



YAKIMA COUNTY CLERK

OFFICE OF COUNTY CLERK & EX-OFFICIO CLERK OF SUPERIOR COURT

Tracey M. Slagle, COUNTY CLERK

128 NORTH SECOND STREET, ROOM 323

YAKIMA WA 98901

Yakima County Superior Court Odyssey Portal

Modify Registration Form

Use this for existing accounts

Agency / Firm Name:			
Name of Head of Agency/Firm:		Bar #:	
Mailing Address:			
City:		State:	
		ZIP:	
Contact Phone Number:			
E-Mail:			

ADD the following staff within my agency/firm to allow them access to, and to view public cases. **(All staff should be linked to an attorney's bar number. This will allow staff to view confidential documents of the attorney of record.)**

Please provide a phone number for each person that will work for Dual Factor Authorization.

Name	Email	Phone Number	Bar No. user is associated to:

Modify/remove the following staff within my agency/firm allowed to access and view public cases:

Name	Email	Phone Number	Bar No. user is associated to:

I understand that user ID's and passwords shall not be shared and that I will notify the Yakima County Clerk within five working days when I have a change in staff by using the Modify master Registration Form.

Dated this ____ day of _____ 20 ____.

Signature Head of Agency/Firm