, and people can be problematic when mixing non-secure, public functions, with secure, criminal functions.
  - o Ed Campbell emphasized the need for better, larger, more efficient DOC facilities. Currently they have around 930 inmates. He also commented on the technology advances where hearings and inmate visits can be done via video chat which can help ease the need for extra transportation and in-person admin functions.
  - o Joe Brusic agreed that video-chat hearings are beneficial to the court system. However, it comes with resistance from some legal personnel. Joe added that it would be imperative to keep the Prosecutors, the Courts, and the Clerk in very close proximity to each other.
  - o Joe spoke about needing a larger facility to not only safely hold the inmates we have, but to be able to house even more inmates; says they plead out a lot of crimes because we simply do not have the room. He would like to see more criminals in jail. A 1000 bed facility was suggested.

- Mike Leita ask the group to think about if we can afford it? We need to be able to justify to the community the need for a new jail. Ed Campbell suggested asking the Federal, State, and Local governments for funds and to stay in the contract business to gain funds.
- Mike reiterated the need to focus on the Law & Justice (DOC) and Sheriff's departments as a first step. He stated that the public, most of all, is paying the operating costs of its inefficiencies. The group agreed.
- As the meeting ended, Brian Griff asked if the group thought we were even close to coming up with an effective and complete scope of work. **All agreed that we are not there yet. Assessments need to be completed, as well as more site visits of our facilities and other facilities in other jurisdictions.**
- An overall conclusion to the meeting was that we need to identify and focus on the biggest inefficiencies and safety concerns at hand first; which collectively was in our Law & Justice and Sheriff's offices.
- Brian asked the group before the next meeting:
  - To review the Staff & Spacing assessments and come back with some suggestions on how we can make the assessment the most useful.
  - To think about what criteria, we should formulate to prioritize the buildings and projects.
  - Encouraged the team members to schedule tours/site visits so everyone can have a first-hand view of our facilities and their concerns.
  - Mike Leita asked the group to, in 15 words or less, decide what our problem is.

Next meeting: Thursday, May 16, 2019 at 1:30 PM

## 2040 Strategic Facilities Plan Attendance Tally Sheet

| Advisory Member   | 3/21/2019 | 4/18/2019 | 5/16/2019 | 6/20/2019 | 7/18/2019 | 8/15/2019 | 9/19/2019 | 10/17/2019 | 11/21/2019 | 12/19/2019 |
|-------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|------------|------------|
| Jeff Garretson    | +         | +         |           |           |           |           |           |            |            |            |
| Vicki Baker       | +         | +         |           |           |           |           |           |            |            |            |
| Bruce Smith       | +         | +         |           |           |           |           |           |            |            |            |
| Jeff Louman       | +         | +         |           |           |           |           |           |            |            |            |
| Amanda McKinney   | +         | +         |           |           |           |           |           |            |            |            |
| Mike Leita        | +         | +         |           |           |           |           |           |            |            |            |
| Ron Anderson      | +         | +         |           |           |           |           |           |            |            |            |
| Norm Childress    | +         | +         |           |           |           |           |           |            |            |            |
| Bob Udell         | -         | +         |           |           |           |           |           |            |            |            |
| Joe Brusic        | +         | **        | +         |           |           |           |           |            |            |            |
| Lisa Freund       | +         | -         |           |           |           |           |           |            |            |            |
| Ed Campbell       | +         | +         |           |           |           |           |           |            |            |            |
| Jessica Humphreys | +         | +         |           |           |           |           |           |            |            |            |
| Brian Griff       | +         | +         |           |           |           |           |           |            |            |            |
| Jacob Clay        | +         | +         |           |           |           |           |           |            |            |            |
| Keely Rice        | +         | +         |           |           |           |           |           |            |            |            |

\*\* Joe Brusic represented at meeting by Deborah Clausing