



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

BOARD OF HEALTH

Meeting Agenda & Minutes



August 28, 2019
8:30 am

Upcoming Board of Health Meetings

September 25, 2019
8:30 am

October 30, 2019
8:30 am



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

Board of Health Agenda

Wednesday, August 28, 2019

1. **Call meeting to order:** 8:30a.m.
2. **Introductions of guest/staff**
3. **Audience Participation**
4. **Consent Agenda- Motion** to approve all items listed with an asterisk (*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - * July 31, 2019 Yakima Health District (YHD) Board of Health minutes
 - * Payment of accounts payable and payroll issued in July 2019 in the amount of \$594,831.15.
5. **YHD Spotlight-** Public Health Emergency Preparedness and Response – by Nathan Johnson, Local Emergency Response Coordinator
6. **Board Business:** André Fresco
 - a. **Accela Upgrade**
Strategic Goal: *Improved Efficiency & Effectiveness;* **Board Input:** *Board Awareness*
7. **Financial Report:** Chase Porter July 2019 (**pages 7-13**)
Motion: to approve the Financial Report for the month of July 2019

Department Reports

8. Chief Operating Officer: Ryan Ibach
9. Health Officer: Dr. Teresa Everson
10. Disease Control: Melissa Sixberry
11. Environmental Health: Holly Myers
12. Public Health Partnerships: Lilian Bravo
13. Other Business:
14. Adjourn



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

Board of Health Minutes

Wednesday, July 31, 2019

1. Meeting called to order by Chair, Gail Weaver, at 8:30 a.m.

PRESENT

Norm Childress, Commissioner
Ron Anderson, Commissioner
Renee Bouchey, Citizen Member
Gail Weaver, Citizen Member, Board Chair
Barbara Harrer, City Representative
Mike Leita, Commissioner

ABSENT

Dr. Kay Funk, City Representative

Yakima Health District (YHD) STAFF

Andre Fresco
Ryan Ibach
Dr. Teresa Everson
Chase Porter
Melissa Sixberry
Lilian Bravo
Holly Myers
Victoria Reyes
Nathan Johnson

GUESTS AND PRESS

Dr. Curt Borden, Citizen
Holly McDonnell, Consultant
J.T. Lane, Consultant

2. **WELCOME AND INTRODUCTIONS-** Andre Fresco and Lilian Bravo introduced Holly McDonnell and J.T. Lane, consultants from Navigant.
3. **AUDIENCE PARTICIPATION-** None

- | | |
|---|---|
| 4. CONSENT AGENDA: MOTION Gail Weaver entertained a motion to approve the July 31, 2019 Yakima Health District Consent Agenda. | MOVE TO APPROVE: Ron Anderson
SECOND: Norm Childress
<input checked="" type="checkbox"/> <i>Approved</i>
<input type="checkbox"/> <i>Declined</i>
<input type="checkbox"/> <i>Amend</i> |
|---|---|

The following items were adopted upon approval of the consent agenda:

- June 26, 2019 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in June 2019 in the amount of \$505,502.77.



YAKIMA HEALTH DISTRICT

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5. **YHD SPOTLIGHT**- Kresge Foundation's: Emerging Leaders in Public Health – Presented by Lilian Bravo, Director of Public Partnerships. This presentation can be found on the Yakima Health District [webpage](#).

6. **BOARD BUSINESS:** Andre Fresco, Yakima Health District (YHD) Executive Director

a. **Local University Partnerships**

Strategic Goal: *Increased Community Partnerships;* **Board Input:** *Board Awareness*

The Health District will focus on building stronger partnerships with local universities by becoming more involved with the Yakima Valley Interprofessional Practice and Education Collaborative (YVIEPEC). This is a collaboration between local universities to better educate and train the students on the community they are serving. Lilian Bravo and Andre Fresco met with leaders from Heritage University and Pacific Northwest University specifically to work on planning community projects, such as the gun safety event, similar to the one that was recently conducted with Seattle Children's, and eventually make them an ongoing event. Money from the enhanced budget is currently being considered to fund these initiatives.

b. **Accela Upgrade**

Strategic Goal: *Improve Efficiency & Effectiveness;* **Board Input:** *Board Awareness.*

The Health District will upgrade to the newest Accela version, which is the system that is used by our Environmental Health department for permit tracking and billing. The upgrade will help staff provide better service to the public that require food permits, septic inspections, well inspections, and all other services provided by our Environmental Health specialists. The Health District is working with our technology service colleagues at the County to determine the upgrade cost.

7. **FINANCIAL REPORT:** Chase Porter June 2019 (**pages 7-13**)

June 2019 Budget Summary

We had a gain in excess revenue of approximately \$5K for the month of June, bringing our year-to-date excess revenue to \$239K.



YAKIMA HEALTH DISTRICT

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June 2019 Revenue and Expenditures

- Annual budgeted revenues and expenditures are \$6.5M and \$6.6M, respectively.
- Year-to-date budgeted revenue and expenditures are \$3.2M and \$3.3M, respectively.
- Year-to-date actual revenue and expenditures are \$3.3M respectively.

Program Updates please see **(pages 7-13)**

The Federal Single Audit is complete, went well, and expenses came in slightly under budget. Foundational Public Health Service continue to accrue. Federal revenue is more than expected mainly due to BCCHP and the Medical Admin programs. The increase in the Fees and Permits is mostly due to On-site Inspections and Food Permits.

8. MOTION: Gail Weaver entertained a motion to approve the financial report for the month of June 2019.	MOVE TO APPROVE: Ron Anderson SECOND: Renee Bouchey ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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9. **CHIEF OPERATING OFFICER:** Ryan Ibach

Policies

Human Resources is currently working on updating the Health District's policies and procedures. This should be completed by next month. All policies will be available on the new financial management system, as it has a human resource feature.

Budget Schedule

A budget schedule has been implemented for 2020. The Health District will present to the board any proposed fee changes during the Board of Health meeting next month. In September, there will be a fee hearing/adoption and the draft budget will be presented at the Board of Health meeting. In October there will be a hearing and adoption of the budget.

10. **HEALTH OFFICER:** Dr. Teresa Everson

Air Quality



YAKIMA HEALTH DISTRICT

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The Health District put out a news release on air quality and what the public can do to protect themselves when air quality is poor. Temperatures are actively being monitored for possible heat advisories.

Measles

There have been 13 confirmed cases of Measles that were monitored after the state-wide outbreak after exposure from the SeaTac Airport. One of those cases was identified this month, so there is a month-long monitoring period before that case can be closed. Yakima has not been impacted by the Measles outbreak.

Hepatitis A

There is officially a Hepatitis A outbreak throughout the state and the nation. After the Yakima County Jail exposure, one successful incubation period has passed. The Health District's efforts were successful in responding to the Yakima County Jail exposure.

11. **DISEASE CONTROL:** Melissa Sixberry

Mumps

There were two possible cases of Mumps reported. Both cases came in close contact with one another and had people visiting from out of town.

Needle Exchange Program

The Health District conducted 52 surveys completed from the Needle Exchange program. The surveys included drug of choice, if they have insurance, are they homeless, and what zip code they stayed in the night before. This information will be given to the epidemiologist to gather information.

12. **ENVIRONMENTAL HEALTH (EH):** Holly Myers

Wildfire Smoke

A pamphlet was created for wildfire smoke safety and lists available resources. This pamphlet will be handed out at public events. Nathan Johnson, our emergency response coordinator, has worked closely with our Environmental Health team to notify different committees, media outlets, and community groups about wildfire smoke and air quality. N95 masks are available for the public at our front desk. Wildfire smoke and air quality safety information is also being shared with the Health District staff.



YAKIMA HEALTH DISTRICT

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13. **PUBLIC HEALTH PARTNERSHIPS:** Lilian Bravo

Summer Events

The Yakima Health District participated in the Fiesta de Salud health fair, which is hosted by Fiesta Foods, Yakima Valley Farm Worker's Clinic, and Virginia Mason Memorial Hospital. YHD took information from all departments, including the new Environmental Health pamphlet.

Representative Dan Newhouse hosted a Health and Housing Fair at Yakima Valley Community College. During the fair, Representative Dan Newhouse stopped by our table to talk to Rose Carter (Public Health Technician) and Ali Towsley (Environmental Health Specialist) to talk about public health and learn more about the services provided

In the upcoming weeks, YHD will be participating in National Night Out Events in Toppenish, Wapato, and Sunnyside as well as in National Health Center Week events with Yakima Valley Farm Worker's Clinic and Yakima Neighborhood Health Services.

14. **MOTION:** Gail Weaver entertained a motion to adjourn the meeting at 10:00 a.m.

MOVE TO APPROVE: Renee Bouchey

SECOND: Ron Anderson

☒ *Approved*

☐ *Declined*

☐ *Amend*

**YAKIMA HEALTH DISTRICT
BOARD OF HEALTH
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

Fund 625-01 - From General Ledger Report (FMS)		
A/P Batch & Cash Voucher#	Amount	
7/15/2019 B#395730	\$139,408.51	
7/19/2019 B#395926	-\$80.29	
7/19/2019 B#395928	-\$80.29	
7/31/2019 B#396138	\$251,738.16	
Indirect Costs- Yakima County	\$2,142.67	
GIS Fixed cost	\$574.83	
Technology Services Cost	\$13,010.75	
Inter-Fund 115147	\$1,418.69	
Inter-Fund 115212	\$431.00	
Inter-Fund 115304	\$10.00	
Inter-Fund 115399	\$10.00	
Inter-Fund 115416	\$442.13	
Total Claims & Warrants, above		\$409,026.16
Payroll Remittance to Key Bank B#115089	\$72,058.52	
94957	\$170,565.55	
95110	-\$9,799.73	
95118	-\$47,119.35	
115099	\$100.00	
Total payroll paid this month		
Total Payroll		\$185,804.99
TOTAL PAYMENTS		\$594,831.15

All of the above July expenditures are approved for payment in the amount of **\$594,831.15** this 28th day of August 2019.

Board of Health Chair



Yakima Health District
1210 Ahtanum Ridge Drive
Union Gap, WA 98903
Phone (509) 249-6549
Fax (509) 249-6649

YAKIMA COUNTY HEALTH DISTRICT

For the month of July 2019

REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

58.33% OF THE BUDGET

Year to date: as of June 2019	Net Income (Loss)		\$	239,263
For the Month of July 2019- ACTUALS	Net Income (Loss)		\$	43,967
subtotal			\$	283,231
Prior period adjustment			\$	2,080
July 2019	Net Income (Loss)		\$	285,310

Budget to Actual comparison- Year to date as of 7/31/2019

	Revenue		Expenditures	
Fiscal Year 2019 Total Adopted Budget	6,469,128		6,589,516	
Allocated Budget YTD	3,773,658		3,843,883	
Budget % to total adopted budget	58.33%		58.33%	
Subtotals Actuals	3,709,722	57.35%	3,427,066	52.01%
Actuals - Pass Thru Programs (Indirect Costs)	0		(2,655)	-0.04%
Total Actuals	3,709,722		3,424,412	
Total actuals % to total adopted budget	57.35%		51.97%	
Actual compared to total adopted budget	(2,759,406)		(3,165,104)	
Actual compared to allocated budget - YTD	(63,936)		(419,472)	
As of July 31, 2019	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District
Income Statement
July 2019**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2019 Budget	5 Mo's Remaining
Revenue								
Public Health Funding	87,707	87,707	(0)	613,948	613,948	(0)	1,052,482	438,534
Foundational Public Health	-	11,577	(11,577)	-	81,038	(81,038)	138,923	138,923
Federal	41,002	61,276	(20,275)	552,012	428,934	123,078	735,315	183,303
State	18,199	32,839	(14,640)	233,373	229,874	3,500	394,069	160,696
Yakima County	12,500	12,500	-	87,500	87,500	-	150,000	62,500
Fees, Permits Licensing	136,424	105,221	31,203	805,145	736,546	68,598	1,262,651	457,506
Developmental Disabilities	169,850	213,853	(44,004)	1,281,347	1,496,972	(215,625)	2,566,238	1,284,891
Nongovernmental Contributions	-	10,371	(10,371)	7,050	72,596	(65,546)	124,450	117,400
Investment Income	13,296	3,750	9,546	126,396	26,250	100,146	45,000	(81,396)
Other	112	-	112	2,951	-	2,951	-	(2,951)
Total Revenue	479,089	539,094	(60,005)	3,709,722	3,773,658	(63,936)	6,469,128	2,759,406
Expenses								
Salaries & Wages	160,766	163,162	(2,397)	1,122,096	1,142,136	(20,040)	1,957,950	835,854
Benefits-Direct	60,984	67,106	(6,121)	422,016	469,739	(47,722)	805,266	383,250
Payroll Expense	221,750	230,268	(8,518)	1,544,112	1,611,875	(67,762)	2,763,216	1,219,104
Enhanced Program	-	25,000	(25,000)	9,132	175,000	(165,868)	300,000	290,868
Advertising/Promotional	1,707	1,354	353	3,395	9,479	(6,084)	16,250	12,855
BOH Meeting Supplies	-	83	(83)	87	583	(497)	1,000	913
Computer Expense	119	763	(644)	1,274	5,342	(4,068)	9,158	7,884
Copies & Printing	1,065	1,625	(560)	18,838	11,375	7,463	19,500	662
Employee Recognition	97	53	44	343	368	(24)	630	287
Janitorial Services	1,581	2,583	(1,002)	16,657	18,083	(1,426)	31,000	14,343
Janitorial Supplies	-	267	(267)	1,234	1,867	(633)	3,200	1,966
Membership Dues	923	1,282	(359)	14,773	8,975	5,799	15,385	612
Office Supplies	400	1,150	(750)	2,686	8,050	(5,364)	13,800	11,114
Operating Supplies	1,229	1,564	(335)	10,135	10,947	(813)	18,767	8,632
Postage	870	958	(88)	4,716	6,708	(1,992)	11,500	6,784
Telephone	2,509	2,356	152	17,518	16,494	1,024	28,275	10,757
Professional Services - Accounting	370	1,667	(1,296)	18,859	11,667	7,192	20,000	1,141
Professional Services - County Indirect	2,143	1,276	866	14,999	8,934	6,065	15,315	316
Professional Services - Health Officer	3,499	6,667	(3,168)	29,490	46,667	(17,176)	80,000	50,510
Professional Services - Legal	1,820	1,246	574	10,949	8,721	2,228	14,950	4,001
Professional Services - Technology	13,011	13,118	(107)	91,653	91,824	(171)	157,412	65,759
Professional Services - Other	966	8,047	(7,080)	75,400	56,326	19,075	96,558	21,158
Provider Serv-Medical (Fed)	5,094	16,663	(11,569)	194,508	116,643	77,865	199,960	5,452
Provider Serv-Medical (State)	3,694	8,837	(5,143)	49,488	61,857	(12,369)	106,040	56,552
Provider Services - DD	152,795	188,730	(35,935)	1,142,989	1,321,111	(178,122)	2,264,761	1,121,772



**Yakima Health District
Income Statement
July 2019**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2019 Budget	5 Mo's Remaining
Expenses (Cont.)								
Contracted Services	1,681	4,117	(2,436)	9,692	28,817	(19,124)	49,400	39,708
Temp Worker	-	208	(208)	-	1,458	(1,458)	2,500	2,500
Client's Related Expenses	16	42	(25)	2,239	292	1,947	500	(1,739)
Interpreting Services	-	38	(38)	-	263	(263)	450	450
Laboratory & Pharmacy Supplies	172	496	(323)	5,126	3,471	1,656	5,950	824
Bank Fees	410	92	318	410	642	(232)	1,100	690
Fuel	2,313	1,517	797	10,348	10,617	(269)	18,201	7,853
Insurance	3,378	3,378	(0)	23,647	23,647	(0)	40,538	16,891
Miscellaneous	110	333	(223)	2,680	2,333	347	4,000	1,320
Operating Rental & Leases	5,084	6,765	(1,681)	43,436	47,353	(3,918)	81,177	37,741
Rent Storage	219	209	10	1,533	1,464	69	2,509	976
Repair & Maintenance (Car/Bldg.)	878	1,498	(620)	19,409	10,485	8,923	17,975	(1,434)
Small Tools & Equip/Asset Repl.	-	535	(535)	8,522	3,748	4,774	6,425	(2,097)
Training	-	4,751	(4,751)	7,291	33,256	(25,964)	57,010	49,719
Travel	10,060	14,268	(4,208)	55,145	99,873	(44,727)	171,210	116,065
Utilities	2,082	2,089	(7)	13,243	14,624	(1,381)	25,070	11,827
Close Out Indirect Program	(5,084)	(5,968)	884	(43,436)	(41,776)	(1,660)	(71,616)	(28,180)
Less Pass-Through Expenses	(1,840)	(797)	(1,044)	(8,108)	(5,577)	(2,532)	(9,560)	(1,452)
Total Expenses	435,122	549,126	(114,005)	3,424,412	3,843,883	(419,472)	6,589,516	3,165,104
Excess/(Loss on) Revenue	43,967	(10,032)	54,000	285,310	(70,225)	355,536	(120,388)	(405,698)

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for July 2019

Budget YTD Percentage 58.33%

Yrly Budget Rev 6,469,128 Yrly budget Exp 6,589,516 Original
58.33% 58.33%

57.35% 51.93%

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	
111	YHD Vehicles	-	(1,275)	1,275	-	(4,440)	4,440	-	-	-	4,440				
100	Administrator & Health Officer	13,296	-	13,296	126,396	(0)	126,396	26,250	-	26,250	100,146	208,945	224,114	15,169	Gain on Inv. Interest
110	Information Systems	-	-	-	-	28,679	(28,679)	#	-	-	(28,679)	4,372	43,461	39,088	FPHS Funds - \$28,679
113	Strategic Planning and Partnership	13,627	21,422	(7,795)	98,690	116,201	(17,511)	#	127,174	123,358	3,816	(21,327)			FPHS Funds - \$94,778
120	Community Health Administration	-	-	-	-	-	-	-	-	-	-	13,532	11,348	(2,184)	
130	Building, Fixtures	-	-	-	-	-	-	-	-	-	-	43,436	47,353	3,917	
150	EH Administration	-	0	(0)	-	(0)	0	-	-	-	0	69,767	69,225	(542)	
160	Business Management	39	7	31	621	569	52	-	-	-	52	169,420	186,678	17,258	
161	Bus Mgmt Unallocated	3,333	542	2,791	23,333	20,861	2,472	23,333	21,193	2,141	332				
170	Personnel	-	-	-	-	0	(0)	-	-	-	(0)	22,625	14,376	(8,249)	
171	Agency Training	917	3,669	(2,752)	6,417	13,779	(7,362)	#	6,417	3,945	2,472	(9,834)			Staff training
172	HR Legal/Sound Employment	708	-	708	4,958	-	4,958	4,958	2,450	2,508	2,450				
173	Kresge Contribution	-	4,050	(4,050)	-	11,618	(11,618)	T	72,596	72,596	-	(11,618)			Revenue received PY
221	SNAP ED	2,023	1,773	250	10,752	9,002	1,750	17,834	16,084	1,750	0				
223	Tobacco Prevention & Education	113	113	-	13,310	13,310	-	4,667	4,667	-	-				
225	Child Death Review	542	-	542	3,792	602	3,189	3,792	2,919	873	2,317				
290	Medicaid Admin Match- YHD	-	587	(587)	53,458	6,233	47,225	29,167	9,269	19,898	27,327				Qtrly Billing
309	Medical Records	592	343	249	4,162	2,273	1,888	3,792	2,230	1,562	327				
320	DOHCC - Immunizations	-	-	-	-	3	(3)	-	-	-	(3)				
321	DOHCC-Prenatal Hep B	292	-	292	2,042	-	2,042	2,625	837	1,789	253				
322	Immunization Promotion	2,487	1,939	548	10,306	9,916	390	12,753	10,644	2,109	(1,719)				
325	State Vaccine Monitoring	-	72	(72)	800	550	250	-	-	-	250				
331	STD - DOH staff	1,652	1,110	542	10,388	8,837	1,551	10,192	8,779	1,413	137				
332	STD- Yakima	9,708	8,013	1,696	80,038	74,011	6,028	88,958	86,251	2,707	3,320				
349	Tuberculosis Program	18,883	21,133	(2,250)	141,263	143,383	(2,120)	#	118,737	115,978	2,759	(4,879)			FPHS - \$12,530
350	HIV Testing	5,899	5,899	-	56,923	56,923	-	57,770	57,770	-	-				
351	HIV PrEP	1,199	1,199	-	6,819	6,819	-	5,255	5,255	-	-				
352	Adult Viral Hepatitis	4,937	4,081	855	51,150	47,411	3,739	45,407	43,076	2,331	1,408				
390	Other Comm Diseases	27,367	26,811	555	198,567	189,460	9,107	252,538	248,890	3,649	5,458				
430	Colon Screening	1,158	1,001	157	32,324	30,096	2,228	25,766	24,154	1,612	615				
431	Breast/Cervical Cancer-Direct Services/Operation	30,425	31,242	(817)	382,123	369,544	12,579	305,729	301,704	4,024	8,555				
432	Komen Funding	-	-	-	7,000	1,500	5,500	-	-	-	5,500				
450	Wisewoman	357	444	(87)	8,191	9,791	(1,599)	-	-	-	(1,599)				New Porgram
520	Drinking Water	6,247	6,535	(288)	39,677	34,745	4,932	40,833	39,900	933	3,998				
522	Water Quality- Sanitary Survey	333	1,098	(765)	6,692	4,880	1,813	7,000	5,296	1,704	109				
523	DOE Well Drilling Inspections	6,992	2,626	4,366	26,542	17,152	9,389	17,500	15,136	2,364	7,026				
530	Solid Waste Permits/Tonnage	3,925	2,960	965	26,538	26,401	137	26,326	25,892	435	(297)				
531	Solid Waste Nuisances	3,385	1,943	1,442	33,243	32,334	909	33,270	31,025	2,245	(1,336)				
532	Solid Waste Facilities	2,416	378	2,039	17,382	5,339	12,044	25,163	16,532	8,632	3,412				
533	Bio-Solids	-	108	(108)	1,431	1,261	170	2,358	2,010	348	(178)				
534	Proper Syringes Program Outreach	689	712	(23)	3,099	3,463	(364)	3,877	3,557	320	(684)				
540	OSS & Land Develop	31,137	29,350	1,787	226,695	205,596	21,099	237,184	237,123	61	21,037				

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

- Note on Program
T - Timing Difference

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for July 2019

Budget YTD Percentage 58.33%

Yrly Budget Rev 6,469,128
Yrly budget Exp 6,589,516
Original 58.33% 58.33%

57.35% 51.93%

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	
550	Vector	1,417	418	999	9,917	3,354	6,563	9,917	9,711	205	6,358				FPHS - \$2,936
560	Food Inspections	48,327	34,374	13,953	292,034	254,077	37,957	253,750	253,482	268	37,690				
561	Food Education	21,710	4,426	17,284	48,905	31,439	17,466	39,958	39,607	351	17,115				
562	School Food Program	708	2,489	(1,781)	6,040	8,773	(2,732)	14,438	14,324	114	2,846				Fiscal Billing
563	Itinerant Food Program	4,891	3,791	1,100	30,162	17,456	12,705	26,250	26,001	249	12,456				
580	Water Recreation & Camps	3,653	8,079	(4,426)	63,317	44,562	18,756	33,250	32,972	278	18,477				
680	Developmental Disability	165,612	170,926	(5,314)	1,237,707	1,257,415	(19,708)	1,419,256	1,426,206	(6,949)	(12,758)				Increased FTE
681	Developmental Disability - Info/Ed	4,238	4,238	-	43,640	43,640	-	77,716	77,716	-	-				
710	Vital Records	19,430	14,679	4,750	125,306	113,851	11,455	122,733	118,050	4,683	6,772				
790	Epidemiology	1,667	162	1,505	11,667	23,197	(11,531)	11,667	10,154	1,513	(13,044)				WSU Epi Billing
791	Lead Case Mgmnt	500	622	(122)	3,000	2,601	399	10,208	8,891	1,317	(918)				
794	PHEPR-Bio Terrorism	11,344	11,136	208	116,488	115,030	1,458	108,876	107,418	1,458	(0)				
811	Assessment	917	-	917	6,417	-	6,417	6,417	5,833	583	5,833				
888	Indirect Cost Rate Allocation	-	(101)	101	-	1,785	(1,785)	-	-	-	(1,785)				
900	Enhanced Program	-	-	-	-	9,132	(9,132)	-	175,000	(175,000)	165,868				
	GRAND TOTAL	479,089	435,122	43,967	3,709,722	3,424,412	285,310	3,773,658	3,843,883	(70,225)	355,536				

TOTALS BY DEPARTMENT

Personal Health Program	2,678	2,473	205	81,312	29,148	52,165	55,459	32,939	22,521	29,644
Breast & Colon Program	31,940	32,687	(747)	429,639	410,931	18,708	331,494	325,858	5,637	13,071
Adult Hepatitis Program	4,937	4,081	855	51,150	47,411	3,739	45,407	43,076	2,331	1,408
Communicable Disease Prog	71,161	67,303	3,859	532,391	517,972	14,418	580,913	561,511	19,401	(4,983)
Environ. Health Program	147,174	110,421	36,753	948,162	805,860	142,302	879,951	859,986	19,965	122,337
Developmental Disability Program	169,850	175,164	(5,314)	1,281,347	1,301,055	(19,708)	1,496,972	1,503,921	(6,949)	(12,758)
Admin & Support	26,962	21,429	5,532	225,706	145,449	80,257	153,424	123,358	30,066	50,192
Internal Serv- Vehicles/Copiers	-	(1,275)	1,275	-	(4,440)	4,440	-	-	-	4,440
Indirect cost Rate Allocation	-	(101)	101	-	1,785	(1,785)	-	-	-	(1,785)
Vital Records	19,430	14,679	4,750	125,306	113,851	11,455	122,733	118,050	4,683	6,772
Bus Mgmt Unallocated	3,333	542	2,791	23,333	20,861	2,472	23,333	21,193	2,141	332
Agency Trg/HR Legal	1,625	7,719	(6,094)	11,375	25,397	(14,022)	83,971	78,991	4,980	(19,002)
Enhanced Program	-	-	-	-	9,132	(9,132)	-	175,000	(175,000)	165,868
	479,089	435,122	43,967	3,709,722	3,424,412	285,310	3,773,658	3,843,883	(70,225)	355,536

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

- Note on Program
T - Timing Difference

YAKIMA HEALTH DISTRICT
2019 Cash Flow Report- from FMS REPORT
(Cash Basis Accounting)

	1/31/2019	2/28/2019	3/31/2019	4/30/2019	5/31/2019	6/30/2019	7/31/2019
Beginning Cash	19,754	254,156	28,142	135,995	38,904	39,787	51,701
Transfers From Investment	149,667	341,000	267,000	436,000	293,000	405,000	118,000
Receipts /Deposits	831,219	399,071	424,948	700,933	495,819	477,416	863,558
TOTAL CASH AVAILABLE	1,000,640	994,228	720,090	1,272,927	827,724	922,203	1,033,258
MINUS							
Payroll Outlays	196,282	180,631	189,281	179,626	177,896	186,930	185,805
Transfers Out (Payments to Yakima County Departments)	17,303	18,895	17,322	18,316	18,148	17,965	18,040
Vouchers Payables Paid	357,698	248,560	261,492	360,081	282,893	300,608	390,986
Transfer to investment	175,200	518,000	116,000	676,000	309,000	365,000	220,000
TOTAL CASH OUTLAY/TRANSFER	746,484	966,086	584,095	1,234,023	787,936	870,503	814,831
ENDING BALANCE - CASH (Fund 01 only)	254,156	28,142	135,995	38,904	39,787	51,701	218,427
Temporary Investment Fund 01	6,669,594	6,846,594	6,695,594	6,935,594	6,951,594	6,911,594	7,013,594
TOTAL CASH & CASH EQUIVALENTS- FUND 1 ONLY	6,923,750	6,874,736	6,831,589	6,974,498	6,991,381	6,963,295	7,232,021
TOTAL CASH & CASH EQUIVALENT- ALL FUNDS	6,923,750	6,874,736	6,831,589	6,974,498	6,991,381	6,963,295	7,232,021

MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	549,126	549,126	549,126	549,126	549,126	549,126	549,126
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	13	13	12	13	13	13	13
NUMBER OF DAYS - OPERATING CASH AVAILABLE	378	376	373	381	382	380	395

BUDGET YEAR	Y2019
BUDGET (ADOPTED ON 10/31/18 MTG)	
OPERATION	6,289,516
ENHANCED PROGRAM	300,000
FULL BUDGET	6,589,516