



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## BOARD OF HEALTH

### Meeting Agenda & Minutes



**July 31, 2019**  
**8:30 am**

#### Upcoming Board of Health Meetings

August 28, 2019 8:30 a.m.	September 25, 2019 8:30 a.m.
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# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## Board of Health Agenda

Wednesday, July 31, 2019

1. **Call meeting to order:** 8:30a.m.
2. **Introductions of guest/staff**
3. **Audience Participation**
4. **Consent Agenda- Motion** to approve all items listed with an asterisk (\*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - \* June 26, 2019 Yakima Health District (YHD) Board of Health minutes
  - \* Payment of accounts payable and payroll issued in June in the amount of \$505,502.77
5. **YHD Spotlight-** Kresge Foundation's: Emerging Leaders in Public Health by Lilian Bravo, Director of Public Health Partnerships
6. **Board Business:** André Fresco
  - a. **Local University Partnerships**  
**Strategic Goal:** *Increased Community Partnerships*; **Board Input:** *Board Awareness*
  - b. **Accela Upgrade**  
**Strategic Goal:** *Improved Efficiency & Effectiveness*; **Board Input:** *Board Awareness*
7. **Financial Report:** Chase Porter June 2019 (**pages 7-13**)  
**Motion:** to approve the Financial Report for the month of June 2019

**Department Reports**

8. Chief Operating Officer: Ryan Ibach
9. Health Officer: Dr. Teresa Everson
10. Disease Control: Melissa Sixberry
11. Environmental Health: Holly Myers
12. Public Health Partnerships: Lilian Bravo
13. Other Business:
14. Adjourn



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## Board of Health Minutes

Wednesday, June 26, 2019

1. Meeting called to order by Chair, Gail Weaver, at 8:30 a.m.

### PRESENT

Norm Childress, Commissioner  
Ron Anderson, Commissioner  
Renee Bouchey, Citizen Member  
Gail Weaver, Citizen Member, Board Chair

### ABSENT

Barbara Harrer, City Representative  
Dr. Kay Funk, City Representative  
Mike Leita, Commissioner

### Yakima Health District (YHD) STAFF

Andre Fresco  
Ryan Ibach  
Dr. Teresa Everson  
Chase Porter  
Melissa Sixberry  
Lilian Bravo  
Holly Myers  
Victoria Reyes  
John Wilson

### GUESTS AND PRESS

Dr. Curt Borden, Citizen  
Jean Mendoza, Citizen

2. **WELCOME AND INTRODUCTIONS-** Andre Fresco acknowledged John Wilson and his career as an Environmental Health Specialist for over 28 years.

3. **AUDIENCE PARTICIPATION-** None

4. **CONSENT AGENDA: MOTION** Gail Weaver entertained a motion to approve the June 26, 2019 Yakima Health District Consent Agenda.

**MOVE TO APPROVE:** Norm Childress  
**SECOND:** Ron Anderson  
 *Approved*  
 *Declined*  
 *Amend*

**The following items were adopted upon approval of the consent agenda:**

- May 29, 2019 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in May 2019 in the amount of \$478,936.49.



# YAKIMA HEALTH DISTRICT

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5. **YHD SPOTLIGHT**- Wildfire Smoke Messaging – Presented by Holly Myers, Director of Environmental Health and Dr. Teresa Everson, Health Officer. This presentation can be found on the Yakima Health District [webpage](#).

6. **BOARD BUSINESS:** Andre Fresco, Yakima Health District (YHD) Executive Director

- a. **Foundational Public Health Services**

**Strategic Goal:** *Improve Efficiency & Effectiveness*; **Board Input:** *Board Awareness*

The State has budgeted \$22M in recurrent funding for public health, \$12 through general funds and \$10M generated through vape taxes. The State will use the \$12M as their baseline, \$6M this year and \$6M next year. The amount will fluctuate depending on the vape tax revenue.

The Health District currently receives \$138K per fiscal cycle.

- b. **WSU Epidemiology Partnership**

**Strategic Goal:** *Increased Community Partnerships*; **Board Input:** *Board Awareness*.

The Yakima Health District has decided to continue the epidemiology contract with the WSU Elson S. Floyd College of Medicine. This provides epidemiology support to our jurisdiction. Melissa Sixberry and Lilian Bravo have worked on several projects with the Epidemiologist. For example, Yakima-specific STI solutions and prevention, and tuberculosis education with the Native American population. David Miller recently used information from the Epidemiologist for a tuberculosis presentation.

7. **FINANCIAL REPORT:** Chase Porter May 2019 ([pages 7-13](#))

## May 2019 Budget Summary

We had a gain in excess revenue of approximately \$57K for the month of May. Our year-to-date excess revenue is \$234K.

## May 2019 Revenue and Expenditures

- Annual budgeted revenues and expenditures are \$6.5M and \$6.6M, respectively.
- Year-to-date budgeted revenue and expenditures are \$2.7M and \$2.6M, respectively.
- Year-to-date actual revenue and expenditures are \$2.7M and \$2.4M, respectively.

## Program Updates please see ([pages 7-13](#))



# YAKIMA HEALTH DISTRICT

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The Federal Single Audit taking place at the Health District has concluded. The exit interview is expected to take place in the next week.

In the month of May, the BCCHP and Tobacco programs had revenue gains due to a higher than expected activity.

There is a gain in monthly revenue in Fees and Permits due to camp and seasonal pools invoicing. Outdoor activities increase during the spring.

Developmental Disabilities revenue continues to perform below budget. This is in direct correlation with DD Provider Services, which is down \$25K.

8. <b>MOTION:</b> Gail Weaver entertained a motion to approve the financial report for the month of May 2019.	<b>MOVE TO APPROVE:</b> Ron Anderson <b>SECOND:</b> Renee Bouchey <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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## 9. **CHIEF OPERATING OFFICER:** Ryan Ibach

### ERP

The Yakima Health District and the County are developing a new financial management system with the county, that will go live in one year. This financial system will be used for assets management, accounts receivable, accounts payable, payroll, benefits, and human resources. YHD staff are attending meetings at the county to extract data from our old system to add to our new system. Ryan will continue to provide the board with updates.

### Union contracts

There has been a court decision stating union members are no longer obligated to pay union fees for working at their place of employment. Ryan has been working closely with all three unions on updating contracts to reflect this new ruling.

### Office Hours

Beginning July 1<sup>st</sup>, the Health District hours will be 8:30 am-4:30 pm, and our agency will remain open during the lunch hour.



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## 10. **HEALTH OFFICER:** Dr. Teresa Everson

### **Measles**

There has been one additional case of Measles, following the 8 new possible cases that were discovered last month. This case cannot be cleared until 42 days after the most recent date of possible exposure, which will be in July.

### **Hepatitis A**

There was a case of Hepatitis A for an inmate in early June at the Yakima County Jail. The Health District worked closely with the local jail to contact this person, along with others that were possibly exposed, and provide vaccines to those that were exposed. This can be cleared after 50 days of initial date of exposure. No one has been identified as symptomatic.

## 11. **DISEASE CONTROL:** Melissa Sixberry

### **Tuberculosis**

David Miller will be presenting to Indian Health Services with Dr. Everson on tuberculosis education. The information that will be presented was gathered in partnership with the WSU Epidemiology. This is in hopes to encourage more testing and educate on treatment of tuberculosis. There are now two patients using the new electronic DOT system, which allows health officials to monitor patient's treatments from their home using an app that is HIPAA compliant.

### **Lead Home Visits**

The Health District Lead Grant will continue to be funded, which allows home visits for children with lead levels five or higher. Melissa Sixberry will continue to give updates on success stories and plans to do a future spotlight on this.

## 12. **ENVIRONMENTAL HEALTH (EH):** Holly Myers

### **Wildfire Smoke**

YHD is working closely with EH Directors, Health Officers, tribal representatives and the State Department of Health to create an advisory group to build better communication tools, closure guidance documents, and a central work group to develop guidance for low cost sensors to monitor air quality, both indoor and outdoor.



# YAKIMA HEALTH DISTRICT

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## Field Work

Environmental Health Specialists are out in the field doing inspections for pools and camps, before wildfire season begins. Environmental Health staff have been working closely with Lilian Bravo to create brochures on Environmental Health home safety issues. Emily Contreras is working on a summer safety tip brochure. Both will be handed out by Public Health Partnership staff at public events. Information on the brochures include ticks and mosquito protection, pool safety, wildfire smoke protection, to name a few. Available resources are included on the brochure.

### 13. **PUBLIC HEALTH PARTNERSHIPS:** Lilian Bravo

## Tobacco Use

YHD has received funding for youth tobacco cessation. As part of this grant, YHD partnered with Rod's House. Youth from Rod's house were trained to go out in retail environments to survey the amount and type of tobacco products being sold. The data being collected will help inform public health education strategies as well as help youth understand the impact of tobacco marketing strategies. In addition, this initiative is a professional development opportunity for the youth.

## WE Schools Grant Project

The Yakima Health District partnered with ESD 105 and WE Schools Organization to promote youth to do health projects in Yakima County. Four local schools participated and created projects about mental and behavioral health, one school created quilts for those on hospice care, and another created a vertical garden. We will continue to work with ESD 105 to continue this project in the upcoming school year.

14. <b>MOTION:</b> Gail Weaver entertained a motion to adjourn the meeting at 9:44 a.m.	<b>MOVE TO APPROVE:</b> Renee Bouchey <b>SECOND:</b> Ron Anderson <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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**YAKIMA HEALTH DISTRICT  
BOARD OF HEALTH  
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

<b>Fund 625-01 - From General Ledger Report (FMS)</b>	
<b>A/P Batch &amp; Cash Voucher#</b>	<b>Amount</b>
6/14/2019 B#394806	\$62,314.42
6/28/2019 B#395245	\$238,198.20
6/30/2019 B#395521	\$94.91
Indirect Costs- Yakima County	\$2,142.67
GIS Fixed cost	\$574.83
Technology Services Cost	\$13,010.75
Inter-Fund 114831	\$1,408.60
Inter-Fund 114885	\$480.29
Inter-Fund 115103	\$347.87
Total Claims & Warrants, above	\$318,572.54
Payroll Remittance to Key Bank B#114790	\$68,604.87
94637	\$154,377.38
94785	\$12,210.80
94790	-\$48,362.82
114794	\$100.00
Total payroll paid this month	
Total Payroll	\$186,930.23
<b>TOTAL PAYMENTS</b>	<b>\$505,502.77</b>

All of the above June expenditures are approved for payment in the amount of **\$505,502.77** this 31st day of July 2019.

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**Board of Health Chair**



Yakima Health District  
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Phone (509) 249-6549  
Fax (509) 249-6649

## YAKIMA COUNTY HEALTH DISTRICT

For the month of June 2019

### REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

#### 50.00% OF THE BUDGET

Year to date: as of May 2019	Net Income (Loss)	\$ 234,442	
<b>For the Month of June 2019- ACTUALS</b>	<b>Net Income (Loss)</b>	<b>\$ 4,821</b>	
subtotal		\$ 239,263	
Prior period adjustment		\$ -	
<b>June 2019</b>	<b>Net Income (Loss)</b>	<b>\$ 239,263</b>	

#### Budget to Actual comparison- Year to date as of 6/30/2019

	Revenue		Expenditures	
Fiscal Year 2019 Total Adopted Budget	6,469,128		6,589,516	
<b>Allocated Budget YTD</b>	<b>3,234,564</b>		<b>3,294,757</b>	
Budget % to total adopted budget	50.00%		50.00%	
Subtotals Actuals	3,206,746	49.57%	2,968,762	45.05%
Actuals - Pass Thru Programs (Indirect Costs)	0		(1,279)	-0.02%
<b>Total Actuals</b>	<b>3,206,746</b>		<b>2,967,483</b>	
Total actuals % to total adopted budget	49.57%		45.03%	
<b>Actual compared to total adopted budget</b>	<b>(3,262,382)</b>		<b>(3,622,033)</b>	
<b>Actual compared to allocated budget - YTD</b>	<b>(27,818)</b>		<b>(327,274)</b>	
<b>As of June 30, 2019</b>	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District  
Income Statement  
June 2019**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2019 Budget	6 Mo's Remaining
							2019 Budget	6 Mo's Remaining
<b>Revenue</b>								
Public Health Funding	87,707	87,707	(0)	526,241	526,241	(0)	1,052,482	526,241
Foundational Public Health	-	11,577	(11,577)	-	69,462	(69,462)	138,923	138,923
Federal	106,646	69,529	37,116	505,114	417,175	87,939	834,350	329,236
State	54,817	24,586	30,231	197,183	147,517	49,666	295,034	97,851
Yakima County	12,500	12,500	-	75,000	75,000	-	150,000	75,000
Fees, Permits Licensing	113,926	105,221	8,706	668,720	631,326	37,395	1,262,651	593,931
Developmental Disabilities	192,733	213,853	(21,120)	1,111,498	1,283,119	(171,621)	2,566,238	1,454,740
Nongovernmental Contributions	-	10,371	(10,371)	7,050	62,225	(55,175)	124,450	117,400
Investment Income	13,605	3,750	9,855	113,100	22,500	90,600	45,000	(68,100)
Other	1,828	-	1,828	2,840	-	2,840	-	(2,840)
<b>Total Revenue</b>	<b>583,763</b>	<b>539,094</b>	<b>44,669</b>	<b>3,206,746</b>	<b>3,234,564</b>	<b>(27,818)</b>	<b>6,469,128</b>	<b>3,262,382</b>
<b>Expenses</b>								
Salaries & Wages	166,588	163,162	3,426	961,330	978,974	(17,644)	1,957,950	996,620
Benefits-Direct	61,186	67,106	(5,919)	361,032	402,633	(41,601)	805,266	444,234
Payroll Expense	227,774	230,268	(2,493)	1,322,363	1,381,607	(59,244)	2,763,216	1,440,853
Enhanced Program	-	25,000	(25,000)	6,024	150,000	(143,976)	300,000	293,976
Advertising/Promotional	-	1,354	(1,354)	1,687	8,125	(6,438)	16,250	14,563
BOH Meeting Supplies	-	83	(83)	87	500	(413)	1,000	913
Computer Expense	-	763	(763)	1,155	4,579	(3,424)	9,158	8,003
Copies & Printing	971	1,625	(654)	17,773	9,750	8,023	19,500	1,727
Employee Recognition	72	53	19	246	315	(69)	630	384
Janitorial Services	4,033	2,583	1,449	15,076	15,500	(424)	31,000	15,924
Janitorial Supplies	292	267	25	1,234	1,600	(366)	3,200	1,966
Membership Dues	321	1,282	(961)	13,851	7,693	6,158	15,385	1,534
Office Supplies	742	1,150	(408)	2,286	6,900	(4,614)	13,800	11,514
Operating Supplies	2,704	1,564	1,140	7,896	9,384	(1,488)	18,767	10,871
Postage	709	958	(249)	3,846	5,750	(1,904)	11,500	7,654
Telephone	2,726	2,356	370	15,009	14,138	872	28,275	13,266
Professional Services - Accounting	15,430	1,667	13,764	18,488	10,000	8,488	20,000	1,512
Professional Services - County Indirect	2,143	1,276	866	12,856	7,658	5,199	15,315	2,459
Professional Services - Health Officer	5,113	6,667	(1,554)	25,992	40,000	(14,008)	80,000	54,008
Professional Services - Legal	-	1,246	(1,246)	9,129	7,475	1,654	14,950	5,821
Professional Services - Technology	13,011	13,118	(107)	78,642	78,706	(64)	157,412	78,770
Professional Services - Other	52,025	8,047	43,978	74,434	48,279	26,155	96,558	22,124
Provider Serv-Medical (Fed)	56,388	16,663	39,725	168,616	99,980	68,636	199,960	31,344
Provider Serv-Medical (State)	2,181	8,837	(6,656)	45,794	53,020	(7,226)	106,040	60,246
Provider Services - DD	163,934	188,730	(24,797)	990,194	1,132,381	(142,187)	2,264,761	1,274,567



**Yakima Health District  
Income Statement  
June 2019**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2019 Budget	6 Mo's Remaining
<b>Expenses (Cont.)</b>								
Contracted Services	682	4,117	(3,435)	8,011	24,700	(16,689)	49,400	41,389
Temp Worker	-	208	(208)	-	1,250	(1,250)	2,500	2,500
Client's Related Expenses	1,500	42	1,458	2,222	250	1,972	500	(1,722)
Interpreting Services	-	38	(38)	-	225	(225)	450	450
Laboratory & Pharmacy Supplies	4,374	496	3,878	8,061	2,975	5,086	5,950	(2,111)
Bank Fees	-	92	(92)	-	550	(550)	1,100	1,100
Fuel	1,985	1,517	469	8,035	9,101	(1,066)	18,201	10,166
Insurance	3,378	3,378	(0)	20,269	20,269	(0)	40,538	20,269
Miscellaneous	86	333	(247)	2,570	2,000	570	4,000	1,430
Operating Rental & Leases	7,864	6,765	1,099	38,352	40,589	(2,237)	81,177	42,825
Rent Storage	219	209	10	1,314	1,255	60	2,509	1,195
Repair & Maintenance (Car/Bldg.)	1,922	1,498	424	18,531	8,988	9,543	17,975	(556)
Small Tools & Equip/Asset Repl.	3,716	535	3,181	8,522	3,213	5,310	6,425	(2,097)
Training	40	4,751	(4,711)	7,291	28,505	(21,214)	57,010	49,719
Travel	10,100	14,268	(4,167)	45,086	85,605	(40,519)	171,210	126,124
Utilities	1,925	2,089	(164)	11,161	12,535	(1,374)	25,070	13,909
Close Out Indirect Program	(7,864)	(5,968)	(1,896)	(38,352)	(35,808)	(2,544)	(71,616)	(33,264)
Less Pass-Through Expenses	(1,554)	(797)	(758)	(6,268)	(4,780)	(1,488)	(9,560)	(3,292)
<b>Total Expenses</b>	<b>578,942</b>	<b>549,126</b>	<b>29,816</b>	<b>2,967,483</b>	<b>3,294,757</b>	<b>(327,274)</b>	<b>6,589,516</b>	<b>3,622,033</b>
<b>Excess/(Loss on) Revenue</b>	<b>4,821</b>	<b>(10,032)</b>	<b>14,853</b>	<b>239,263</b>	<b>(60,193)</b>	<b>299,456</b>	<b>(120,388)</b>	<b>(359,651)</b>

YAKIMA HEALTH DISTRICT  
Preliminary Monthly Financial Summary by Program for June 2019

Budget YTD Percentage

50.00%

Yrly Budget Rev

6,469,128

Yrly budget Exp

6,589,516 Original

49.57%

45.01%

50.00%

50.00%

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments	
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net						
111	YHD Vehicles	-	(688)	688	-	(3,166)	3,166	-	-	-	3,166					
100	Administrator & Health Officer	13,605	-	13,605	113,100	0	113,100	22,500	-	22,500	90,600	183,779	192,098	8,319	Gain on Inv. Interest	
110	Information Systems	-	8,312	(8,312)	-	28,679	(28,679)	#	-	-	(28,679)	0	37,252	37,252	FPHS Funds - \$28,679	
113	Strategic Planning and Partnership	13,594	10,990	2,604	85,062	94,778	(9,716)	#	109,006	105,736	3,271	(12,987)				FPHS Funds - \$94,778
120	Community Health Administration	-	-	-	-	-	-	-	-	-	-	11,773	9,727	(2,046)		
130	Building, Fixtures	-	(0)	0	-	-	-	-	-	-	-	38,352	40,588	2,236		
150	EH Administration	-	0	(0)	-	(0)	0	-	-	-	0	59,563	59,336	(227)		
160	Business Management	138	138	(0)	582	562	20	-	-	-	20	144,869	160,010	15,141		
161	Bus Mgmt Unallocated	3,333	15,663	(12,330)	20,000	20,319	(319)	20,000	18,165	1,835	(2,154)					
170	Personnel	-	-	-	-	0	(0)	-	-	-	(0)	20,252	12,322	(7,930)		
171	Agency Training	917	6,404	(5,487)	5,500	10,110	(4,610)	#	5,500	3,382	2,119	(6,729)			Staff harassment training	
172	HR Legal/Sound Employment	708	-	708	4,250	-	4,250	4,250	2,100	2,100	2,150					
173	Kresge Contribution	-	-	-	-	7,568	(7,568)	T	62,225	62,225	-	(7,568)			Revenue received PY	
221	SNAP ED	1,469	1,219	250	8,729	7,229	1,500	15,287	13,787	1,500	-					
223	Tobacco Prevention & Education	281	281	-	13,197	13,197	-	4,000	4,000	-	-					
225	Child Death Review	542	-	542	3,250	602	2,648	3,250	2,502	748	1,900					
290	Medicaid Admin Match- YHD	38,123	611	37,512	53,458	5,646	47,812	25,000	7,945	17,056	30,756				Qrtrly Billing	
309	Medical Records	602	339	263	3,570	1,930	1,640	3,250	1,912	1,339	301					
320	DOHCC - Immunizations	-	0	(0)	-	3	(3)	-	-	-	(3)					
321	DOHCC-Prenatal Hep B	292	-	292	1,750	-	1,750	2,250	717	1,533	217					
322	Immunization Promotion	548	1,036	(488)	7,819	7,977	(157)	10,931	9,124	1,808	(1,965)					
325	State Vaccine Monitoring	-	89	(89)	800	478	322	-	-	-	322					
331	STD - DOH staff	542	1,325	(783)	8,736	7,727	1,009	8,736	7,525	1,212	(202)					
332	STD- Yakima	12,708	27,449	(14,741)	70,330	65,998	4,332	76,250	73,930	2,321	2,011				WSU Epi Billing	
349	Tuberculosis Program	14,583	18,988	(4,404)	122,380	122,250	130	101,775	99,410	2,365	(2,235)				FPHS - \$12,530	
350	HIV Testing	8,166	8,166	-	51,024	51,024	-	49,518	49,518	-	-					
351	HIV PrEP	591	591	-	5,619	5,619	-	4,505	4,505	-	-					
352	Adult Viral Hepatitis	4,991	3,937	1,054	46,214	43,330	2,884	38,921	36,923	1,998	886					
390	Other Comm Diseases	28,667	28,377	289	171,200	162,649	8,551	216,462	213,334	3,128	5,424					
430	Colon Screening	7,116	7,344	(228)	26,280	24,653	1,626	22,085	20,703	1,382	244					
431	Breast/Cervical Cancer-Direct Services/Operation	79,518	75,839	3,680	333,707	321,947	11,760	262,053	258,604	3,450	8,311					
432	Komen Funding	-	-	-	7,000	1,500	5,500	-	-	-	5,500					
450	WiseWoman	433	563	(130)	7,834	9,347	(1,512)	-	-	-	(1,512)				New Program	
520	Drinking Water	4,997	7,250	(2,253)	33,430	28,210	5,220	35,000	34,200	800	4,420					
522	Water Quality- Sanitary Survey	3,692	1,727	1,965	6,359	3,782	2,577	6,000	4,540	1,461	1,117					
523	DOE Well Drilling Inspections	1,667	3,742	(2,075)	19,550	14,526	5,024	15,000	12,974	2,026	2,998					
530	Solid Waste Permits/Tonnage	1,932	3,221	(1,289)	22,613	23,441	(828)	22,566	22,193	373	(1,200)					
531	Solid Waste Nuisances	2,250	2,768	(518)	29,858	30,391	(533)	28,518	26,593	1,925	(2,457)					
532	Solid Waste Facilities	2,250	1,622	628	14,966	4,961	10,005	21,569	14,170	7,399	2,607					
533	Bio-Solids	-	108	(108)	1,431	1,153	278	2,022	1,723	299	(21)					
534	Proper Syringes Program Outreach	250	821	(571)	2,410	2,752	(341)	3,323	3,049	274	(615)					
540	OSS & Land Develop	42,730	30,832	11,898	195,558	176,247	19,311	203,301	203,248	53	19,259					

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

YAKIMA HEALTH DISTRICT  
Preliminary Monthly Financial Summary by Program for June 2019

Budget YTD Percentage 50.00% Yrly Budget Rev 6,469,128 Yrly budget Exp 6,589,516 Original

49.57% 45.01%

50.00% 50.00%

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net				
550	Vector	1,417	341	1,076	8,500	2,936	5,564	8,500	8,324	176	5,388			FPHS - \$2,936
560	Food Inspections	36,333	33,226	3,107	243,707	219,702	24,005	217,500	217,271	230	23,775			
561	Food Education	1,472	5,113	(3,641)	27,195	27,013	182	34,250	33,949	301	(119)			
562	School Food Program	1,154	417	737	5,332	6,284	(952)	12,375	12,278	98	(1,049)			
563	Itinerant Food Program	5,703	3,728	1,975	25,271	13,666	11,605	22,500	22,287	214	11,392			
580	Water Recreation & Camps	7,266	8,113	(847)	59,664	36,483	23,181	28,500	28,262	239	22,943			
680	Developmental Disability	178,482	180,681	(2,200)	1,072,096	1,086,489	(14,393)	#	1,216,506	1,222,462	(5,957)	(8,437)		Increased FTE
681	Developmental Disability - Info/Ed	14,251	14,251	-	39,402	39,402	-	66,614	66,614	-	-			
710	Vital Records	16,387	12,456	3,931	105,877	99,172	6,705	105,200	101,186	4,014	2,691			
790	Epidemiology	1,667	20,655	(18,989)	10,000	23,035	(13,035)	#	10,000	8,703	1,297	(14,332)		WSU Epi Billing
791	Lead Case Mgmt	1,000	219	781	2,500	1,979	521	8,750	7,621	1,129	(608)			
794	PHEPR-Bio Terrorism	26,480	26,272	208	104,134	102,884	1,250	93,323	92,073	1,250	(0)			
811	Assessment	917	-	917	5,500	-	5,500	5,500	5,000	500	5,000			
888	Indirect Cost Rate Allocation	-	1,300	(1,300)	-	1,886	(1,886)	-	-	-	(1,886)			
900	Enhanced Program	-	3,108	(3,108)	-	9,132	(9,132)	-	-	150,000	(150,000)	140,868		
<b>GRAND TOTAL</b>		<b>583,763</b>	<b>578,942</b>	<b>4,821</b>	<b>3,206,746</b>	<b>2,967,483</b>	<b>239,263</b>	<b>3,234,564</b>	<b>3,294,757</b>	<b>(60,193)</b>	<b>299,456</b>			

**TOTALS BY DEPARTMENT**

Personal Health Program	40,414	2,110	38,304	78,635	26,675	51,960	47,537	28,233	19,304	32,656				
Breast & Colon Program	87,067	83,746	3,322	374,821	357,447	17,374	284,138	279,307	4,832	12,543				
Adult Hepatitis Program	4,991	3,937	1,054	46,214	43,330	2,884	38,921	36,923	1,998	886				
Communicable Disease Prog	70,282	107,234	(36,952)	461,229	450,670	10,560	497,925	481,296	16,630	(6,070)				
Environ. Health Program	139,593	129,300	10,292	799,979	694,430	105,549	754,244	737,131	17,113	88,436				
Developmental Disability Program	192,733	194,933	(2,200)	1,111,498	1,125,891	(14,393)	1,283,119	1,289,076	(5,957)	(8,437)				
Admin & Support	27,338	19,440	7,898	198,744	124,019	74,725	131,506	105,736	25,771	48,955				
Internal Serv- Vehicles/Copiers	-	(688)	688	-	(3,166)	3,166	-	-	-	3,166				
Indirect cost Rate Allocation	-	1,300	(1,300)	-	1,886	(1,886)	-	-	-	(1,886)				
Vital Records	16,387	12,456	3,931	105,877	99,172	6,705	105,200	101,186	4,014	2,691				
Bus Mgmt Unallocated	3,333	15,663	(12,330)	20,000	20,319	(319)	20,000	18,165	1,835	(2,154)				
Agency Trg/HR Legal	1,625	6,404	(4,779)	9,750	17,678	(7,928)	71,975	67,707	4,269	(12,197)				
Enhanced Program	-	3,108	(3,108)	-	9,132	(9,132)	-	150,000	(150,000)	140,868				
<b>GRAND TOTAL</b>		<b>583,763</b>	<b>578,942</b>	<b>4,821</b>	<b>3,206,746</b>	<b>2,967,483</b>	<b>239,263</b>	<b>3,234,564</b>	<b>3,294,757</b>	<b>(60,193)</b>	<b>299,456</b>			

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
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# - Note on Program  
T - Timing Difference

**YAKIMA HEALTH DISTRICT**  
**2019 Cash Flow Report- from FMS REPORT**  
(Cash Basis Accounting)

	1/31/2019	2/28/2019	3/31/2019	4/30/2019	5/31/2019	6/30/2019
Beginning Cash	19,754	254,156	28,142	135,995	38,904	39,787
Transfers From Investment	149,667	341,000	267,000	436,000	293,000	405,000
Receipts /Deposits	831,219	399,071	424,948	700,933	495,819	477,416
<b>TOTAL CASH AVAILABLE</b>	<b>1,000,640</b>	<b>994,228</b>	<b>720,090</b>	<b>1,272,927</b>	<b>827,724</b>	<b>922,203</b>
<b>MINUS</b>						
Payroll Outlays	196,282	180,631	189,281	179,626	177,896	186,930
Transfers Out (Payments to Yakima County Departments)	17,303	18,895	17,322	18,316	18,148	17,965
Vouchers Payables Paid	357,698	248,560	261,492	360,081	282,893	300,608
Transfer to investment	175,200	518,000	116,000	676,000	309,000	365,000
<b>TOTAL CASH OUTLAY/TRANSFER</b>	<b>746,484</b>	<b>966,086</b>	<b>584,095</b>	<b>1,234,023</b>	<b>787,936</b>	<b>870,503</b>
<b>ENDING BALANCE - CASH ( Fund 01 only)</b>	<b>254,156</b>	<b>28,142</b>	<b>135,995</b>	<b>38,904</b>	<b>39,787</b>	<b>51,701</b>
Temporary Investment Fund 01	6,669,594	6,846,594	6,695,594	6,935,594	6,951,594	6,911,594
<b>TOTAL CASH &amp; CASH EQUIVALENTS- FUND 1 ONLY</b>	<b>6,923,750</b>	<b>6,874,736</b>	<b>6,831,589</b>	<b>6,974,498</b>	<b>6,991,381</b>	<b>6,963,295</b>

<b>TOTAL CASH &amp; CASH EQUIVALENT- ALL FUNDS</b>	<b>6,923,750</b>	<b>6,874,736</b>	<b>6,831,589</b>	<b>6,974,498</b>	<b>6,991,381</b>	<b>6,963,295</b>
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MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12

NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only

NUMBER OF DAYS - OPERATING CASH AVAILABLE

549,126	549,126	549,126	549,126	549,126	549,126
13	13	12	13	13	13
378	376	373	381	382	380

BUDGET YEAR	<b>Y2019</b>
BUDGET (ADOPTED ON 10/31/18 MTG)	
OPERATION	<b>6,289,516</b>
ENHANCED PROGRAM	<b>300,000</b>
<b>FULL BUDGET</b>	<b><u>6,589,516</u></b>