



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

BOARD OF HEALTH

Meeting Agenda & Minutes



**October 28, 2020
8:30 am**

Upcoming Board of Health Meetings

December 2, 2020 8:30 am	January 27, 2021 8:30 am
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Note: There is no Board of Health meeting in November due to the Thanksgiving Holiday.



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

Board of Health Agenda

Wednesday, October 28, 2020

1. **Call meeting to order:** 8:30a.m.
2. **Introductions of guest/staff**-None
3. **Review of Submitted Public Written Comments**
4. **Consent Agenda- Motion** to approve all items listed with an asterisk (*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
* September 30, 2020 Yakima Health District (YHD) Board of Health minutes
* Payment of accounts payable and payroll issued in September 2020 in the amount of \$585,263.34
5. **Board Business:** André Fresco
 - a. Yakima County COVID-19 Update
Strategic Goal: *Increase Community Partnerships*; **Board Input:** *Board Awareness*
 - b. 2021 Budget Hearing
Strategic Goal: *Increase Efficiency and Effectiveness*; **Board Input:** *Board Decision*
6. **Financial Report:** Chase Porter September 2020 (**pages 7-14**)
Motion: to approve the Financial Report for the month of September 2020
Department Reports
 7. Chief Operating Officer: Ryan Ibach
 8. Local Emergency Response Coordinator – Nathan Johnson
 9. Health Officer: Dr. Teresa Everson
 10. Disease Control: Melissa Sixberry
 11. Environmental Health: Shawn Magee
 12. Public Health Partnerships: Lilian Bravo
 13. Other Business:
 14. Adjourn



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

Board of Health Minutes

Wednesday, September 30, 2020

1. Meeting called to order by Vice Chair, Ron Anderson, at 8:30 a.m.
2. **Introductions of guests/staff** – none

Present

Gail Weaver, Citizen Member, Board Chair
Barbara Harrer, City Representative
Ron Anderson, Commissioner
Dr. Kay Funk, City Representative
Vicki Baker, Commissioner
Dr. Sean Cleary, Citizen Member

Absent

Commissioner for District 3, Vacant

Yakima Health District (YHD) Staff

Andre Fresco
Ryan Ibach
Chase Porter
Melissa Sixberry
Lilian Bravo
Shawn Magee
Nathan Johnson
Dr. Teresa Everson
Wendy Garcia
Victoria Reyes
James Elliot – Attorney

Guests and Press

Amanda McKinney- Community Member
Tammy Ayer – Press
Salvador Salazar – Governor's Office

3. **Review of Submitted Public Written Comments** – See attached public comments submitted from Amanda McKinney, community member.

4. **CONSENT AGENDA: MOTION** Vice Chair Ron Anderson entertained a motion to approve the September 30, 2020 Yakima Health District Consent Agenda.

MOVE TO APPROVE: Barbara Harrer
SECOND: Vicki Baker
 Approved
 Declined
 Amend

The following items were adopted upon approval of the consent agenda:



YAKIMA HEALTH DISTRICT

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- August 26, 2020 Yakima Health District Board of Health Minutes.
- Approval of accounts payable and payroll issued in August 2020 in the amount of \$462,601.88.

5. BOARD BUSINESS: Andre Fresco, Yakima Health District (YHD) Executive Director

Yakima County COVID-19 Update

The Yakima Health District continues work vigilantly in planning continued success for Yakima County in the fight against COVID-19. Ample funding from the CARES Act will allow Yakima Health District management and staff to use those funds in programs that are necessary in keeping community members safe during this pandemic.

Budget Adoption Timeline Review

The 2021 Budget Hearing will be advertised in the Yakima Herald Republic, Sunnyside Sun, and on the Yakima Health District website.

2021 Budget Hearing Reminder

The budget hearing will be held October 28, 2020, which will be opened to the public. Following the hearing, a decision by the BOH members to adopt the 2020 budget can be made.

2021 Proposed Budget Overview: Chase Porter

- Administration has increased in one FTE, totaling 32 FTE's this year.
- Communicable Disease program has a \$1.2M budget of which \$1M and 4.5 FTE's are being redirected to the COVID-19 emergency response.
- Federal funding has an increase of \$900K, and State has a \$300K increase. These funds are also to help the fight against COVID-19.
- The Food program has a budgeted increase due to inspections and COVID-19 screenings during food inspections
- Expecting increases in Professional Services, and Foundational Public Health Services.
- Expecting a decrease in Fees, Permits, and Licenses.

6. FINANCIAL REPORT: Chase Porter, Senior Finance Manager

August 2020 Budget Summary

We had a monthly gain in excess revenue of approximately \$94K, bringing our annual excess revenue to approximately \$653K.



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

August 2020 Revenue and Expenditures

- Annual budgeted revenues and expenditures are \$6.4M and \$6.8M, respectively.
- Year-to-date budgeted revenue and expenditures are \$4.3M and \$4.5M, respectively.
- Year-to-date actual revenue and expenditures are \$4.3M and \$3.9M, respectively.

Program Updates and COVID-19 financials

Fees and Permits continue to decrease due to local economy. Federal and State Funding has increased due to the COVID-19 response. Year to date \$110K has been spent on Advertisement and Promotional, in community outreach and campaigns. Professional Services has a large increase as well, mainly towards our Health Officer and Attorney fees. Not much Travel fees were used due to the closures. Most Environmental Health Services are seeing a slight uptick, now that businesses are slowly opening more to the public. Salaries and wages expense for the COVID-19 response is \$624K.

MOTION: Ron Anderson entertained a motion to approve the financial report for the month of August 2020.	MOVE TO APPROVE: Kay Funk SECOND: Vicki Baker <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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7. CHIEF OPERATING OFFICER: Ryan Ibach

Community Based Testing Sites

Two community-based testing sites are in the final planning stages. The Yakima Health District has partnered with Health Commons, a Seattle based group to conduct further testing. These groups are capable to conduct up to 1,000 tests per day. There will be a testing site at the State Fair Grounds in partnership with Signal Health, and one in the lower valley in partnership with Astria. Signal Health will be conducting the hiring process with help from Comprehensive Health. Medical Teams International has agreed to do 1-2 community-based testing sites a week in Yakima County

Schools

Ryan Ibach continues to work closely on both a daily and weekly basis with local school superintendents, principals, nurses, and advisory groups to prepare for the openings of schools and outbreak response. Nine private schools have opted to do in-person learning, which the Yakima Health District continues to work closely to ensure in-person learning is conducted in a safe manner. The Yakima Health District has reached out to other school districts and counties to receive feedback to improve the process for schools when they do go back to in-person learning.

8. LOCAL EMERGENCY RESPONSE COORDINATOR: Nathan Johnson



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

COVID-19 Emergency Response

Equitable and accessible testing has been a priority for the Yakima Health District. Part of this is the unified command system in place with the Emergency Operation Center and the State Department of Health. Community based testing sites planning is being finalized. Test kits are being distributed as well. Although numbers continue to decrease, masking and social distancing are still highly encouraged.

Mass Vaccination

The Yakima Health District is in the planning process with local partners for mass vaccination distribution for the community when a COVID-19 vaccine becomes available.

Wildfires

Approximately 11,000 N95 and KN95 masks were given to agricultural workers who were working during the hazardous air conditions due to the wildfires.

9. HEALTH OFFICER: Teresa Everson

COVID-19

There are currently no patients on ventilators due to COVID-19 in our local hospitals at this time. 12 patients are currently hospitalized due to COVID-19, which is an improvement from August when 15 patients were hospitalized. Over 68K tests have been done in Yakima County. The most recent masking survey shows a slight decline at 90%, last month was 96%. At the August Board of Health meeting, Yakima was at 49% hospital capacity, last month was 53%. Out of those hospitalized, 3.8% are due to COVID-19, last month was 5.3%. The rate of cases per 100K population every 14 days has declined, currently Yakima County is at 118 positive cases per 100K every 14 days, last month the number was 219. The test positivity rate is currently at 8.3%. Although these numbers show success and there being misleading information communicated to the community, it is with strong recommendation that the community continue to wear masks, avoid large gatherings, continue social distancing practices, good hand washing skills, isolate when ill, and updating vaccines.

Influenza

Influenza season will begin in October. With COVID-19 still being active in the community, the flu vaccine is important to receive. The flu vaccine is available in Yakima County.

10. DISEASE CONTROL: Melissa Sixberry

COVID-19

One new case of Multi-System Inflammation Syndrome has been identified in a child in Yakima County. That totals the cases in Yakima County to 4, and a total of 15 cases in Washington. Yakima County makes 27% of those cases in Washington State.



YAKIMA HEALTH DISTRICT

Prevention Is Our Business

West Nile Virus

One case of West Nile virus was identified in Yakima County. The patient has since recovered.

Disease Outbreak Response Team

Nine individuals have been hired by the State Department of Health to work at The Yakima Health District conducting all disease outbreaks that occur in the county.

11. ENVIRONMENTAL HEALTH: Shawn Magee

COVID-19 Update

The Environmental Health Department at the Yakima Health District has started accepting applications and performing environmental health services, with added protective measurements such as wearing masks and social distancing. Another focus of the EH department is to return calls to the public regarding COVID-19 related concerns that can affect different types of businesses and food establishments. Safely plans are required to be submitted for businesses to properly reopen in a safe and cautious manner.

12. PUBLIC HEALTH PARTNERSHIPS: Lilian Bravo

Community Health Worker Program

The “COVID-19 Es Real” campaign launched on September 1, 2020. This campaign consists of 20 promotores de salud (community health workers) who have been hired to educate and assist the monolingual Spanish speaking community. Over 1,000 families have been reached and assisted with this program. Due to such success, additional funding from the State Department of Health is expected to extend the campaign through December 31, 2020.

Flu Clinics

In partnership with local clinics, managed care organizations and Educational School District 105, The Yakima Health District is planning several school-based flu clinics throughout fall and winter. These clinics will allow both school aged children and adults in those families who are part of the school district to receive the flu vaccine regardless of insurance status. A campaign to inform the community will be launched.

13. MOTION: Ron Anderson adjourned the meeting at 10:41 a.m.

MOVE TO APPROVE: Barbara Harrer

SECOND: Vicki Baker

Approved

Declined

Amend

**YAKIMA HEALTH DISTRICT
BOARD OF HEALTH
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

Fund 620010 - From General Ledger Report (FMS)	
A/P Batch & Cash Voucher#	Amount
Accounts Payable 9/10/2020	\$960.61
Accounts Payable 9/15/2020	\$189,280.21
Accounts Payable 9/25/2020	\$119.90
Accounts Payable 9/31/2020	\$192,336.97
Total Claims & Warrants, above	\$382,697.69
Payroll Remittance	\$125,587.05
Payroll Tax Remittance	\$76,978.60
Total payroll paid this month	
Total Payroll	\$202,565.65
TOTAL PAYMENTS	\$585,263.34

All of the above September expenditures are approved for payment in the amount of **\$585,263.34** this 28th day of October 2020.

Board of Health Chair



Yakima Health District
1210 Ahtanum Ridge Drive
Union Gap, WA 98903
Phone (509) 249-6549
Fax (509) 249-6649

YAKIMA COUNTY HEALTH DISTRICT

For the month of September 2020

REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

75.00% OF THE BUDGET

Year to date: as of August 2020	Net Income (Loss)	\$ 653,104	
For the Month of September 2020- ACTUALS	Net Income (Loss)	\$ 94,837	
subtotal		\$ 747,941	
Prior period adjustment		\$ 0	
September 2020	Net Income (Loss)	\$ 747,941	

Budget to Actual comparison- Year to date as of 9/30/2020

	Revenue		Expenditures	
Fiscal Year 2020 Total Adopted Budget	6,434,397		6,829,097	
Allocated Budget YTD	4,825,798		5,121,823	
Budget % to total adopted budget	74.60%		77.73%	
Subtotals Actuals	5,107,484	79.38%	4,364,411	63.91%
Actuals - Pass Thru Programs (Indirect Costs)	0		(4,868)	-0.07%
Total Actuals	5,107,484		4,359,543	
Total actuals % to total adopted budget	78.95%		63.84%	
Actual compared to total adopted budget	(1,326,913)		(2,469,554)	
As of September 30, 2020	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District
Income Statement
September 2020**

	Monthly			Year-to-Date			Year-End		
	Actual	Budget	Difference	Actual	Budget	Difference	2020 Budget	4 Mo. Remaining	
							2020 Budget	Remaining	
Revenue									
Public Health Funding	87,707	87,707	(0)	789,361	789,362	(1)	1,052,482	263,121	
Foundational Public Health	11,577	11,577	0	104,192	104,192	0	138,923	34,731	
Federal	188,099	76,459	111,640	1,300,929	688,130	612,799	917,507	(383,422)	
State	19,646	21,660	(2,014)	564,687	194,937	369,750	259,916	(304,771)	
Yakima County	12,500	12,500	-	112,500	112,500	-	150,000	37,500	
Fees, Permits Licensing	115,155	114,032	1,123	808,652	1,026,290	(217,638)	1,368,386	559,734	
Developmental Disabilities	151,137	205,599	(54,461)	1,363,286	1,850,387	(487,101)	2,467,183	1,103,897	
Nongovernmental Contributions	-	-	-	4,000	-	4,000	-	(4,000)	
Investment Income	8,299	6,667	1,632	59,483	60,000	(517)	80,000	20,517	
Other	-	-	-	395	-	395	-	(395)	
Total Revenue	594,119	536,200	57,919	5,107,484	4,825,798	281,687	6,434,397	1,326,913	
Expenses									
Salaries & Wages	154,821	168,482	(13,661)	1,468,987	1,516,340	(47,353)	2,271,787	*	802,800
Benefits-Direct	82,664	67,849	14,815	595,050	610,643	(15,593)	898,191	*	303,141
Payroll Expense	237,485	236,332	1,154	2,064,037	2,126,984	(62,946)	3,169,978		1,105,941
Enhanced Program	-	41,667	(41,667)	64,557	375,000	(310,443)	500,000		435,443
Advertising/Promotional	9,412	742	8,670	120,255	6,675	113,580	8,900		(111,355)
BOH Meeting Supplies	-	83	(83)	144	750	(606)	1,000		856
Computer Expense	-	458	(458)	4,526	4,125	401	5,500		974
Copies & Printing	663	2,083	(1,420)	15,568	18,749	(3,181)	24,999		9,431
Employee Recognition	-	258	(258)	314	2,325	(2,011)	3,100		2,786
Janitorial Services	728	2,800	(2,072)	19,207	25,200	(5,993)	33,600		14,393
Janitorial Supplies	222	258	(37)	1,312	2,325	(1,013)	3,100		1,788
Membership Dues	100	1,298	(1,197)	15,483	11,681	3,802	15,575		92
Office Supplies	1,209	983	225	6,676	8,850	(2,174)	11,800		5,124
Operating Supplies	75	1,210	(1,136)	6,306	10,894	(4,587)	80,525	*	74,219
Postage	2,379	852	1,527	17,348	7,669	9,679	10,225		(7,123)
Telephone	2,108	2,373	(265)	22,195	21,356	839	28,475		6,280
Professional Services - Accounting	21,885	2,667	19,218	21,885	24,000	(2,115)	32,000		10,115
Professional Services - County Indirect	-	1,276	(1,276)	12,763	11,486	1,277	15,315		2,552
Professional Services - Health Officer	9,950	5,250	4,700	98,236	47,250	50,986	313,000	*	214,764
Professional Services - Legal	7,763	1,113	6,650	58,898	10,013	48,885	13,350		(45,548)
Professional Services - Technology	15,030	14,583	448	135,215	131,243	3,972	174,990		39,775
Professional Services - Other	26,817	4,449	22,368	69,952	40,040	29,913	303,386	*	233,434
Provider Serv-Medical (Fed)	-	32,900	(32,900)	113,913	296,100	(182,187)	394,800		280,887
Provider Serv-Medical (State)	-	6,217	(6,217)	127,390	55,950	71,440	74,600		(52,790)
Provider Services - DD	140,809	182,637	(41,828)	1,227,545	1,643,732	(416,187)	2,191,642		964,097



**Yakima Health District
Income Statement
September 2020**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2020 Budget	4 Mo. Remaining
Expenses (Cont.)								
Contracted Services	510	3,182	(2,672)	18,342	28,635	(10,293)	38,180	19,838
Temp Worker	-	-	-	-	-	-	100,000	* 100,000
Client's Related Expenses	-	42	(42)	44	375	(331)	250,500	* 250,456
Interpreting Services	83	38	46	283	338	(54)	450	167
Laboratory & Pharmacy Supplies	28	371	(343)	1,730	3,338	(1,608)	504,450	* 502,720
Bank Fees	-	75	(75)	-	675	(675)	900	900
Fuel	1,034	1,551	(517)	9,521	13,959	(4,439)	18,612	9,092
Insurance	4,286	3,779	506	34,521	34,015	506	45,353	10,832
Miscellaneous	1,122	338	784	8,957	3,038	5,920	4,050	(4,907)
Operating Rental & Leases	5,211	7,129	(1,917)	52,385	64,159	(11,773)	335,545	* 283,160
Rent Storage	219	209	10	1,971	1,882	89	2,509	538
Repair & Maintenance (Car/Bldg.)	664	1,517	(853)	4,905	13,650	(8,745)	18,200	13,295
Small Tools & Equip/Asset Repl.	3,982	508	3,473	19,126	4,575	14,551	6,100	(13,026)
Training	7,924	921	7,003	11,628	8,288	3,340	11,050	(578)
Travel	1,103	11,984	(10,881)	14,329	107,858	(93,529)	143,810	129,481
Utilities	1,793	2,089	(296)	16,688	18,804	(2,116)	25,072	8,384
Close Out Indirect Program	(4,261)	(6,279)	2,018	(50,999)	(56,515)	5,516	(75,353)	(24,354)
Less Pass-Through Expenses	(1,047)	(849)	(198)	(7,614)	(7,643)	29	(10,191)	(2,577)
Total Expenses	499,282	569,091	(69,809)	4,359,543	5,121,823	(762,279)	8,829,097	4,469,554
Excess/(Loss on) Revenue	94,837	(32,892)	127,728	747,941	(296,025)	1,043,966	(2,394,700)	(3,142,641)

* Additional budgeted funds added, \$2M, for Emergency and Contingency

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for September 2020

Budget YTD Percentage 75.00% Yrly Budget Rev 6,469,128 Yrly budget Exp 6,589,516 Original

78.95% 66.08% 74.60% 77.73%

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net					
111	YHD Vehicles	-	(655)	655	-	(5,509)	5,509	-	-	-	5,509				
100	Administrator & Health Officer	8,299	-	8,299	59,483	10	59,473	60,000	-	60,000	(527)	136,030	276,296	140,266	
110	Information Systems	-	(0)	0	-	(0)	0	-	-	-	0	98,220	52,625	(45,594)	
113	Strategic Planning and Partnership	22,515	441	22,074	196,719	33,482	163,237	206,384	205,952	432	162,805				
120	Community Health Administration	-	-	-	-	-	-	-	-	-	5,685	28,306	22,621		
130	Building, Fixtures	-	(0)	0	-	20	(20)	-	-	-	(20)	50,999	64,158	13,159	
150	EH Administration	-	5	(5)	-	812	(812)	-	-	-	(812)	38,411	90,102	51,691	
160	Business Management	-	-	-	395	(343)	738	-	-	-	738	226,277	236,962	10,685	
161	Bus Mgmt Unallocated	-	-	-	23,292	2,874	20,418	29,250	29,044	206	20,211				
170	Personnel	-	-	-	-	-	-	-	-	-	-	11,936	30,818	18,882	
171	Agency Training	5,000	22,266	(17,266)	18,458	25,577	(7,119)	10,875	10,571	305	(7,424)				
172	HR Legal/Sound Employment	-	-	-	3,250	-	3,250	4,875	4,650	225	3,025				
173	Kresge Contribution	-	-	-	-	485	(485)	-	41,625	(41,625)	41,140				Revenue received PY
221	SNAP ED	3,208	2,833	375	21,080	17,276	3,804	18,723	18,362	361	3,443				
223	Tobacco Prevention & Education	-	-	-	5,241	5,836	(595)	4,039	4,039	-	(595)				
225	Child Death Review	542	-	542	4,337	2,368	1,969	4,880	3,142	1,738	231				
290	Medicaid Admin Match- YHD	31,612	47	31,565	51,309	2,598	48,711	37,500	13,705	23,795	24,915				Qrtrly Billing
309	Medical Records	500	197	303	4,270	5,729	(1,459)	4,500	3,826	674	(2,133)				
320	DOHCC - Immunizations	-	-	-	-	1	(1)	-	-	-	(1)				
321	DOHCC-Prenatal Hep B	-	-	-	-	-	-	-	-	-	-				
322	Immunization Promotion	214	3,073	(2,859)	9,703	12,562	(2,859)	#	11,354	11,354	-	(2,859)			
325	COVID 19 Response	137,462	159,884	(22,421)	1,170,118	1,194,131	(24,013)	#	-	-	(24,013)				COVID 19 Response
331	STD - DOH staff	1,132	783	350	23,795	9,131	14,664	10,670	10,318	353	14,312				
332	STD- Yakima	12,667	6,449	6,217	101,333	51,764	49,569	114,000	113,458	542	49,027				
349	Tuberculosis Program	19,222	4,485	14,736	182,443	70,127	112,316	194,654	191,762	2,892	109,424				
350	HIV Testing	-	-	-	1,300	1,413	(113)	-	-	-	(113)				
351	HIV PrEP	1,000	1,000	-	4,967	4,589	379	-	-	-	379				
352	Adult Viral Hepatitis	181	181	-	22,306	17,787	4,519	52,534	52,505	29	4,490				
390	Other Comm Diseases	36,833	12,021	24,813	346,491	132,061	214,430	331,500	330,808	692	213,738				
430	Colon Screening	167	4	163	19,420	17,264	2,156	37,544	36,044	1,500	656				
431	Breast/Cervical Cancer-Direct Services/Operation	16,883	14,270	2,613	384,634	352,655	31,979	463,273	461,167	2,106	29,873				
432	Komen Funding	-	-	-	4,000	-	4,000	-	-	-	4,000				
450	Wisewoman	792	878	(86)	15,490	17,405	(1,915)	64,359	61,344	3,015	(4,930)				New Program
520	Drinking Water	13,738	4,810	8,928	58,359	60,970	(2,611)	#	43,449	42,778	671	(3,282)			Increased FTE
522	Water Quality- Sanitary Survey	8,400	3,772	4,628	8,400	10,339	(1,939)	#	6,600	5,021	1,579	(3,517)			Qrtrly Billing
523	DOE Well Drilling Inspections	6,925	2,951	3,974	18,600	12,081	6,519	26,156	25,727	429	6,090				
530	Solid Waste Permits/Tonnage	10,933	3,930	7,003	48,198	39,933	8,265	42,331	41,453	878	7,387				
531	Solid Waste Nuisances	2,129	313	1,816	23,556	11,721	11,836	55,977	54,569	1,408	10,428				
532	Solid Waste Facilities	2,194	685	1,509	19,804	6,628	13,176	9,750	8,464	1,286	11,890				
533	Bio-Solids	-	141	(141)	-	2,279	(2,279)	#	2,250	2,449	(199)	(2,081)			Quarterly Billing
534	Proper Syringes Program Outreach	3,492	2,985	507	13,707	12,695	1,012	4,520	4,065	455	558				
540	OSS & Land Develop	35,823	33,043	2,780	265,781	268,649	(2,868)	#	312,473	303,155	9,318	(12,186)			Reduced Revenue

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for September 2020

Budget YTD Percentage 75.00% Yrly Budget Rev 6,469,128 Yrly budget Exp 6,589,516 Original

78.95% 66.08% 74.60% 77.73%

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments	
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net						
550	Vector	1,036	217	819	9,327	3,446	5,881	9,327	9,306	21	5,860					
560	Food Inspections	40,005	20,710	19,295	286,233	197,835	88,398	324,428	334,220	(9,791)	98,189					
561	Food Education	10	1,160	(1,150)	22,594	19,666	2,928	67,500	53,854	13,646	(10,718)					
562	School Food Program	513	247	266	4,619	3,161	1,459	16,997	16,907	90	1,369					
563	Itinerant Food Program	942	505	437	4,603	5,197	(595)	26,332	26,227	105	(700)				Reduced Revenue	
580	Water Recreation & Camps	229	1,383	(1,153)	29,388	27,621	1,767	42,208	41,921	287	1,481					
680	Developmental Disability	151,137	155,782	(4,645)	1,313,165	1,290,195	22,970	1,748,606	1,748,270	336	22,634					
681	Developmental Disability - Info/Ed	-	-	-	50,121	50,121	-	101,782	101,782	-	-					
710	Vital Records	10,694	14,722	(4,028)	110,148	130,232	(20,085)	#	159,000	157,891	1,109	(21,194)			Reduced Revenue	
790	Epidemiology	1,717	18,757	(17,040)	15,450	37,754	(22,304)	T	15,450	15,397	53	(22,358)			Epidemiology Billing	
791	Lead Case Mgmt	-	-	-	-	2,572	(2,572)		5,625	5,612	13	(2,584)				
794	PHEPR-Bio Terrorism	5,007	5,007	-	110,148	129,144	(18,997)	#	135,426	135,426	-	(18,997)			Contract Renewal End of Sept	
811	Assessment	967	-	967	8,700	-	8,700	8,700	8,659	41	8,659					
888	Indirect Cost Rate Allocation	-	-	-	-	17	(17)	-	-	-	(17)					
900	Enhanced Program	-	-	-	12,750	64,557	(51,807)		-	375,000	(375,000)	323,193				
	GRAND TOTAL	594,119	499,282	94,837	5,107,484	4,359,543	747,941		4,825,798	5,121,823	(296,025)	1,043,966				

TOTALS BY DEPARTMENT

Personal Health Program	35,362	2,881	32,482	81,967	28,079	53,888	65,141	39,248	25,894	27,995	
Breast & Colon Program	17,841	15,152	2,689	423,544	387,324	36,220	565,176	558,555	6,621	29,599	
Adult Hepatitis Program	181	181	-	22,306	17,787	4,519	52,534	52,505	29	4,490	
Communicable Disease Prog	211,714	206,649	5,065	1,868,570	1,521,833	346,737	696,453	691,193	5,261	341,476	
Environ. Health Program	131,376	81,863	49,512	923,317	812,177	111,140	1,125,723	1,105,541	20,183	90,958	
Developmental Disability Program	151,137	155,782	(4,645)	1,363,286	1,340,316	22,970	1,850,387	1,850,051	336	22,634	
Admin & Support	30,813	441	30,372	256,597	33,169	223,428	266,384	205,952	60,432	162,996	
Internal Serv- Vehicles/Copiers	-	(655)	655	-	(4,885)	4,885	-	-	-	4,885	
Indirect cost Rate Allocation	-	-	-	-	17	(17)	-	-	-	(17)	
Vital Records	10,694	14,722	(4,028)	110,148	130,232	(20,085)	159,000	157,891	1,109	(21,194)	
Bus Mgmt Unallocated	-	-	-	23,292	2,874	20,418	29,250	29,044	206	20,211	
Agency Trg/HR Legal	5,000	22,266	(17,266)	21,708	26,062	(4,354)	15,750	56,846	(41,096)	36,742	
Enhanced Program	-	-	-	12,750	64,557	(51,807)	-	375,000	(375,000)	323,193	
	594,119	499,282	94,837	5,107,484	4,359,543	747,941		4,825,798	5,121,823	(296,025)	1,043,966

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
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- Note on Program
T - Timing Difference



**Yakima Health District
COVID 19 Response
September 2020**

	COVID 19 Response		Funding	
	Monthly	Annual	2020 Budget	Remaining
Revenue				
Public Health Funding	-	-	-	-
Foundational Public Health	-	-	-	-
Federal	134,508	857,426	5,990,691	5,133,265
State	2,955	312,692	309,737	(2,955)
Total Revenue	137,462	1,170,118	6,300,428	5,130,310
Expenses				
Salaries & Wages	66,369	530,180	-	(530,180)
Benefits-Direct	31,262	191,677	-	(191,677)
Payroll Expense	97,631	721,856	-	(721,856)
Advertising/Promotional	9,412	112,874	-	(112,874)
Employee Recognition	-	179	-	(179)
Copies & Printing	-	1,324	-	(1,324)
Office Supplies	789	978	-	(978)
Operating Supplies	-	1,146	-	(1,146)
Postage	1,704	11,608	-	(11,608)
Telephone	461	2,888	-	(2,888)
Professional Services - Health Officer	9,399	75,357	-	(75,357)
Professional Services - Legal	7,121	53,471	-	(53,471)
Professional Services - Other	5,227	16,017	-	(16,017)
Contracted Services	60	60	-	(60)
Client's Related Expenses	-	-	-	-
Interpreting Services	-	200	-	(200)
Laboratory & Pharmacy Supplies	-	415	-	(415)
Fuel	47	804	-	(804)
Membership Dues	100	100	-	(100)
Miscellaneous	945	7,041	-	(7,041)
Operating Rental & Leases	950	1,386	-	(1,386)
Rent Storage	-	-	-	-
Small Tools & Equip/Asset Repl.	3,982	17,263	-	(17,263)
Training	-	-	-	-
Travel	586	2,977	-	(2,977)
Utilities	-	10	-	(10)
Close Out Indirect Program	21,471	166,174	-	(166,174)
Total Expenses	159,884	1,194,131	-	(1,194,131)
Excess/(Loss on) Revenue	(22,421)	(24,013)	6,300,428	5,106,297
Expected July Expenses to-date				
Office of Emergency Management		13,000		
Signal Health		35,000		
Travel		235		
Total Expected July Expenses		48,235		
Total Actual and Expected Expenses		1,242,366		
Remaining Funding after Expected		5,058,062		

YAKIMA HEALTH DISTRICT

2020 Cash Flow Report- from FMS REPORT

(Cash Basis Accounting)

	1/31/2020	2/29/2020	3/31/2020	4/30/2020	5/31/2020	6/30/2020	7/31/2020	8/31/2020	9/30/2020
Beginning Cash	300,975	587,673	45,097	(38,071)	52,158	27,406	9,075	720,667	8,702
Transfers From Investment	370,000	403,000	183,000	296,000	5,000	107,000	108,193	171,000	45,000
Receipts /Deposits	1,023,070	488,627	410,512	754,947	529,465	519,431	1,120,208	279,637	536,674
TOTAL CASH AVAILABLE	1,694,045	1,479,300	638,609	1,012,877	586,624	653,836	1,237,477	1,171,304	590,376
MINUS									
Payroll Outlays	200,921	178,774	189,205	198,637	191,856	270,788	96,633	192,834	202,566
Transfers Out (Payments to Yakima County Departments)	269,471	19,700	15,675	23,498	18,824	18,951	-	-	-
Vouchers Payables Paid	355,980	295,729	266,800	446,583	225,538	266,022	202,176	269,768	382,698
Transfer to investment	280,000	940,000	205,000	292,000	123,000	89,000	218,000	700,000	-
TOTAL CASH OUTLAY/TRANSFER	1,106,372	1,434,203	676,680	960,718	559,218	644,761	516,810	1,162,602	585,263
ENDING BALANCE - CASH (Fund 01 only)	587,673	45,097	(38,071)	52,158	27,406	9,075	720,667	8,702	5,112
Temporary Investment Fund 01	6,687,594	7,224,594	7,246,594	7,242,594	7,360,594	7,342,594	7,452,401	7,981,401	7,936,401
TOTAL CASH & CASH EQUIVALENTS- FUND 1 ONLY	7,275,267	7,269,691	7,208,523	7,294,752	7,388,000	7,351,669	8,173,068	7,990,103	7,941,513
TOTAL CASH & CASH EQUIVALENT- ALL FUNDS	7,275,267	7,269,691	7,208,523	7,294,752	7,388,000	7,351,669	8,173,068	7,990,103	7,941,513

MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	569,091	569,091	569,091	569,091	569,091	569,091	569,091	569,091	569,091
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	13	13	13	13	13	13	14	14	14
NUMBER OF DAYS - OPERATING CASH AVAILABLE	384	383	380	385	389	388	431	421	419

BUDGET (ADOPTED ON 10/31/18 MTG)	BUDGET YEAR	Y2020
OPERATION		6,329,097
ENHANCED PROGRAM		500,000
FULL BUDGET		6,829,097