



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## BOARD OF HEALTH

### Meeting Agenda & Minutes



**July 29, 2020**  
**8:30 am**

### **Upcoming Board of Health Meetings**

August 26, 2020  
8:30 am

September 30, 2020  
8:30 am



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## Board of Health Agenda

Wednesday, July 29, 2020

1. **Call meeting to order:** 8:30a.m.
2. **Introductions of guest/staff**
3. **Review of Submitted Public Written Comments**
4. **Consent Agenda- Motion** to approve all items listed with an asterisk (\*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - \* June 24, 2020 Yakima Health District (YHD) Board of Health minutes.
  - \* July 2, 2020 YHD Emergency Board of Health meeting minutes.
  - \* Payment of accounts payable and payroll issued in June 2020 in the amount of \$555,761.14
5. **Board Business:** André Fresco
  - a. Yakima County COVID-19 Update
    - Strategic Goal:** Increase Community Partnerships; **Board Input:** Board Awareness
  - b. COVID-19 Investments in Public Health
    - Strategic Goal:** Increase Efficiency and Effectiveness; **Board Input:** Board Awareness
6. **Financial Report:** Chase Porter June 2020 (**pages 9-17**)  
**Motion:** to approve the Financial Report for the month of June 2020

### Department Reports

7. Chief Operating Officer: Ryan Ibach
8. Local Emergency Response Coordinator – Nathan Johnson
9. Health Officer: Dr. Teresa Everson
10. Disease Control: Melissa Sixberry
11. Environmental Health: Shawn Magee
12. Public Health Partnerships: Lilian Bravo
13. Other Business
14. Adjourn



# YAKIMA HEALTH DISTRICT

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## Board of Health Minutes

Wednesday, June 24, 2020

1. Meeting called to order by Board Chair, Gail Weaver, at 8:34 a.m.
2. **Introductions of guests/staff**

### **Present**

Gail Weaver, Citizen Member, Board Chair  
Barbara Harrer, City Representative  
Ron Anderson, Commissioner  
Norm Childress, Commissioner  
Dr. Kay Funk, City Representative  
Vicki Baker, Commissioner  
Dr. Sean Cleary, Citizen Member

### **Absent**

### **Yakima Health District (YHD) Staff**

Andre Fresco  
Ryan Ibach  
Chase Porter  
Melissa Sixberry  
Lilian Bravo  
Shawn Magee  
Nathan Johnson  
Dr. Teresa Everson  
Wendy Garcia

### **Guests and Press**

Tammy Ayer – Yakima Herald-Republic  
James Elliot – Community Member  
Amanda McKinney – Community Member

3. **Review of Submitted Public Written Comments** – None

4. <b>CONSENT AGENDA: MOTION</b> Gail Weaver entertained a motion to approve the June 24, 2020 Yakima Health District Consent Agenda.	<b>MOVE TO APPROVE:</b> Barbara Harrer <b>SECOND:</b> Ron Anderson <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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**The following items were adopted upon approval of the consent agenda:**

- May 27, 2020 Yakima Health District Board of Health Minutes.
- Approval of accounts payable and payroll issued in May 2020 in the amount of \$436,217.67.



# YAKIMA HEALTH DISTRICT

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## 5. **BOARD BUSINESS:** Andre Fresco, Yakima Health District (YHD) Executive Director

### **Governor Supported COVID-19 Pilot Program**

Yakima County has an unprecedented number of COVID-19 cases so the State is making a new investment on our behalf in the form of additional resources and support. The Governor and DOH are making a \$10M investment with the Boston Consulting Group. There will be 3 areas of focus. Additional disease investigators, Spanish speaking health workers, and care coordinators that will address the needs and care coordination of food, medicine and other needs of those in quarantine and isolation. The money for this investment is not a part of the regular budget and it is State money that will be spent by the State to benefit Yakima County.

### **COVID-19 Investment in Public Health**

The total anticipated Health District cost for COVID-19 response through the end of 2020 is \$1.6M. Federal funding is \$340,263 and State Funding is \$309,737. Expected funding from DOH Epidemiology Lab Capacity (ELC) is \$500,000. Possible \$1M - \$2M from ELC. Yakima County has diverted \$1M, that was designated for the Health District, to help the County in response to the outbreak at the jail.

## 6. **FINANCIAL REPORT:** Chase Porter, Senior Finance Manager

### **May 2020 Budget Summary**

We had a monthly gain in excess revenue of approximately \$23K.

### **May 2020 Revenue and Expenditures**

- Annual budgeted revenues and expenditures are \$6.4M and \$6.8M, respectively.
- Year-to-date budgeted revenue and expenditures are \$2.7M and \$2.8M, respectively.
- Year-to-date actual revenue and expenditures are \$2.6M and \$2.4M, respectively.

### **Program Updates**

Large increase in State and Federal funding year to date revenue compared to budget. The State increase is mainly due to BCCHP funding while the Federal funding is mainly for COVID-19 response. Fees and permits revenue is under budget by \$132K due to COVID-19. The decrease in revenue is mainly attributed to on-site septic and food programs that are closed or operating at a limited capacity. EH



# YAKIMA HEALTH DISTRICT

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program revenue is expected to increase as businesses re-open. Monthly expenses are down due to decrease in total salary paid for the month.

**MOTION:** Gail Weaver entertained a motion to approve the financial report for the month of May 2020.

**MOVE TO APPROVE:** Ron Anderson

**SECOND:** Barbara Harrer

☒ *Approved*

☐ *Declined*

☐ *Amend*

## 7. **CHIEF OPERATING OFFICER:** Ryan Ibach

### **Community Based Testing Sites**

YHD has partnered with the WA State National Guard and the Emergency Operations Center to do COVID-19 testing throughout the County. This testing has been extended through the end of July and Saturday testing will be made available.

### **Staffing**

The Incident Management Team (IMT) and Andre continue to work long hours extending into the evenings and weekends with only a few days off work since the beginning of March. The IMT and Andre have received compensation for the extra work brought on by required response needed to deal with the pandemic. All 30 staff have worked in some aspect of COVID-19. Approximately 24 FTEs are assigned to COVID-19 response.

### **Schools**

Working with the Educational Service District 105 and Superintendents throughout the County to plan for school in the Fall. Three possible scenarios consist of remote on-line learning, a hybrid model where half the student attend school in person and half on-line, and all students back in school following safety guidelines.

## 8. **LOCAL EMERGENCY RESPONSE COORDINATOR:** Nathan Johnson

The Yakima Health District Incident Management Team has been activated for 112 days. YHD works with the Emergency Operations Center (EOC) to courier test samples to the State Lab, distribute 360K masks, and coordinate community-based testing sites. Through FEMA, the EOC has received 220K cloth masks to distribute to low income families.



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## 9. **HEALTH OFFICER:** Teresa Everson

### **Metrics**

The five metrics that Yakima County must meet are % of total hospital beds occupied, % of total hospital beds occupied by COVID-19 patients, rate of cases per 100K population, % of positive cases, and number of individuals tested for each new positive case.

With lower number of positive cases expect to see decreases in hospitalizations and deaths.

### **Masking**

Partnered with Virginia Mason Memorial Hospital on a masking survey. Found 65% of people are wearing masks in public. Need 80% to suppress transmission.

## 10. **DISEASE CONTROL:** Melissa Sixberry

### **COVID-19 Outbreaks**

Noah's Ark in Wapato is working with Yakima Neighborhood Health to do testing to contain the outbreak.

The Yakima County Jail has 40 inmates and an officer that has tested positive for COVID-19. The jail is testing all inmates at intake to quickly identify cases and place in isolation

### **Data**

YHD makes a distinction between deaths due to COVID-19 and death with COVID-19. YHD does not count deaths if COVID 19 was not a contributing factor the death.

Case counts of COVID-19 only include lab confirmed positive tests.

## 11. **ENVIRONMENTAL HEALTH:** Shawn Magee

### **COVID-19**

Dealing with outbreaks in large scale employers such as manufacturers and agriculture warehouses and identifying clusters.

Working on an initiative to transition to the next phase. Will educate and provide guidance on how to operate safely in the next phase. Partnering with Greater Yakima Chamber of Commerce, Hispanic Chamber of Commerce, and community leaders to get guidance out to businesses.



# YAKIMA HEALTH DISTRICT

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## 12. PUBLIC HEALTH PARTNERSHIPS: Lilian Bravo

### **Public InformationPublic Information**

Continuing standard COVID-19 updates to community via weekly YPAC updates in which guest speakers come to discuss topics of interest around the COVID-19 response.

Working with Yakima Valley Community Foundation to share experiences and testimonials from people who have had COVID-19.

Launching the Mask Up to Open Up campaign in partnership with Yakima Chamber of Commerce and County Commissioners.

Working with Department of Health on strategies for increased outreach to Latino community related to COVID-19.

Conducting daily interviews with local, state, and national media.

13. **MOTION:** Gail Weaver adjourned the meeting at 10:56 a.m.

**MOVE TO APPROVE:** Barbara Harrer

**SECOND:** Kay Funk

☒ *Approved*

☐ *Declined*

☐ *Amend*



# YAKIMA HEALTH DISTRICT

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## Emergency Board of Health Minutes

Thursday, July 2, 2020

1. **Meeting Called to Order** - Board Chair, Gail Weaver, at 5:00 p.m.

2. **Roll Call**

**Present**

Gail Weaver, Citizen Member, Board Chair  
Citizen Member

Barbara Harrer, City Representative  
Ron Anderson, Commissioner  
Norm Childress, Commissioner  
Vicki Baker, Commissioner  
Dr. Sean Cleary, Citizen Member

**Absent**

Dr. Kay Funk – City Representative

**Yakima Health District (YHD) Staff**

Andre Fresco  
Ryan Ibach  
Chase Porter  
Melissa Sixberry  
Lilian Bravo  
Shawn Magee  
Nathan Johnson  
Dr. Teresa Everson  
Wendy Garcia

3. **Discussion of Governor's Press Conference - Modified Phase 1 – Andre Fresco, Executive Director**

Brief overview of Governor's press conference allowing Yakima County to move forward to a modified Phase 1.

4. **Update on the Health Status of Yakima County – Dr. Everson, Health Officer**

3 weeks ago reached a peak of approximately 150 cases per day. This week at 90 cases per day. Hospitalizations have declined from a peak of 61 per day to the current levels in the upper 40's per day. There has been an improvement in death rates.



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5. **Present Roadmap to Recovery – Ryan Ibach, Chief Operating Officer**

Presented and discussed the Roadmap to Recover developed in coordination with the State Department of Health (see attached)

6. **Discussion and Possible Action of Moving to Modified Phase 1 – Gail Weaver, Board Chair**

Discussion included several questions by the Board members.

**MOTION:** Gail Weaver entertained a motion to approve moving Yakima County forward to a modified Phase 1 per the Roadmap to Recovery document.

**MOVE TO APPROVE:** Vicki Baker

**SECOND:** Ron Anderson

✓ *Approved (unanimously)*

☐ *Declined*

☐ *Amend*

7. **MOTION:** Gail Weaver adjourned the meeting at 5:41 p.m.

**MOVE TO APPROVE:** Ron Anderson

**SECOND:** Barbara Harrer

✓ *Approved*

☐ *Declined*

☐ *Amend*

**YAKIMA HEALTH DISTRICT  
BOARD OF HEALTH  
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

<b>Fund 625-01 - From General Ledger Report (FMS)</b>		
<b>A/P Batch &amp; Cash Voucher#</b>	<b>Amount</b>	
6/09/2020 B#405165	-\$138.00	
6/15/2020 B#405220	\$63,890.27	
6/30/2020 B#405522	\$202,269.92	
Indirect Costs- Yakima County	\$2,127.17	
GIS Fixed cost	\$589.75	
Technology Services Cost	\$15,030.27	
Inter-Fund 118567	\$126.53	
Inter-Fund 118708	\$1,077.04	
Total Claims & Warrants, above		\$284,972.95
Payroll Remittance to Key Bank B#118525 & B#118732	\$148,574.27	
98935	\$171,144.89	
99055	-\$1,066.14	
99069	-\$47,864.83	
Total payroll paid this month		
Total Payroll		\$270,788.19
<b>TOTAL PAYMENTS</b>		<b>\$555,761.14</b>

All of the above June expenditures are approved for payment in the amount of **\$555,761.14** this 29th day of July 2020.

\_\_\_\_\_  
**Board of Health Chair**



Yakima Health District  
1210 Ahtanum Ridge Drive  
Union Gap, WA 98903  
Phone (509) 249-6549  
Fax (509) 249-6649

## YAKIMA COUNTY HEALTH DISTRICT

For the month of June 2020

### REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

#### 50.00% OF THE BUDGET

Year to date: as of May 2020	Net Income (Loss)		\$	183,970
<b>For the Month of June 2020- ACTUALS</b>	<b>Net Income (Loss)</b>		<b>\$</b>	<b>225,536</b>
subtotal			\$	409,506
Prior period adjustment			\$	-
<b>June 2020</b>	<b>Net Income (Loss)</b>		<b>\$</b>	<b>409,506</b>

#### Budget to Actual comparison- Year to date as of 6/30/2020

	Revenue		Expenditures	
Fiscal Year 2020 Total Adopted Budget	6,434,397		6,829,097	
<b>Allocated Budget YTD</b>	<b>3,217,199</b>		<b>3,414,549</b>	
Budget % to total adopted budget	49.73%		51.82%	
Subtotals Actuals	3,330,722	51.76%	2,923,435	42.81%
Actuals - Pass Thru Programs (Indirect Costs)	0		(2,219)	-0.03%
<b>Total Actuals</b>	<b>3,330,722</b>		<b>2,921,216</b>	
Total actuals % to total adopted budget	51.49%		42.78%	
<b>Actual compared to total adopted budget</b>	<b>(3,103,675)</b>		<b>(3,907,881)</b>	
<b>As of June 30, 2020</b>	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District  
Income Statement  
June 2020**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2020 Budget	6 Mo. Remaining
<b>Revenue</b>								
Public Health Funding	87,707	87,707	(0)	526,241	526,241	(0)	1,052,482	526,242
Foundational Public Health	11,577	11,577	0	69,462	69,462	0	138,923	69,461
Federal	77,272	76,459	813	665,067	458,754	206,313	917,507	252,440
State	289,711	21,660	268,052	518,113	129,958	388,155	259,916	(258,197)
Yakima County	12,500	12,500	-	75,000	75,000	-	150,000	75,000
Fees, Permits Licensing	71,536	114,032	(42,496)	508,972	684,193	(175,221)	1,368,386	859,414
Developmental Disabilities	144,824	205,599	(60,774)	929,323	1,233,592	(304,268)	2,467,183	1,537,860
Nongovernmental Contributions	-	-	-	4,000	-	4,000	-	(4,000)
Investment Income	8,265	6,667	1,598	34,151	40,000	(5,849)	80,000	45,849
Other	-	-	-	395	-	395	-	(395)
<b>Total Revenue</b>	<b>703,392</b>	<b>536,200</b>	<b>167,193</b>	<b>3,330,722</b>	<b>3,217,199</b>	<b>113,524</b>	<b>6,434,397</b>	<b>3,103,675</b>
<b>Expenses</b>								
Salaries & Wages	170,079	168,482	1,597	983,920	1,010,894	(26,973)	2,271,787	* 1,287,867
Benefits-Direct	60,250	67,849	(7,600)	379,356	407,096	(27,740)	898,191	* 518,835
Payroll Expense	230,328	236,332	(6,003)	1,363,276	1,417,989	(54,713)	3,169,978	1,806,702
Enhanced Program	-	41,667	(41,667)	64,557	250,000	(185,443)	500,000	435,443
Advertising/Promotional	47,970	742	47,229	69,580	4,450	65,130	8,900	(60,680)
BOH Meeting Supplies	-	83	(83)	102	500	(398)	1,000	898
Computer Expense	-	458	(458)	4,397	2,750	1,647	5,500	1,103
Copies & Printing	967	2,083	(1,116)	10,811	12,500	(1,688)	24,999	14,188
Employee Recognition	-	258	(258)	314	1,550	(1,236)	3,100	2,786
Janitorial Services	4,167	2,800	1,367	12,461	16,800	(4,339)	33,600	21,139
Janitorial Supplies	139	258	(119)	864	1,550	(686)	3,100	2,236
Membership Dues	346	1,298	(952)	13,432	7,788	5,645	15,575	2,143
Office Supplies	1,369	983	385	4,919	5,900	(981)	11,800	6,881
Operating Supplies	648	1,210	(563)	4,255	7,263	(3,008)	80,525	* 76,270
Postage	633	852	(219)	4,059	5,113	(1,053)	10,225	6,166
Telephone	732	2,373	(1,641)	13,533	14,238	(704)	28,475	14,942
Professional Services - Accounting	-	2,667	(2,667)	-	16,000	(16,000)	32,000	32,000
Professional Services - County Indirect	2,127	1,276	851	12,763	7,658	5,106	15,315	2,552
Professional Services - Health Officer	16,189	5,250	10,939	65,839	31,500	34,339	313,000	* 247,161
Professional Services - Legal	8,640	1,113	7,528	25,350	6,675	18,675	13,350	(12,000)
Professional Services - Technology	15,030	14,583	448	90,124	87,495	2,629	174,990	84,866
Professional Services - Other	798	4,449	(3,651)	26,744	26,693	51	303,386	* 276,642
Provider Serv-Medical (Fed)	2,738	32,900	(30,162)	85,544	197,400	(111,856)	394,800	309,256
Provider Serv-Medical (State)	3,590	6,217	(2,627)	122,367	37,300	85,067	74,600	(47,767)
Provider Services - DD	131,591	182,637	(51,046)	830,877	1,095,821	(264,944)	2,191,642	1,360,765



**Yakima Health District  
Income Statement  
June 2020**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2020 Budget	6 Mo. Remaining
<b>Expenses (Cont.)</b>								
Contracted Services	1,707	3,182	(1,474)	17,018	19,090	(2,072)	38,180	21,162
Temp Worker	-	-	-	-	-	-	100,000 *	100,000
Client's Related Expenses	(22)	42	(63)	44	250	(206)	250,500 *	250,456
Interpreting Services	-	38	(38)	-	225	(225)	450	450
Laboratory & Pharmacy Supplies	146	371	(225)	1,462	2,225	(763)	504,450 *	502,988
Bank Fees	-	75	(75)	-	450	(450)	900	900
Fuel	823	1,551	(728)	6,239	9,306	(3,067)	18,612	12,373
Insurance	3,779	3,779	0	22,677	22,677	0	45,353	22,676
Miscellaneous	145	338	(193)	6,188	2,025	4,163	4,050	(2,138)
Operating Rental & Leases	2,971	7,129	(4,158)	29,761	42,773	(13,012)	335,545 *	305,784
Rent Storage	438	209	229	1,314	1,255	60	2,509	1,195
Repair & Maintenance (Car/Bldg.)	-	1,517	(1,517)	3,227	9,100	(5,873)	18,200	14,973
Small Tools & Equip/Asset Repl.	367	508	(141)	14,797	3,050	11,747	6,100	(8,697)
Training	-	921	(921)	3,704	5,525	(1,821)	11,050	7,346
Travel	983	11,984	(11,001)	11,719	71,905	(60,186)	143,810	132,091
Utilities	1,527	2,089	(562)	10,573	12,536	(1,963)	25,072	14,499
Close Out Indirect Program	(2,971)	(6,279)	3,308	(29,324)	(37,677)	8,352	(75,353)	(46,029)
Less Pass-Through Expenses	(41)	(849)	808	(4,350)	(5,096)	745	(10,191)	(5,841)
<b>Total Expenses</b>	<b>477,857</b>	<b>569,091</b>	<b>(91,235)</b>	<b>2,921,216</b>	<b>3,414,549</b>	<b>(493,332)</b>	<b>8,829,097</b>	<b>5,907,881</b>
<b>Excess/(Loss on) Revenue</b>	<b>225,536</b>	<b>(32,892)</b>	<b>258,427</b>	<b>409,506</b>	<b>(197,350)</b>	<b>606,856</b>	<b>(2,394,700)</b>	<b>(2,804,206)</b>

\* Additional budgeted funds added, \$2M, for Emergency and Contingency

YAKIMA HEALTH DISTRICT  
Preliminary Monthly Financial Summary by Program for June 2020

Budget YTD Percentage 50.00%

Yrly Budget Rev 6,469,128  
Yrly budget Exp 6,589,516  
Original  
49.73% 51.82%

51.49% 44.30%

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	
111	YHD Vehicles	-	(394)	394	-	(2,860)	2,860	-	-	-	2,860				
100	Administrator & Health Officer	8,265	868	7,397	34,151	868	33,283	40,000	-	40,000	(6,717)	124,520	184,198	59,678	
110	Information Systems	-	175	(175)	-	175	(175)	-	-	-	(175)	74,624	35,084	(39,541)	
113	Strategic Planning and Partnership	22,515	608	21,906	128,675	31,149	97,526	137,589	137,301	288	97,238				
120	Community Health Administration	-	-	-	-	-	-	-	-	-	-	5,388	18,871	13,483	
130	Building, Fixtures	-	4,151	(4,151)	-	4,151	(4,151)	-	-	-	(4,151)	29,324	42,772	13,448	
150	EH Administration	-	-	-	-	(0)	0	-	-	-	0	31,839	60,068	28,229	
160	Business Management	-	453	(453)	395	684	(289)	-	-	-	(289)	133,238	157,975	24,737	
161	Bus Mgmt Unallocated	3,250	1,385	1,865	19,500	2,711	16,789	19,500	19,363	138	16,651				
170	Personnel	-	-	-	-	-	-	-	-	-	-	11,936	20,546	8,610	
171	Agency Training	1,208	-	1,208	7,250	1,910	5,340	7,250	7,047	203	5,137				
172	HR Legal/Sound Employment	542	-	542	3,250	-	3,250	3,250	3,100	150	3,100				
173	Kresge Contribution	-	-	-	-	485	(485)	-	27,750	(27,750)	27,265				Revenue received PY
221	SNAP ED	1,430	1,055	375	14,678	12,428	2,250	12,482	12,242	241	2,010				
223	Tobacco Prevention & Education	3,288	454	2,834	5,241	5,241	-	2,693	2,693	-	-				
225	Child Death Review	542	-	542	3,253	2,368	885	3,253	2,095	1,159	(274)				
290	Medicaid Admin Match- YHD	-	-	-	19,697	2,551	17,146	25,000	9,137	15,864	1,282				Qtrly Billing
309	Medical Records	540	170	370	3,270	1,782	1,488	3,000	2,551	450	1,038				
320	DOHCC - Immunizations	-	-	-	-	1	(1)	-	-	-	(1)				
321	DOHCC-Prenatal Hep B	-	-	-	-	-	-	-	-	-	-				
322	Immunization Promotion	1,206	1,206	-	2,989	2,989	-	7,569	7,569	-	-				
325	COVID 19 Response	288,620	185,686	102,933	628,883	630,475	(1,592)	-	-	-	(1,592)				COVID 19 Response
331	STD - DOH staff	848	767	81	7,114	5,676	1,437	7,114	6,879	235	1,202				
332	STD- Yakima	12,667	3,415	9,252	76,000	38,682	37,318	76,000	75,639	362	36,956				
349	Tuberculosis Program	19,222	5,193	14,029	115,329	59,610	55,720	129,770	127,842	1,928	53,792				
350	HIV Testing	-	73	(73)	1,300	954	346	-	-	-	346				
351	HIV PrEP	163	163	-	3,202	3,202	-	-	-	-	-				
352	Adult Viral Hepatitis	2,030	1,070	960	19,199	15,748	3,451	35,023	35,003	20	3,432				
390	Other Comm Diseases	36,833	2,230	34,604	235,991	105,719	130,272	221,000	220,539	462	129,811				
430	Colon Screening	2,470	2,194	276	19,086	17,064	2,023	25,030	24,030	1,000	1,023				
431	Breast/Cervical Cancer-Direct Services/Operation	10,817	6,549	4,267	306,658	280,875	25,782	308,849	307,445	1,404	24,378				
432	Komen Funding	-	-	-	4,000	-	4,000	-	-	-	4,000				
450	Wisewoman	8,207	8,971	(764)	14,462	16,312	(1,850)	42,906	40,896	2,010	(3,860)				New Porgram
520	Drinking Water	3,918	2,138	1,779	32,726	42,034	(9,308)	28,966	28,519	448	(9,755)				Increased FTE
522	Water Quality- Sanitary Survey	-	1,172	(1,172)	-	5,596	(5,596)	4,400	3,348	1,053	(6,648)				Qtrly Billing
523	DOE Well Drilling Inspections	1,000	3,884	(2,884)	10,675	7,296	3,379	17,438	17,152	286	3,093				
530	Solid Waste Permits/Tonnage	4,225	4,510	(285)	28,908	29,075	(167)	28,221	27,635	586	(752)				
531	Solid Waste Nuisances	2,277	505	1,772	19,183	10,991	8,192	37,318	36,380	939	7,254				
532	Solid Waste Facilities	2,076	225	1,851	15,610	5,485	10,125	6,500	5,643	858	9,267				
533	Bio-Solids	-	124	(124)	-	1,841	(1,841)	1,500	1,633	(133)	(1,708)				Quarterly Billing
534	Proper Syringes Program Outreach	589	475	114	4,982	5,769	(787)	3,013	2,710	303	(1,090)				
540	OSS & Land Develop	36,294	20,891	15,403	156,219	180,202	(23,983)	208,316	202,104	6,212	(30,195)				Reduced Revenue

# - Note on Program  
T - Timing Difference

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

YAKIMA HEALTH DISTRICT  
Preliminary Monthly Financial Summary by Program for June 2020

Budget YTD Percentage                      50.00%                      51.49%                      44.30%                      Yrly Budget Rev                      Yrly budget Exp                      6,469,128                      6,589,516                      Original                      49.73%                      51.82%

		Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	
Prog No.	Program Description	Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	Comments
550	Vector	1,036	153	883	6,218	2,103	4,115	6,218	6,204	14	4,101				
560	Food Inspections	21,682	8,607	13,075	176,409	152,955	23,453	216,286	222,813	(6,528)	29,981				
561	Food Education	430	773	(343)	22,574	16,559	6,016	45,000	35,903	9,098	(3,082)				
562	School Food Program	513	247	266	3,080	2,178	901	11,331	11,271	60	841				
563	Itinerant Food Program	144	247	(103)	3,594	3,935	(341)	17,555	17,485	70	(411)				
580	Water Recreation & Camps	67	6,445	(6,378)	27,143	22,442	4,701	28,139	27,948	191	4,510				
680	Developmental Disability	139,530	133,339	6,191	879,202	858,716	20,486	1,165,737	1,165,513	224	20,262				
681	Developmental Disability - Info/Ed	5,295	5,295	-	50,121	50,121	-	67,855	67,855	-	-				
710	Vital Records	7,137	11,874	(4,738)	75,244	91,389	(16,145)	# 106,000	105,261	740	(16,884)				Reduced Revenue
790	Epidemiology	1,717	7	1,710	10,300	18,984	(8,684)	T 10,300	10,265	36	(8,719)				Epidemiology Billing
791	Lead Case Mgmnt	-	112	(112)	-	2,258	(2,258)	3,750	3,742	9	(2,266)				
794	PHEPR-Bio Terrorism	49,834	49,834	-	105,140	105,140	-	90,284	90,284	-	-				
811	Assessment	967	-	967	5,800	-	5,800	5,800	5,773	28	5,772				
888	Indirect Cost Rate Allocation	-	(70)	70	-	17	(17)	-	-	-	(17)				
900	Enhanced Program	-	-	-	24,022	64,557	(40,535)	-	250,000	(250,000)	209,465				
	GRAND TOTAL	703,392	477,857	225,536	3,330,722	2,921,216	409,506	3,217,199	3,414,549	(197,350)	606,856				

TOTALS BY DEPARTMENT

Personal Health Program	5,260	1,509	3,751	42,869	22,588	20,281	43,428	26,165	17,263	3,018
Breast & Colon Program	21,493	17,714	3,779	344,206	314,252	29,955	376,784	372,370	4,414	25,541
Adult Hepatitis Program	2,030	1,070	960	19,199	15,748	3,451	35,023	35,003	20	3,432
Communicable Disease Prog	362,782	199,022	163,760	1,090,177	870,331	219,846	464,302	460,795	3,507	216,339
Environ. Health Program	124,086	100,232	23,853	612,461	593,601	18,861	750,482	737,027	13,455	5,406
Developmental Disability Program	144,824	138,634	6,191	929,323	908,837	20,486	1,233,592	1,233,368	224	20,262
Admin & Support	30,780	6,256	24,524	163,220	37,027	126,194	177,589	137,301	40,288	85,906
Internal Serv- Vehicles/Copiers	-	229	(229)	-	(2,236)	2,236	-	-	-	2,236
Indirect cost Rate Allocation	-	(70)	70	-	17	(17)	-	-	-	(17)
Vital Records	7,137	11,874	(4,738)	75,244	91,389	(16,145)	106,000	105,261	740	(16,884)
Bus Mgmt Unallocated	3,250	1,385	1,865	19,500	2,711	16,789	19,500	19,363	138	16,651
Agency Trg/HR Legal	1,750	-	1,750	10,500	2,395	8,105	10,500	37,897	(27,397)	35,502
Enhanced Program	-	-	-	24,022	64,557	(40,535)	-	250,000	(250,000)	209,465
	703,392	477,857	225,536	3,330,722	2,921,216	409,506	3,217,199	3,414,549	(197,350)	606,856

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

# - Note on Program  
T - Timing Difference



**Yakima Health District  
COVID 19 Response  
June 2020**

	COVID 19 Response		Funding	
	Monthly	Annual	2020 Budget	Remaining
<b>Revenue</b>				
Public Health Funding	-	-	-	-
Foundational Public Health	-	-	-	-
Federal	8,114	348,377	340,263	(8,114)
State	280,506	280,506	309,737	29,231
<b>Total Revenue</b>	<b>288,620</b>	<b>628,883</b>	<b>650,000</b>	<b>21,117</b>
<b>Expenses</b>				
Salaries & Wages	76,247	280,431	-	(280,431)
Benefits-Direct	26,475	96,852	-	(96,852)
Payroll Expense	102,722	377,284	-	(377,284)
Advertising/Promotional	47,970	63,017	-	(63,017)
Employee Recognition	-	179	-	(179)
Copies & Printing	-	1,324	-	(1,324)
Office Supplies	25	44	-	(44)
Operating Supplies	-	-	-	-
Postage	-	506	-	(506)
Telephone	(301)	686	-	(686)
Professional Services - Health Officer	5,249	45,026	-	(45,026)
Professional Services - Legal	7,943	20,835	-	(20,835)
Professional Services - Other	-	3,586	-	(3,586)
Contracted Services	-	-	-	-
Client's Related Expenses	-	-	-	-
Laboratory & Pharmacy Supplies	-	175	-	(175)
Fuel	70	263	-	(263)
Miscellaneous	85	5,492	-	(5,492)
Operating Rental & Leases	-	436	-	(436)
Rent Storage	-	-	-	-
Small Tools & Equip/Asset Repl.	345	13,282	-	(13,282)
Training	-	-	-	-
Travel	795	2,054	-	(2,054)
Close Out Indirect Program	20,784	96,285	-	(96,285)
<b>Total Expenses</b>	<b>185,686</b>	<b>630,475</b>	<b>-</b>	<b>(630,475)</b>
<b>Excess/(Loss on) Revenue</b>	<b>102,933</b>	<b>(1,592)</b>	<b>650,000</b>	<b>19,525</b>
<b>Expected July Expenses to-date</b>				
Office of Emergency Management		13,000		
Signal Health		35,000		
Travel		37		
<b>Total Expected July Expenses</b>		<b>48,037</b>		
<b>Total Actual and Expected Expenses</b>		<b>678,511</b>		
<b>Remaining Funding after Expected</b>		<b>(28,511)</b>		



**Yakima Health District  
COVID 19 Response**

**COVID 19 Response**

Expenses	Actuals						Projected						Total Projected	Annual Expenditure
	January	February	March	April	May	June	July	August	September	October	November	December		
Salaries & Wages	-	-	58,260	68,539	77,385	76,247	73,903	73,903	73,903	73,903	73,903	73,903	443,421	723,852
Benefits-Direct	-	-	19,918	23,709	26,752	26,475	26,019	26,019	26,019	26,019	26,019	26,019	156,112	252,965
Payroll Expense	-	-	78,177	92,248	104,137	102,722	99,922	99,922	99,922	99,922	99,922	99,922	599,533	976,817
Advertising/Promotional	-	-	-	10,065	4,981	47,970	8,000	8,000	8,000	8,000	8,000	8,000	48,000	111,017
Employee Meetings	-	-	179	-	-	-	200	200	200	200	200	200	1,200	1,379
Copies & Printing	-	-	-	170	1,154	-	170	120	130	130	170	120	840	2,164
Office Supplies	-	-	-	-	19	25	-	-	-	-	-	-	-	-
Operating Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Postage	-	-	407	444	-	-	500	500	500	500	500	500	3,000	3,851
Telephone	-	89	-	89	464	(301)	105	105	105	105	105	105	630	970
Professional Services - Health Officer	-	1,461	9,844	12,899	15,573	5,249	15,000	15,000	15,000	15,000	15,000	15,000	90,000	135,026
Professional Services - Legal	-	-	4,590	2,318	5,985	7,943	2,200	2,200	2,200	2,200	2,200	2,200	13,200	34,035
Professional Services - Other	-	-	3,075	3,586	-	-	1,600	1,600	1,600	1,600	1,600	1,600	9,600	16,261
Contracted Services	-	-	-	-	-	-	500	500	500	500	500	500	3,000	3,000
Client's Related Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Laboratory & Pharmacy Supplies	-	-	-	175	-	-	250	250	500	250	250	500	2,000	2,175
Fuel	-	-	50	-	143	70	100	100	100	100	100	100	600	863
Miscellaneous	-	-	573	4,776	59	85	-	4,000	-	-	4,000	-	8,000	13,492
Operating Rental & Leases	-	-	-	436	-	-	-	500	-	-	500	-	1,000	1,436
Rent Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Small Tools & Equip/Asset Repl.	-	-	-	-	12,936	345	-	-	-	-	-	-	-	13,281
Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel	-	43	232	74	912	795	1,000	1,000	1,750	1,750	1,750	1,750	9,000	11,055
Close Out Indirect Program	-	-	20,121	26,923	25,383	20,784	33,249	33,249	33,249	33,249	33,249	38,918	205,163	298,374
<b>Total Expenses</b>	<b>-</b>	<b>1,592</b>	<b>117,248</b>	<b>154,203</b>	<b>171,746</b>	<b>185,686</b>	<b>162,796</b>	<b>167,246</b>	<b>163,756</b>	<b>163,506</b>	<b>168,046</b>	<b>169,415</b>	<b>994,766</b>	<b>1,625,197</b>
<b>Department of Health Funding:</b>	<b>650,000</b>						<b>Expected Shortfall</b>						<b>April Projected</b>	
<b>Balance</b>	<b>650,000</b>	<b>648,408</b>	<b>531,160</b>	<b>376,957</b>	<b>205,211</b>	<b>19,525</b>	<b>(143,271)</b>	<b>(310,517)</b>	<b>(474,273)</b>	<b>(637,779)</b>	<b>(805,825)</b>	<b>(975,241)</b>	<b>1,622,377</b>	

**YAKIMA HEALTH DISTRICT**  
**2020 Cash Flow Report- from FMS REPORT**  
**(Cash Basis Accounting)**

	1/31/2020	2/29/2020	3/31/2020	4/30/2020	5/31/2020	6/30/2020
Beginning Cash	300,975	587,673	45,097	(38,071)	52,158	27,406
Transfers From Investment	370,000	403,000	183,000	296,000	5,000	107,000
Receipts /Deposits	1,023,070	488,627	410,512	754,947	529,465	519,431
<b>TOTAL CASH AVAILABLE</b>	<b>1,694,045</b>	<b>1,479,300</b>	<b>638,609</b>	<b>1,012,877</b>	<b>586,624</b>	<b>653,836</b>
<b>MINUS</b>						
Payroll Outlays	200,921	178,774	189,205	198,637	191,856	270,788
Transfers Out (Payments to Yakima County Departments)	269,471	19,700	15,675	23,498	18,824	18,951
Vouchers Payables Paid	355,980	295,729	266,800	446,583	225,538	266,022
Transfer to investment	280,000	940,000	205,000	292,000	123,000	89,000
<b>TOTAL CASH OUTLAY/TRANSFER</b>	<b>1,106,372</b>	<b>1,434,203</b>	<b>676,680</b>	<b>960,718</b>	<b>559,218</b>	<b>644,761</b>
<b>ENDING BALANCE - CASH ( Fund 01 only)</b>	<b>587,673</b>	<b>45,097</b>	<b>(38,071)</b>	<b>52,158</b>	<b>27,406</b>	<b>9,075</b>
Temporary Investment Fund 01	6,687,594	7,224,594	7,246,594	7,242,594	7,360,594	7,342,594
<b>TOTAL CASH &amp; CASH EQUIVALENTS- FUND 1 ONLY</b>	<b>7,275,267</b>	<b>7,269,691</b>	<b>7,208,523</b>	<b>7,294,752</b>	<b>7,388,000</b>	<b>7,351,669</b>
<b>TOTAL CASH &amp; CASH EQUIVALENT- ALL FUNDS</b>	<b>7,275,267</b>	<b>7,269,691</b>	<b>7,208,523</b>	<b>7,294,752</b>	<b>7,388,000</b>	<b>7,351,669</b>

MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	569,091	569,091	569,091	569,091	569,091	569,091
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	13	13	13	13	13	13
NUMBER OF DAYS - OPERATING CASH AVAILABLE	384	383	380	385	389	388

<b>BUDGET YEAR</b>	<b>Y2020</b>
<b>BUDGET (ADOPTED ON 10/31/18 MTG)</b>	
<b>OPERATION</b>	<b>6,329,097</b>
<b>ENHANCED PROGRAM</b>	<b>500,000</b>
<b>FULL BUDGET</b>	<b>6,829,097</b>