



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## BOARD OF HEALTH

### Meeting Agenda & Minutes



**April 24, 2019  
8:30 am**

#### Upcoming Board of Health Meetings

May 29, 2019  
8:30 a.m.

June 26, 2019  
8:30 a.m.



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## Board of Health Agenda Wednesday, April 24, 2019

1. **Call meeting to order:** 8:30a.m.
2. **Introductions of guest/staff**
3. **Audience Participation**
4. **Consent Agenda- Motion** to approve all items listed with an asterisk (\*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - \* March 27, 2019 Yakima Health District (YHD) Board of Health minutes
  - \* Payment of accounts payable and payroll issued in March in the amount of \$468,094.73
5. **YHD Spotlight- YHD Partnerships** - presented by Lilian Bravo, Director of Public Health Partnerships
6. **Board Business:** André Fresco
  - a. **Board Status of Dr. Kay Funk**  
**Strategic Goal:** *Improved Efficiency & Effectiveness*; **Board Input:** *Board Awareness*
  - b. **Point-of-Sale System for YHD**  
**Strategic Goal:** *Improved Efficiency & Effectiveness*; **Board Input:** *Board Awareness*
7. **Financial Report:** Chase Porter March 2019 (pages 7-13)  
**Motion:** to approve the Financial Report for the month of March 2019
8. **Department Reports**
  8. Chief Operating Officer: Ryan Ibach
  9. Health Officer: Dr. Teresa Everson
  10. Disease Control: Melissa Sixberry
  11. Environmental Health: Ryan Ibach
  12. Public Health Partnerships: Lilian Bravo
  13. Other Business:
  14. Adjourn



# YAKIMA HEALTH DISTRICT

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## Board of Health Minutes

March 27, 2019

1. Meeting called to order by Chair, Gail Weaver, at 8:30 a.m.

### PRESENT

Norm Childress, Commissioner  
Barbara Harrer, City Representative  
Renee Bouchey, Citizen Member  
Gail Weaver, Citizen Member, Board Chair  
Ron Anderson, Commissioner  
Dr. Kay Funk, City Representative  
Mike Leita, Commissioner

### ABSENT

### Yakima Health District (YHD) STAFF

Lilian Bravo  
Dr. Teresa Everson  
Andre Fresco  
Ryan Ibach  
Holly Myers  
Chase Porter  
Melissa Sixberry

### GUESTS AND PRESS

2. WELCOME AND INTRODUCTIONS - None

3. AUDIENCE PARTICIPATION - None

4. CONSENT AGENDA: MOTION Gail Weaver entertained a motion to approve the March 2019 Yakima Health District Consent Agenda.

**MOVE TO APPROVE:** Renee Bouchey  
**SECOND:** Barbara Harrer  
 *Approved*  
 *Declined*  
 *Amend*

**The following items were adopted upon approval of the consent agenda:**

- February 27, 2019 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in February 2019 in the amount of \$448,085.75



# YAKIMA HEALTH DISTRICT

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5. **YHD SPOTLIGHT**- Services to the County, Cities and Towns - Presented by Melissa Sixberry, Director of Disease Control. This presentation may be found on the Yakima Health District (YHD) Board of Health [webpage](#).

6. **BOARD BUSINESS:** Andre Fresco, Yakima Health District (YHD) Executive Director

- a. **Resolutions Approving Contracts for the Public Health Officer and the TB Consultant**

**Strategic Goal:** *Strengthen Mandated Services*; **Board Input:** *Board Review and Decision*  
Health Officer contract has built-in annual increases.

<b>MOTION:</b> To approve Resolution 2019-1 and Resolution 2019-2. Contracts for Dr. Teresa Everson, Health Officer and Dr. Chris Spitters, TB Consultant.	<b>MOVE TO APPROVE:</b> Dr. Kay Funk <b>SECOND:</b> Ron Anderson <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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- b. **Enterprise Resource Planning (ERP) and Point-of-Sale Systems**

**Strategic Goal:** *Improved Efficiency & Effectiveness*; **Board Input:** *Board Awareness*  
The Board of County Commissioners approved purchasing a new financial accounting system called Work Day. YHD will be using this new system, will contribute financially to the purchasing of the system, and will be involved in the development of this system. YHD will be working with the County to make sure that all systems affected by Work Day can be integrated. Also working with the County to find the best point of sale system that fits both the needs of YHD and the County. YHD is ready to move forward on a new point of sale system but only with the support of the County.

7. **FINANCIAL REPORT:** Chase Porter January 2019 (**pages 7-13**)

## February 2019 Budget Summary

We had a loss in revenue of approximately \$24K for the month of February. Our year-to-date excess revenue is \$54K.

## February 2019 Revenue and Expenditures

- Annual budgeted revenues and expenditures are \$6.5M and \$6.6M, respectively.
- Year-to-date budgeted revenue and expenditures are both \$1.1M.



# YAKIMA HEALTH DISTRICT

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- Year-to-date actual revenue and expenditures are \$948K and \$893K, respectively.

## Program Updates please see (pages 13-14)

HIV PrEP and Adult Viral Hepatitis Programs (351 & 352) submitted a request for a \$200K grant.

EH Programs are historically down financially at the beginning of the year, but they do recover throughout the year.

Medication take back boxes were purchased for \$3K from the Enhanced Budget.

Using Foundational Public Health Services (FPHS) funding for a variety of programs that include Information Systems (110), Strategic Planning and Partnerships (113) and Vector (550).

8. <b>MOTION:</b> Gail Weaver entertained a motion to approve the financial report for the month of February 2019.	<b>MOVE TO APPROVE:</b> Ron Anderson <b>SECOND:</b> Barbara Harrer <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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## 9. **CHIEF OPERATING OFFICER:** Ryan Ibach

There are currently two job openings at YHD. Advertisement for the Environmental Health Specialist position will be closing on March 31<sup>st</sup> and the advertisement for the Administrative Assistant position will be closing on April 14<sup>th</sup>.

Looking into the possibility of staying open during the lunch period. This will provide better service to the community and avoid a large rush of clients when we open after lunch. YHD currently closes for lunch from 12:30pm to 1:30pm. If we do stay open during lunch, it will start in June or July.

## 10. **HEALTH OFFICER:** Dr. Teresa Everson

### **Measles**

73 total cases at this point. Only 1 new case last week. Clark County is no longer in incident command. Dr. Everson distributed a data sheet on the outbreak.



# YAKIMA HEALTH DISTRICT

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## Flu

The spike in flu cases is later this year than last year. There have been no flu deaths in Yakima County this year and 46 deaths in WA State this year compared to 293 deaths last year. It is still not too late to get a flu shot.

## Public Health and Flooding

When it comes to flooding, most people think of the common problems like drinking well contamination, sewage in the flood waters, and vector control issues but emergency preparedness plans are also important. For example, planning how to direct the flood waters, having a supply of bottled water available, and making sure to have an evacuation plan.

## 11. DISEASE CONTROL: Melissa Sixberry

### Tuberculosis

YHD is managing 2 new active TB cases in 2019 and still managing 4 cases from 2018.

### Needle Exchange

Program will be expanding to Toppenish. Toppenish City Council voted to approve the expansion of services to Toppenish. Services will be offered in Toppenish starting in late April or early May and will be every Tuesday from 12pm to 2pm.

## 12. ENVIRONMENTAL HEALTH (EH): Holly Myers

### Wildfire Smoke

YHD is working with multiple agencies to create a community plan that can be used by all local health jurisdictions, throughout the State, with the goal of having consistent messaging and resources available. The group is also working on creating a closure plan for outdoor events such as Fairs and Community Days if the air quality, due to wildfire smoke, is at certain levels.

### Winter Storm Effect on Cows

Twice per month the YHD, WSDA, and the Conservation District are conducting joint inspections of the composting piles at 2 dairies that had a large number of cow mortalities. There will be a report of the findings once the inspections are complete.



# YAKIMA HEALTH DISTRICT

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## 13. PUBLIC HEALTH PARTNERSHIPS: Lilian Bravo

### BCCHP

During a recent BCCHP funded screening, a patient was found to have colon cancer. BCCHP staff were able to ensure this patient was enrolled into the Medicaid Treatment Program. This will ensure that the patient will be able to obtain treatment until the patient is found to be cancer-free.

## 14. Other Business

Ron Anderson shared that there was a food truck event at Skateland where over 1000 people attended which shows the confidence the public has in the health standards of food vendors.

15. MOTION: Gail Weaver entertained a motion to adjourn the meeting at 10:07a.m.	<b>MOVE TO APPROVE:</b> Norm Childress <b>SECOND:</b> Barbara Harrer <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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**YAKIMA HEALTH DISTRICT  
BOARD OF HEALTH  
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

<b>Fund 625-01 - From General Ledger Report (FMS)</b>	
<b>A/P Batch &amp; Cash Voucher#</b>	<b>Amount</b>
2/28/2019 B#392301	\$271.71
3/15/2019 B#392309	\$117,701.80
3/25/2019 B#392675	-\$359.02
3/29/2019 B#392728	\$143,877.39
Indirect Costs- Yakima County	\$2,142.67
GIS Fixed cost	\$574.83
Technology Services Cost	\$13,010.75
Inter-Fund 113906	\$1,392.44
Inter-Fund 113978	\$49.36
Inter-Fund 114185	\$152.10
<b>Total Claims &amp; Warrants, above</b>	<b>\$278,814.03</b>
Payroll Remittance to Key Bank	
B#113810	\$68,436.90
93618	\$164,828.52
93800	\$13,463.24
93802	-\$8,832.15
93805	-\$48,790.81
113793	\$175.00
<b>Total payroll paid this month</b>	
<b>Total Payroll</b>	<b>\$189,280.70</b>
<b>TOTAL PAYMENTS</b>	<b>\$468,094.73</b>

All of the above February & March expenditures are approved for payment in the amount of **\$468,094.73** this 24th day of April 2019.

**Board of Health Chair**



Yakima Health District  
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Union Gap, WA 98903  
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Fax (509) 249-6649

## YAKIMA COUNTY HEALTH DISTRICT

For the month of March 2019

### REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

#### 25.00% OF THE BUDGET

Year to date: as of February 2019	Net Income (Loss)	\$ 54,277	
<b>For the Month of March 2019- ACTUALS</b>	<b>Net Income (Loss)</b>	<b>\$ 56,859</b>	
subtotal		\$ 111,136	
Prior period adjustment		\$ -	
<b>March 2019</b>	<b>Net Income (Loss)</b>	<b>\$ 111,136</b>	

#### Budget to Actual comparison- Year to date as of 3/31/2019

	Revenue		Expenditures	
Fiscal Year 2019 Total Adopted Budget	6,469,128		6,589,516	
<b>Allocated Budget YTD</b>	<b>1,617,282</b>		<b>1,647,379</b>	
Budget % to total adopted budget	25.00%		25.00%	
Subtotals Actuals	1,522,892	23.54%	1,411,747	21.42%
Actuals - Pass Thru Programs (Indirect Costs)	0		9	0.00%
<b>Total Actuals</b>	<b>1,522,892</b>		<b>1,411,756</b>	
Total actuals % to total adopted budget	23.54%		21.42%	
<b>Actual compared to total adopted budget</b>	<b>(4,946,236)</b>		<b>(5,177,760)</b>	
<b>Actual compared to allocated budget - YTD</b>	<b>(94,390)</b>		<b>(235,623)</b>	
<b>As of March 31, 2019</b>	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District  
Income Statement  
March 2019**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2019 Budget	9 Mo's Remaining
							2019 Budget	9 Mo's Remaining
<b>Revenue</b>								
Public Health Funding	87,707	87,707	(0)	263,120	263,121	(0)	1,052,482	789,362
Foundational Public Health	-	11,577	(11,577)	-	34,731	(34,731)	138,923	138,923
Federal	153,543	69,529	84,014	233,197	208,588	24,609	834,350	601,153
State	8,681	24,586	(15,905)	72,834	73,759	(924)	295,034	222,200
Yakima County	12,500	12,500	-	37,500	37,500	-	150,000	112,500
Fees, Permits Licensing	108,045	105,221	2,824	291,011	315,663	(24,652)	1,262,651	971,640
Developmental Disabilities	192,102	213,853	(21,752)	544,290	641,560	(97,270)	2,566,238	2,021,948
Nongovernmental Contributions	50	10,371	(10,321)	7,050	31,113	(24,063)	124,450	117,400
Investment Income	12,360	3,750	8,610	73,464	11,250	62,214	45,000	(28,464)
Other	185	-	185	426	-	426	-	(426)
<b>Total Revenue</b>	<b>575,174</b>	<b>539,094</b>	<b>36,080</b>	<b>1,522,892</b>	<b>1,617,282</b>	<b>(94,390)</b>	<b>6,469,128</b>	<b>4,946,236</b>
<b>Expenses</b>								
Salaries & Wages	169,460	163,162	6,297	484,560	489,487	(4,927)	1,957,950	1,473,390
Benefits-Direct	59,667	67,106	(7,438)	181,187	201,317	(20,129)	805,266	624,079
Payroll Expense	229,127	230,268	(1,141)	665,747	690,804	(25,056)	2,763,216	2,097,469
Enhanced Program	-	25,000	(25,000)	3,197	75,000	(71,803)	300,000	296,803
Advertising/Promotional	-	1,354	(1,354)	-	4,063	(4,063)	16,250	16,250
BOH Meeting Supplies	43	83	(41)	68	250	(182)	1,000	932
Computer Expense	1,155	763	391	1,155	2,290	(1,135)	9,158	8,003
Copies & Printing	1,345	1,625	(280)	10,069	4,875	5,194	19,500	9,431
Employee Recognition	30	53	(22)	134	158	(24)	630	496
Janitorial Services	1,774	2,583	(809)	7,400	7,750	(350)	31,000	23,600
Janitorial Supplies	166	267	(101)	648	800	(152)	3,200	2,552
Membership Dues	252	1,282	(1,030)	12,995	3,846	9,149	15,385	2,390
Office Supplies	526	1,150	(624)	1,185	3,450	(2,265)	13,800	12,615
Operating Supplies	619	1,564	(945)	2,773	4,692	(1,919)	18,767	15,994
Postage	759	958	(200)	1,809	2,875	(1,066)	11,500	9,691
Telephone	2,488	2,356	132	7,361	7,069	293	28,275	20,914
Professional Services - Accounting	-	1,667	(1,667)	2,883	5,000	(2,117)	20,000	17,117
Professional Services - County Indirect	2,143	1,276	866	6,428	3,829	2,599	15,315	8,887
Professional Services - Health Officer	3,619	6,667	(3,048)	11,933	20,000	(8,067)	80,000	68,067
Professional Services - Legal	-	1,246	(1,246)	1,280	3,738	(2,458)	14,950	13,670
Professional Services - Technology	13,588	13,118	471	39,610	39,353	257	157,412	117,802
Professional Services - Other	12,711	8,047	4,664	16,638	24,140	(7,502)	96,558	79,920
Provider Serv-Medical (Fed)	40,064	16,663	23,401	57,581	49,990	7,591	199,960	142,379
Provider Serv-Medical (State)	13,166	8,837	4,330	17,235	26,510	(9,275)	106,040	88,805
Provider Services - DD	173,113	188,730	(15,617)	490,032	566,190	(76,158)	2,264,761	1,774,729



**Yakima Health District  
Income Statement  
March 2019**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2019 Budget	9 Mo's Remaining
<b>Expenses (Cont.)</b>								
Contracted Services	177	4,117	(3,940)	1,699	12,350	(10,651)	49,400	47,701
Temp Worker	-	208	(208)	-	625	(625)	2,500	2,500
Client's Related Expenses	-	42	(42)	222	125	97	500	278
Interpreting Services	-	38	(38)	-	113	(113)	450	450
Laboratory & Pharmacy Supplies	811	496	315	1,116	1,488	(371)	5,950	4,834
Bank Fees	-	92	(92)	-	275	(275)	1,100	1,100
Fuel	1,493	1,517	(24)	2,381	4,550	(2,169)	18,201	15,820
Insurance	3,378	3,378	(0)	10,134	10,135	(0)	40,538	30,404
Miscellaneous	34	333	(300)	309	1,000	(691)	4,000	3,691
Operating Rental & Leases	6,988	6,765	223	20,468	20,294	173	81,177	60,709
Rent Storage	219	209	10	657	627	30	2,509	1,852
Repair & Maintenance (Car/Bldg.)	4,205	1,498	2,707	4,980	4,494	487	17,975	12,995
Small Tools & Equip/Asset Repl.	2,652	535	2,117	4,570	1,606	2,963	6,425	1,855
Training	1,272	4,751	(3,478)	3,951	14,253	(10,301)	57,010	53,059
Travel	6,837	14,268	(7,431)	19,627	42,803	(23,175)	171,210	151,583
Utilities	1,717	2,089	(372)	5,742	6,268	(526)	25,070	19,328
Close Out Indirect Program	(6,988)	(5,968)	(1,020)	(20,468)	(17,904)	(2,564)	(71,616)	(51,148)
Less Pass-Through Expenses	(1,168)	(797)	(371)	(1,795)	(2,390)	595	(9,560)	(7,765)
<b>Total Expenses</b>	<b>518,315</b>	<b>549,126</b>	<b>(30,811)</b>	<b>1,411,756</b>	<b>1,647,379</b>	<b>(235,623)</b>	<b>6,589,516</b>	<b>5,177,760</b>
<b>Excess/(Loss on) Revenue</b>	<b>56,859</b>	<b>(10,032)</b>	<b>66,891</b>	<b>111,136</b>	<b>(30,097)</b>	<b>141,233</b>	<b>(120,388)</b>	<b>(231,524)</b>

YAKIMA HEALTH DISTRICT  
Preliminary Monthly Financial Summary by Program for March 2019

Budget YTD Percentage

25.00%

Yrly Budget Rev Yrly budget Exp

6,469,128 6,589,516 Original

23.54%

21.42%

25.00%

25.00%

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments	
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net						
111	YHD Vehicles	-	(748)	748	-	(690)	690	-	-	-	690					
100	Administrator & Health Officer	12,360	10	12,350	73,464	10	73,454	11,250	-	11,250	62,204	99,955	96,049	(3,907)	Gain on Inv. Interest	
110	Information Systems	-	4,581	(4,581)	-	11,742	(11,742)	#	-	-	(11,742)	0	18,626	18,626	FPHS Funds - \$11,742	
113	Strategic Planning and Partnership	14,712	17,786	(3,074)	42,691	47,967	(5,276)	#	54,503	52,868	1,635	(6,911)				FPHS Funds - \$5,276
120	Community Health Administration	-	1	(1)	-	1	(1)	-	-	-	(1)	4,374	4,863	490		
130	Building, Fixtures	-	-	-	-	-	-	-	-	-	20,468	20,294	(174)			
150	EH Administration	-	6	(6)	-	6	(6)	-	-	-	(6)	29,678	29,668	(10)		
160	Business Management	185	194	(8)	426	432	(6)	-	-	-	(6)	73,002	80,005	7,003		
161	Bus Mgmt Unallocated	3,333	185	3,149	10,000	3,369	6,631	10,000	9,083	918	5,713					
170	Personnel	-	1	(1)	-	1	(1)	-	-	-	(1)	8,058	6,161	(1,897)		
171	Agency Training	917	157	759	2,750	3,532	(782)	2,750	1,691	1,059	(1,841)					
172	HR Legal/Sound Employment	708	-	708	2,125	-	2,125	2,125	1,050	1,075	1,050					
173	Kresge Contribution	-	-	-	-	3,469	(3,469)	T	31,113	31,113	-	(3,469)			Revenue received PY	
221	SNAP ED	1,662	1,412	250	4,289	3,539	750	7,643	6,893	750	-					
223	Tobacco Prevention & Education	548	548	-	6,292	6,292	-	2,000	2,000	-	-					
225	Child Death Review	542	102	440	1,625	566	1,059	1,625	1,251	374	685					
290	Medicaid Admin Match- YHD	15,335	618	14,717	15,335	3,028	12,307	12,500	3,972	8,528	3,780					
309	Medical Records	632	320	311	1,855	1,136	719	1,625	956	669	50					
320	DOHCC - Immunizations	-	0	(0)	-	1	(1)	-	-	-	(1)					
321	DOHCC-Prenatal Hep B	292	-	292	875	-	875	1,125	359	767	109					
322	Immunization Promotion	1,681	1,609	72	6,177	5,010	1,167	5,466	4,562	904	263					
325	State Vaccine Monitoring	-	83	(83)	-	247	(247)	-	-	-	(247)					
331	STD - DOH staff	1,909	1,368	542	5,704	4,079	1,625	4,368	3,762	606	1,019					
332	STD- Yakima	12,708	7,341	5,368	38,165	24,121	14,044	38,125	36,965	1,160	12,884					
349	Tuberculosis Program	37,297	19,461	17,836	66,463	60,214	6,250	50,887	49,705	1,183	5,067					
350	HIV Testing	10,283	10,283	-	24,633	24,633	-	24,759	24,759	-	-					
351	HIV PrEP	737	737	-	3,554	3,554	-	2,252	2,252	-	-					
352	Adult Viral Hepatitis	5,646	8,327	(2,681)	16,852	18,694	(1,842)	T	19,460	18,461	999	(2,841)			DOH R.V. Micro-Grant	
390	Other Comm Diseases	28,667	29,820	(1,153)	86,000	84,866	1,134	108,231	106,667	1,564	(430)					
430	Colon Screening	4,929	4,547	383	8,408	7,628	780	11,043	10,352	691	89					
431	Breast/Cervical Cancer-Direct Services/Operation	74,988	71,081	3,907	137,199	134,849	2,351	131,027	129,302	1,725	626					
432	Komen Funding	-	-	-	7,000	-	7,000	-	-	-	7,000					
450	Wisewoman	2,559	3,001	(441)	2,559	3,001	(441)	-	-	-	(441)				New Porgram	
520	Drinking Water	(73)	4,243	(4,316)	16,240	12,517	3,723	17,500	17,100	400	3,323					
522	Water Quality- Sanitary Survey	333	-	333	1,000	69	931	3,000	2,270	730	200					
523	DOE Well Drilling Inspections	11,042	2,265	8,777	14,375	7,330	7,045	7,500	6,487	1,013	6,032					
530	Solid Waste Permits/Tonnage	3,473	3,800	(327)	10,808	11,623	(815)	11,283	11,097	186	(1,001)					
531	Solid Waste Nuisances	4,903	4,435	468	18,939	20,506	(1,567)	#	14,259	13,297	962	(2,529)			Increased FTE	
532	Solid Waste Facilities	2,766	954	1,813	8,083	2,529	5,554	10,784	7,085	3,699	1,855					
533	Bio-Solids	-	149	(149)	-	454	(454)	1,011	862	149	(603)					
534	Proper Syringes Program Outreach	469	361	108	1,632	1,454	178	1,662	1,525	137	41					
540	OSS & Land Develop	24,694	23,838	856	81,133	83,554	(2,421)	T	101,650	101,624	26	(2,447)			Expected to Inc in Summer	

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

# - Note on Program  
T - Timing Difference

YAKIMA HEALTH DISTRICT  
Preliminary Monthly Financial Summary by Program for March 2019

Budget YTD Percentage 25.00% Yrly Budget Rev 6,469,128 Yrly budget Exp 6,589,516 Original

23.54% 21.42% 25.00% 25.00%

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net					
550	Vector	1,417	155	1,261	4,250	1,599	2,651	4,250	4,162	88	2,563				FPHS Funds - \$2,651
560	Food Inspections	38,525	42,383	(3,858)	108,670	123,753	(15,083)	#	108,750	108,635	115	(15,197)			Increased FTE
561	Food Education	1,638	4,736	(3,098)	5,088	14,072	(8,984)	T	17,125	16,975	151	(9,135)			Qtrly On-Line Payments
562	School Food Program	931	554	378	2,538	1,073	1,465		6,188	6,139	49	1,416			
563	Itinerant Food Program	3,041	1,898	1,142	6,510	3,397	3,113		11,250	11,143	107	3,006			
580	Water Recreation & Camps	15,818	8,309	7,509	30,767	15,633	15,134	T	14,250	14,131	119	15,014			1st Qtr Invoicing
680	Developmental Disability	186,048	188,894	(2,846)	528,979	536,443	(7,464)	#	608,253	611,231	(2,978)	(4,485)			Increased FTE
681	Developmental Disability - Info/Ed	6,054	6,054	-	15,311	15,311	-		33,307	33,307	-	-			
710	Vital Records	19,984	22,160	(2,176)	53,090	55,775	(2,685)	T	52,600	50,593	2,007	(4,692)			Increased FTE
790	Epidemiology	1,667	1,089	578	5,000	1,874	3,126		5,000	4,352	649	2,477			
791	Lead Case Mgmt	500	1,143	(643)	500	1,435	(935)		4,375	3,811	565	(1,500)			
794	PHEPR-Bio Terrorism	18,398	18,190	208	42,789	42,164	625		46,661	46,036	625	(0)			
811	Assessment	917	-	917	2,750	-	2,750		2,750	2,500	250	2,500			
888	Indirect Cost Rate Allocation	-	(124)	124	-	698	(698)		-	-	-	(698)			
900	Enhanced Program	-	-	-	-	3,197	(3,197)		-	75,000	(75,000)	71,803			
	<b>GRAND TOTAL</b>	<b>575,174</b>	<b>518,315</b>	<b>56,859</b>	<b>1,522,892</b>	<b>1,411,756</b>	<b>111,136</b>		<b>1,617,282</b>	<b>1,647,379</b>	<b>(30,097)</b>	<b>141,233</b>			

**TOTALS BY DEPARTMENT**

Personal Health Program	18,087	2,680	15,407	27,540	13,424	14,117		23,768	14,117	9,652	4,465				
Breast & Colon Program	82,476	78,628	3,848	155,167	145,477	9,690		142,069	139,653	2,416	7,274				
Adult Hepatitis Program	5,646	8,327	(2,681)	16,852	18,694	(1,842)		19,460	18,461	999	(2,841)				
Communicable Disease Prog	97,289	73,254	24,035	241,676	211,170	30,506		248,963	240,648	8,315	# 22,191				
Environ. Health Program	127,375	116,276	11,099	352,822	341,734	11,088		377,122	368,566	8,557	2,532				
Developmental Disability Program	192,102	194,948	(2,846)	544,290	551,753	(7,464)		641,560	644,538	(2,978)	(4,485)				
Admin & Support	27,257	22,572	4,685	116,581	60,153	56,428		65,753	52,868	12,885	43,542				
Internal Serv- Vehicles/Copiers	-	(748)	748	-	(690)	690		-	-	-	690				
Indirect cost Rate Allocation	-	(124)	124	-	698	(698)		-	-	-	(698)				
Vital Records	19,984	22,160	(2,176)	53,090	55,775	(2,685)		52,600	50,593	2,007	(4,692)				
Bus Mgmt Unallocated	3,333	185	3,149	10,000	3,369	6,631		10,000	9,083	918	5,713				
Agency Trg/HR Legal	1,625	157	1,468	4,875	7,001	(2,126)		35,988	33,853	2,134	(4,260)				
Enhanced Program	-	-	-	-	3,197	(3,197)		-	75,000	(75,000)	71,803				
	<b>575,174</b>	<b>518,315</b>	<b>56,859</b>	<b>1,522,892</b>	<b>1,411,756</b>	<b>111,136</b>		<b>1,617,282</b>	<b>1,647,379</b>	<b>(30,097)</b>	<b>141,233</b>				

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
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# - Note on Program  
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**YAKIMA HEALTH DISTRICT**  
**2019 Cash Flow Report- from FMS REPORT**  
**(Cash Basis Accounting)**

	<b>1/31/2019</b>	<b>2/28/2019</b>	<b>3/31/2019</b>
<b>Beginning Cash</b>	<b>19,754</b>	<b>254,156</b>	<b>28,142</b>
<b>Transfers From Investment</b>	<b>149,667</b>	<b>341,000</b>	<b>267,000</b>
<b>Receipts /Deposits</b>	<b>831,219</b>	<b>399,071</b>	<b>424,948</b>
<b>TOTAL CASH AVAILABLE</b>	<b>1,000,640</b>	<b>994,228</b>	<b>720,090</b>
<b>MINUS</b>			
<b>Payroll Outlays</b>	<b>196,282</b>	<b>180,631</b>	<b>189,281</b>
<b>Transfers Out (Payments to Yakima County Departments)</b>	<b>17,303</b>	<b>18,895</b>	<b>17,322</b>
<b>Vouchers Payables Paid</b>	<b>357,698</b>	<b>248,560</b>	<b>261,492</b>
<b>Transfer to investment</b>	<b>175,200</b>	<b>518,000</b>	<b>116,000</b>
<b>TOTAL CASH OUTLAY/TRANSFER</b>	<b>746,484</b>	<b>966,086</b>	<b>584,095</b>
<b>ENDING BALANCE - CASH ( Fund 01 only)</b>	<b>254,156</b>	<b>28,142</b>	<b>135,995</b>
<b>Temporary Investment Fund 01</b>	<b>6,669,594</b>	<b>6,846,594</b>	<b>6,695,594</b>
<b>TOTAL CASH &amp; CASH EQUIVALENTS- FUND 1 ONLY</b>	<b>6,923,750</b>	<b>6,874,736</b>	<b>6,831,589</b>

<b>TOTAL CASH &amp; CASH EQUIVALENT- ALL FUNDS</b>	<b>6,923,750</b>	<b>6,874,736</b>	<b>6,831,589</b>
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MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12

<b>549,126</b>	<b>549,126</b>	<b>549,126</b>
<b>13</b>	<b>13</b>	<b>12</b>
<b>378</b>	<b>376</b>	<b>373</b>

<b>BUDGET (ADOPTED ON 10/31/18 MTG)</b>	<b>BUDGET YEAR</b>	<b>Y2019</b>
<b>OPERATION</b>		<b>6,289,516</b>
<b>ENHANCED PROGRAM</b>		<b>300,000</b>
<b>FULL BUDGET</b>		<b><u>6,589,516</u></b>