



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

BOARD OF HEALTH

Meeting Agenda & Minutes



December 4, 2019
8:30 am

(Executive Session)

Upcoming Board of Health Meetings

January 29, 2020
8:30 a.m.

February 26, 2020
8:30 a.m.



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

Board of Health Agenda

Wednesday, December 4, 2019

(Executive Session)

1. Call meeting to order: 8:30a.m.
2. **Executive Session:** to review the performance of a public employee-André Fresco [per RCW 42.30.110 (1)(g)]
3. **Audience Participation -**
4. **Consent Agenda: Motion** to approve all items listed with an asterisk (*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

* October 30, 2019 Yakima Health District (YHD) Board of Health minutes

* Payment of accounts payable and payroll issued in October 2019 in the amount of \$498,373.20

5. **YHD Spotlight**-Transforming Local Public Health – by Lilian Bravo, Director of Public Health Partnerships.
6. **Board Business:** André Fresco
 - a. Kresge Grant Update
Strategic Goal: *Increased Community Partnerships*; **Board Input:** *Board Awareness*
 - b. Hepatitis A Response: A System's Approach
Strategic Goal: *Improve Efficiency & Effectiveness*; **Board Input:** *Board Awareness*

7. **Financial Report:** Chase Porter October 2019 (**pages 7-13**)

Motion: to approve the Financial Report for the month of October 2019

Department Updates

8. Chief Operating Officer: Ryan Ibach
9. Health Officer: Dr. Teresa Everson
10. Disease Control: Melissa Sixberry
11. Environmental Health: Shawn Magee
12. Public Health Partnerships: Lilian Bravo
13. Other Business:
14. Adjourn



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

Board of Health Minutes

October 30, 2019, Wednesday

1. Meeting called to order by Board Chair, Gail Weaver, at 8:30 a.m.

PRESENT

Gail Weaver, Citizen Member, Board Chair
Renee Bouchey, Citizen Member
Norm Childress, Commissioner
Dr. Kay Funk, City Representative
Barbara Harrer, City Representative
Mike Leita, Commissioner

ABSENT

Ron Anderson, Commissioner

Yakima Health District (YHD) STAFF

Andre Fresco
Ryan Ibach
Chase Porter
Melissa Sixberry
Lilian Bravo
Shawn Magee
Victoria Reyes

GUESTS AND PRESS

2. WELCOME AND INTRODUCTIONS- None

3. AUDIENCE PARTICIPATION-None

4. **CONSENT AGENDA: MOTION** Gail Weaver entertained a motion to approve the October 30, 2019 Yakima Health District Consent Agenda.

MOVE TO APPROVE: Renee Bouchey SECOND: Norm Childress <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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The following items were adopted upon approval of the consent agenda:

- September 25, 2019 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in September 2019 in the amount of \$523,456.15.



YAKIMA HEALTH DISTRICT

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5. **BUDGET HEARING:** Gail Weaver began the budget hearing session and extended invitation for attendees to participate in the public hearing at 8:36a.m. – 8:44a.m. There were no questions or comments, except a motion to adopt.

[Ryan clarified that the budget was advertised in the Yakima Herald Republic, on the Yakima Health District website and at our front desk counter. The 2020 Budget hearing promotion allowed for comments, but none were submitted to Ryan to share with the Board of Health.]

MOTION: Gail Weaver entertained a motion to approve the [2020 Proposed Budget](#).

MOVE TO APPROVE: Barbara Harrer

SECOND: Renee Bouchey

Approved

Declined

Amend

6. **BOARD BUSINESS:** Andre Fresco, Yakima Health District (YHD) Executive Director

Resolutions

The following resolutions were presented to the Board: Resolution 2019-03 Authorizing the Appointment of Investing Officers, Resolution 2019-04 Authorizing the Appointment of Auditing Officers, and Resolution 2019-05 Authorizing Signature for Checking Accounts, Advance Travel, and Revolving Fund.

MOTION: Gail Weaver entertained a motion to approve Resolution 2019-03, Resolution 2019-04 and Resolution 2019-05.

MOVE TO APPROVE: Norm Childress

SECOND: Renee Bouchey

Approved

Declined

Amend

7. **FINANCIAL REPORT:** Chase Porter

September 2019 Budget Summary

We had a gain in excess revenue of approximately \$15K for the month of September. Bringing our year-to-date excess revenue to \$351K.



YAKIMA HEALTH DISTRICT

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September 2019 Revenue and Expenditures

- Annual budgeted revenues and expenditures are \$6.5M and \$6.6M, respectively.
- Year-to-date budgeted revenue and expenditures are \$5.4M and \$5.5M, respectively.
- Year-to-date actual revenue and expenditures are \$5.3M and \$4.8M, respectively.

Program Updates

The overage in expected Federal and State funds is mainly due to the Breast, Cervical, Colon, Health Program (BCCHP). The Health District received additional funding from Department of Health for the BCCHP program. There is a strong demand in the Yakima Valley for the services that this program provides.

Foundational Public Health Services revenue continues to accrue, which YHD plans on using the funds for the Tuberculosis, Vector program(s), partnerships, education and technology.

Monthly payroll expense was down compared to budget. The variance was mainly due to turnover. Enhanced program funds were used in the month of October. The organization used the funds to purchase additional user licenses for Accela, Environmental Health's permitting software. We also purchased a booth at the Washington State Fair to provide a space to give flu vaccinations.

8. MOTION: Gail Weaver entertained a motion to approve the financial report for the month of September 2019.	MOVE TO APPROVE: Renee Bouchey SECOND: Mike Leita <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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9. **YHD SPOTLIGHT-** Breast, Cervical, and Colon Health Program – by Lilian Bravo, Director of Public Health Partnerships.

10. **CHIEF OPERATING OFFICER:** Ryan Ibach

Staff Updates

We advertised the Environmental Health Specialist position and interviewed several candidates. There will be a decision made on who may get the position in the next few days.

Performance Evaluation (PE) for Andre Fresco

During the December Board of Health meeting, there will be an executive session where Andre



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

Fresco's performance evaluation will be done. Ryan Ibach will send an email to the Board of Health with the 2019 Achievements, 2020 Goals, and a questionnaire.

Citizen Representative Opening

There is an opening for the Citizen Representative position for the Board of Health due to the departure of Renee Bouchey. The process involves advertising the open position for 30 days, interviews by the interview committee, and a recommendation, from the committee, to the Board.

11. DISEASE CONTROL: Melissa Sixberry

Flu

There are low numbers of influenza activity reported in Yakima County, as well as Washington State. There have been no deaths reported this year. The common strain is A, which is common this time of year. Yakima Health District will continue to monitor the flu activity.

Vaping

There are 1,600 cases out of 49 states reported involving patients experiencing lung injury related to vaping products. It has not been determined if the cause is tobacco or THC related. There are 34 deaths related to vaping, and additional deaths under investigation. Governor Inslee placed an executive order banning flavored vaping products to facilities selling vape products. Although lung injury due to vaping is not considered a notifiable condition in Washington State, there is a nationwide ask of providers to notify their local health jurisdictions with cases that may be related to vaping.

Hepatitis A

Two acute Hepatitis A cases have been identified in Yakima County. Genotyping is currently being tested for at the State lab to identify if the cases may be related to the outbreak in King County or Spokane. These two cases are related to the transient/drug user population. Both cases are currently being monitored. Hepatitis A vaccines will be available at the Needle Exchange Program, to reach this population in our county. A provider advisory to our local emergency departments at the hospitals have been sent to please notify the Yakima Health District if a case may be suspected.

Needle Exchange

The Yakima Herald wrote a story on the Needle Exchange Program detailing the Yakima Health District's goal of having this program to decrease the rates of HIV and Hepatitis C, less risk to first responders/police officers with potential needle sticks, and overall increased health to the public. The article seemed to be well received by the community.

12. ENVIRONMENTAL HEALTH: Shawn Magee



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Dioxin Level Testing

Shawn Magee and Ryan Ibach are partnering with the Department of Ecology to conduct further testing of several wells in the lower valley. This is in response to three wells being tested by an independent group and found to have dioxin levels. Testing will begin in November and will be tested again in April 2020.

Accela Update

Electronic inspection checklists and reports are in the testing phase in Accela, which is the program the Yakima Health District and Yakima County use for permits and inspections. The goal is to allow environmental health specialists to be able to complete inspection forms electronically to increase efficiency during the inspections and with data entry of inspection results. This is working with a FDA grant awarded to our food program in 2018.

YMCA Rotary Water Park

Two of the Environmental Health Specialists from the Yakima Health District will be assisting the State Department of Health in the pre-operational inspection to ensure that the water parks safety measures are in place before the grand opening.

13. PUBLIC HEALTH PARTNERSHIPS: Lilian Bravo

Flu Clinics

The Yakima Health District has assisted in two flu clinics at local schools, where over 170 vaccines were administered to the public. There are about six more upcoming flu clinic that the YHD staff will be participating in. These events allowed us to work with multiple partners through the Child Vaccine Program.

Take Back Day

Back in March, the Yakima Health District purchased a Take Back box for the Central Washington Family Medicine, to advocate to the public that there is a safe place they can dispose old medications. Since then, they have reportedly disposed over 370 lbs. of medication in that one site alone.

WE Day

The WE Day applications have been submitted and reviewed. The intent of this small grant process is to help students come up with projects that can help their community. Some applications that have been submitted are to help the homeless student population

14. MOTION: Gail Weaver adjourned the meeting at 9:38a.m.

MOVE TO APPROVE: Renee Bouchey

SECOND: Mike Leita

Approved

Declined

Amend

**YAKIMA HEALTH DISTRICT
BOARD OF HEALTH
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

Fund 625-01 - From General Ledger Report (FMS)	
A/P Batch & Cash Voucher#	Amount
10/02/2019 B#397996	-\$45,482.72
10/14/2019 B#398378	-\$768.74
10/15/2019 B#398346	\$108,960.41
10/15/2019 B#398421	-\$40.00
10/31/2019 B#398891	\$248,199.59
Indirect Costs- Yakima County	\$2,142.67
GIS Fixed cost	\$574.83
Technology Services Cost	\$13,010.75
Inter-Fund 116136	\$466.37
Inter-Fund 116209	\$10.00
Total Claims & Warrants, above	\$327,073.16
Payroll Remittance to Key Bank	
B#116008	\$64,766.60
116033	\$100.00
95845	\$159,266.61
96035	-\$9,163.67
96046	-\$43,669.50
Total payroll paid this month	\$171,300.04
Total Payroll	\$171,300.04
TOTAL PAYMENTS	\$498,373.20

All of the above October expenditures are approved for payment in the amount of **\$498,373.20** this 4th day of December 2019.

Board of Health Chair



Yakima Health District
1210 Ahtanum Ridge Drive
Union Gap, WA 98903
Phone (509) 249-6549
Fax (509) 249-6649

YAKIMA COUNTY HEALTH DISTRICT

For the month of October 2019

REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

83.33% OF THE BUDGET

Year to date: as of September 2019	Net Income (Loss)	\$ 351,254	
For the Month of October 2019- ACTUALS	Net Income (Loss)	\$ 57,857	
subtotal		\$ 409,111	
Prior period adjustment		\$ -	
October 2019	Net Income (Loss)	\$ 409,111	

Budget to Actual comparison- Year to date as of 9/30/2019

	Revenue		Expenditures	
Fiscal Year 2019 Total Adopted Budget	6,469,128		6,589,516	
Allocated Budget YTD	5,390,940		5,491,262	
Budget % to total adopted budget	83.33%		83.33%	
Subtotals Actuals	5,254,859	81.23%	4,843,362	73.50%
Actuals - Pass Thru Programs (Indirect Costs)	0		2,386	0.04%
Total Actuals	5,254,859		4,845,748	
Total actuals % to total adopted budget	81.23%		73.54%	
Actual compared to total adopted budget	(1,214,269)		(1,743,768)	
Actual compared to allocated budget - YTD	(136,081)		(645,514)	
As of October 30, 2019	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District
Income Statement
October 2019**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2019 Budget	3 Mo's Remaining
							2019 Budget	3 Mo's Remaining
Revenue								
Public Health Funding	87,707	87,707	(0)	877,068	877,068	(0)	1,052,482	175,414
Foundational Public Health	-	11,577	(11,577)	-	115,769	(115,769)	138,923	138,923
Federal	56,596	69,529	(12,933)	758,212	695,292	62,920	834,350	76,138
State	30,795	24,586	6,209	333,855	245,862	87,993	295,034	(38,821)
Yakima County	12,500	12,500	-	125,000	125,000	-	150,000	25,000
Fees, Permits Licensing	133,193	105,221	27,972	1,155,472	1,052,209	103,262	1,262,651	107,179
Developmental Disabilities	171,222	213,853	(42,631)	1,828,563	2,138,532	(309,969)	2,566,238	737,675
Nongovernmental Contributions	-	10,371	(10,371)	7,050	103,708	(96,658)	124,450	117,400
Investment Income	13,287	3,750	9,537	166,482	37,500	128,982	45,000	(121,482)
Other	10	-	10	3,157	-	3,157	-	(3,157)
Total Revenue	505,309	539,094	(33,785)	5,254,859	5,390,940	(136,081)	6,469,128	1,214,269
Expenses								
Salaries & Wages	150,063	163,162	(13,099)	1,582,450	1,631,623	(49,173)	1,957,950	375,500
Benefits-Direct	56,662	67,106	(10,444)	594,660	671,055	(76,395)	805,266	210,606
Payroll Expense	206,725	230,268	(23,543)	2,177,110	2,302,678	(125,568)	2,763,216	586,106
Enhanced Program	-	25,000	(25,000)	30,900	250,000	(219,100)	300,000	269,100
Advertising/Promotional	1,210	1,354	(144)	9,063	13,542	(4,479)	16,250	7,187
BOH Meeting Supplies	28	83	(55)	191	833	(643)	1,000	809
Computer Expense	-	763	(763)	2,468	7,632	(5,163)	9,158	6,690
Copies & Printing	1,025	1,625	(600)	24,222	16,250	7,972	19,500	(4,722)
Employee Recognition	29	53	(23)	666	525	141	630	(36)
Janitorial Services	1,625	2,583	(958)	21,492	25,833	(4,341)	31,000	9,508
Janitorial Supplies	107	267	(159)	1,982	2,667	(685)	3,200	1,218
Membership Dues	456	1,282	(826)	15,818	12,821	2,997	15,385	(433)
Office Supplies	377	1,150	(773)	3,654	11,500	(7,846)	13,800	10,146
Operating Supplies	222	1,564	(1,342)	12,514	15,639	(3,125)	18,767	6,253
Postage	638	958	(320)	6,673	9,583	(2,910)	11,500	4,827
Telephone	1,017	2,356	(1,340)	23,948	23,563	385	28,275	4,327
Professional Services - Accounting	-	1,667	(1,667)	18,859	16,667	2,192	20,000	1,141
Professional Services - County Indirect	2,143	1,276	866	21,427	12,763	8,664	15,315	(6,112)
Professional Services - Health Officer	1,360	6,667	(5,307)	35,224	66,667	(31,443)	80,000	44,776
Professional Services - Legal	50	1,246	(1,196)	13,126	12,458	667	14,950	1,824
Professional Services - Technology	13,011	13,118	(107)	130,685	131,177	(492)	157,412	26,727
Professional Services - Other	1,075	8,047	(6,972)	78,623	80,465	(1,842)	96,558	17,935
Provider Serv-Medical (Fed)	22,318	16,663	5,655	271,254	166,633	104,621	199,960	(71,294)
Provider Serv-Medical (State)	18,284	8,837	9,447	107,368	88,367	19,002	106,040	(1,328)
Provider Services - DD	154,093	188,730	(34,637)	1,638,125	1,887,301	(249,176)	2,264,761	626,636



**Yakima Health District
Income Statement
October 2019**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2019 Budget	3 Mo's Remaining
Expenses (Cont.)								
Contracted Services	505	4,117	(3,611)	11,753	41,167	(29,413)	49,400	37,647
Temp Worker	-	208	(208)	-	2,083	(2,083)	2,500	2,500
Client's Related Expenses	-	42	(42)	2,239	417	1,822	500	(1,739)
Interpreting Services	-	38	(38)	-	375	(375)	450	450
Laboratory & Pharmacy Supplies	230	496	(266)	5,514	4,958	556	5,950	436
Bank Fees	-	92	(92)	410	917	(507)	1,100	690
Fuel	2,351	1,517	834	16,930	15,168	1,762	18,201	1,271
Insurance	3,779	3,378	401	34,584	33,782	803	40,538	5,954
Miscellaneous	458	333	124	3,403	3,333	69	4,000	597
Operating Rental & Leases	4,649	6,765	(2,115)	58,751	67,648	(8,897)	81,177	22,426
Rent Storage	219	209	10	2,190	2,091	99	2,509	319
Repair & Maintenance (Car/Bldg.)	132	1,498	(1,366)	20,600	14,979	5,621	17,975	(2,625)
Small Tools & Equip/Asset Repl.	-	535	(535)	8,522	5,354	3,168	6,425	(2,097)
Training	3,321	4,751	(1,430)	14,289	47,508	(33,219)	57,010	42,721
Travel	10,618	14,268	(3,649)	74,142	142,675	(68,533)	171,210	97,068
Utilities	1,927	2,089	(163)	19,034	20,892	(1,858)	25,070	6,036
Close Out Indirect Program	(4,649)	(5,968)	1,319	(58,751)	(59,680)	929	(71,616)	(12,865)
Less Pass-Through Expenses	(1,880)	(797)	(1,083)	(13,257)	(7,967)	(5,290)	(9,560)	3,697
Total Expenses	447,453	549,126	(101,674)	4,845,748	5,491,262	(645,514)	6,589,516	1,743,768
Excess/(Loss on) Revenue	57,857	(10,032)	67,889	409,111	(100,322)	509,433	(120,388)	(529,499)

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for October 2019

Budget YTD Percentage 83.33%

Yrly Budget Rev Yrly budget Exp

6,469,128 6,589,516 Original

81.23% 73.57%

83.33% 83.33%

			Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	
			Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net					
Prog No.	Program Description															
111	YHD Vehicles		-	(1,125)	1,125	-	(7,451)	7,451	-	-	-	7,451				
100	Administrator & Health Officer		13,287	(0)	13,287	166,482	-	166,482	37,500	-	37,500	128,982	286,508	320,163	33,655	Gain on Inv. Interest
110	Information Systems		-	0	(0)	-	28,679	(28,679)	#	-	-	(28,679)	25,557	62,087	36,530	FPHS Funds - \$28,679
113	Strategic Planning and Partnership		13,710	19,460	(5,749)	140,439	156,718	(16,279)	#	181,677	176,226	5,451	(21,729)			FPHS Funds - \$94,778
120	Community Health Administration		-	-	-	-	(0)	0	-	-	-	0	22,717	16,211	(6,506)	
130	Building, Fixtures		-	-	-	-	0	(0)	-	-	-	(0)	58,751	67,647	8,896	
150	EH Administration		-	(0)	0	-	(0)	0	-	-	-	0	98,806	98,893	87	
160	Business Management		10	19	(10)	826	794	32	-	-	-	32	238,798	266,683	27,885	
161	Bus Mgmt Unallocated		3,333	611	2,723	33,333	22,204	11,129	33,333	30,275	3,058	8,071				
170	Personnel		-	-	-	-	-	-	-	-	-	-	35,432	20,537	(14,896)	
171	Agency Training		917	30	887	9,167	16,543	(7,377)	#	9,167	5,636	3,531	(10,907)			Staff training
172	HR Legal/Sound Employment		708	-	708	7,083	-	7,083	7,083	3,500	3,583	3,500				
173	Kresge Contribution		-	4,412	(4,412)	-	16,030	(16,030)	T	103,708	103,708	-	(16,030)			Revenue received PY
221	SNAP ED		1,086	836	250	19,560	17,060	2,500	25,478	22,978	2,500	0				
223	Tobacco Prevention & Education		674	674	-	14,495	14,495	-	6,667	6,667	-	-				
225	Child Death Review		542	-	542	5,417	602	4,814	5,417	4,170	1,247	3,568				
290	Medicaid Admin Match- YHD		-	567	(567)	73,343	8,753	64,590	41,667	13,241	28,426	36,164				Qtrly Billing
309	Medical Records		602	475	127	6,087	3,728	2,359	5,417	3,186	2,231	128				
320	DOHCC - Immunizations		-	3	(3)	-	8	(8)	-	-	-	(8)				
321	DOHCC-Prenatal Hep B		292	-	292	2,917	-	2,917	3,750	1,195	2,555	362				
322	Immunization Promotion		2,715	2,167	548	16,063	14,031	2,033	18,218	15,206	3,013	(980)				
325	State Vaccine Monitoring		-	-	-	800	697	103	-	-	-	103				
331	STD - DOH staff		1,606	1,065	542	15,339	12,163	3,176	14,560	12,541	2,019	1,157				
332	STD- Yakima		7,708	7,473	236	109,203	100,598	8,605	127,083	123,216	3,868	4,738				
349	Tuberculosis Program		19,583	19,560	23	200,013	205,653	(5,639)	#	169,624	165,683	3,942	(9,581)			FPHS - \$12,530 - Addtl client(s)
350	HIV Testing		2,758	2,758	-	69,857	69,857	-	82,529	82,529	-	-				
351	HIV PrEP		419	419	-	8,048	8,048	-	7,508	7,508	-	-				
352	Adult Viral Hepatitis		4,339	3,629	710	64,972	59,495	5,477	64,868	61,538	3,330	2,147				
390	Other Comm Diseases		28,667	24,883	3,783	278,567	263,687	14,880	360,769	355,557	5,213	9,667				
430	Colon Screening		2,012	2,001	12	43,712	41,113	2,598	36,808	34,505	2,303	295				
431	Breast/Cervical Cancer-Direct Services/Operation		62,067	59,533	2,534	575,633	555,088	20,545	436,755	431,006	5,749	14,796				
432	Komen Funding		-	-	-	7,000	2,694	4,306	-	-	-	4,306				
450	Wisewoman		1,172	1,793	(622)	15,332	19,448	(4,116)	-	-	-	(4,116)				New Program
520	Drinking Water		5,507	10,572	(5,065)	59,167	60,806	(1,639)	58,333	57,000	1,333	(2,973)				
522	Water Quality- Sanitary Survey		(67)	678	(745)	12,892	9,254	3,639	10,000	7,566	2,434	1,204				
523	DOE Well Drilling Inspections		6,192	732	5,460	36,067	22,592	13,475	25,000	21,623	3,377	10,098				
530	Solid Waste Permits/Tonnage		2,738	2,326	412	36,223	34,551	1,672	37,609	36,988	621	1,051				
531	Solid Waste Nuisances		2,807	1,014	1,793	43,248	38,740	4,509	47,529	44,322	3,208	1,301				
532	Solid Waste Facilities		2,348	265	2,083	24,570	6,374	18,196	35,948	23,617	12,331	5,865				
533	Bio-Solids		1,293	270	1,023	2,970	1,769	1,200	3,369	2,872	498	703				
534	Proper Syringes Program Outreach		612	590	22	4,990	5,329	(339)	5,538	5,082	457	(796)				
540	OSS & Land Develop		36,079	31,588	4,491	313,374	298,063	15,311	338,834	338,747	88	15,224				

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for October 2019

Budget YTD Percentage 83.33% Yrly Budget Rev 6,469,128 Yrly budget Exp 6,589,516 Original

81.23% 73.57%

83.33% 83.33%

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net					
550	Vector	1,417	466	951	14,167	5,528	8,639	14,167	13,873	293	8,345			FPHS - \$2,936	
560	Food Inspections	37,902	32,426	5,476	414,771	350,177	64,594	362,500	362,118	383	64,211				
561	Food Education	24,635	3,294	21,341	77,750	43,944	33,806	57,083	56,582	502	33,304				
562	School Food Program	5,842	947	4,896	28,003	12,017	15,986	20,625	20,463	162	15,823			Annual Billing	
563	Itinerant Food Program	3,603	2,116	1,486	45,979	31,089	14,889	37,500	37,144	356	14,533				
580	Water Recreation & Camps	1,618	4,149	(2,531)	67,549	57,105	10,445	47,500	47,103	398	10,047				
680	Developmental Disability	162,914	167,174	(4,260)	1,749,399	1,778,737	(29,338)	#	2,027,509	2,037,437	(9,928)	(19,410)			Increased FTE
681	Developmental Disability - Info/Ed	8,308	8,308	-	79,164	79,164	-	111,023	111,023	-	-				
710	Vital Records	18,342	16,102	2,239	180,994	160,932	20,063	175,333	168,643	6,690	13,373				
790	Epidemiology	1,667	1,806	(140)	16,667	26,263	(9,596)	#	16,667	14,505	2,162	(11,758)			WSU Epi Billing
791	Lead Case Mgmt	2,000	201	1,799	6,000	5,865	135	14,583	12,702	1,882	(1,747)				
794	PHEPR-Bio Terrorism	10,430	10,222	208	148,060	145,976	2,083	155,538	153,454	2,083	(0)				
811	Assessment	917	-	917	9,167	-	9,167	9,167	8,333	833	8,333				
888	Indirect Cost Rate Allocation	-	964	(964)	-	9,837	(9,837)	-	-	-	(9,837)				
900	Enhanced Program	-	-	-	-	30,900	(30,900)	-	250,000	(250,000)	219,100				
GRAND TOTAL		505,309	447,453	57,857	5,254,859	4,845,748	409,111	5,390,940	5,491,262	(100,322)	509,433				

TOTALS BY DEPARTMENT

Personal Health Program	2,301	2,076	225	112,815	40,911	71,904		79,228	47,055	32,173	39,732			
Breast & Colon Program	65,251	63,327	1,924	641,677	618,343	23,334		473,563	465,511	8,052	15,282			
Adult Hepatitis Program	4,339	3,629	710	64,972	59,495	5,477		64,868	61,538	3,330	2,147			
Communicable Disease Prog	68,933	60,811	8,123	738,727	710,597	28,130		829,875	802,159	27,716	414			
Environ. Health Program	142,956	101,654	41,301	1,329,779	1,123,315	206,464		1,257,073	1,228,552	28,522	177,943			
Developmental Disability Program	171,222	175,482	(4,260)	1,828,563	1,857,901	(29,338)		2,138,532	2,148,459	(9,928)	(19,410)			
Admin & Support	27,007	19,479	7,528	307,748	186,191	121,557		219,177	176,226	42,951	78,606			
Internal Serv- Vehicles/Copiers	-	(1,125)	1,125	-	(7,451)	7,451		-	-	-	7,451			
Indirect cost Rate Allocation	-	964	(964)	-	9,837	(9,837)		-	-	-	(9,837)			
Vital Records	18,342	16,102	2,239	180,994	160,932	20,063		175,333	168,643	6,690	13,373			
Bus Mgmt Unallocated	3,333	611	2,723	33,333	22,204	11,129		33,333	30,275	3,058	8,071			
Agency Trg/HR Legal	1,625	4,442	(2,817)	16,250	32,573	(16,323)		119,958	112,844	7,114	(23,438)			
Enhanced Program	-	-	-	-	30,900	(30,900)		-	250,000	(250,000)	219,100			
	505,309	447,453	57,857	5,254,859	4,845,748	409,111	5,390,940	5,491,262	(100,322)	509,433				

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
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- Note on Program
T - Timing Difference

YAKIMA HEALTH DISTRICT

2019 Cash Flow Report- from FMS REPORT

(Cash Basis Accounting)

	1/31/2019	2/28/2019	3/31/2019	4/30/2019	5/31/2019	6/30/2019	7/31/2019	8/31/2019	9/30/2019	10/31/2019
Beginning Cash	19,754	254,156	28,142	135,995	38,904	39,787	51,701	218,427	37,296	9,191
Transfers From Investment	149,667	341,000	267,000	436,000	293,000	405,000	118,000	335,000	326,000	160,000
Receipts /Deposits	831,219	399,071	424,948	700,933	495,819	477,416	863,558	657,666	475,351	489,664
TOTAL CASH AVAILABLE	1,000,640	994,228	720,090	1,272,927	827,724	922,203	1,033,258	1,211,093	838,647	658,855
MINUS										
Payroll Outlays	196,282	180,631	189,281	179,626	177,896	186,930	185,805	185,005	175,149	171,300
Transfers Out (Payments to Yakima County Departments)	17,303	18,895	17,322	18,316	18,148	17,965	18,040	17,632	18,556	16,205
Vouchers Payables Paid	357,698	248,560	261,492	360,081	282,893	300,608	390,986	302,160	329,751	310,869
Transfer to investment	175,200	518,000	116,000	676,000	309,000	365,000	220,000	669,000	306,000	151,000
TOTAL CASH OUTLAY/TRANSFER	746,484	966,086	584,095	1,234,023	787,936	870,503	814,831	1,173,797	829,456	649,373
ENDING BALANCE - CASH (Fund 01 only)	254,156	28,142	135,995	38,904	39,787	51,701	218,427	37,296	9,191	9,482
Temporary Investment Fund 01	6,669,594	6,846,594	6,695,594	6,935,594	6,951,594	6,911,594	7,013,594	7,347,594	7,327,594	7,318,594
TOTAL CASH & CASH EQUIVALENTS- FUND 1 ONLY	6,923,750	6,874,736	6,831,589	6,974,498	6,991,381	6,963,295	7,232,021	7,384,890	7,336,785	7,328,076
TOTAL CASH & CASH EQUIVALENT- ALL FUNDS	6,923,750	6,874,736	6,831,589	6,974,498	6,991,381	6,963,295	7,232,021	7,384,890	7,336,785	7,328,076

MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12

NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only

NUMBER OF DAYS - OPERATING CASH AVAILABLE

549,126	549,126	549,126	549,126	549,126	549,126	549,126	549,126	549,126	549,126
13	13	12	13	13	13	13	13	13	13
378	376	373	381	382	380	395	403	401	400

BUDGET YEAR **Y2019**

BUDGET (ADOPTED ON 10/31/18 MTG)

OPERATION

ENHANCED PROGRAM

FULL BUDGET

6,289,516

300,000

6,589,516