



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## BOARD OF HEALTH

### Meeting Agenda & Minutes



**September 30, 2020  
8:30 am**

### Upcoming Board of Health Meetings

October 28, 2020	December 2, 2020
8:30 am	8:30 am

Note: No Board of Health meeting in November due to Thanksgiving Holiday.



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## Board of Health Agenda

Wednesday, September 30, 2020

1. **Call meeting to order:** 8:30a.m.
2. **Introductions of guest/staff**
3. **Review of Submitted Public Written Comments**
4. **Consent Agenda- Motion** to approve all items listed with an asterisk (\*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.  
\* August 26, 2020 Yakima Health District (YHD) Board of Health minutes  
\* Payment of accounts payable and payroll issued in August 2020 in the amount of \$462,601.88.
5. **Board Business:** André Fresco
  - a. **Yakima County COVID-19 Update**  
**Strategic Goal:** *Increase Community Partnerships*; **Board Input:** *Board Awareness*
  - b. **Proposed Budget 2021**  
**Strategic Goal:** *Improve Efficiency and Effectiveness*; **Board Input:** *Board Review*
6. **Financial Report:** Chase Porter August 2020 (**pages 8-15**)  
**Motion:** to approve the Financial Report for the month of August 2020  
**Department Reports**
  7. Chief Operating Officer: Ryan Ibach
  8. Local Emergency Response Coordinator – Nathan Johnson
  9. Health Officer: Dr. Teresa Everson
  10. Disease Control: Melissa Sixberry
  11. Environmental Health: Shawn Magee
  12. Public Health Partnerships: Lilian Bravo
  13. Other Business:
  14. Adjourn



# YAKIMA HEALTH DISTRICT

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## Board of Health Minutes

Wednesday, August 26, 2020

1. Meeting called to order by Board Chair, Gail Weaver, at 8:30 a.m.
2. **Introductions of guests/staff** – Chase Porter introduced Minako Radach, new accountant for the Yakima Health District and Melissa Sixberry introduced Tanya Britt, public health nurse.

### Present

Gail Weaver, Citizen Member, Board Chair  
Barbara Harrer, City Representative  
Ron Anderson, Commissioner  
Norm Childress, Commissioner  
Dr. Kay Funk, City Representative  
Vicki Baker, Commissioner  
Dr. Sean Cleary, Citizen Member

### Absent

**Yakima Health District (YHD) Staff**  
Andre Fresco  
Ryan Ibach  
Chase Porter  
Melissa Sixberry  
Lilian Bravo  
Shawn Magee  
Nathan Johnson  
Dr. Teresa Everson  
Wendy Garcia  
James Elliot – Attorney  
Erika Ochoa  
Minako Radach  
Tanya Britt

### Guests and Press

Amanda McKinney- Community Member  
Haley Larson – Community Member  
Bob Romero – Community Member

3. **Review of Submitted Public Written Comments** – See attached public comments submitted from Bob Romero, Executive Director for the Yakima Family YMCA.

4. **CONSENT AGENDA: MOTION** Gail Weaver entertained a motion to approve the August 26, 2020 Yakima Health District Consent Agenda.

**MOVE TO APPROVE:** Ron Anderson  
**SECOND:** Sean Cleary  
 *Approved*  
 *Declined*  
 *Amend*



# YAKIMA HEALTH DISTRICT

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**The following items were adopted upon approval of the consent agenda:**

- July 29, 2020 Yakima Health District Board of Health Minutes.
- Approval of accounts payable and payroll issued in July 2020 in the amount of \$298,809.59.

## 5. BOARD BUSINESS: Andre Fresco, Yakima Health District (YHD) Executive Director

### **Yakima County COVID-19 Update**

COVID -19 COVID -19 positive cases, hospitalizations, and deaths in Yakima County continue to decrease. The Yakima Health District continues to work with community members, local partners, and the State Department of Health to create response structures in real time that have become best practices for other counties facing COVID issues that Yakima has already managed. The Yakima Health District's COVID-19 emergency response approaches include: locally-sourced Community-Based Testing Sites; hiring bi-lingual Health Educators and testing site educators; and creating a Disease Outbreak Team supported and funded by the State Department of Health.

### **COVID-19 Investment in Public Health**

The State Department of Health will be investing into the hiring of several groups to assist the Yakima Health District staff in the response to COVID-19 activity in our community. Funding from the State Department of Health will allow for the hiring of Community Health Workers (Promotoras), Testing Site Health Educators, and Care Coordinators. The Outbreak Investigation Team and the Contact Tracing/ Case Investigation Team (CICT) will be hired as DOH staff who will be stationed at the Yakima Health District to conduct investigations into all outbreaks that occur in Yakima County. An Epidemiologist will also be hired.

## 6. FINANCIAL REPORT: Chase Porter, Senior Finance Manager

### **July 2020 Budget Summary**

We had a monthly gain in excess revenue of approximately \$161K, bringing our annual excess revenue to approximately \$560K.

### **July 2020 Revenue and Expenditures**

- Annual budgeted revenues and expenditures are \$6.4M and \$6.8M, respectively.
- Year-to-date budgeted revenue and expenditures are \$3.8M and \$4M, respectively.
- Year-to-date actual revenue and expenditures are \$3.8M and \$3.2M, respectively.



# YAKIMA HEALTH DISTRICT

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## **Program Updates**

The Yakima Health District has hired a new accountant, Minako Radach. The State Auditor's Office began their audit and interviews are currently being conducted with the Board of Health members and YHD staff. Workday has been implemented at the Yakima Health District, which is the new financial management system. Vouchers were less this month due to the pay period transition. There was a large gain in programs with flexible dollars due to most funding going towards COVID-19 funding. The Onsite and Food programs had a monthly increase. There was an overage in salaries in wages due to staff working the 4<sup>th</sup> of July holiday weekend.

## **Covid-19 Financials**

The Yakima Health District received an additional \$511K for COVID-19 in Federal and State funding in May of this year. The District has spent \$814K has been spent so far in response to COVID-19 and are expecting to spend \$1.6M.

<b>MOTION:</b> Gail Weaver entertained a motion to approve the financial report for the month of July 2020.	<b>MOVE TO APPROVE:</b> Ron Anderson <b>SECOND:</b> Norm Childress <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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## **7. CHIEF OPERATING OFFICER: Ryan Ibach**

### **Community Based Testing Sites**

There will be two community-based testing sites. The National Guard will be sending one testing team to Yakima County to conduct more community-based testing sites. Medical Teams International will continue to do community-based testing as well. The Yakima Health District has partnered with Health Commons, a Seattle based group to conduct further testing. These groups are capable to conduct up to 1,000 tests per day. The goal is to conduct at least 500 tests per day and plan for more community-based testing sites for the lower valley.

### **Schools**

Ryan Ibach has been working closely on a daily and weekly basis with local school superintendents and principles to prepare for the openings of schools. It is strongly recommended that Yakima County do remote learning due to our case count, which is more than 75 positive cases per 100K every 14 days. This is considered high risk of transmission. There is an exception for special needs students per class.



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

Public Schools will go to remote learning, and nine private schools have opted to do in-person learning. The Yakima Health District is working closely with both public and private schools to ensure both remote and in-person learning are conducted in a safe and cautious manner.

## Modified Phase 1.5

Ryan Ibach introduced the 12 new items that were approved by the Governor's Office to be added to the Yakima County's Roadmap to Recovery.

## 8. LOCAL EMERGENCY RESPONSE COORDINATOR: Nathan Johnson

### COVID-19 Emergency Response

Both community-based testing sites average 150-250 tests per day. The Yakima Health District Staff has taken a system-based approach in the COVID-19 emergency response, so there could be long term plans rather than short term fixes. Part of this is the unified command system in place with the Emergency Operation Center. The EOC will be slightly demobilizing, as it was made up of mostly volunteers, and going back to its core team of four employees. There will still be a unified command between YHD and the EOC team. The Yakima Health District will ensure clinics receive enough test kits on a daily basis, help facilitate community-based testing sites, and a daily situation report.

### Vaccines

The Yakima Health District is planning with the Emergency Operation Center and our Health Officer for mass vaccination distribution for the community when a COVID-19 vaccine becomes available and to have a set plan in the event other outbreaks of diseases occur.

## 9. HEALTH OFFICER: Teresa Everson

### COVID-19

There are currently no patients on ventilators due to COVID-19 in our local hospitals, 15 patients hospitalized, and are averaging under 30 cases a day. Yakima County is down 20% since we hit our peak. Over 60K tests have been done in Yakima County. The most recent masking survey shows a success at 96%. At the last Board of Health meeting, Yakima was at 71% hospital capacity, and are now currently at 53%, and 5.3% of those are due to COVID-19. The rate of cases per 100K population every 14 days has declined, currently Yakima County is at 200 positive cases per 100K every 14 days to be considered a low transmission area and move forward to Phase 2, the rate of cases needs to be at 25 positive cases or less per 100K every 14 days. The test positivity rate has fluctuated due to testing availability. The goal is to be under 2% positivity rate and currently at 25%. Although these numbers show success, it is with strong recommendation that schools consider remote learning. Going into the respiratory illness season including influenza, it is encouraged that the community continue to wear masks, avoid large gatherings, continue social distancing practices, good hand washing skills, isolate when ill, and keeping vaccines updated.



# YAKIMA HEALTH DISTRICT

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## 10. DISEASE CONTROL: Melissa Sixberry

### **COVID-19**

The Communicable Disease Department at the Health District regularly communicates with school nurses and the medical point of contacts for schools on outbreak education and response.

### **Hepatitis A**

The Hepatitis A outbreak that began last year is officially over, now that it has been over 100 days without a new case being reported.

### **Salmonella**

There are two nationwide outbreaks of salmonella. Yakima County currently has one case from the salmonella outbreak related to backyard poultry and two cases from the outbreak related to onions.

## 11. ENVIRONMENTAL HEALTH: Shawn Magee

### **COVID-19**

The Environmental Health Department at the Yakima Health District will be focusing on the backlog of applications and environmental health services, now that the Outbreak Investigation Team will be handling a majority of the COVID-19 response. Tool kits for new activities that are identified on the Modified Phase 1 will be available on the YHD website, the Yakima Valley Open and Safe website, and distributed amongst local businesses and partners.

## 12. PUBLIC HEALTH PARTNERSHIPS: Lilian Bravo

### **COVID-19 Update**

The Public Partnerships Department will have a new program called the Community Health Educator Program (Promotoras de Salud) which will be individuals who will educate and assist the Spanish speaking community. A new testing model was also developed and will have health educators at testing sites who can assist the public with COVID-19 education and resources. This was in partnership with Central Washington University fellow Debbie Rich.

### **Host Site**

The Yakima Health District was selected as a host site for a public health associates' program. It is housed at the Center for Disease Control. It is a competitive paid two-year training program. Those who qualify for the program will be bachelor level associates who are interested in public health and will receive their training at the health district. As of now that training will consist of community assessment, communications, and other evaluation work. More information will be available in the fall.



# YAKIMA HEALTH DISTRICT

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## Public Partnership Programs

With the additional support and structure now in place, there is more time to resume programs such as BCCHP, Developmental Disabilities Program, and Immunizations. With the Immunizations program, there has been a collaborative effort with local providers and manage care organizations to incentivize families to keep their vaccines updated.

13. **MOTION:** Gail Weaver adjourned the meeting at 10:39 a.m.

**MOVE TO APPROVE:** Ron Anderson

**SECOND:** Vicki Baker

*Approved*

*Declined*

*Amend*

**YAKIMA HEALTH DISTRICT  
BOARD OF HEALTH  
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

<b>Fund 620010 - From General Ledger Report (FMS)</b>	
<b>A/P Batch &amp; Cash Voucher#</b>	<b>Amount</b>
Accounts Payable 8/10/2020	\$677.23
Accounts Payable 8/14/2020	\$138,645.96
Accounts Payable 8/25/2020	\$1,381.16
Accounts Payable 8/31/2020	\$129,063.52
Total Claims & Warrants, above	\$269,767.87
Payroll Remittance	\$119,632.71
Payroll Tax Remittance	\$73,201.30
Total payroll paid this month	
Total Payroll	\$192,834.01
<b>TOTAL PAYMENTS</b>	<b>\$462,601.88</b>

All of the above August expenditures are approved for payment in the amount of **\$462,601.88** this 30th day of September 2020.

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**Board of Health Chair**



Yakima Health District  
1210 Ahtanum Ridge Drive  
Union Gap, WA 98903  
Phone (509) 249-6549  
Fax (509) 249-6649

## YAKIMA COUNTY HEALTH DISTRICT

For the month of August 2020

### REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

66.67% OF THE BUDGET

Year to date: as of July 2020	Net Income (Loss)	\$ 559,516	
<b>For the Month of August 2020- ACTUALS</b>	<b>Net Income (Loss)</b>	<b>\$ 93,589</b>	
subtotal		\$ 653,104	
Prior period adjustment		\$ -	
<b>August 2020</b>	<b>Net Income (Loss)</b>	<b>\$ 653,104</b>	

Budget to Actual comparison- Year to date as of 8/31/2020

	Revenue		Expenditures	
Fiscal Year 2020 Total Adopted Budget	6,434,397		6,829,097	
<b>Allocated Budget YTD</b>	<b>4,289,598</b>		<b>4,552,731</b>	
Budget % to total adopted budget	66.31%		69.09%	
Subtotals Actuals	4,513,355	70.14%	3,864,464	56.59%
Actuals - Pass Thru Programs (Indirect Costs)	0		(4,212)	-0.06%
<b>Total Actuals</b>	<b>4,513,355</b>		<b>3,860,251</b>	
Total actuals % to total adopted budget	69.77%		56.53%	
<b>Actual compared to total adopted budget</b>	<b>(1,921,042)</b>		<b>(2,968,846)</b>	
<b>As of August 31, 2020</b>	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District  
Income Statement  
August 2020**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2020 Budget	4 Mo. Remaining
							2020 Budget	Remaining
<b>Revenue</b>								
Public Health Funding	87,707	87,707	(0)	701,654	701,655	(1)	1,052,482	350,828
Foundational Public Health	11,577	11,577	0	92,615	92,615	0	138,923	46,308
Federal	239,300	76,459	162,841	1,112,831	611,671	501,159	917,507	(195,324)
State	8,127	21,660	(13,533)	545,031	173,277	371,754	259,916	(285,115)
Yakima County	12,500	12,500	-	100,000	100,000	-	150,000	50,000
Fees, Permits Licensing	78,178	114,032	(35,854)	693,497	912,257	(218,761)	1,368,386	674,889
Developmental Disabilities	282,826	205,599	77,227	1,212,149	1,644,789	(432,640)	2,467,183	1,255,034
Nongovernmental Contributions	-	-	-	4,000	-	4,000	-	(4,000)
Investment Income	8,534	6,667	1,868	51,184	53,333	(2,149)	80,000	28,816
Other	-	-	-	395	-	395	-	(395)
<b>Total Revenue</b>	<b>728,749</b>	<b>536,200</b>	<b>192,549</b>	<b>4,513,355</b>	<b>4,289,598</b>	<b>223,757</b>	<b>6,434,397</b>	<b>1,921,042</b>
<b>Expenses</b>								
Salaries & Wages	161,016	168,482	(7,466)	1,314,165	1,347,858	(33,693)	2,271,787	* 957,622
Benefits-Direct	72,041	67,849	4,192	512,386	542,794	(30,408)	898,191	* 385,805
Payroll Expense	233,057	236,332	(3,274)	1,826,552	1,890,652	(64,100)	3,169,978	1,343,426
Enhanced Program	-	41,667	(41,667)	64,557	333,333	(268,776)	500,000	435,443
Advertising/Promotional	31,055	742	30,314	110,843	5,933	104,910	8,900	(101,943)
BOH Meeting Supplies	43	83	(41)	144	667	(522)	1,000	856
Computer Expense	129	458	(329)	4,526	3,667	859	5,500	974
Copies & Printing	3,471	2,083	1,387	14,906	16,666	(1,760)	24,999	10,093
Employee Recognition	-	258	(258)	314	2,067	(1,753)	3,100	2,786
Janitorial Services	5,496	2,800	2,696	18,479	22,400	(3,921)	33,600	15,121
Janitorial Supplies	160	258	(99)	1,091	2,067	(976)	3,100	2,009
Membership Dues	1,091	1,298	(207)	15,383	10,383	5,000	15,575	192
Office Supplies	465	983	(518)	5,467	7,867	(2,399)	11,800	6,333
Operating Supplies	1,146	1,210	(65)	6,232	9,683	(3,452)	80,525	* 74,293
Postage	10,399	852	9,547	14,969	6,817	8,152	10,225	(4,744)
Telephone	2,174	2,373	(199)	20,087	18,983	1,104	28,475	8,388
Professional Services - Accounting	-	2,667	(2,667)	-	21,333	(21,333)	32,000	32,000
Professional Services - County Indirect	-	1,276	(1,276)	12,763	10,210	2,553	15,315	2,552
Professional Services - Health Officer	8,048	5,250	2,798	88,286	42,000	46,286	313,000	* 224,714
Professional Services - Legal	25,785	1,113	24,673	51,135	8,900	42,235	13,350	(37,785)
Professional Services - Technology	30,061	14,583	15,478	120,185	116,660	3,525	174,990	54,805
Professional Services - Other	16,053	4,449	11,604	43,136	35,591	7,545	303,386	* 260,250
Provider Serv-Medical (Fed)	-	32,900	(32,900)	113,913	263,200	(149,287)	394,800	280,887
Provider Serv-Medical (State)	-	6,217	(6,217)	127,390	49,733	77,657	74,600	(52,790)
Provider Services - DD	255,859	182,637	73,222	1,086,736	1,461,095	(374,359)	2,191,642	1,104,906



**Yakima Health District  
Income Statement  
August 2020**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2020 Budget	4 Mo. Remaining
<b>Expenses (Cont.)</b>								
Contracted Services	606	3,182	(2,575)	17,832	25,453	(7,622)	38,180	20,348
Temp Worker	-	-	-	-	-	-	100,000	* 100,000
Client's Related Expenses	-	42	(42)	44	333	(289)	250,500	* 250,456
Interpreting Services	200	38	163	200	300	(100)	450	250
Laboratory & Pharmacy Supplies	240	371	(131)	1,702	2,967	(1,265)	504,450	* 502,748
Bank Fees	-	75	(75)	-	600	(600)	900	900
Fuel	840	1,551	(711)	8,486	12,408	(3,922)	18,612	10,126
Insurance	3,779	3,779	0	30,235	30,235	0	45,353	15,118
Miscellaneous	563	338	226	7,835	2,700	5,135	4,050	(3,785)
Operating Rental & Leases	9,535	7,129	2,407	47,174	57,030	(9,856)	335,545	* 288,371
Rent Storage	219	209	10	1,752	1,673	79	2,509	757
Repair & Maintenance (Car/Bldg.)	1,014	1,517	(502)	4,242	12,133	(7,892)	18,200	13,958
Small Tools & Equip/Asset Repl.	348	508	(161)	15,144	4,067	11,078	6,100	(9,044)
Training	-	921	(921)	3,704	7,367	(3,663)	11,050	7,346
Travel	1,679	11,984	(10,305)	13,216	95,873	(82,658)	143,810	130,594
Utilities	2,020	2,089	(69)	14,895	16,715	(1,819)	25,072	10,177
Close Out Indirect Program	(9,535)	(6,279)	(3,256)	(46,738)	(50,235)	3,498	(75,353)	(28,615)
Less Pass-Through Expenses	(840)	(849)	9	(6,567)	(6,794)	227	(10,191)	(3,624)
<b>Total Expenses</b>	<b>635,160</b>	<b>569,091</b>	<b>66,069</b>	<b>3,860,251</b>	<b>4,552,731</b>	<b>(692,480)</b>	<b>8,829,097</b>	<b>4,968,846</b>
<b>Excess/(Loss on) Revenue</b>	<b>93,589</b>	<b>(32,892)</b>	<b>126,480</b>	<b>653,104</b>	<b>(263,133)</b>	<b>916,238</b>	<b>(2,394,700)</b>	<b>(3,047,804)</b>

\* Additional budgeted funds added, \$2M, for Emergency and Contingency

YAKIMA HEALTH DISTRICT  
Preliminary Monthly Financial Summary by Program for August 2020

Budget YTD Percentage

66.67%

Yrly Budget Rev

6,469,128

Yrly budget Exp

6,589,516 Original

69.77%

58.52%

66.31%

69.09%

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net					
111	YHD Vehicles	-	(728)	728	-	(4,854)	4,854	-	-	-	4,854				
100	Administrator & Health Officer	8,534	-	8,534	51,184	(0)	51,184	53,333	-	53,333	(2,149)	130,144	245,597	115,452	
110	Information Systems	-	-	-	-	(0)	0	-	-	-	0	92,589	46,778	(45,811)	
113	Strategic Planning and Partnership	22,515	1,348	21,167	174,204	33,041	141,163	183,452	183,068	384	140,779				
120	Community Health Administration	-	-	-	-	-	-	-	-	-	5,646	25,161	19,515		
130	Building, Fixtures	-	(0)	0	-	20	(20)	-	-	-	(20)	46,738	57,029	10,292	
150	EH Administration	-	807	(807)	-	807	(807)	-	-	-	(807)	35,608	80,091	44,483	
160	Business Management	-	(0)	0	395	(343)	738	-	-	-	738	193,055	210,633	17,578	
161	Bus Mgmt Unallocated	-	-	-	23,292	2,874	20,418	26,000	25,817	183	20,234				
170	Personnel	-	-	-	-	-	-	-	-	-	-	11,936	27,394	15,458	
171	Agency Training	5,000	1,193	3,807	13,458	3,311	10,147	9,667	9,396	271	9,876				
172	HR Legal/Sound Employment	-	-	-	3,250	-	3,250	4,333	4,133	200	3,050				
173	Kresge Contribution	-	-	-	-	485	(485) T	-	37,000	(37,000)	36,515				Revenue received PY
221	SNAP ED	1,236	861	375	17,872	14,443	3,429	16,643	16,322	321	3,108				
223	Tobacco Prevention & Education	-	273	(273)	5,241	5,836	(595)	3,590	3,590	-	(595)				
225	Child Death Review	542	-	542	3,795	2,368	1,427	4,337	2,793	1,545	(118)				
290	Medicaid Admin Match- YHD	-	-	-	19,697	2,551	17,146	33,333	12,182	21,151	(4,005)				Qrtrly Billing
309	Medical Records	500	3,750	(3,250)	3,770	5,532	(1,762)	4,000	3,401	599	(2,362)				
320	DOHCC - Immunizations	-	-	-	-	1	(1)	-	-	-	(1)				
321	DOHCC-Prenatal Hep B	-	-	-	-	-	-	-	-	-	-				
322	Immunization Promotion	5,053	5,053	-	9,489	9,489	-	10,092	10,092	-	-				
325	COVID 19 Response	220,022	220,022	-	1,032,655	1,034,247	(1,592) #	-	-	-	(1,592)				COVID 19 Response
331	STD - DOH staff	2,058	1,624	434	22,663	8,348	14,315	9,485	9,171	313	14,001				
332	STD- Yakima	12,667	4,720	7,947	88,667	45,315	43,352	101,333	100,851	482	42,870				
349	Tuberculosis Program	19,222	3,453	15,768	163,221	65,642	97,580	173,026	170,455	2,571	95,009				
350	HIV Testing	-	80	(80)	1,300	1,413	(113)	-	-	-	(113)				
351	HIV PrEP	387	387	-	3,967	3,588	379	-	-	-	379				
352	Adult Viral Hepatitis	-	249	(249)	22,124	17,605	4,519	46,697	46,671	26	4,493				
390	Other Comm Diseases	36,833	11,604	25,230	309,658	120,040	189,618	294,667	294,051	615	189,002				
430	Colon Screening	167	197	(30)	19,253	17,260	1,993	33,373	32,039	1,333	659				
431	Breast/Cervical Cancer-Direct Services/Operation	16,877	14,181	2,696	367,751	338,385	29,366	411,798	409,926	1,872	27,494				
432	Komen Funding	-	-	-	4,000	-	4,000	-	-	-	4,000				
450	Wisewoman	236	215	21	14,698	16,527	(1,829)	57,208	54,528	2,680	(4,509)				New Program
520	Drinking Water	4,278	7,817	(3,540)	44,611	56,160	(11,549) #	38,621	38,025	597	(12,145)				Increased FTE
522	Water Quality- Sanitary Survey	-	971	(971)	-	6,567	(6,567) #	5,867	4,463	1,403	(7,970)				Qrtrly Billing
523	DOE Well Drilling Inspections	1,000	1,834	(834)	11,675	9,130	2,545	23,250	22,869	381	2,164				
530	Solid Waste Permits/Tonnage	3,357	4,077	(720)	37,265	36,003	1,263	37,627	36,847	781	482				
531	Solid Waste Nuisances	2,244	417	1,827	21,427	11,407	10,020	49,757	48,506	1,251	8,768				
532	Solid Waste Facilities	2,000	458	1,542	17,610	5,944	11,667	8,667	7,523	1,143	10,523				
533	Bio-Solids	-	298	(298)	-	2,139	(2,139) #	2,000	2,177	(177)	(1,962)				Quarterly Billing
534	Proper Syringes Program Outreach	5,233	3,941	1,292	10,215	9,710	505	4,017	3,613	404	101				
540	OSS & Land Develop	31,017	34,342	(3,325)	229,958	235,606	(5,648) #	277,754	269,471	8,283	(13,930)				Reduced Revenue

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

# - Note on Program

T - Timing Difference

**YAKIMA HEALTH DISTRICT**

**Preliminary Monthly Financial Summary by Program for August 2020**

**Budget YTD Percentage**

**66.67%**

**Yrly Budget Rev**

**Yrly budget Exp**

**6,469,128**

**6,589,516**

**Original**

**69.77%**

**58.52%**

**66.31%**

**69.09%**

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net					
550	Vector	1,036	782	254	8,291	3,228	5,062	8,291	8,272	19	5,044				
560	Food Inspections	27,607	15,454	12,153	246,228	177,125	69,103	288,381	297,084	(8,703)	77,806				
561	Food Education	10	1,948	(1,938)	22,584	18,506	4,078	60,000	47,870	12,130	(8,052)				
562	School Food Program	513	494	19	4,106	2,914	1,192	15,108	15,028	80	1,112				
563	Itinerant Food Program	66	757	(691)	3,661	4,693	(1,032)	#	23,406	23,313	93	(1,125)			Reduced Revenue
580	Water Recreation & Camps	1,170	2,138	(968)	29,159	26,239	2,921	37,518	37,263	255	2,666				
680	Developmental Disability	282,826	268,211	14,615	1,162,027	1,134,413	27,615	1,554,316	1,554,017	299	27,316				
681	Developmental Disability - Info/Ed	-	-	-	50,121	50,121	-	90,473	90,473	-	-				
710	Vital Records	11,859	11,100	759	99,454	115,510	(16,056)	#	141,333	140,347	986	(17,042)			Reduced Revenue
790	Epidemiology	1,717	14	1,703	13,733	18,998	(5,264)	T	13,733	13,686	47	(5,312)			Epidemiology Billing
791	Lead Case Mgmt	-	314	(314)	-	2,572	(2,572)		5,000	4,989	11	(2,583)			
794	PHEPR-Bio Terrorism	-	10,506	(10,506)	105,140	124,137	(18,997)	#	120,379	120,379	-	(18,997)			Contract Renewal End of Sept
811	Assessment	967	-	967	7,733	-	7,733	7,733	7,697	37	7,697				
888	Indirect Cost Rate Allocation	-	-	-	-	17	(17)	-	-	-	(17)				
900	Enhanced Program	-	-	-	12,750	64,557	(51,807)		-	333,333	(333,333)	281,526			
<b>GRAND TOTAL</b>		<b>728,749</b>	<b>635,160</b>	<b>93,589</b>	<b>4,513,355</b>	<b>3,860,251</b>	<b>653,104</b>		<b>4,289,598</b>	<b>4,552,731</b>	<b>(263,133)</b>	<b>916,238</b>			

**TOTALS BY DEPARTMENT**

Personal Health Program	1,778	1,134	644	46,605	25,198	21,407	57,903	34,887	23,017	(1,610)	
Breast & Colon Program	17,280	14,592	2,688	405,703	372,172	33,530	502,379	496,493	5,885	27,645	
Adult Hepatitis Program	-	249	(249)	22,124	17,605	4,519	46,697	46,671	26	4,493	
Communicable Disease Prog	299,424	251,021	48,404	1,656,856	1,315,185	341,672	619,069	614,393	4,676	336,996	
Environ. Health Program	79,532	87,041	(7,510)	791,932	730,314	61,618	1,000,643	982,703	17,940	43,678	
Developmental Disability Program	282,826	268,211	14,615	1,212,149	1,184,534	27,615	1,644,789	1,644,490	299	27,316	
Admin & Support	31,049	1,348	29,701	225,783	32,718	193,066	236,785	183,068	53,717	139,348	
Internal Serv- Vehicles/Copiers	-	(728)	728	-	(4,230)	4,230	-	-	-	4,230	
Indirect cost Rate Allocation	-	-	-	-	17	(17)	-	-	-	(17)	
Vital Records	11,859	11,100	759	99,454	115,510	(16,056)	141,333	140,347	986	(17,042)	
Bus Mgmt Unallocated	-	-	-	23,292	2,874	20,418	26,000	25,817	183	20,234	
Agency Trg/HR Legal	5,000	1,193	3,807	16,708	3,796	12,912	14,000	50,529	(36,529)	49,442	
Enhanced Program	-	-	-	12,750	64,557	(51,807)	-	333,333	(333,333)	281,526	
	<b>728,749</b>	<b>635,160</b>	<b>93,589</b>	<b>4,513,355</b>	<b>3,860,251</b>	<b>653,104</b>		<b>4,289,598</b>	<b>4,552,731</b>	<b>(263,133)</b>	<b>916,238</b>

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
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# - Note on Program  
T - Timing Difference



**Yakima Health District  
COVID 19 Response  
August 2020**

	<b>COVID 19 Response</b>		<b>Funding</b>	
	<b>Monthly</b>	<b>Annual</b>	<b>2020 Budget</b>	<b>Remaining</b>
<b>Revenue</b>				
Public Health Funding	-	-	-	-
Foundational Public Health	-	-	-	-
Federal	220,022	722,918	5,990,691	5,267,773
State	-	309,737	309,737	-
<b>Total Revenue</b>	<b>220,022</b>	<b>1,032,655</b>	<b>6,300,428</b>	<b>5,267,773</b>
<b>Expenses</b>				
Salaries & Wages	80,096	463,811	-	(463,811)
Benefits-Direct	29,670	160,415	-	(160,415)
Payroll Expense	109,766	624,225	-	(624,225)
Advertising/Promotional	30,238	103,463	-	(103,463)
Employee Recognition	-	179	-	(179)
Copies & Printing	-	1,324	-	(1,324)
Office Supplies	145	189	-	(189)
Operating Supplies	1,146	1,146	-	(1,146)
Postage	9,399	9,904	-	(9,904)
Telephone	461	2,427	-	(2,427)
Professional Services - Health Officer	7,497	65,958	-	(65,958)
Professional Services - Legal	25,515	46,350	-	(46,350)
Professional Services - Other	6,866	10,791	-	(10,791)
Contracted Services	-	-	-	-
Client's Related Expenses	-	-	-	-
Interpreting Services	200	200	-	(200)
Laboratory & Pharmacy Supplies	240	415	-	(415)
Fuel	117	758	-	(758)
Miscellaneous	386	6,096	-	(6,096)
Operating Rental & Leases	-	436	-	(436)
Rent Storage	-	-	-	-
Small Tools & Equip/Asset Repl.	-	13,282	-	(13,282)
Training	-	-	-	-
Travel	613	2,390	-	(2,390)
Utilities	10	10	-	(10)
Close Out Indirect Program	27,425	144,703	-	(144,703)
<b>Total Expenses</b>	<b>220,022</b>	<b>1,034,247</b>	<b>-</b>	<b>(1,034,247)</b>
<b>Excess/(Loss on) Revenue</b>	<b>-</b>	<b>(1,592)</b>	<b>6,300,428</b>	<b>5,266,181</b>
<b>Expected July Expenses to-date</b>				
Office of Emergency Management		13,000		
Signal Health		35,000		
Travel		235		
<b>Total Expected July Expenses</b>		<b>48,235</b>		
<b>Total Actual and Expected Expenses</b>		<b>1,082,482</b>		
<b>Remaining Funding after Expected</b>		<b>5,217,946</b>		

**YAKIMA HEALTH DISTRICT**  
**2020 Cash Flow Report- from FMS REPORT**  
(Cash Basis Accounting)

	1/31/2020	2/29/2020	3/31/2020	4/30/2020	5/31/2020	6/30/2020	7/31/2020	8/31/2020
Beginning Cash	300,975	587,673	45,097	(38,071)	52,158	27,406	9,075	720,667
Transfers From Investment	370,000	403,000	183,000	296,000	5,000	107,000	108,193	171,000
Receipts /Deposits	1,023,070	488,627	410,512	754,947	529,465	519,431	1,120,208	279,637
<b>TOTAL CASH AVAILABLE</b>	<b>1,694,045</b>	<b>1,479,300</b>	<b>638,609</b>	<b>1,012,877</b>	<b>586,624</b>	<b>653,836</b>	<b>1,237,477</b>	<b>1,171,304</b>
<b>MINUS</b>								
Payroll Outlays	200,921	178,774	189,205	198,637	191,856	270,788	96,633	192,834
Transfers Out (Payments to Yakima County Departments)	269,471	19,700	15,675	23,498	18,824	18,951	-	-
Vouchers Payables Paid	355,980	295,729	266,800	446,583	225,538	266,022	202,176	269,768
Transfer to investment	280,000	940,000	205,000	292,000	123,000	89,000	218,000	700,000
<b>TOTAL CASH OUTLAY/TRANSFER</b>	<b>1,106,372</b>	<b>1,434,203</b>	<b>676,680</b>	<b>960,718</b>	<b>559,218</b>	<b>644,761</b>	<b>516,810</b>	<b>1,162,602</b>
<b>ENDING BALANCE - CASH ( Fund 01 only)</b>	<b>587,673</b>	<b>45,097</b>	<b>(38,071)</b>	<b>52,158</b>	<b>27,406</b>	<b>9,075</b>	<b>720,667</b>	<b>8,702</b>
Temporary Investment Fund 01	6,687,594	7,224,594	7,246,594	7,242,594	7,360,594	7,342,594	7,452,401	7,981,401
<b>TOTAL CASH &amp; CASH EQUIVALENTS- FUND 1 ONLY</b>	<b>7,275,267</b>	<b>7,269,691</b>	<b>7,208,523</b>	<b>7,294,752</b>	<b>7,388,000</b>	<b>7,351,669</b>	<b>8,173,068</b>	<b>7,990,103</b>
<b>TOTAL CASH &amp; CASH EQUIVALENT- ALL FUNDS</b>	<b>7,275,267</b>	<b>7,269,691</b>	<b>7,208,523</b>	<b>7,294,752</b>	<b>7,388,000</b>	<b>7,351,669</b>	<b>8,173,068</b>	<b>7,990,103</b>

MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	569,091	569,091	569,091	569,091	569,091	569,091	569,091	569,091
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	13	13	13	13	13	13	14	14
NUMBER OF DAYS - OPERATING CASH AVAILABLE	384	383	380	385	389	388	431	421

BUDGET (ADOPTED ON 10/31/18 MTG)	BUDGET YEAR	Y2020
OPERATION		6,329,097
ENHANCED PROGRAM		500,000
<b>FULL BUDGET</b>		<b>6,829,097</b>

**From:** [Ryan Ibach](#)  
**To:** [Victoria Reyes](#)  
**Subject:** FW: Written Communications-August 25th  
**Date:** Friday, September 25, 2020 2:41:40 PM

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**From:** Bob Romero <bromero@yakimaymca.org>  
**Sent:** Tuesday, August 25, 2020 7:42 AM  
**To:** Ryan Ibach <ryan.ibach@co.yakima.wa.us>  
**Subject:** Written Communications-August 25th

**CAUTION :** This email originated from outside of this organization. Please exercise caution with links and attachments.

Kudos to the Yakima Health District for its testing and contact tracing. Our recent numbers are a reflection of your good work.  
Now.... what does Yakima County need to do to be moved to Phase 2?  
Businesses and organizations closed over five months are at a tipping point and we have not been given the opportunity to operate responsibly.  
How is that equitable?

Bob Romero  
Executive Director  
Yakima Family YMCA  
509-490-3909