

EXAMPLE

SUPERIOR COURT OF WASHINGTON COUNTY OF YAKIMA JUVENILE COURT	
Your school district's name (School District)	Petitioner
vs.	Respondent(s)
Student's name	Student
	Student's D.O.B. ___ / ___ / ___
Parent's names	Parent(s)

No: **Write in the assigned cause# here**

Supplemental Petition Regarding Truancy (PTTRU)

[**Your school's name**]
(Name of School)

Interpreter YES NO

Check yes or no box for interpreter.

The petitioner, the **Your school district's name** School District, requests that this court consider the information below, amending and supplementing the Petition Regarding Truancy previously filed in this case.

II. Basis

2.1 The student has had the following unexcused absences since the petition was filed during the current school year to date: **Fill out this section completely.**

Date school year begins and ends: First and last day of school	Student's grade: grade?
Number of unexcused absences: How many absences?	
Dates of unexcused absences: List the individual dates of each unexcused absence, check the box below and attach attendance reports that reflects these absences.	

Check this box

Copies of the attendance reports are attached for unexcused absences since petition was filed to date.

2.2 The respondent student attends the **Your school district** School District and is subject to the requirements of the Compulsory School Attendance Law (RCW 28A.225).

2.3 The school district has informed the respondents of the requirements of the Compulsory School Attendance Law and of the potential consequences to each respondent of non-compliance with the law.

2.4 The school district has taken the following actions to eliminate or reduce the child's absences from school (RCW 28A.225.020):

- Informed the parent(s)/guardian that the student has been absent without excuse:
 - In writing on: _____ (date(s)).
 - By phone: _____ (date(s)).

2.4: Fill out completely. Check all boxes that apply to actions taken by the school.

- Further, the school district has undertaken the following data-informed actions to eliminate or reduce the student's absences:
 - applied the Washington Assessment of the Risks and Needs of Students (WARNS) or other Assessment and, where appropriate, provided approved best practice or research-based intervention consistent with the Assessment or as listed below:
 - adjusted schedule
 - adjusted student's program
 - course changes
 - vocational classes
 - work experience
 - arranged transportation changes
 - ESL evaluation and assessment undertaken
 - arranged for morning calls
 - made a special education referral (Focus of Concern):
 - testing completed
 - held Multi-Disciplinary Team Meeting
 - provided tutoring
 - offered special school district programs:
 - alternative school placement
 - retention & retrieval programs
 - counseling
 - other
 - provided individualized remedial instruction
 - conducted home visits or conference
 - contacted the student's probation officer
- Other: _____

Did the school district refer the student to a community truancy board? no yes

2.5 The above-described actions have not been successful in substantially reducing the respondent student's unexcused absences from school and court intervention is necessary to assist the school district in reducing the student's unexcused absences from school.

2.6 The following circumstances and behavior of the student demonstrate that testing for use of controlled substances or alcohol would help the student's compliance with the mandatory attendance law:

Fill out only if applicable. _____

2.7 Other juvenile court matters involving the student known to the school district:

- "At-Risk-Youth" petition
- "Child In Need of Services" petition
- Juvenile Offenses
- Dependency

2.7: Check any boxes that apply.

2.8:
Check the appropriate boxes.

- 2.8 Based upon the foregoing, the school district alleges that:
- The respondent student is in violation of the Compulsory School Attendance Law in that the student has at least:
 - seven unexcused absences within one month.
 - ten unexcused absences within the school year.
 - The respondent parent(s)/guardian(s) are in violation of the Compulsory School Attendance Law in that they have not exercised reasonable diligence in causing the respondent student to regularly attend school.
 - Further opportunity to intervene with the respondents may result in successfully addressing the respondent student's truant behavior.
 - Other: _____
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2.9: Check the boxes that apply and attach copies.

- 2.9 Attached to and incorporated by reference to this petition are the following:
- Attendance Records
 - Copies of all letters sent to parent(s)/guardian(s)
 - Student's School Registration Form(s)
 - Notices of suspension

IV. DECLARATION

I, Your name, am employed as a Your job title by the Your school district's name School District. I declare under penalty of perjury under the laws of the state of Washington that the above information is true and accurate and that the Your school district's name School District has complied with the statutory requirements of RCW 28A.225.020.

I further declare under penalty of perjury under the laws of the state of Washington that I am a custodian of or supervisor over the attendance records of this student. That these records are kept in the ordinary course of the business of said school and school district, are records that are made near or at the time of the taking of attendance and are relied on by the school and school district for all purposes relating to attendance and truancy.

Signed on Today's date at Your city, Washington.
Date Place

Your signature
Signature

Your printed name
Print Name

Your school's address
Address