



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## BOARD OF HEALTH

### Meeting Agenda & Minutes



**December 2, 2020  
8:30 am**

### Upcoming Board of Health Meetings

January 27, 2021	February 24, 2021
8:30 am	8:30 am



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## Board of Health Agenda

Wednesday, December 2, 2020

1. **Call meeting to order:** 8:30a.m.
2. **Introductions of guest/staff**
3. **Review of Submitted Public Written Comments**
4. **Consent Agenda- Motion** to approve all items listed with an asterisk (\*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.  
\* October 28, 2020 Yakima Health District (YHD) Board of Health minutes.  
\* Payment of accounts payable and payroll issued in October 2020 in the amount of \$491,433.54.
5. **Board Business:** André Fresco
  - a. Health Officer Update  
**Strategic Goal:** *Deliver Mandated Services*; **Board Input:** *Board Decision*
  - b. Yakima County COVID-19 Update  
**Strategic Goal:** *Increase Community Partnerships*; **Board Input:** *Board Awareness*
6. **Financial Report:** Chase Porter October 2020 (**pages 8-15**)  
**Motion:** to approve the Financial Report for the month of October 2020
7. **Department Reports**
  7. Chief Operating Officer: Ryan Ibach
  8. Local Emergency Response Coordinator: Nathan Johnson
  9. Health Officer: Dr. Larry Jecha
  10. Disease Control: Melissa Sixberry
  11. Environmental Health: Shawn Magee
  12. Public Health Partnerships: Lilian Bravo
  13. Other Business:
  14. Adjourn



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## Board of Health Minutes

Wednesday, October 28, 2020

1. Meeting called to order by Board Chair, Gail Weaver, at 8:30 a.m.
2. **Introductions of guests/staff** – none

### Present

Gail Weaver, Citizen Member, Board Chair  
Barbara Harrer, City Representative  
Ron Anderson, Commissioner  
Dr. Sean Cleary, Citizen Member  
Vicki Baker, Commissioner

### Absent

Commissioner for District 3, Vacant  
Dr. Kay Funk, City Representative

### Yakima Health District (YHD) Staff

Andre Fresco  
Ryan Ibach  
Chase Porter  
Melissa Sixberry  
Lilian Bravo  
Shawn Magee  
Nathan Johnson  
Dr. Teresa Everson  
Wendy Garcia  
Victoria Reyes  
James Elliot – Attorney

### Guests and Press

Amanda McKinney- Community Member  
Tammy Ayer-Press  
Jean Mendoza-Community Member

3. **Review of Submitted Public Written Comments** – Public comment submitted from Jean Mendoza, on behalf of environmental group Friends of Toppenish Creek.

4. **CONSENT AGENDA: MOTION** Board Chair Gail Weaver entertained a motion to approve the October 28, 2020 Yakima Health District Consent Agenda.

**MOVE TO APPROVE:** Ron Anderson  
**SECOND:** Vicki Baker

*Approved*  
 *Declined*  
 *Amend*

**The following items were adopted upon approval of the consent agenda:**

- September 30, 2020 Yakima Health District Board of Health Minutes.



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

- Approval of accounts payable and payroll issued in September 2020 in the amount of \$585,263.34.

## 5. BOARD BUSINESS: Andre Fresco, Yakima Health District (YHD) Executive Director

### **Yakima County COVID-19 Update**

Now that Yakima County is in Phase Two and schools are preparing for in-person learning, staff at the Yakima Health District are working diligently to support the community and local partners during this transition period.

## 6. BUDGET HEARING: Gail Weaver began the budget hearing session at 8:48 a.m. There were no questions, concerns, or comments, except a motion to adopt. Once the motion passed, the budget hearing ended at 8:54 am.

*[Ryan clarified that the budget hearing was advertised in the Yakima Herald Republic, Sunnyside Sun, and on the Yakima Health District website. The 2021 Budget hearing promotion allowed for comments, but none were submitted to Ryan Ibach to share with the Board of Health.]*

<b>MOTION:</b> Gail Weaver entertained a motion to approve the <a href="#">2021 Proposed Budget</a> .	<b>MOVE TO APPROVE:</b> Ron Anderson <b>SECOND:</b> Sean Cleary <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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## 7. FINANCIAL REPORT: Chase Porter, Senior Finance Manager

### **September 2020 Budget Summary**

We had a monthly gain in excess revenue of approximately \$95K, bringing our annual excess revenue to approximately \$748K.

### **September 2020 Revenue and Expenditures**

- Annual budgeted revenues and expenditures are \$6.4M and \$6.8M, respectively.
- Year-to-date budgeted revenue and expenditures are \$4.8M and \$5.1M, respectively.
- Year-to-date actual revenue and expenditures are \$5.1M and \$4.4, respectively.



# YAKIMA HEALTH DISTRICT

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## **Program Updates and COVID-19 financials**

Most of the expenditures for September are COVID-19 driven, as most staff are spending their time on working towards the pandemic. A majority of the program expenses are down due to COVID-19. Small Tools and Equipment had a large amount to purchase electronic equipment since staff began to work remotely and due to temporary hires. Environmental Health programs are starting to rebound in revenue now that the department is beginning to resume programs. COVID-19 expenses are mostly toward the Yakima Health District's Health Officer and Attorney payroll fees. There is a \$22K loss in the COVID response program due to indirect fees.

## **State Auditor's Office Audit**

The State Auditor's Office conducted a financial and accountability audit, which the Yakima Health District did well. The single audit primarily focuses on the accounting departments' financial reporting. The accountability audit is more organization wide and focuses on the Health District's rigor in following policies and grant guidelines.

<b>MOTION:</b> Gail Weaver entertained a motion to approve the financial report for the month of September 2020.	<b>MOVE TO APPROVE:</b> Ron Anderson <b>SECOND:</b> Vicki Baker <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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## **8. CHIEF OPERATING OFFICER: Ryan Ibach**

### **Schools**

YHD staff continues to work closely on both a daily and weekly basis with local school superintendents, principals, nurses, and advisory groups for the opening of schools. Nine private schools and 11 school districts, which make up about 29 schools total, have begun in-person learning. Elementary schools are the first to do the hybrid models. Middle schools are preparing to go back in the upcoming weeks. The Disease Outbreak Team continues to review school safety plans and prepare school staff on outbreak guidance and protocol. Contact tracing is being done internally for kids who have tested positive for COVID-19 between the ages of 5-18. The number of students and staff who have physically been in school while infectious positive will soon be available on the Yakima Health District website.

### **Staffing**

With financial support from the Department of Health, The Yakima Health District is looking to hire 4-8 contract tracers/investigators. These positions are temporary, and plan to keep the staff on for the



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

remainder of the year and possibly into next year. There is also an opening for a temporary accountant and an epidemiologist.

## 9. LOCAL EMERGENCY RESPONSE COORDINATOR: Nathan Johnson

### Community Based Testing Site

In partnership with Signal Health, Virginia Mason Memorial Hospital, State Fair Park, State Department of Health, and University of Washington, the newest community based testing site has opened. It has drive through capabilities and up to 500 tests can be performed. On the first day 145 tests were conducted, which surpassed the goal of 80. A similar plan to open a testing site in the lower valley is being worked

### Supporting Local Agencies

As flu season nears and the fight against COVID-19 continues, the Yakima Health District meets regularly with local healthcare agencies and EMS to support and provide assistance, to avoid having an overwhelmed hospital system. PPE, staffing, and any problems these agencies identify in their healthcare system have been a regular priority for the Health District staff to assist in.

## 10. HEALTH OFFICER: Teresa Everson

### COVID-19

Although Washington State passed a grim milestone with surpassing 100K confirmed positive cases, Yakima County has continued to stay at a steady rate with about 25 cases per day on average. Across the country there are rising number of cases, which also comes with an increase in hospitalization and deaths. Here in Yakima County this has also continued to remain at a steady rate. In the last four weeks, 2-3 patients on average have been placed on ventilators across the three hospitals in Yakima County. 11 patients are currently hospitalized for COVID-19. 11 additional community members have lost their lives to COVID-19 in Yakima County, bringing the total number of deaths to 244. The current masking rate is 93%. Due to the great efforts of the community, Yakima County is officially in Phase 2. Yakima County is meeting two of the criteria required to move forward in phases, one being hospital capacity which is 60% and the percent of hospitalizations due to COVID-19 which is 3.8% at this time. The test positivity rate is currently at 7.2%, an improvement from last month which was 8.3%. Yakima County is at 82 positive cases per 100K every 14 days, in September the number was 118 positive cases per 100K every 14 days. Although these numbers show great success, it is with strong recommendation that the community continue to wear masks, avoid large gatherings, continue social distancing practices, good hand washing skills, isolate when ill, and updating vaccines.

### Influenza

Influenza season has officially begun as of October 21st. One of the general measures to track influenza activity is to monitor outpatient clinic visits for flu like symptoms. The baseline for that statistic is 1.6%, and currently we are at 0.5%. At this time, we are well below the baseline, and there are currently no



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

deaths or outbreaks related to influenza. Getting the flu vaccine is highly encouraged for anyone six months and older.

## 11. DISEASE CONTROL: Melissa Sixberry

### **COVID-19**

Melissa Sixberry, Ryan Ibach, and Dr. Everson continue to have weekly meetings with the school nurses in Yakima school districts to educate on outbreak preparations and COVID-19 guidance.

### **Tuberculosis**

There is one new case of active Tuberculosis that the Yakima Health District is monitoring. This is the only TB case being monitored at this time.

### **Legionella**

One case of legionella has been identified in Yakima County. Determining the actual cause or if this was travel related is being investigated at this time. Legionella is a bacteria that affects the lungs, which can be fatal.

## 12. ENVIRONMENTAL HEALTH: Shawn Magee

### **COVID-19 Update**

The Environmental Health Division continues to support the community and businesses in educating the Phase 2 guidelines. Regular weekly meetings with the Greater Yakima Chamber of Commerce, Yakima Valley Tourism, and other local partners to inform how to operate safely in Phase 2. Restaurants are a top priority in providing guidance and conducting inspections now that restaurant capacity is 50% in Phase 2.

## 13. PUBLIC HEALTH PARTNERSHIPS: Lilian Bravo

### **Flu Clinics**

In partnership with local clinics, several school-based flu clinics will be available to the community for both adults and children, regardless of insurance status. West Valley and Wapato hosted two flu clinics in partnership with Yakima Neighborhood Health Services. Between both of these events, 100 families were reached. Routine immunizations are also being offered at these events. Highland, Mabton, and Sunnyside school districts will host flu clinics in the upcoming weeks. Safeway and Albertsons are also offering free flu vaccines.



# YAKIMA HEALTH DISTRICT

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## COVID-19

Pre-recorded COVID-19 updates from the Yakima Health District will be available on YPAC every two weeks. This will allow for more questions to be answered for the public and will air at a time that works best for a majority of the community.

## Promotoras de Salud Workers

The Promotoras de Salud workers have reached great success with the monolingual Spanish speaking community, having members express they feel heard and cared for. The goal of reaching 2,000 families by December 31<sup>st</sup> has almost been met. Outreach and presentations are being done at local grocery stores and in the field. The program is assisting facilitating testing for community members and connecting people with local health care facilities. Care kits are also being sent to homes of the community members who have tested positive.

14. <b>MOTION:</b> Board Chair Gail Weaver adjourned the meeting at 10:24 a.m.	<b>MOVE TO APPROVE:</b> Sean Cleary <b>SECOND:</b> Ron Anderson <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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**YAKIMA HEALTH DISTRICT  
BOARD OF HEALTH  
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

<b>Fund 620010 - From General Ledger Report (FMS)</b>	
<b>A/P Batch &amp; Cash Voucher#</b>	<b>Amount</b>
Accounts Payable 10/9/2020	\$695.76
Accounts Payable 10/15/2020	\$103,506.55
Accounts Payable 10/23/2020	\$270.98
Accounts Payable 10/31/2020	\$187,084.34
Total Claims & Warrants, above	\$291,557.63
Payroll Remittance	\$126,030.30
Payroll Tax Remittance	\$73,845.61
Total payroll paid this month	
Total Payroll	\$199,875.91
<b>TOTAL PAYMENTS</b>	<b>\$491,433.54</b>

All of the above October expenditures are approved for payment in the amount of **\$491,433.54** this 2nd day of December 2020.

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**Board of Health Chair**



Yakima Health District  
1210 Ahtanum Ridge Drive  
Union Gap, WA 98903  
Phone (509) 249-6549  
Fax (509) 249-6649

## YAKIMA COUNTY HEALTH DISTRICT

For the month of October 2020

### REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

83.33% OF THE BUDGET

Year to date: as of September 2020	Net Income (Loss)	\$ 747,941	
<b>For the Month of October 2020- ACTUALS</b>	<b>Net Income (Loss)</b>	<b>\$ 102,433</b>	
subtotal		\$ 850,374	
Prior period adjustment		\$ -	
<b>October 2020</b>	<b>Net Income (Loss)</b>	<b>\$ 850,374</b>	

Budget to Actual comparison- Year to date as of 10/31/2020

	Revenue		Expenditures	
Fiscal Year 2020 Total Adopted Budget	6,434,397		6,829,097	
<b>Allocated Budget YTD</b>	<b>5,361,998</b>		<b>5,690,914</b>	
Budget % to total adopted budget	82.89%		86.36%	
Subtotals Actuals	5,777,837	89.80%	4,933,174	72.24%
Actuals - Pass Thru Programs (Indirect Costs)	0		(5,711)	-0.08%
<b>Total Actuals</b>	<b>5,777,837</b>		<b>4,927,463</b>	
Total actuals % to total adopted budget	89.31%		72.15%	
<b>Actual compared to total adopted budget</b>	<b>(656,560)</b>		<b>(1,901,634)</b>	
<b>As of October 31, 2020</b>	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District  
Income Statement  
October 2020**

	Monthly			Year-to-Date			Year-End		
	Actual	Budget	Difference	Actual	Budget	Difference	2020 Budget	2 Mo. Remaining	
							2020 Budget	Remaining	
<b>Revenue</b>									
Public Health Funding	87,707	87,707	(0)	877,068	877,068	(1)	1,052,482	175,415	
Foundational Public Health	11,577	11,577	0	115,769	115,769	0	138,923	23,154	
Federal	573,755	76,459	497,296	1,874,684	764,589	1,110,095	917,507	(957,177)	
State	(288,392)	21,660	(310,052)	276,295	216,597	59,698	259,916	(16,379)	
Yakima County	15,650	25,417	(9,767)	204,806	254,167	(49,361)	305,000	100,194	
Fees, Permits Licensing	105,806	114,032	(8,226)	914,458	1,140,322	(225,864)	1,368,386	453,928	
Developmental Disabilities	154,753	192,682	(37,929)	1,441,383	1,926,819	(485,436)	2,312,183	870,800	
Nongovernmental Contributions	1,803	-	1,803	5,803	-	5,803	-	(5,803)	
Investment Income	7,694	6,667	1,027	67,177	66,667	510	80,000	12,823	
Other	-	-	-	395	-	395	-	(395)	
<b>Total Revenue</b>	<b>670,353</b>	<b>536,200</b>	<b>134,153</b>	<b>5,777,837</b>	<b>5,361,998</b>	<b>415,840</b>	<b>6,434,397</b>	<b>656,560</b>	
<b>Expenses</b>									
Salaries & Wages	164,614	168,482	(3,868)	1,633,601	1,684,823	(51,222)	2,271,787	*	638,186
Benefits-Direct	72,658	67,849	4,808	667,708	678,493	(10,785)	898,191	*	230,483
Payroll Expense	237,272	236,332	940	2,301,309	2,363,315	(62,006)	3,169,978		868,669
Enhanced Program	-	41,667	(41,667)	64,557	416,667	(352,109)	500,000		435,443
Advertising/Promotional	48,140	742	47,398	168,394	7,417	160,978	8,900		(159,494)
BOH Meeting Supplies	-	83	(83)	144	833	(689)	1,000		856
Computer Expense	-	458	(458)	4,526	4,583	(57)	5,500		974
Copies & Printing	838	2,083	(1,245)	16,407	20,833	(4,426)	24,999		8,593
Employee Recognition	-	258	(258)	314	2,583	(2,269)	3,100		2,786
Janitorial Services	2,302	2,800	(498)	21,509	28,000	(6,491)	33,600		12,091
Janitorial Supplies	37	258	(222)	1,349	2,583	(1,234)	3,100		1,751
Membership Dues	3,439	1,298	2,141	18,923	12,979	5,944	15,575		(3,348)
Office Supplies	2,802	983	1,818	9,478	9,833	(356)	11,800		2,322
Operating Supplies	13,040	1,210	11,830	19,346	12,104	7,242	80,525	*	61,179
Postage	2,735	852	1,883	20,083	8,521	11,562	10,225		(9,858)
Telephone	2,115	2,373	(258)	24,311	23,729	581	28,475		4,164
Professional Services - Accounting	-	2,667	(2,667)	21,885	26,667	(4,782)	32,000		10,115
Professional Services - County Indirect	-	1,276	(1,276)	12,763	12,763	1	15,315		2,552
Professional Services - Health Officer	11,962	5,250	6,712	110,199	52,500	57,699	313,000	*	202,801
Professional Services - Legal	-	1,113	(1,113)	58,898	11,125	47,773	13,350		(45,548)
Professional Services - Technology	15,030	14,583	448	150,245	145,825	4,420	174,990		24,745
Professional Services - Other	26,005	4,449	21,556	95,957	44,488	51,469	303,386	*	207,429
Provider Serv-Medical (Fed)	10,523	32,900	(22,377)	124,436	329,000	(204,564)	394,800		270,364
Provider Serv-Medical (State)	1,171	6,217	(5,045)	128,562	62,167	66,395	74,600		(53,962)
Provider Services - DD	143,159	182,637	(39,478)	1,370,704	1,826,368	(455,665)	2,191,642		820,938



**Yakima Health District  
Income Statement  
October 2020**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2020 Budget	2 Mo. Remaining
<b>Expenses (Cont.)</b>								
Contracted Services	12,497	3,182	9,315	30,838	31,817	(979)	38,180	7,342
Temp Worker	-	-	-	-	-	-	100,000	* 100,000
Client's Related Expenses	-	42	(42)	44	417	(372)	250,500	* 250,456
Interpreting Services	1,968	38	1,930	2,251	375	1,876	450	(1,801)
Laboratory & Pharmacy Supplies	2,668	371	2,298	4,398	3,708	690	504,450	* 500,052
Bank Fees	-	75	(75)	-	750	(750)	900	900
Fuel	1,152	1,551	(399)	10,673	15,510	(4,837)	18,612	7,939
Insurance	4,285	3,779	506	38,806	37,794	1,012	45,353	6,547
Miscellaneous	229	338	(108)	9,186	3,375	5,811	4,050	(5,136)
Operating Rental & Leases	26,405	7,129	19,276	78,790	71,288	7,503	335,545	* 256,755
Rent Storage	215	209	6	2,186	2,091	95	2,509	323
Repair & Maintenance (Car/Bldg.)	1,716	1,517	200	6,622	15,167	(8,545)	18,200	11,578
Small Tools & Equip/Asset Repl.	452	508	(56)	19,578	5,083	14,495	6,100	(13,478)
Training	1,014	921	93	12,642	9,208	3,434	11,050	(1,592)
Travel	967	11,984	(11,017)	15,296	119,842	(104,546)	143,810	128,514
Utilities	1,643	2,089	(447)	18,331	20,893	(2,563)	25,072	6,741
Close Out Indirect Program	(6,711)	(6,279)	(431)	(57,710)	(62,794)	5,085	(75,353)	(17,643)
Less Pass-Through Expenses	(1,152)	(849)	(303)	(8,767)	(8,493)	(274)	(10,191)	(1,424)
<b>Total Expenses</b>	<b>567,919</b>	<b>569,091</b>	<b>(1,172)</b>	<b>4,927,463</b>	<b>5,690,914</b>	<b>(763,451)</b>	<b>8,829,097</b>	<b>3,901,634</b>
<b>Excess/(Loss on) Revenue</b>	<b>102,433</b>	<b>(32,892)</b>	<b>135,325</b>	<b>850,374</b>	<b>(328,917)</b>	<b>1,179,291</b>	<b>(2,394,700)</b>	<b>(3,245,074)</b>

\* Additional budgeted funds added, \$2M, for Emergency and Contingency

YAKIMA HEALTH DISTRICT  
Preliminary Monthly Financial Summary by Program for October 2020

Budget YTD Percentage

83.33%

Yrly Budget Rev

6,469,128

Yrly budget Exp

6,589,516

Original

89.31%

74.69%

82.89%

86.36%

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments	
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net						
111	YHD Vehicles	-	(843)	843	-	(6,352)	6,352	-	-	-	6,352					
100	Administrator & Health Officer	7,694	22	7,672	67,177	32	67,145	66,667	-	66,667	478	142,210	306,996	164,786		
110	Information Systems	-	-	-	-	(0)	0	-	-	-	0	105,478	58,473	(47,006)		
113	Strategic Planning and Partnership	22,903	985	21,918	219,622	34,468	185,154	229,315	228,835	480	184,674					
120	Community Health Administration	-	-	-	-	-	-	-	-	-	5,747	31,451	25,704			
130	Building, Fixtures	-	-	-	-	20	(20)	-	-	-	(20)	57,710	71,287	13,577		
150	EH Administration	-	241	(241)	-	1,053	(1,053)	#	-	-	(1,053)	41,078	100,113	59,035		
160	Business Management	-	(0)	0	395	(343)	738	-	-	-	738	255,571	263,291	7,720		
161	Bus Mgmt Unallocated	-	-	-	23,292	2,874	20,418	32,500	32,271	229	20,188					
170	Personnel	-	-	-	-	-	-	-	-	-	11,936	34,243	22,307			
171	Agency Training	5,000	1,368	3,632	23,458	26,946	(3,488)	T	12,083	11,745	338	(3,826)				
172	HR Legal/Sound Employment	-	-	-	3,250	-	3,250	5,417	5,167	250	3,000					
173	Kresge Contribution	-	-	-	-	485	(485)	T	-	46,250	(46,250)	45,765			Revenue received PY	
221	SNAP ED	375	3,237	(2,862)	21,455	20,514	941	20,803	20,403	401	541					
223	Tobacco Prevention & Education	-	171	(171)	5,241	6,008	(767)	4,488	4,488	-	(767)					
225	Child Death Review	542	46	496	4,879	2,414	2,465	5,422	3,491	1,931	534					
290	Medicaid Admin Match- YHD	-	2,093	(2,093)	51,309	4,691	46,617	41,667	15,228	26,439	20,178				Qrtrly Billing	
309	Medical Records	500	609	(109)	4,770	6,338	(1,568)	5,000	4,251	749	(2,317)					
320	DOHCC - Immunizations	-	-	-	-	1	(1)	-	-	-	(1)					
321	DOHCC-Prenatal Hep B	-	-	-	-	-	-	-	-	-						
322	Immunization Promotion	2,735	3,996	(1,260)	12,438	16,557	(4,119)	#	12,615	12,615	-	(4,119)			Vaccine for Children	
325	COVID 19 Response	233,036	253,072	(20,036)	1,403,154	1,447,203	(44,049)	#	-	-	-	(44,049)			COVID 19 Response	
331	STD - DOH staff	1,303	938	365	25,099	10,070	15,029	11,856	11,464	392	14,638					
332	STD- Yakima	12,667	4,585	8,081	114,000	56,350	57,650	126,667	126,064	603	57,048					
349	Tuberculosis Program	19,222	11,427	7,795	201,665	81,554	120,111	216,283	213,069	3,213	116,897					
350	HIV Testing	-	468	(468)	1,300	1,881	(581)	-	-	-	(581)					
351	HIV PrEP	2,289	2,289	-	7,257	6,878	379	-	-	-	379					
352	Adult Viral Hepatitis	1,242	1,242	-	23,548	19,029	4,519	58,371	58,338	33	4,487					
390	Other Comm Diseases	36,833	9,274	27,559	383,324	141,335	241,990	368,333	367,564	769	241,220					
430	Colon Screening	167	1,663	(1,496)	19,586	18,927	659	41,716	40,049	1,667	(1,007)					
431	Breast/Cervical Cancer-Direct Services/Operation	25,233	21,246	3,986	409,867	373,902	35,965	514,748	512,408	2,340	33,625					
432	Komen Funding	-	-	-	4,000	-	4,000	-	-	-	4,000					
450	Wisewoman	-	3,131	(3,131)	15,490	20,536	(5,046)	71,510	68,160	3,350	(8,396)				New Program	
520	Drinking Water	4,238	4,025	213	62,597	64,995	(2,398)	#	48,277	47,531	746	(3,144)			Increased FTE	
522	Water Quality- Sanitary Survey	-	6,410	(6,410)	8,400	16,748	(8,348)	#	7,333	5,579	1,754	(10,102)			Qrtrly Billing	
523	DOE Well Drilling Inspections	1,000	2,972	(1,972)	19,600	15,053	4,547	29,063	28,586	477	4,070					
530	Solid Waste Permits/Tonnage	4,119	3,083	1,037	52,317	43,015	9,302	47,034	46,058	976	8,326					
531	Solid Waste Nuisances	2,132	482	1,649	25,688	12,203	13,485	62,197	60,633	1,564	11,921					
532	Solid Waste Facilities	2,413	175	2,237	22,217	6,804	15,413	10,833	9,404	1,429	13,984					
533	Bio-Solids	-	273	(273)	-	2,553	(2,553)	#	2,500	2,721	(221)	(2,332)			Quarterly Billing	
534	Proper Syringes Program Outreach	2,828	2,453	375	16,535	15,147	1,387	5,022	4,517	505	882					
540	OSS & Land Develop	29,948	32,105	(2,157)	295,729	300,753	(5,024)	#	347,193	336,839	10,353	(15,378)			Reduced Revenue	

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

# - Note on Program

T - Timing Difference

**YAKIMA HEALTH DISTRICT**
**Preliminary Monthly Financial Summary by Program for October 2020**
**Budget YTD Percentage**
**83.33%**
**Yrly Budget Rev**
**Yrly budget Exp**
**6,469,128**
**6,589,516**
**Original**
**89.31%**
**74.69%**
**82.89%**
**86.36%**

			Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs
Prog No.	Program Description	Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	Comments
550	Vector	1,036	144	892	10,363	3,590	6,773	10,363	10,340	23	6,750				
560	Food Inspections	40,960	22,446	18,514	327,193	220,281	106,912	360,476	371,355	(10,879)	117,791				
561	Food Education	16,610	2,314	14,296	39,204	21,980	17,224	75,000	59,838	15,163	2,062				
562	School Food Program	513	261	252	5,133	3,422	1,710	18,885	18,785	100	1,610				
563	Itinerant Food Program	572	624	(52)	5,175	5,821	(646)	29,258	29,141	117	(763)				
580	Water Recreation & Camps	67	1,083	(1,016)	29,455	28,704	751	46,898	46,579	318	433				
680	Developmental Disability	157,903	153,202	4,701	1,471,068	1,443,397	27,671	1,942,895	1,942,522	373	27,297				
681	Developmental Disability - Info/Ed	-	-	-	50,121	50,121	-	113,091	113,091	-	-				
710	Vital Records	11,195	13,712	(2,518)	121,342	143,945	(22,603)	#	176,667	175,434	1,233	(23,835)			Reduced Revenue
790	Epidemiology	1,717	7	1,710	17,167	37,761	(20,595)	T	17,167	17,108	59	(20,654)			Epidemiology Billing
791	Lead Case Mgmt	-	-	-	-	2,572	(2,572)		6,250	6,236	14	(2,586)			
794	PHEPR-Bio Terrorism	20,394	885	19,509	130,542	130,030	512	150,473	150,473	-	512				
811	Assessment	967	-	967	9,667	-	9,667	9,667	9,621	46	9,621				
888	Indirect Cost Rate Allocation	-	-	-	-	17	(17)	-	-	-	(17)				
900	Enhanced Program	-	-	-	12,750	64,557	(51,807)	-	416,667	(416,667)	364,859				
<b>GRAND TOTAL</b>		<b>670,353</b>	<b>567,919</b>	<b>102,433</b>	<b>5,777,837</b>	<b>4,927,463</b>	<b>850,374</b>	<b>5,361,998</b>	<b>5,690,914</b>	<b>(328,917)</b>	<b>1,179,291</b>				

**TOTALS BY DEPARTMENT**

Personal Health Program	917	5,548	(4,631)	82,884	33,627	49,257	72,379	43,608	28,771	20,486	
Breast & Colon Program	25,399	26,040	(641)	448,944	413,365	35,579	627,973	620,617	7,357	28,222	
Adult Hepatitis Program	1,242	1,242	-	23,548	19,029	4,519	58,371	58,338	33	4,487	
Communicable Disease Prog	311,270	286,666	24,604	2,179,839	1,808,499	371,341	773,837	767,992	5,845	365,496	
Environ. Health Program	126,830	79,976	46,854	1,050,147	892,153	157,994	1,250,803	1,228,378	22,425	135,569	
Developmental Disability Program	157,903	153,202	4,701	1,521,189	1,493,518	27,671	2,055,986	2,055,613	373	27,297	
Admin & Support	30,597	1,007	29,590	287,194	34,176	253,018	295,982	228,835	67,147	185,871	
Internal Serv- Vehicles/Copiers	-	(843)	843	-	(5,728)	5,728	-	-	-	5,728	
Indirect cost Rate Allocation	-	-	-	-	17	(17)	-	-	-	(17)	
Vital Records	11,195	13,712	(2,518)	121,342	143,945	(22,603)	176,667	175,434	1,233	(23,835)	
Bus Mgmt Unallocated	-	-	-	23,292	2,874	20,418	32,500	32,271	229	20,188	
Agency Trg/HR Legal	5,000	1,368	3,632	26,708	27,431	(722)	17,500	63,162	(45,662)	44,939	
Enhanced Program	-	-	-	12,750	64,557	(51,807)	-	416,667	(416,667)	364,859	
	<b>670,353</b>	<b>567,919</b>	<b>102,433</b>	<b>5,777,837</b>	<b>4,927,463</b>	<b>850,374</b>	<b>5,361,998</b>	<b>5,690,914</b>	<b>(328,917)</b>	<b>1,179,291</b>	

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
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**Yakima Health District  
COVID 19 Response  
October 2020**

	<b>COVID 19 Response</b>		<b>Funding</b>	
	<b>Monthly</b>	<b>Annual</b>	<b>2020 Budget</b>	<b>Remaining</b>
<b>Revenue</b>				
Public Health Funding	-	-	-	-
Foundational Public Health	-	-	-	-
Federal	532,234	1,389,660	5,302,834	3,913,174
State	(299,198)	13,494	20,000	6,506
<b>Total Revenue</b>	<b>233,036</b>	<b>1,403,154</b>	<b>5,322,834</b>	<b>3,919,680</b>
<b>Expenses</b>				
Salaries & Wages	69,893	600,073	-	(600,073)
Benefits-Direct	26,071	217,747	-	(217,747)
Payroll Expense	95,964	817,821	-	(817,821)
Advertising/Promotional	48,109	160,983	-	(160,983)
Employee Recognition	-	179	-	(179)
Copies & Printing	151	1,476	-	(1,476)
Office Supplies	2,100	3,078	-	(3,078)
Operating Supplies	12,421	13,567	-	(13,567)
Postage	2,211	13,819	-	(13,819)
Telephone	461	3,349	-	(3,349)
Professional Services - Health Officer	11,466	86,823	-	(86,823)
Professional Services - Legal	-	53,471	-	(53,471)
Professional Services - Other	23,288	39,305	-	(39,305)
Contracted Services	12,398	12,458	-	(12,458)
Client's Related Expenses	-	-	-	-
Interpreting Services	1,968	2,168	-	(2,168)
Laboratory & Pharmacy Supplies	-	415	-	(415)
Fuel	5	809	-	(809)
Membership Dues	950	1,050	-	(1,050)
Miscellaneous	143	7,185	-	(7,185)
Operating Rental & Leases	19,694	21,081	-	(21,081)
Rent Storage	-	-	-	-
Small Tools & Equip/Asset Repl.	452	17,716	-	(17,716)
Training	1,014	1,014	-	(1,014)
Travel	241	3,218	-	(3,218)
Utilities	-	10	-	(10)
Close Out Indirect Program	20,036	186,210	-	(186,210)
<b>Total Expenses</b>	<b>253,072</b>	<b>1,447,203</b>	<b>-</b>	<b>(1,447,203)</b>
<b>Excess/(Loss on) Revenue</b>	<b>(20,036)</b>	<b>(44,049)</b>	<b>5,322,834</b>	<b>3,875,631</b>
<b>Expected November Expenses to-date</b>				
Office of Emergency Management		15,000		
Signal Health		35,000		
Travel		450		
<b>Total Expected November Expenses</b>		<b>50,450</b>		
<b>Total Actual and Expected Expenses</b>		<b>1,497,653</b>		
<b>Remaining Funding after Expected</b>		<b>3,825,181</b>		

# YAKIMA HEALTH DISTRICT

## 2020 Cash Flow Report- from FMS REPORT

(Cash Basis Accounting)

	1/31/2020	2/29/2020	3/31/2020	4/30/2020	5/31/2020	6/30/2020	7/31/2020	8/31/2020	9/30/2020	10/31/2020
Beginning Cash	300,975	587,673	45,097	(38,071)	52,158	27,406	9,075	720,667	8,702	5,112
Transfers From Investment	370,000	403,000	183,000	296,000	5,000	107,000	108,193	171,000	45,000	181,000
Receipts /Deposits	1,023,070	488,627	410,512	754,947	529,465	519,431	1,120,208	279,637	536,674	378,347
<b>TOTAL CASH AVAILABLE</b>	<b>1,694,045</b>	<b>1,479,300</b>	<b>638,609</b>	<b>1,012,877</b>	<b>586,624</b>	<b>653,836</b>	<b>1,237,477</b>	<b>1,171,304</b>	<b>590,376</b>	<b>564,459</b>
<b>MINUS</b>										
Payroll Outlays	200,921	178,774	189,205	198,637	191,856	270,788	96,633	192,834	202,566	199,876
Transfers Out (Payments to Yakima County Departments)	269,471	19,700	15,675	23,498	18,824	18,951	-	-	-	-
Vouchers Payables Paid	355,980	295,729	266,800	446,583	225,538	266,022	202,176	269,768	382,698	291,558
Transfer to investment	280,000	940,000	205,000	292,000	123,000	89,000	218,000	700,000	-	30,000
<b>TOTAL CASH OUTLAY/TRANSFER</b>	<b>1,106,372</b>	<b>1,434,203</b>	<b>676,680</b>	<b>960,718</b>	<b>559,218</b>	<b>644,761</b>	<b>516,810</b>	<b>1,162,602</b>	<b>585,263</b>	<b>521,434</b>
<b>ENDING BALANCE - CASH ( Fund 01 only)</b>	<b>587,673</b>	<b>45,097</b>	<b>(38,071)</b>	<b>52,158</b>	<b>27,406</b>	<b>9,075</b>	<b>720,667</b>	<b>8,702</b>	<b>5,112</b>	<b>43,026</b>
Temporary Investment Fund 01	6,687,594	7,224,594	7,246,594	7,242,594	7,360,594	7,342,594	7,452,401	7,981,401	7,936,401	7,785,401
<b>TOTAL CASH &amp; CASH EQUIVALENTS- FUND 1 ONLY</b>	<b>7,275,267</b>	<b>7,269,691</b>	<b>7,208,523</b>	<b>7,294,752</b>	<b>7,388,000</b>	<b>7,351,669</b>	<b>8,173,068</b>	<b>7,990,103</b>	<b>7,941,513</b>	<b>7,828,427</b>
<b>TOTAL CASH &amp; CASH EQUIVALENT- ALL FUNDS</b>	<b>7,275,267</b>	<b>7,269,691</b>	<b>7,208,523</b>	<b>7,294,752</b>	<b>7,388,000</b>	<b>7,351,669</b>	<b>8,173,068</b>	<b>7,990,103</b>	<b>7,941,513</b>	<b>7,828,427</b>

MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12

NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only

NUMBER OF DAYS - OPERATING CASH AVAILABLE

569,091	569,091	569,091	569,091	569,091	569,091	569,091	569,091	569,091	569,091
13	13	13	13	13	13	13	14	14	14
384	383	380	385	389	388	431	421	419	413

BUDGET YEAR **Y2020**

BUDGET (ADOPTED ON 10/31/18 MTG)

OPERATION  
ENHANCED PROGRAM  
FULL BUDGET

**6,329,097**  
**500,000**  
**6,829,097**