



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## BOARD OF HEALTH

### Meeting Agenda & Minutes



**September 25, 2019  
8:30 am**

### Upcoming Board of Health Meetings

October 30, 2019

8:30 am

December 4, 2019

8:30 am

Note: No Board of Health Meeting in November 2019 due to Thanksgiving Holiday



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## Board of Health Agenda

Wednesday, September 25, 2019

1. **Call meeting to order:** 8:30a.m.
2. **Introductions of guest/staff**
3. **Audience Participation**
4. **Consent Agenda- Motion** to approve all items listed with an asterisk (\*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.  
\* August 28, 2019 Yakima Health District (YHD) Board of Health minutes  
\* Payment of accounts payable and payroll issued in August 2019 in the amount of \$504,797.30.
5. **Board Business:** André Fresco
  - a. **2020 Fee Hearing**  
*Strategic Goal: Strengthen Mandated Services; Board Input: Board Review and Decision*
  - b. **2020 Proposed Budget**  
*Strategic Goal: Improve Efficiency & Effectiveness; Board Input: Board Review*
6. **YHD Spotlight-** Tuberculosis (TB) Control: Using Modern Technology to Battle an Ancient Problem – By David Miller, Public Health Nurse
7. **Financial Report:** Chase Porter August 2019  
**Motion:** to approve the Financial Report for the Month of August 2019

**Department Reports**

8. Chief Operating Officer: Ryan Ibach
9. Disease Control: Melissa Sixberry
10. Environmental Health: Ryan Ibach
11. Public Health Partnerships: Lilian Bravo
12. Other Business:
13. Adjourn



# YAKIMA HEALTH DISTRICT

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## Board of Health Minutes

Wednesday, August 28, 2019

1. Meeting called to order by Chair, Gail Weaver, at 8:30 a.m.

### PRESENT

Gail Weaver, Citizen Member, Board Chair  
Ron Anderson, Commissioner  
Renee Bouchey, Citizen Member  
Norm Childress, Commissioner  
Barbara Harrer, City Representative

### ABSENT

Dr. Kay Funk, City Representative  
Mike Leita, Commissioner

### Yakima Health District (YHD) STAFF

Andre Fresco  
Ryan Ibach  
Dr. Teresa Everson  
Chase Porter  
Melissa Sixberry  
Lilian Bravo  
Holly Myers  
Victoria Reyes  
Nathan Johnson  
Shawn McGee

### GUESTS AND PRESS

Dr. Curt Borden, Citizen

2. **WELCOME AND INTRODUCTIONS-** Shawn McGee, Environmental Health Specialist, and Nathan Johnson, Local Emergency Response Coordinator, were welcomed by Andre Fresco.

3. **AUDIENCE PARTICIPATION-** None

<p>4. <b>CONSENT AGENDA: MOTION</b> Gail Weaver entertained a motion to approve the August 28, 2019 Yakima Health District Consent Agenda.</p>	<p><b>MOVE TO APPROVE:</b> Ron Anderson <b>SECOND:</b> Renee Bouchey <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i></p>
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**The following items were adopted upon approval of the consent agenda:**

- July 31, 2019 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in July 2019 in the amount of \$594,831.15.



# YAKIMA HEALTH DISTRICT

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5. **YHD SPOTLIGHT** - Public Health Emergency Preparedness and Response – Presented by Nathan Johnson, Local Emergency Response Coordinator. This presentation can be found on the Yakima Health District [webpage](#).

6. **BOARD BUSINESS:** Andre Fresco, Yakima Health District (YHD) Executive Director

- a. **Accela Upgrade**

**Strategic Goal:** *Improve Efficiency & Effectiveness*; **Board Input:** *Board Awareness*

The Health District will upgrade to the newest Accela version, which is the system that is used by our Environmental Health department, in partnership with the County. The upgrade will help staff provide better service to the public, offer the public an improved license process, and allow staff to accomplish documenting work while they are on inspections. The Health District received a quote of \$9,900. There are problems currently with the newest version, so staff is working with our systems administrator to see what option is best. This will delay the upgrade but is still in process. Andre Fresco is part of an executive group with the County to help oversee the upgrade.

7. **FINANCIAL REPORT:** Chase Porter July 2019 ([pages 7-13](#))

### **July 2019 Budget Summary**

We had a gain in excess revenue of approximately \$44K for the month of July, bringing our year-to-date excess revenue to \$285K.

### **July 2019 Revenue and Expenditures**

- Annual budgeted revenues and expenditures are \$6.5M and \$6.6M, respectively.
- Year-to-date budgeted revenue and expenditures are both \$3.8M.
- Year-to-date actual revenue and expenditures are \$3.7M and \$3.4M, respectively.

### **Program Updates** please see ([pages 7-13](#))

A fee schedule was handed out to the Board. There are no changes in the fee amounts, but do have changes on the presentation. Itinerants will now be called Temporary Food Establishments, and Food



# YAKIMA HEALTH DISTRICT

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Services will have the hourly charges we ask for listed. Food services, on-site, solid waste, all Environmental Health services, and administration fees are listed on the fee schedule.

There was a prior period adjustment for June, due to June being a cut-off period for contract billing. There was an additional \$24K processed transactions, \$23K due to the BCCHP Program, and \$1K for the PHEPR program.

For Federal and State, there was a \$126K overage in revenue mainly due to the BCCHP Program, \$81K, secondly Medicaid Admin Billing, \$25K. The remainder is incremental program increases. The overage in the Fees and Licenses of \$69K is mainly due to food program billing, \$30K, and camping permits, \$29K. The remainder is incremental increases.

8. <b>MOTION:</b> Gail Weaver entertained a motion to approve the financial report for the month of July 2019.	<b>MOVE TO APPROVE:</b> Ron Anderson <b>SECOND:</b> Renee Bouchey <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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9. **CHIEF OPERATING OFFICER:** Ryan Ibach

### **Vacant Positions**

There are three openings at the Yakima Health District. Interviews will begin next week for the Public Health Technician. The Director of Environmental Health was advertised this week. The Community Health Specialist position will be advertised after discussing the position internally.

### **Fee Hearing**

We will be advertising next week for the upcoming fee hearing in September. Along with the fee hearing, the draft budget will be presented at the Board of Health meeting. In October there will be a hearing and adoption of the budget.

10. **HEALTH OFFICER:** Dr. Teresa Everson

### **Maternity Leave**

Dr. Chris Spitters will be the interim Health Officer, covering for Dr. Teresa Everson, as she will be taking a short leave of absence.



# YAKIMA HEALTH DISTRICT

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## Hepatitis A

The nation declared an outbreak of Hepatitis A throughout the country since 2017. Washington State declared a Hepatitis A outbreak at the end of July. Yakima Health District has reached out to local providers regarding the increased Hepatitis A, and specifically asking to work with the populations most affected by it such as the homeless population.

## Vaping

The Center for Disease Control and Prevention has been investigating almost 150 cases of lung disease, or hospitalizations with individuals who use vaping products. There has been one death potentially related to vaping. The Department of Health asks for local health jurisdictions to be aware of the dangers of vaping products and for providers to screen individuals for any kinds of substance use, including vaping or any inhalation of products. Vaping is aerosolization of a physical substance, usually related to tobacco.

## 11. DISEASE CONTROL: Melissa Sixberry

### Rabies

The Yakima Health District put out a media news release regarding the dead bat that tested positive for Rabies near Moxee Elementary. The Communicable Disease and Environmental Health Divisions worked with our local emergency response coordinator Nathan Johnson, to send the bat for testing to the state lab and to assist the public for possible exposure and any general concerns.

### Influenza

Melissa Sixberry will be sending out letters to the laboratories for influenza surveillance this year to monitor the cases of influenza. She will also be working with Nathan Johnson in coordinating monthly flu calls with local medical agencies during the flu season.

### Needle Exchange Program

The Health District conducted their own internal surveys with clients from the Needle Exchange Program. Clients reported having 100% client satisfaction and expressed feeling they have received education about proper needle disposal.

## 12. ENVIRONMENTAL HEALTH (EH): Holly Myers

### Cow Mortality Compost



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After six months of decomposing, both piles have successfully decomposed the deceased cows and mostly bones are only left. Both piles will be ready to be turned in a month or so, and have been maintained very well. This issue has brought better working partnerships with the Health District and other agencies, such as the Department of Ecology and Department of Agriculture.

## Wildfire Smoke

Resources and closure guidance are ready to be used during wildfire season.

### 13. PUBLIC HEALTH PARTNERSHIPS: Lilian Bravo

#### Developmental Disabilities

The Yakima Health District has been working closely with our partners at local schools, case managers, the Division of Vocational Rehabilitation, and the Developmental Disabilities Administration, to form a group called Interdevelopmental Transition Network. This is a coalition of all partners to assist individuals who are transitioning out of school. One initiative the Health District has taken on to improve this process is the Start Now program, which works with families to better prepare for individuals in the work force as early as middle school. We will be working with the Selah School District, and will be our pilot school for this program.

14. <b>MOTION:</b> Gail Weaver entertained a motion to adjourn the meeting at 9:45 a.m.	<b>MOVE TO APPROVE:</b> Renee Bouchey <b>SECOND:</b> Barbara Harrer <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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**YAKIMA HEALTH DISTRICT  
BOARD OF HEALTH  
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

<b>Fund 625-01 - From General Ledger Report (FMS)</b>	
<b>A/P Batch &amp; Cash Voucher#</b>	<b>Amount</b>
6/30/2019 B#396462	\$75.67
8/15/2019 B#396627	\$113,517.10
8/30/2019 B#397012	\$188,555.17
8/30/2019 B#397163	\$11.85
Indirect Costs- Yakima County	\$2,142.67
GIS Fixed cost	\$574.83
Technology Services Cost	\$13,010.75
Inter-Fund 115452	\$473.10
Inter-Fund 115555	\$1,431.03
Total Claims & Warrants, above	\$319,792.17
Payroll Remittance to Key Bank	
B#115412	\$70,262.08
115389	\$100.00
95302	\$164,270.84
95433	\$68.11
95434	-\$2,483.21
95438	-\$47,212.69
Total payroll paid this month	
Total Payroll	\$185,005.13
<b>TOTAL PAYMENTS</b>	<b>\$504,797.30</b>

All of the above June & August expenditures are approved for payment in the amount of **\$504,797.30** this 25th day of September 2019.

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**Board of Health Chair**



Yakima Health District  
1210 Ahtanum Ridge Drive  
Union Gap, WA 98903  
Phone (509) 249-6549  
Fax (509) 249-6649

## YAKIMA COUNTY HEALTH DISTRICT

For the month of August 2019

### REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

#### 66.67% OF THE BUDGET

Year to date: as of July 2019	Net Income (Loss)	\$ 285,310	
<b>For the Month of August 2019- ACTUALS</b>	<b>Net Income (Loss)</b>	<b>\$ 50,704</b>	
subtotal		\$ 336,015	
Prior period adjustment		\$ -	
<b>August 2019</b>	<b>Net Income (Loss)</b>	<b>\$ 336,015</b>	

#### Budget to Actual comparison- Year to date as of 8/31/2019

	Revenue		Expenditures	
Fiscal Year 2019 Total Adopted Budget	6,469,128		6,589,516	
<b>Allocated Budget YTD</b>	<b>4,312,752</b>		<b>4,393,009</b>	
Budget % to total adopted budget	66.67%		66.67%	
Subtotals Actuals	4,242,545	65.58%	3,902,875	59.23%
Actuals - Pass Thru Programs (Indirect Costs)	0		3,656	0.06%
<b>Total Actuals</b>	<b>4,242,545</b>		<b>3,906,530</b>	
Total actuals % to total adopted budget	65.58%		59.28%	
<b>Actual compared to total adopted budget</b>	<b>(2,226,583)</b>		<b>(2,682,986)</b>	
<b>Actual compared to allocated budget - YTD</b>	<b>(70,207)</b>		<b>(486,479)</b>	
<b>As of August 31, 2019</b>	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District  
Income Statement  
August 2019**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2019 Budget	4 Mo's Remaining
							2019 Budget	2019 Budget
<b>Revenue</b>								
Public Health Funding	87,707	87,707	(0)	701,655	701,655	(0)	1,052,482	350,827
Foundational Public Health	-	11,577	(11,577)	-	92,615	(92,615)	138,923	138,923
Federal	82,379	69,529	12,850	634,391	556,233	78,158	834,350	199,959
State	34,587	24,586	10,001	267,960	196,689	71,271	295,034	27,074
Yakima County	12,500	12,500	-	100,000	100,000	-	150,000	50,000
Fees, Permits Licensing	108,679	105,221	3,458	913,823	841,767	72,056	1,262,651	348,828
Developmental Disabilities	193,410	213,853	(20,443)	1,474,758	1,710,825	(236,068)	2,566,238	1,091,480
Nongovernmental Contributions	-	10,371	(10,371)	7,050	82,967	(75,917)	124,450	117,400
Investment Income	13,365	3,750	9,615	139,761	30,000	109,761	45,000	(94,761)
Other	196	-	196	3,147	-	3,147	-	(3,147)
<b>Total Revenue</b>	<b>532,823</b>	<b>539,094</b>	<b>(6,271)</b>	<b>4,242,545</b>	<b>4,312,752</b>	<b>(70,207)</b>	<b>6,469,128</b>	<b>2,226,583</b>
<b>Expenses</b>								
Salaries & Wages	161,856	163,162	(1,307)	1,283,952	1,305,299	(21,347)	1,957,950	673,998
Benefits-Direct	59,237	67,106	(7,868)	481,253	536,844	(55,591)	805,266	324,013
Payroll Expense	221,093	230,268	(9,175)	1,765,205	1,842,143	(76,937)	2,763,216	998,011
Enhanced Program	-	25,000	(25,000)	9,132	200,000	(190,868)	300,000	290,868
Advertising/Promotional	886	1,354	(468)	4,281	10,833	(6,553)	16,250	11,969
BOH Meeting Supplies	49	83	(34)	136	667	(531)	1,000	864
Computer Expense	1,194	763	431	2,468	6,105	(3,637)	9,158	6,690
Copies & Printing	2,890	1,625	1,265	21,728	13,000	8,728	19,500	(2,228)
Employee Recognition	157	53	104	500	420	80	630	130
Janitorial Services	1,605	2,583	(978)	18,262	20,667	(2,404)	31,000	12,738
Janitorial Supplies	395	267	128	1,629	2,133	(504)	3,200	1,571
Membership Dues	336	1,282	(946)	15,110	10,257	4,853	15,385	275
Office Supplies	351	1,150	(799)	3,037	9,200	(6,163)	13,800	10,763
Operating Supplies	1,370	1,564	(194)	11,504	12,511	(1,007)	18,767	7,263
Postage	691	958	(267)	5,407	7,667	(2,259)	11,500	6,093
Telephone	3,043	2,356	687	20,561	18,850	1,711	28,275	7,714
Professional Services - Accounting	-	1,667	(1,667)	18,859	13,333	5,525	20,000	1,141
Professional Services - County Indirect	2,143	1,276	866	17,141	10,210	6,931	15,315	(1,826)
Professional Services - Health Officer	2,974	6,667	(3,692)	32,465	53,333	(20,869)	80,000	47,535
Professional Services - Legal	-	1,246	(1,246)	10,949	9,967	982	14,950	4,001
Professional Services - Technology	13,011	13,118	(107)	104,664	104,941	(278)	157,412	52,749
Professional Services - Other	866	8,047	(7,180)	76,266	64,372	11,894	96,558	20,292
Provider Serv-Medical (Fed)	24,981	16,663	8,318	219,489	133,307	86,182	199,960	(19,529)
Provider Serv-Medical (State)	17,428	8,837	8,591	66,916	70,693	(3,777)	106,040	39,124
Provider Services - DD	175,357	188,730	(13,373)	1,318,346	1,509,841	(191,494)	2,264,761	946,415



**Yakima Health District  
Income Statement  
August 2019**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2019 Budget	4 Mo's Remaining
<b>Expenses (Cont.)</b>								
Contracted Services	460	4,117	(3,657)	10,152	32,933	(22,781)	49,400	39,248
Temp Worker	-	208	(208)	-	1,667	(1,667)	2,500	2,500
Client's Related Expenses	-	42	(42)	2,239	333	1,905	500	(1,739)
Interpreting Services	-	38	(38)	-	300	(300)	450	450
Laboratory & Pharmacy Supplies	158	496	(338)	5,285	3,967	1,318	5,950	665
Bank Fees	-	92	(92)	410	733	(324)	1,100	690
Fuel	2,184	1,517	667	12,532	12,134	398	18,201	5,669
Insurance	3,378	3,378	0	27,025	27,025	0	40,538	13,513
Miscellaneous	12	333	(322)	2,692	2,667	25	4,000	1,308
Operating Rental & Leases	5,079	6,765	(1,686)	48,514	54,118	(5,604)	81,177	32,663
Rent Storage	219	209	10	1,752	1,673	79	2,509	757
Repair & Maintenance (Car/Bldg.)	356	1,498	(1,142)	19,764	11,983	7,781	17,975	(1,789)
Small Tools & Equip/Asset Repl.	-	535	(535)	8,522	4,283	4,239	6,425	(2,097)
Training	199	4,751	(4,552)	7,490	38,007	(30,516)	57,010	49,520
Travel	4,035	14,268	(10,233)	59,180	114,140	(54,960)	171,210	112,030
Utilities	1,986	2,089	(103)	15,229	16,713	(1,484)	25,070	9,841
Close Out Indirect Program	(5,079)	(5,968)	889	(48,514)	(47,744)	(770)	(71,616)	(23,102)
Less Pass-Through Expenses	(1,688)	(797)	(892)	(9,797)	(6,373)	(3,423)	(9,560)	237
<b>Total Expenses</b>	<b>482,119</b>	<b>549,126</b>	<b>(67,007)</b>	<b>3,906,530</b>	<b>4,393,009</b>	<b>(486,479)</b>	<b>6,589,516</b>	<b>2,682,986</b>
<b>Excess/(Loss on) Revenue</b>	<b>50,704</b>	<b>(10,032)</b>	<b>60,737</b>	<b>336,015</b>	<b>(80,257)</b>	<b>416,272</b>	<b>(120,388)</b>	<b>(456,403)</b>

YAKIMA HEALTH DISTRICT  
Preliminary Monthly Financial Summary by Program for August 2019

Budget YTD Percentage

66.67%

Yrly Budget Rev

6,469,128

Yrly budget Exp

6,589,516 Original

65.58%

59.34%

66.67%

66.67%

			Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	
			Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net					
111	YHD Vehicles	-	(883)	883	-	(5,323)	5,323	-	-	-	-	5,323				
100	Administrator & Health Officer	13,365	0	13,365	139,761	-	139,761		30,000	-	30,000	109,761	238,642	256,130	17,488	Gain on Inv. Interest
110	Information Systems	-	-	-	-	28,679	(28,679)	#	-	-	-	(28,679)	11,291	49,669	38,378	FPHS Funds - \$28,679
113	Strategic Planning and Partnership	13,769	8,757	5,012	112,458	124,958	(12,499)	#	145,341	140,981	4,361	(16,860)				FPHS Funds - \$94,778
120	Community Health Administration	-	-	-	-	-	-	-	-	-	-	-	16,813	12,969	(3,844)	
130	Building, Fixtures	-	(0)	0	-	-	-	-	-	-	-	-	48,514	54,117	5,603	
150	EH Administration	-	-	-	-	-	-	-	-	-	-	-	83,490	79,115	(4,376)	
160	Business Management	196	206	(10)	817	775	42		-	-	-	42	192,734	213,346	20,612	
161	Bus Mgmt Unallocated	3,333	494	2,840	26,667	21,355	5,312	26,667	24,220	2,447	2,865					
170	Personnel	-	(0)	0	-	0	(0)	-	-	-	-	(0)	25,453	16,429	(9,024)	
171	Agency Training	917	96	821	7,333	13,875	(6,541)	#	7,333	4,509	2,825	(9,366)				Staff training
172	HR Legal/Sound Employment	708	-	708	5,667	-	5,667	5,667	2,800	2,867	2,867	2,800				
173	Kresge Contribution	-	-	-	-	11,618	(11,618)	T	82,967	82,967	-	(11,618)				Revenue received PY
221	SNAP ED	2,588	2,338	250	13,340	11,340	2,000	20,382	18,382	2,000	-					
223	Tobacco Prevention & Education	175	175	-	13,485	13,485	-	5,333	5,333	-	-					
225	Child Death Review	542	-	542	4,333	602	3,731	4,333	3,336	997	2,734					
290	Medicaid Admin Match- YHD	19,885	912	18,973	73,343	7,145	66,198	33,333	10,593	22,741	43,457				Qtrly Billing	
309	Medical Records	712	491	221	4,873	2,764	2,109	4,333	2,549	1,785	325					
320	DOHCC - Immunizations	-	1	(1)	-	4	(4)	-	-	-	(4)					
321	DOHCC-Prenatal Hep B	292	-	292	2,333	-	2,333	3,000	956	2,044	289					
322	Immunization Promotion	1,441	893	548	11,747	10,809	938	14,575	12,165	2,410	(1,472)					
325	State Vaccine Monitoring	-	72	(72)	800	622	178	-	-	-	178					
331	STD - DOH staff	1,639	1,098	542	12,027	9,935	2,092	11,648	10,033	1,615	477					
332	STD- Yakima	10,748	9,571	1,177	90,787	83,582	7,205	101,667	98,573	3,094	4,111					
349	Tuberculosis Program	19,583	21,920	(2,337)	160,847	165,303	(4,457)	#	135,699	132,546	3,153	(7,610)				FPHS - \$12,530
350	HIV Testing	8,070	8,070	-	64,993	64,993	-	66,023	66,023	-	-					
351	HIV PrEP	583	583	-	7,402	7,402	-	6,006	6,006	-	-					
352	Adult Viral Hepatitis	4,943	4,541	402	56,093	51,952	4,141	51,894	49,230	2,664	1,477					
390	Other Comm Diseases	25,667	24,725	942	224,233	214,185	10,049	288,615	284,445	4,170	5,879					
430	Colon Screening	4,328	4,429	(102)	36,651	34,525	2,126	29,447	27,604	1,843	283					
431	Breast/Cervical Cancer-Direct Services/Operation	62,657	60,411	2,246	444,780	429,955	14,825	349,404	344,805	4,599	10,226					
432	Komen Funding	-	-	-	7,000	1,500	5,500	-	-	-	5,500					
450	Wisewoman	2,441	3,231	(789)	10,633	13,022	(2,389)	-	-	-	(2,389)				New Program	
520	Drinking Water	7,157	7,531	(375)	46,833	42,276	4,557	46,667	45,600	1,067	3,490					
522	Water Quality- Sanitary Survey	333	2,482	(2,149)	7,026	7,362	(336)	8,000	6,053	1,947	(2,283)					
523	DOE Well Drilling Inspections	1,667	2,223	(556)	28,208	19,375	8,833	20,000	17,299	2,701	6,132					
530	Solid Waste Permits/Tonnage	3,135	2,417	718	29,673	28,818	855	30,087	29,591	497	359					
531	Solid Waste Nuisances	3,655	2,410	1,245	36,898	34,743	2,155	38,023	35,457	2,566	(411)					
532	Solid Waste Facilities	2,482	487	1,995	19,864	5,826	14,038	28,758	18,893	9,865	4,174					
533	Bio-Solids	-	108	(108)	1,431	1,369	62	2,695	2,297	398	(336)					
534	Proper Syringes Program Outreach	653	666	(12)	3,752	4,129	(377)	4,431	4,065	365	(742)					
540	OSS & Land Develop	29,008	29,369	(361)	255,703	234,966	20,737	271,067	270,997	70	20,667					

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

YAKIMA HEALTH DISTRICT

Preliminary Monthly Financial Summary by Program for August 2019

Budget YTD Percentage

66.67%

Yrly Budget Rev

Yrly budget Exp

6,469,128

6,589,516

Original

65.58%

59.34%

66.67%

66.67%

		Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net					Comments
Prog No.	Program Description	Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	
550	Vector	1,417	1,241	175	11,333	4,595	6,738	11,333	11,099	235	6,504				FPHS - \$2,936
560	Food Inspections	41,316	33,977	7,339	333,350	288,053	45,297	290,000	289,694	306	44,991				
561	Food Education	1,524	4,731	(3,207)	50,429	36,170	14,259	45,667	45,265	401	13,858				
562	School Food Program	6,285	291	5,994	12,326	9,064	3,262	16,500	16,370	130	3,132				
563	Itinerant Food Program	5,723	3,710	2,012	35,884	21,167	14,718	30,000	29,715	285	14,433				
580	Water Recreation & Camps	1,385	5,337	(3,951)	64,703	49,898	14,804	38,000	37,682	318	14,486				
680	Developmental Disability	176,073	178,438	(2,365)	1,413,781	1,435,853	(22,072)	#	1,622,007	1,629,949	(7,942)	(14,130)			Increased FTE
681	Developmental Disability - Info/Ed	17,337	17,337	-	60,977	60,977	-	88,818	88,818	-	-				
710	Vital Records	21,557	15,887	5,670	146,863	129,738	17,125	140,267	134,915	5,352	11,773				
790	Epidemiology	1,667	747	920	13,333	23,944	(10,611)	#	13,333	11,604	1,729	(12,340)			WSU Epi Billing
791	Lead Case Mgmt	-	2,662	(2,662)	3,000	5,263	(2,263)	11,667	10,161	1,505	(3,768)				
794	PHEPR-Bio Terrorism	10,953	10,744	208	127,441	125,774	1,667	124,430	122,763	1,667	(0)				
811	Assessment	917	-	917	7,333	-	7,333	7,333	6,667	667	6,667				
888	Indirect Cost Rate Allocation	-	7,194	(7,194)	-	8,979	(8,979)	-	-	-	(8,979)				
900	Enhanced Program	-	-	-	-	9,132	(9,132)	-	200,000	(200,000)	190,868				
<b>GRAND TOTAL</b>		<b>532,823</b>	<b>482,119</b>	<b>50,704</b>	<b>4,242,545</b>	<b>3,906,530</b>	<b>336,015</b>	<b>4,312,752</b>	<b>4,393,009</b>	<b>(80,257)</b>	<b>416,272</b>				

**TOTALS BY DEPARTMENT**

Personal Health Program	23,189	3,425	19,764	104,501	32,572	71,929	63,382	37,644	25,738	46,191
Breast & Colon Program	69,426	68,071	1,355	499,064	479,002	20,062	378,851	372,409	6,442	13,620
Adult Hepatitis Program	4,943	4,541	402	56,093	51,952	4,141	51,894	49,230	2,664	1,477
Communicable Disease Prog	71,318	70,832	486	603,709	588,805	14,904	663,900	641,727	22,173	(7,269)
Environ. Health Program	116,692	107,724	8,967	1,064,854	913,585	151,270	1,005,659	982,841	22,817	128,452
Developmental Disability Program	193,410	195,775	(2,365)	1,474,758	1,496,830	(22,072)	1,710,825	1,718,767	(7,942)	(14,130)
Admin & Support	27,330	8,963	18,367	253,036	154,412	98,624	175,341	140,981	34,361	64,264
Internal Serv- Vehicles/Copiers	-	(883)	883	-	(5,323)	5,323	-	-	-	5,323
Indirect cost Rate Allocation	-	7,194	(7,194)	-	8,979	(8,979)	-	-	-	(8,979)
Vital Records	21,557	15,887	5,670	146,863	129,738	17,125	140,267	134,915	5,352	11,773
Bus Mgmt Unallocated	3,333	494	2,840	26,667	21,355	5,312	26,667	24,220	2,447	2,865
Agency Trg/HR Legal	1,625	96	1,529	13,000	25,493	(12,493)	95,967	90,275	5,691	(18,184)
Enhanced Program	-	-	-	-	9,132	(9,132)	-	200,000	(200,000)	190,868
	<b>532,823</b>	<b>482,119</b>	<b>50,704</b>	<b>4,242,545</b>	<b>3,906,530</b>	<b>336,015</b>	<b>4,312,752</b>	<b>4,393,009</b>	<b>(80,257)</b>	<b>416,272</b>

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
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# - Note on Program  
T - Timing Difference

**YAKIMA HEALTH DISTRICT**  
**2019 Cash Flow Report- from FMS REPORT**  
(Cash Basis Accounting)

	1/31/2019	2/28/2019	3/31/2019	4/30/2019	5/31/2019	6/30/2019	7/31/2019	8/31/2019
Beginning Cash	19,754	254,156	28,142	135,995	38,904	39,787	51,701	218,427
Transfers From Investment	149,667	341,000	267,000	436,000	293,000	405,000	118,000	335,000
Receipts /Deposits	831,219	399,071	424,948	700,933	495,819	477,416	863,558	657,666
<b>TOTAL CASH AVAILABLE</b>	<b>1,000,640</b>	<b>994,228</b>	<b>720,090</b>	<b>1,272,927</b>	<b>827,724</b>	<b>922,203</b>	<b>1,033,258</b>	<b>1,211,093</b>
<b>MINUS</b>								
Payroll Outlays	196,282	180,631	189,281	179,626	177,896	186,930	185,805	185,005
Transfers Out (Payments to Yakima County Departments)	17,303	18,895	17,322	18,316	18,148	17,965	18,040	17,632
Vouchers Payables Paid	357,698	248,560	261,492	360,081	282,893	300,608	390,986	302,160
Transfer to investment	175,200	518,000	116,000	676,000	309,000	365,000	220,000	669,000
<b>TOTAL CASH OUTLAY/TRANSFER</b>	<b>746,484</b>	<b>966,086</b>	<b>584,095</b>	<b>1,234,023</b>	<b>787,936</b>	<b>870,503</b>	<b>814,831</b>	<b>1,173,797</b>
<b>ENDING BALANCE - CASH ( Fund 01 only)</b>	<b>254,156</b>	<b>28,142</b>	<b>135,995</b>	<b>38,904</b>	<b>39,787</b>	<b>51,701</b>	<b>218,427</b>	<b>37,296</b>
Temporary Investment Fund 01	6,669,594	6,846,594	6,695,594	6,935,594	6,951,594	6,911,594	7,013,594	7,347,594
<b>TOTAL CASH &amp; CASH EQUIVALENTS- FUND 1 ONLY</b>	<b>6,923,750</b>	<b>6,874,736</b>	<b>6,831,589</b>	<b>6,974,498</b>	<b>6,991,381</b>	<b>6,963,295</b>	<b>7,232,021</b>	<b>7,384,890</b>
<b>TOTAL CASH &amp; CASH EQUIVALENT- ALL FUNDS</b>	<b>6,923,750</b>	<b>6,874,736</b>	<b>6,831,589</b>	<b>6,974,498</b>	<b>6,991,381</b>	<b>6,963,295</b>	<b>7,232,021</b>	<b>7,384,890</b>

MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	549,126	549,126	549,126	549,126	549,126	549,126	549,126	549,126
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	13	13	12	13	13	13	13	13
NUMBER OF DAYS - OPERATING CASH AVAILABLE	378	376	373	381	382	380	395	403

BUDGET YEAR	Y2019
BUDGET (ADOPTED ON 10/31/18 MTG)	
OPERATION	6,289,516
ENHANCED PROGRAM	300,000
<b>FULL BUDGET</b>	<b>6,589,516</b>