



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## BOARD OF HEALTH

### Meeting Agenda & Minutes



**June 24, 2020**

**8:30 am**

### **Upcoming Board of Health Meetings**

July 29, 2020

8:30 am

August 26, 2020

8:30 am



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## Board of Health Agenda

Wednesday, June 24, 2020

1. **Call meeting to order:** 8:30a.m.
2. **Introductions of guest/staff**
3. **Review of Submitted Public Written Comments**
4. **Consent Agenda- Motion** to approve all items listed with an asterisk (\*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - \* May 27, 2020 Yakima Health District (YHD) Board of Health minutes
  - \* Payment of accounts payable and payroll issued in May2020 in the amount of \$436,217.67
5. **Board Business:** André Fresco
  - a. Governor-supported COVID-19 Pilot Program  
**Strategic Goal:** *Increase Community Partnerships;* **Board Input:** *Board Awareness*
  - b. COVID-19 Investment in Public Health  
**Strategic Goal:** *Increased Efficiency and Effectiveness;* **Board Input:** *Board Awareness*
6. **Financial Report:** Chase Porter May 2020 (**pages 7-14**)

**Motion:** to approve the Financial Report for the month of May 2020

**Department Reports**

  7. Chief Operating Officer: Ryan Ibach
  8. Local Emergency Response Coordinator – Nathan Johnson
  9. Health Officer: Dr. Teresa Everson
  10. Disease Control: Melissa Sixberry
  11. Environmental Health: Shawn Magee
  12. Public Health Partnerships: Lilian Bravo
  13. Other Business:
  14. Adjourn



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## Board of Health Minutes

Wednesday, May 27, 2020

1. Meeting called to order by Board Chair, Gail Weaver, at 8:30 a.m.
2. **Introductions of guests/staff**

### **Present**

Gail Weaver, Citizen Member, Board Chair  
Barbara Harrer, City Representative  
Ron Anderson, Commissioner  
Norm Childress, Commissioner  
Dr. Kay Funk, City Representative  
Vicki Baker, Commissioner  
Dr. Sean Cleary, Citizen Member

### **Absent**

### **Yakima Health District (YHD) Staff**

Andre Fresco  
Ryan Ibach  
Chase Porter  
Melissa Sixberry  
Lilian Bravo  
Shawn Magee  
Nathan Johnson  
Dr. Teresa Everson  
Wendy Garcia  
Jessica VanDoren

### **Guests and Press**

Lex Talamo – Yakima Herald-Republic  
Rod Jochen – Fashion Corner (Sunnyside)  
Salvador Salazar – Regional  
Representative, Office of Governor

3. **Review of Submitted Public Written Comments** – email from Irene Jochen from Fashion Corner in Sunnyside expressing concerns about not enforcing people wearing masks.

4. <b>CONSENT AGENDA: MOTION</b> Gail Weaver entertained a motion to approve the May 27, 2020 Yakima Health District Consent Agenda.	<b>MOVE TO APPROVE:</b> Ron Anderson <b>SECOND:</b> Vicki Baker <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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# YAKIMA HEALTH DISTRICT

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**The following items were adopted upon approval of the consent agenda:**

- April 29, 2020 Yakima Health District Board of Health Minutes.
- Approval of accounts payable and payroll issued in April 2020 in the amount of \$668,718.23.

## 5. **BOARD BUSINESS:** Andre Fresco, Yakima Health District (YHD) Executive Director

### **YHD support for “Safe and Open Yakima” Campaign**

Yakima County is second only to King County in the number of COVID-19 cases. There are several outbreaks in long term care facilities and agriculture warehouses. Steps need to be taken to minimize the spread of the virus. We are creating a system wide approach to avoid a crisis through a campaign to address the issues.

### **Sustained COVID-19 Funding**

YHD has been given support from the Board for additional funding from reserves that have been set aside for public health emergencies if needed. YHD has received approximately \$650K from the State DOH in Federal and State dollars. Chase Porter, Senior Finance Manager, gave a summary of COVID-19 expenses for the first 4 months of the pandemic and expected expenses for the remainder of the calendar year.

## 6. **FINANCIAL REPORT:** Chase Porter, Senior Finance Manager

### **April 2020 Budget Summary**

We had a monthly gain in excess revenue of approximately \$42K.

### **March 2020 Revenue and Expenditures**

- Annual budgeted revenues and expenditures are \$6.4M and \$6.8M, respectively.
- Year-to-date budgeted revenue and expenditures are \$2.1M and \$2.3M, respectively.
- Year-to-date actual revenue and expenditures are \$2.2M and \$2.0M, respectively.

### **Program Updates**

The monthly gain of \$42K in flexible funding is due to Federal funding COVID-19 reimbursements. Employees spent most of their time towards COVID-19 response, which is fully reimbursed, instead of programs supported by flexible dollars. The Yakima Health District received \$340K in Federal funding



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

and \$309K in State funding to combat COVID-19. The Federal funding will be utilized first, then state, and finally local and flexible dollars. There has been a decrease in revenue for fee supported programs, mostly in the Environmental Health Programs; food service, on-sight and septic, and drinking water. Other fee supported programs, like vital records, has also seen a reduction in revenue.

**MOTION:** Gail Weaver entertained a motion to approve the financial report for the month of April 2020.

**MOVE TO APPROVE:** Dr. Kay Funk

**SECOND:** Norm Childress

☒ *Approved*

☐ *Declined*

☐ *Amend*

## 7. **CHIEF OPERATING OFFICER:** Ryan Ibach

### **Community Based Testing Sites**

YHD has partnered with the WA State National Guard and the Emergency Operations Center to do COVID-19 testing throughout the County. This will allow YHD to identify hot spots/clusters throughout the community. This will also give the opportunity for those without health insurance to get tested.

### **Staffing**

Accounting position and Public Health Nurse position are currently being advertised and will close on June 7.

### **Public Assistance**

Spending a lot of resources responding to COVID-19 public records requests and working with high school principals and superintendents to meet State DOH guidelines for safe graduation ceremonies.

## 8. **LOCAL EMERGENCY RESPONSE COORDINATOR:** Nathan Johnson

In just over 2 months, most staff have been working from home and accomplishing numerous COVID-19 tasks for a staff of 30. Participating in conference calls with multiple health jurisdictions to discuss COVID-19 issues in the agriculture industry. Working on re-entry planning for moving to the next phase. Continuing to develop sheltering plans for large numbers of people needing quarantine/isolation shelter.



# YAKIMA HEALTH DISTRICT

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## 9. **HEALTH OFFICER:** Teresa Everson

### **Coronavirus**

Yakima County has the highest case rates per 100K people on the West Coast. Hospitalizations are up 50% over the last 10 days. High positivity rates are due to lack of masking, employee-based transmissions, long term care facility transmissions, and people gathering in large groups. Hospital ICU beds are often full or close to maximum capacity. There are on-going discussions with the Governor's office for moving to Phase 2.

### **Masking**

Partnered with Virginia Mason Memorial Hospital on a masking survey. Found 35% of people are wearing masks in public. Need 80% to suppress transmission. Working with DOH to acquire large quantities of masks. Need employers to work with YHD to require employees to wear masks and encourage customers to wear masks. Masking directive will instruct anyone who can wear a mask to wear one.

## 10. **DISEASE CONTROL:** Melissa Sixberry

### **COVID-19 Outbreaks**

Outbreaks in 9 of the 11 long term care facilities (LTCF). 2 LTCF are close to no longer having an outbreak. Multiple outbreaks in long term care facilities are, in part, due to facilities sharing staff.

11 cases at the Sunnyside Jail. Will be doing a second round of testing at the jail.

### **Courier Service**

The Emergency Operations Center has been transporting approximately 400 specimen per day to the State laboratory.

## 11. **ENVIRONMENTAL HEALTH:** Shawn Magee

### **COVID-19**

Partnered with the WA Tree Fruit Association, State L&I, and the Yakima County Development Association to conduct consultations at work facilities. So far, have completed 14 consultations and have 6 more scheduled. These consultations are educational visits offering recommendations and not doing enforcement. Coordinating testing for H2A Farmworker Housing and agriculture businesses in partnership with Yakima Valley Farmworkers Clinic.



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## 12. PUBLIC HEALTH PARTNERSHIPS: Lilian Bravo

### COVID-19

Updating COVID-19 data and information daily on the YHD website and social media. Have reached 65K individuals through social media. Working on addressing misinformation and misunderstandings by the public on social media. Informational broadcast is held each week on YPAC. Almost 300 radio advertisements and 500 television advertisements have aired. Created YouTube videos for community workplace prevention education measures.

13. **MOTION:** Gail Weaver adjourned the meeting at 10:36 a.m.

**MOVE TO APPROVE:** Ron Anderson

**SECOND:** Vicki Baker

☒ *Approved*

☐ *Declined*

☐ *Amend*

**YAKIMA HEALTH DISTRICT  
BOARD OF HEALTH  
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

<b>Fund 625-01 - From General Ledger Report (FMS)</b>		
<b>A/P Batch &amp; Cash Voucher#</b>	<b>Amount</b>	
5/15/2020 B#404333	\$70,855.69	
5/30/2020 B#404723	\$168,603.85	
May Voids	-\$13,921.24	
Indirect Costs- Yakima County	\$2,127.17	
GIS Fixed cost	\$589.75	
Technology Services Cost	\$15,030.27	
Inter-Fund 118375	\$1,019.34	
Inter-Fund 11402	\$56.99	
Total Claims & Warrants, above		\$244,361.82
Payroll Remittance to Key Bank B#118215	\$75,733.64	
98547	\$157,229.06	
98724	\$2,205.35	
98741	-\$43,312.20	
Total payroll paid this month		
Total Payroll		\$191,855.85
<b>TOTAL PAYMENTS</b>		<b>\$436,217.67</b>

All of the above May expenditures are approved for payment in the amount of **\$436,217.67** this 24th day of June 2020.

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**Board of Health Chair**





Yakima Health District  
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Phone (509) 249-6549  
Fax (509) 249-6649

## YAKIMA COUNTY HEALTH DISTRICT

For the month of May 2020

### REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

#### 41.67% OF THE BUDGET

Year to date: as of April 2020	Net Income (Loss)		\$	161,079
<b>For the Month of May 2020- ACTUALS</b>	<b>Net Income (Loss)</b>		<b>\$</b>	<b>22,891</b>
subtotal			\$	183,970
Prior period adjustment			\$	-
<b>May 2019</b>	<b>Net Income (Loss)</b>		<b>\$</b>	<b>183,970</b>

#### Budget to Actual comparison- Year to date as of 5/31/2020

	Revenue		Expenditures	
Fiscal Year 2020 Total Adopted Budget	6,434,397		6,829,097	
<b>Allocated Budget YTD</b>	<b>2,680,999</b>		<b>2,845,457</b>	
Budget % to total adopted budget	41.44%		43.18%	
Subtotals Actuals	2,627,330	40.83%	2,445,738	35.81%
Actuals - Pass Thru Programs (Indirect Costs)	0		(2,378)	-0.03%
<b>Total Actuals</b>	<b>2,627,330</b>		<b>2,443,360</b>	
Total actuals % to total adopted budget	40.61%		35.78%	
<b>Actual compared to total adopted budget</b>	<b>(3,807,067)</b>		<b>(4,385,737)</b>	
<b>As of May 31, 2020</b>	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District  
Income Statement  
May 2020**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2020 Budget	7 Mo. Remaining
<b>Revenue</b>								
Public Health Funding	87,707	87,707	(0)	438,534	438,534	(0)	1,052,482	613,948
Foundational Public Health	11,577	11,577	0	57,885	57,885	0	138,923	81,038
Federal	88,371	76,459	11,912	587,795	382,295	205,501	917,507	329,712
State	28,162	21,660	6,502	228,401	108,298	120,103	259,916	31,515
Yakima County	12,500	12,500	-	62,500	62,500	-	150,000	87,500
Fees, Permits Licensing	65,889	114,032	(48,144)	437,436	570,161	(132,725)	1,368,386	930,950
Developmental Disabilities	135,796	205,599	(69,803)	784,499	1,027,993	(243,494)	2,467,183	1,682,684
Nongovernmental Contributions	-	-	-	4,000	-	4,000	-	(4,000)
Investment Income	9,774	6,667	3,107	25,886	33,333	(7,448)	80,000	54,114
Other	126	-	126	395	-	395	-	(395)
<b>Total Revenue</b>	<b>439,900</b>	<b>536,200</b>	<b>(96,299)</b>	<b>2,627,330</b>	<b>2,680,999</b>	<b>(53,669)</b>	<b>6,434,397</b>	<b>3,807,067</b>
<b>Expenses</b>								
Salaries & Wages	159,434	168,482	(9,048)	813,842	842,411	(28,570)	2,271,787	* 1,457,945
Benefits-Direct	58,856	67,849	(8,993)	319,106	339,246	(20,140)	898,191	* 579,085
Payroll Expense	218,291	236,332	(18,041)	1,132,948	1,181,658	(48,710)	3,169,978	2,037,030
Enhanced Program	(3,465)	41,667	(45,132)	64,557	208,333	(143,776)	500,000	435,443
Advertising/Promotional	6,927	742	6,185	21,609	3,708	17,901	8,900	(12,709)
BOH Meeting Supplies	-	83	(83)	102	417	(315)	1,000	898
Computer Expense	-	458	(458)	4,397	2,292	2,106	5,500	1,103
Copies & Printing	3,466	2,083	1,383	9,844	10,416	(572)	24,999	15,155
Employee Recognition	-	258	(258)	314	1,292	(978)	3,100	2,786
Janitorial Services	-	2,800	(2,800)	8,294	14,000	(5,706)	33,600	25,306
Janitorial Supplies	-	258	(258)	725	1,292	(567)	3,100	2,375
Membership Dues	308	1,298	(990)	13,086	6,490	6,597	15,575	2,489
Office Supplies	126	983	(857)	3,551	4,917	(1,366)	11,800	8,249
Operating Supplies	136	1,210	(1,074)	3,607	6,052	(2,445)	80,525	* 76,918
Postage	502	852	(350)	3,426	4,260	(834)	10,225	6,799
Telephone	2,265	2,373	(108)	12,802	11,865	937	28,475	15,673
Professional Services - Accounting	-	2,667	(2,667)	-	13,333	(13,333)	32,000	32,000
Professional Services - County Indirect	2,127	1,276	851	10,636	6,381	4,255	15,315	4,679
Professional Services - Health Officer	16,069	5,250	10,819	49,650	26,250	23,400	313,000	* 263,350
Professional Services - Legal	5,985	1,113	4,873	16,710	5,563	11,148	13,350	(3,360)
Professional Services - Technology	15,030	14,583	448	75,094	72,913	2,181	174,990	99,896
Professional Services - Other	796	4,449	(3,653)	25,946	22,244	3,702	303,386	* 277,440
Provider Serv-Medical (Fed)	405	32,900	(32,495)	82,806	164,500	(81,694)	394,800	311,994
Provider Serv-Medical (State)	4,699	6,217	(1,517)	118,778	31,083	87,694	74,600	(44,178)
Provider Services - DD	122,281	182,637	(60,356)	699,286	913,184	(213,898)	2,191,642	1,492,356



**Yakima Health District  
Income Statement  
May 2020**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2020 Budget	7 Mo. Remaining
<b>Expenses (Cont.)</b>								
Contracted Services	586	3,182	(2,596)	15,311	15,908	(597)	38,180	22,869
Temp Worker	-	-	-	-	-	-	100,000 *	100,000
Client's Related Expenses	-	42	(42)	66	208	(142)	250,500 *	250,434
Interpreting Services	-	38	(38)	-	188	(188)	450	450
Laboratory & Pharmacy Supplies	-	371	(371)	1,316	1,854	(538)	504,450 *	503,134
Bank Fees	-	75	(75)	-	375	(375)	900	900
Fuel	602	1,551	(949)	5,416	7,755	(2,339)	18,612	13,196
Insurance	3,779	3,779	0	18,897	18,897	0	45,353	26,456
Miscellaneous	59	338	(278)	6,043	1,688	4,356	4,050	(1,993)
Operating Rental & Leases	2,469	7,129	(4,660)	26,790	35,644	(8,854)	335,545 *	308,755
Rent Storage	219	209	10	876	1,045	(169)	2,509	1,633
Repair & Maintenance (Car/Bldg.)	-	1,517	(1,517)	3,227	7,583	(4,356)	18,200	14,973
Small Tools & Equip/Asset Repl.	12,936	508	12,428	14,429	2,542	11,888	6,100	(8,329)
Training	261	921	(660)	3,704	4,604	(900)	11,050	7,346
Travel	1,597	11,984	(10,387)	10,736	59,921	(49,185)	143,810	133,074
Utilities	1,565	2,089	(524)	9,045	10,447	(1,401)	25,072	16,027
Close Out Indirect Program	(2,469)	(6,279)	3,810	(26,353)	(31,397)	5,044	(75,353)	(49,000)
Less Pass-Through Expenses	(545)	(849)	304	(4,309)	(4,246)	(63)	(10,191)	(5,882)
<b>Total Expenses</b>	<b>417,009</b>	<b>569,091</b>	<b>(152,082)</b>	<b>2,443,360</b>	<b>2,845,457</b>	<b>(402,097)</b>	<b>8,829,097</b>	<b>6,385,737</b>
<b>Excess/(Loss on) Revenue</b>	<b>22,891</b>	<b>(32,892)</b>	<b>55,783</b>	<b>183,970</b>	<b>(164,458)</b>	<b>348,428</b>	<b>(2,394,700)</b>	<b>(2,578,670)</b>

\* Additional budgeted funds added, \$2M, for Emergency and Contingency

YAKIMA HEALTH DISTRICT  
Preliminary Monthly Financial Summary by Program for May 2020

Budget YTD Percentage

41.67%

40.61%

37.04%

Yrly Budget Rev

Yrly budget Exp

6,469,128

6,589,516

Original

41.44%

43.18%

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	
111	YHD Vehicles	-	(376)	376	-	(2,466)	2,466	-	-	-	2,466				
100	Administrator & Health Officer	9,774	-	9,774	25,886	(0)	25,886	33,333	-	33,333	(7,448)	115,669	153,498	37,829	
110	Information Systems	-	-	-	-	-	-	-	-	-	-	60,628	29,236	(31,392)	
113	Strategic Planning and Partnership	15,515	926	14,588	106,160	30,540	75,620	114,658	114,418	240	75,380				
120	Community Health Administration	-	(0)	0	-	-	-	-	-	-	-	5,360	15,725	10,365	
130	Building, Fixtures	-	-	-	-	-	-	-	-	-	-	26,353	35,643	9,290	
150	EH Administration	-	-	-	-	(0)	0	-	-	-	0	30,137	50,057	19,920	
160	Business Management	126	126	(0)	395	230	164	-	-	-	164	117,056	131,645	14,590	
161	Bus Mgmt Unallocated	3,250	419	2,832	16,250	1,326	14,924	16,250	16,135	115	14,810				
170	Personnel	-	(0)	0	-	(0)	0	-	-	-	0	11,074	17,121	6,047	
171	Agency Training	1,208	-	1,208	6,042	1,910	4,132	6,042	5,873	169	3,963				
172	HR Legal/Sound Employment	542	-	542	2,708	-	2,708	2,708	2,583	125	2,583				
173	Kresge Contribution	-	-	-	-	485	(485)	T	-	23,125	(23,125)	22,640			Revenue received PY
221	SNAP ED	1,270	895	375	13,248	11,373	1,875	10,402	10,201	200	1,675				
223	Tobacco Prevention & Education	-	375	(375)	1,953	4,787	(2,834)	T	2,244	2,244	-	(2,834)			
225	Child Death Review	542	-	542	2,711	2,368	343	2,711	1,745	965	(623)				
290	Medicaid Admin Match- YHD	-	223	(223)	19,697	2,551	17,146	20,833	7,614	13,220	3,926				Qtrly Billing
309	Medical Records	500	160	340	2,730	1,612	1,118	2,500	2,125	375	743				
320	DOHCC - Immunizations	-	-	-	-	1	(1)	-	-	-	(1)				
321	DOHCC-Prenatal Hep B	-	-	-	-	-	-	-	-	-	-				
322	Immunization Promotion	330	330	-	1,783	1,783	-	6,308	6,308	-	-				
325	COVID 19 Response	68,812	171,746	(102,933)	340,263	444,788	(104,525)	#	-	-	-	(104,525)			COVID 19 Response
331	STD - DOH staff	1,001	730	271	6,265	4,909	1,356	5,928	5,732	196	1,160				
332	STD- Yakima	12,667	2,628	10,039	63,333	35,268	28,065	63,333	63,032	301	27,764				
349	Tuberculosis Program	19,222	4,953	14,269	96,108	54,417	41,691	108,141	106,535	1,607	40,084				
350	HIV Testing	1,300	61	1,239	1,300	881	419	-	-	-	419				
351	HIV PrEP	275	275	-	3,038	3,038	-	-	-	-	-				
352	Adult Viral Hepatitis	3,282	2,619	662	17,169	14,678	2,491	29,185	29,169	16	2,475				
390	Other Comm Diseases	35,533	3,673	31,861	199,158	103,489	95,669	184,167	183,782	385	95,284				
430	Colon Screening	721	519	201	16,617	14,870	1,747	20,858	20,025	833	914				
431	Breast/Cervical Cancer-Direct Services/Operation	16,398	12,890	3,507	295,841	274,326	21,515	257,374	256,204	1,170	20,345				
432	Komen Funding	-	-	-	4,000	-	4,000	-	-	-	4,000				
450	Wisewoman	1,358	1,523	(164)	6,255	7,342	(1,087)	35,755	34,080	1,675	(2,762)				New Porgram
520	Drinking Water	8,888	4,111	4,777	28,808	39,895	(11,087)	#	24,138	23,765	373	(11,460)			Increased FTE
522	Water Quality- Sanitary Survey	-	22	(22)	-	4,423	(4,423)	#	3,667	2,790	877	(5,300)			Qtrly Billing
523	DOE Well Drilling Inspections	5,675	816	4,859	9,675	3,412	6,263	14,531	14,293	238	6,025				
530	Solid Waste Permits/Tonnage	8,222	6,224	1,998	24,683	24,565	118	23,517	23,029	488	(370)				
531	Solid Waste Nuisances	2,415	720	1,695	16,906	10,486	6,420	31,098	30,316	782	5,638				
532	Solid Waste Facilities	2,365	640	1,726	13,535	5,261	8,274	5,417	4,702	715	7,559				
533	Bio-Solids	-	327	(327)	-	1,717	(1,717)	#	1,250	1,360	(110)	(1,607)			Quarterly Billing
534	Proper Syringes Program Outreach	569	480	89	4,393	5,294	(901)	2,511	2,258	253	(1,154)				
540	OSS & Land Develop	15,618	26,854	(11,236)	119,925	159,311	(39,386)	#	173,596	168,420	5,177	(44,562)			Reduced Revenue

# - Note on Program  
T - Timing Difference

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

YAKIMA HEALTH DISTRICT  
Preliminary Monthly Financial Summary by Program for May 2020

Budget YTD Percentage                      41.67%                      40.61%                      37.04%                      Yrly Budget Rev                      Yrly budget Exp                      6,469,128                      6,589,516                      Original                      41.44%                      43.18%

		Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	
Prog No.	Program Description	Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	Comments
550	Vector	1,036	308	729	5,182	1,949	3,232	5,182	5,170	12	3,221				
560	Food Inspections	28,530	14,866	13,665	154,726	144,348	10,378	180,238	185,678	(5,440)	15,818				
561	Food Education	10	984	(974)	22,144	15,785	6,359	37,500	29,919	7,581	(1,222)				
562	School Food Program	513	247	266	2,566	1,931	635	9,443	9,393	50	585				
563	Itinerant Food Program	360	408	(48)	3,450	3,688	(238)	14,629	14,570	58	(296)				
580	Water Recreation & Camps	1,987	4,079	(2,092)	27,076	15,997	11,079	23,449	23,290	159	10,920				January Annual Billing
680	Developmental Disability	131,675	127,059	4,616	739,672	725,377	14,295	971,448	971,261	187	14,108				
681	Developmental Disability - Info/Ed	4,121	4,121	-	44,827	44,827	-	56,545	56,545	-	-				
710	Vital Records	7,957	11,155	(3,199)	68,107	79,514	(11,407)	88,333	87,717	616	(12,023)				Reduced Revenue
790	Epidemiology	1,717	7	1,710	8,583	18,977	(10,394)	8,583	8,554	30	(10,423)				Epidemiology Billing
791	Lead Case Mgmnt	-	42	(42)	-	2,146	(2,146)	3,125	3,118	7	(2,153)				
794	PHEPR-Bio Terrorism	12,379	12,379	-	55,307	55,307	-	75,237	75,237	-	-				
811	Assessment	967	-	967	4,833	-	4,833	4,833	4,810	23	4,810				
888	Indirect Cost Rate Allocation	-	(66)	66	-	87	(87)	-	-	-	(87)				
900	Enhanced Program	11,272	(3,465)	14,737	24,022	64,557	(40,535)	-	208,333	(208,333)	167,798				
	GRAND TOTAL	439,900	417,009	22,891	2,627,330	2,443,360	183,970	2,680,999	2,845,457	(164,458)	348,428				

TOTALS BY DEPARTMENT

Personal Health Program	1,812	1,493	319	37,608	21,079	16,530	36,190	21,804	14,385	2,144
Breast & Colon Program	18,477	14,932	3,544	322,713	296,537	26,176	313,987	310,308	3,678	22,497
Adult Hepatitis Program	3,282	2,619	662	17,169	14,678	2,491	29,185	29,169	16	2,475
Communicable Disease Prog	142,324	184,604	(42,280)	727,395	671,309	56,086	386,918	383,996	2,923	53,164
Environ. Health Program	88,568	73,464	15,104	488,376	493,369	(4,993)	625,402	614,189	11,213	(16,205)
Developmental Disability Program	135,796	131,179	4,616	784,499	770,204	14,295	1,027,993	1,027,806	187	14,108
Admin & Support	25,415	1,052	24,362	132,441	30,771	101,670	147,991	114,418	33,573	68,096
Internal Serv- Vehicles/Copiers	-	(376)	376	-	(2,466)	2,466	-	-	-	2,466
Indirect cost Rate Allocation	-	(66)	66	-	87	(87)	-	-	-	(87)
Vital Records	7,957	11,155	(3,199)	68,107	79,514	(11,407)	88,333	87,717	616	(12,023)
Bus Mgmt Unallocated	3,250	419	2,832	16,250	1,326	14,924	16,250	16,135	115	14,810
Agency Trg/HR Legal	1,750	-	1,750	8,750	2,395	6,355	8,750	31,581	(22,831)	29,186
Enhanced Program	11,272	(3,465)	14,737	24,022	64,557	(40,535)	-	208,333	(208,333)	167,798
	439,900	417,009	22,891	2,627,330	2,443,360	183,970	2,680,999	2,845,457	(164,458)	348,428

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
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# - Note on Program  
T - Timing Difference





**Yakima Health District  
COVID 19 Response  
May 2020**

	COVID 19 Response		Funding	
	Monthly	Annual	2020 Budget	Remaining
<b>Revenue</b>				
Public Health Funding	-	-	-	-
Foundational Public Health	-	-	-	-
Federal	68,812	340,263	340,263	-
State	-	-	309,737	309,737
<b>Total Revenue</b>	<b>68,812</b>	<b>340,263</b>	<b>650,000</b>	<b>309,737</b>
<b>Expenses</b>				
Salaries & Wages	77,385	204,184	-	(204,184)
Benefits-Direct	26,751	70,378	-	(70,378)
Payroll Expense	104,136	274,562	-	(274,562)
Advertising/Promotional	4,981	15,046	-	(15,046)
Employee Recognition	-	179	-	(179)
Copies & Printing	1,154	1,324	-	(1,324)
Office Supplies	19	19	-	(19)
Operating Supplies	-	-	-	-
Postage	-	506	-	(506)
Telephone	464	987	-	(987)
Professional Services - Health Officer	15,573	39,777	-	(39,777)
Professional Services - Legal	5,985	12,893	-	(12,893)
Professional Services - Other	-	3,586	-	(3,586)
Contracted Services	-	-	-	-
Client's Related Expenses	-	-	-	-
Laboratory & Pharmacy Supplies	-	175	-	(175)
Fuel	143	193	-	(193)
Miscellaneous	59	5,408	-	(5,408)
Operating Rental & Leases	-	436	-	(436)
Rent Storage	-	-	-	-
Small Tools & Equip/Asset Repl.	12,936	12,936	-	(12,936)
Training	-	-	-	-
Travel	912	1,259	-	(1,259)
Close Out Indirect Program	25,383	75,501	-	(75,501)
<b>Total Expenses</b>	<b>171,746</b>	<b>444,788</b>	<b>-</b>	<b>(444,788)</b>
<b>Excess/(Loss on) Revenue</b>	<b>(102,933)</b>	<b>(104,525)</b>	<b>650,000</b>	<b>205,212</b>
<b>Expected June Expenses to-date</b>				
Advertising/Promotional		46,856		
Signal Health		35,000		
Travel		37		
<b>Total Expected June Expenses</b>		<b>81,893</b>		
<b>Total Actual and Expected Expenses</b>		<b>526,681</b>		
<b>Remaining Funding after Expected</b>		<b>123,319</b>		

**YAKIMA HEALTH DISTRICT**  
**2020 Cash Flow Report- from FMS REPORT**  
**(Cash Basis Accounting)**

	1/31/2020	2/29/2020	3/31/2020	4/30/2020	5/31/2020
Beginning Cash	300,975	587,673	45,097	(38,071)	52,158
Transfers From Investment	370,000	403,000	183,000	296,000	5,000
Receipts /Deposits	1,023,070	488,627	410,512	754,947	529,465
<b>TOTAL CASH AVAILABLE</b>	<b>1,694,045</b>	<b>1,479,300</b>	<b>638,609</b>	<b>1,012,877</b>	<b>586,624</b>
<b>MINUS</b>					
Payroll Outlays	200,921	178,774	189,205	198,637	191,856
Transfers Out (Payments to Yakima County Departments)	269,471	19,700	15,675	23,498	18,824
Vouchers Payables Paid	355,980	295,729	266,800	446,583	225,538
Transfer to investment	280,000	940,000	205,000	292,000	123,000
<b>TOTAL CASH OUTLAY/TRANSFER</b>	<b>1,106,372</b>	<b>1,434,203</b>	<b>676,680</b>	<b>960,718</b>	<b>559,218</b>
<b>ENDING BALANCE - CASH ( Fund 01 only)</b>	<b>587,673</b>	<b>45,097</b>	<b>(38,071)</b>	<b>52,158</b>	<b>27,406</b>
Temporary Investment Fund 01	6,687,594	7,224,594	7,246,594	7,242,594	7,360,594
<b>TOTAL CASH &amp; CASH EQUIVALENTS- FUND 1 ONLY</b>	<b>7,275,267</b>	<b>7,269,691</b>	<b>7,208,523</b>	<b>7,294,752</b>	<b>7,388,000</b>
<b>TOTAL CASH &amp; CASH EQUIVALENT- ALL FUNDS</b>	<b>7,275,267</b>	<b>7,269,691</b>	<b>7,208,523</b>	<b>7,294,752</b>	<b>7,388,000</b>

MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	569,091	569,091	569,091	569,091	569,091
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	13	13	13	13	13
NUMBER OF DAYS - OPERATING CASH AVAILABLE	384	383	380	385	389

BUDGET YEAR	<b>Y2020</b>
BUDGET (ADOPTED ON 10/31/18 MTG)	
OPERATION	<b>6,329,097</b>
ENHANCED PROGRAM	<b>500,000</b>
FULL BUDGET	<b>6,829,097</b>