



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## BOARD OF HEALTH

### Meeting Agenda & Minutes



**February 24, 2021**

**8:30 am**

### **Upcoming Board of Health Meetings**

March 31, 2021

8:30 am

April 28, 2021

8:30 am



# YAKIMA HEALTH DISTRICT

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## Board of Health Agenda

Wednesday, February 24, 2021

1. **Call meeting to order:** 8:30a.m.
2. **Introductions of guest/staff**
3. **Review of submitted public written comments**
4. **Consent Agenda- Motion** to approve all items listed with an asterisk (\*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - \* January 27, 2021, Yakima Health District (YHD) Board of Health minutes
  - \* Payment of accounts payable and payroll issued in January 2021 in the amount of \$1,045,828.31.
5. **Board Business:** André Fresco
  - a. Health Officer Update  
**Strategic Goal:** *Deliver Mandated Services;* **Board Input:** *Board Discussion*
  - b. Yakima County COVID-19 Update  
**Strategic Goal:** *Increase Community Partnerships;* **Board Input:** *Board Awareness*
6. **Financial Report:** Chase Porter January 2021 (**pages 10-17**)  
**Motion:** to approve the financial report for the month of January 2021  
**Department Reports**
7. Chief Operating Officer: Ryan Ibach
8. Local Emergency Response Coordinator: Nathan Johnson
9. Health Officer: Dr. Larry Jecha
10. Disease Control: Melissa Sixberry
11. Environmental Health: Shawn Magee
12. Public Health Partnerships: Lilian Bravo
13. Other Business:
14. Adjourn



# YAKIMA HEALTH DISTRICT

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## Board of Health Minutes

Wednesday, January 27, 2021

1. Meeting called to order by Vice Chair, Ron Anderson, at 8:30 a.m.

2. **Introductions of guests/staff – none**

**Present**

Ron Anderson, Commissioner  
Dr. Sean Cleary, Citizen Member  
Amanda McKinney, Commissioner  
LaDon Linde, Commissioner

**Absent**

**Yakima Health District (YHD) Staff**

Andre Fresco  
Ryan Ibach  
Chase Porter  
Melissa Sixberry  
Lilian Bravo  
Shawn Magee  
Nathan Johnson  
Dr. Larry Jecha  
Wendy Garcia  
Victoria Reyes  
James Elliot – Attorney  
Jocelyn Castillo  
Cecile Anson  
Cindy Champoux

**Guests and Press**

Holly Barrick- Citizen  
Angie Girard – Citizen  
Peggy Steere – Citizen  
Tammy Ayer – Yakima Herald-Republic  
Steve Altmayer – Citizen  
Stephanie Muniz – KNDO  
Naila Duval – City of Toppenish Council  
Robert Gates – Citizen  
Craig Warner – YC Financial Services Director  
Ray Gates – Citizen  
Julie Lawrence – YC Clerk of the Board  
Cindy Matsumoto – Citizen  
Gail Weaver – Citizen  
Jackie Follansbee – RN for YSD7  
Lizzie Lamb – Citizen  
Julie Shilling – City of Union Gap Council  
Mindy Clark – Citizen  
Jodi Smith – YVCOG  
Eric Don Anderson – Citizen  
Kally Marquis – Citizen  
Martin Casey – Sunnyside City Manager  
Kevin Chase – ESD 105  
Patrica Byers – Mayor  
Dave Atteberry – Citizen  
Dr. Kay Funk – Yakima City Council



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3. **Review of Submitted Public Written Comments** – 28 written comments that were submitted by members of the public were read by Ryan Ibach, Chief Operating Officer. Submitted comments are available upon request.

4. <b>CONSENT AGENDA: MOTION</b> Vice Chair Ron Anderson entertained a motion to approve the January 27, 2021 Yakima Health District Consent Agenda.	<b>MOVE TO APPROVE:</b> Amanda McKinney <b>SECOND:</b> LaDon Linde <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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**The following items were adopted upon approval of the consent agenda:**

- December 2, 2020 Yakima Health District Board of Health minutes.
- December 17, 2020 Board of Health Special Meeting minutes.
- Approval of accounts payable and payroll issued in November 2020 in the amount of \$616, 618.52 and December 2020 in the amount of \$1,097,029.38.

5. **BOARD BUSINESS:** Andre Fresco, Yakima Health District (YHD) Executive Director

**Recognition of Mayor Barbara Harrer**

Andre Fresco recognized the work and dedication of Barbara Harrer, who served on the Board for over forty years. A plaque will be given to Mayor Harrer and a portrait will be mounted in the Executive Conference room at the health district, as a thank you for her service to our Board and community.

**Appointment of Board of Health Members**

Andre Fresco shared his appreciation for those who applied for the Citizen Representative position and the City Representative positions, all of whom were extremely qualified. Ryan Ibach stated a total of 17 candidates applied for the position. All 17 candidates were given the opportunity to participate in an interview, except for two candidates who declined to proceed. Interviews were conducted by the Board of Health Interview Committee members, Ryan Ibach, Amanda McKinney, and Dr. Sean Cleary. The seven candidates for the city representative positions are: Patricia Byers, Naila Duval, Beth Husted, Jose Trevino, Julie Shilling, Dr. Kay Funk, and Barbara Harrer. Those who applied for the citizen position are: Chris Schmelzer, Dr. Dave Atteberry, Gail Weaver, Guadalupe V. Huitron-Lilly, Jodi Daly, Joel Thome, Lyndsey Bazan, Peggy Steere, Dr. Raul Garcia, and Ronda Edwards. Ryan Ibach asked the Board to vote via email to himself and Victoria Reyes.



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The Board voted as follows:

Amanda McKinney:	City Representatives - <i>Patricia Byers and Julie Shilling</i> Citizen Representative - <i>Dr. Dave Atteberry</i>
LaDon Linde:	City Representatives - <i>Patricia Byers and Naila Duval</i> Citizen Representative - <i>Dr. Dave Atteberry</i>
Ron Anderson:	City Representatives – <i>Patricia Byers and Naila Duval</i> Citizen Representative – <i>Dr. Dave Atteberry</i>
Sean Cleary:	City Representatives – <i>Naila Duval and Julie Shilling</i> Citizen Representative – <i>Gail Weaver</i>

As a result, the Board appointed the following three members:

*Mayor Patricia Byers for the City Representative*  
*Councilwoman Naila Duval for the City Representatives*  
*Dr. Dave Atteberry for the Citizen Representative*

## Board of Health Draft Resolution

Andre Fresco introduced YHD Attorney James Elliott to discuss the ordinance that was passed by the Commissioners on January 5, 2021. James discussed his draft resolution, that in his opinion falls legally under the authority of [RCW 70.05.030](#) and [RCW 70.05.040](#). Two issues that have caused public concern are the Chair of the Board, and the voting rights of the Board. James discussed the remaining five points: appointment process and terms of Board of Health members, adding the county coroner as an ex officio member, changes to the power to the Board of Health Committees, appointment process for the Health Officer, and appointment process of the Executive Director.

**Discussion:** Discussion from both James Elliott and the Board members regarding the voting rights of the Board and the rights the Commissioners have over the size and composition of the Board. James clarified that the composition of the Board is to legally have a majority of elected officials and changing that would be in violation of [RCW 70.05.030](#). Per the county code, that was passed on January 5, 2021, the seven board members should each have one vote, except the Board chair, who will have two. James stated in his opinion, giving a second vote to the chair does not fit legally into the authority of [RCW 70.05.030](#). Another point of discussion is per the [county code 6.04.010](#), the Board chair shall be a county commissioner for a one year term and serve no more than four consecutive terms. James clarified that the Board of Health is not required to follow this per the wording in both [RCW 70.05.030](#) and [RCW 70.05.040](#). James Elliot clarified that this Board



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does not have the authority to change the county code that passed on January 5<sup>th</sup>, but can adopt a resolution that accepts a portion of that code or in its entirety.

<b>MOTION:</b> Amanda McKinney motions to move on with the agenda and discuss the changes to the resolution at a different time.	<b>MOVED:</b> Amanda McKinney <b>SECOND:</b> Naila Duval <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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## Appointment of Board Chair and Vice Chair

Andre Fresco request the Board to appoint a Board Chair and Vice Chair. James Elliot reads RCW 70.05.040 which states a Board Chair is to be elected at the first meeting in a year.

<b>MOTION:</b> Commissioner Amanda McKinney motions to nominate Commissioner Ron Anderson as Board Chair.	<b>MOVED:</b> Amanda McKinney <b>SECOND:</b> Patricia Byers <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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<b>MOTION:</b> Commissioner Amanda McKinney motions to nominate Dr. Sean Cleary as Vice Chair.	<b>MOVED:</b> Amanda McKinney <b>SECOND:</b> Dr. Dave Atteberry <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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## 6. FINANCIAL REPORT: Chase Porter, Senior Finance Manager

### November 2020 Budget Summary

We had a monthly gain in excess revenue of approximately \$80K, bringing our annual excess revenue to approximately \$931K.

### November 2020 Revenue and Expenditures

- Annual budgeted revenues and expenditures are \$6.4M and \$6.8M, respectively.
- Year-to-date budgeted revenue and expenditures are \$5.9M and \$6.3M, respectively.
- Year-to-date actual revenue and expenditures are \$6.7M and \$5.8M, respectively





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## **December 2020 Budget Summary**

We had a monthly gain in excess revenue of approximately \$221K, bringing our annual excess revenue to approximately \$1.2M.

## **December 2020 Revenue and Expenditures**

- Annual budgeted revenues and expenditures are \$6.4M and \$6.8M, respectively.
- Year-to-date actual revenue and expenditures are \$6.8M and \$6.9M, respectively.

## **Program Updates and COVID-19 financials**

The organization budgeted \$6.8M in expenditures for 2020 expenses. Early in 2020, \$2M in Emergency and Contingency budgeted funds was authorized to combat COVID 19. The additional budgeted funds increased the total annual budget to \$8.8M. Annual expenditures of \$6.9M is over the original budget of \$6.8M. However, the Emergency and Contingency adaptation kept the District from going over the total annual expenditure budget. In 2020 Yakima Health District expended approximately \$2.7M to combat COVID 19. Yakima County did not have a COVID case until March of 2020. So, there are only 10 months of COVID expenditures in 2020. The funding to fight COVID-19 was mainly provided by the Federal Government, \$2.6M, and the remainder funding was provided by the State of Washington.

## **7. CHIEF OPERATING OFFICER: Ryan Ibach**

### **Update on Health Officer Recruitment**

In December, a motion was passed to look for both an interim and permanent health officer. These positions had been advertised in the Yakima Herald, Sunnyside Sun, YHD social media pages and website. In total six candidates have applied; one person is interested in the interim, two are interested in the permanent position, and three are interested in both positions. Ryan Ibach request direction from the Board in regards to moving forward with an interim officer or hiring a permanent health officer instead. The Board suggests moving forward with a permanent health officer and to involve all Board members in the interview process of all candidates. Because Dr. Dave Atteberry is a candidate, he is unable to be included in the selection process.

### **Schools Update**

Several YHD staff members continue to work with ESD 105, superintendents, school nurses, principals, union representatives, and athletic directors on how to keep students and staff safe during this pandemic. Public schools are currently offering in-person learning for grades K-8, along with several private high schools. The health district has recently encouraged school districts to consider offering in-person learning for high school students for those who have social and emotional needs. Ryan Ibach read a letter



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from Kevin Chase, ESD Superintendent, which explains his recommendation on how to safely open schools to in-person learning. A presentation from Kevin Chase and a small group of superintendents will be scheduled for the decision making body.

<b>MOTION:</b> Amanda McKinney motions that the Board of Health supports Ryan Ibach, Dr. Larry Jecha, and Andre Fresco in their efforts to safely get students in grades K-12 back to in-person learning	<b>MOVED:</b> Amanda McKinney <b>SECOND:</b> Patricia Byers <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i>
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## Job Openings

There is an opening for a public health nurse, and soon an opening for an epidemiologist will be announced. Two additional positions for the Disease Outbreak Team will be open as well. An orientation for all new Board of Health members will hopefully be available before the February 2021 Board of Health meeting.

## 8. **HEALTH OFFICER:** Dr. Larry Jecha

### COVID-19

Yakima County is seeing downward trends in the case counts, which is favorable and can help in the openings of schools and businesses. Now that Yakima County is in a regional phase with neighboring counties, there is constant communication between all counties to be able to all move forward. There are variant strains of COVID-19, with Snohomish County being identified as having one of these variants. The same recommendations are given for these strains as well. Keep good hand washing techniques, social distance, and quarantine if you become exposed to COVID-19. There is new legislation from the State that continues the regionalization concept, that may affect local health departments. The funding is favorable, but local control will be drastically constrained. Andre Fresco will provide the Board with the bill information.

## 9. **LOCAL EMERGENCY RESPONSE COORDINATOR:** Nathan Johnson

### Vaccine Update

Yakima County has received 11,125 of the first dose of both the Moderna and Pfizer COVID-19 vaccine and have administered a total of 11,082 doses. Yakima County has received a total of 4,050 of the second dose and have administered 1,988 of those doses. There is a finding that using a Johnson & Johnson needle, you can get an additional dose of the vaccine. These specific needles are hard to come by at this time. Messaging to the community is being released regarding this information. The State distributes the vaccine to facilities who are enrolled with them. Counties find out on a weekly basis how





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many vaccines will be distributed by the State. Local partners, such as local FQHC's and hospitals, are creating new workflows and increasing their staffs to be able to get these vaccines out to the community. Yakima County is preparing for a mass vaccination site.

## 10. **DISEASE CONTROL:** Melissa Sixberry

### **COVID-19**

The Case Investigation Team, made up of seven individuals, are working internally instead at the state level. This gives more accuracy to the case investigations and data. The Yakima Health District continues to work closely with the Disease Outbreak Team. Currently there are 28 people hospitalized due to COVID-19, which was the same amount as last month. Yakima County had reached a peak in mid January, but the numbers are favorable at the moment.

## 11. **ENVIRONMENTAL HEALTH:** Shawn Magee

### **COVID-19 Update**

Along with conducting inspections and providing services, the Environmental Health staff continue to educate the community and business on COVID-19 guidance. Currently the main focus is on restaurants and ensuring they are educated on the State Department of Health guidelines for Phase 1. Although Yakima County is in Phase 1, the EH staff is working on a plan for businesses to be prepared for Phase 2 and how to operate under those guidelines.

## 12. **PUBLIC HEALTH PARTNERSHIPS:** Lilian Bravo

### **Epidemiologist**

The Yakima Health District is working to hire an epidemiologist. In hiring an epidemiologist, this can help assess the COVID-19 pandemic, analyze complex data sets, and look at the trends across Yakima County beyond COVID-19.

### **Communication Specialist**

The Yakima Health District has hired a Communications Specialist. Stephanie Badillo will be introduced at the next meeting.

### **Spirit of The Year Award**

The Henry Beauchamp Community Center nominated the Yakima Health District to receive the "Spirit of the Year" Award for their contributions to the community.



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## **“I Got the Vax” Campaign**

With COVID-19 vaccines being distributed, the health district will be giving out stickers to those who received the COVID-19 vaccine, as part of the “I Got The Vax” campaign. Those who have received the vaccine are also being asked to share why they got the vaccine. Lilian Bravo invites the Board members to participate and to spread awareness for the campaign.

13. **MOTION:** Board Chair Ron Anderson adjourned the meeting at 11:07 a.m.

**MOVE TO APPROVE:** Dr. Sean Cleary

**SECOND:** LaDon Linde

☒ *Approved*

☐ *Declined*

☐ *Amend*

**YAKIMA HEALTH DISTRICT  
BOARD OF HEALTH  
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

<b>Fund 620010 - From General Ledger Report (FMS)</b>		
<b>A/P Batch &amp; Cash Voucher#</b>	<b>Amount</b>	
Accounts Payable 1/8/2021	\$1,534.24	
Accounts Payable 1/15/2021	\$272,339.88	
Accounts Payable 1/25/2021	\$436.97	
Accounts Payable 1/29/2021	\$447,499.71	
Total Claims & Warrants, above		\$721,810.80
Payroll Remittance	\$171,992.64	
Payroll Tax Remittance	\$152,024.87	
Total payroll paid this month		
Total Payroll		\$324,017.51
<b>TOTAL PAYMENTS</b>		<b>\$1,045,828.31</b>

All of the above preliminary January expenditures are approved for payment in the amount of **\$1,045,828.31** this 24<sup>th</sup> day of February 2021.

\_\_\_\_\_  
**Board of Health Chair**



Yakima Health District  
 1210 Ahtanum Ridge Drive  
 Union Gap, WA 98903  
 Phone (509) 249-6549  
 Fax (509) 249-6649

## YAKIMA COUNTY HEALTH DISTRICT

For the month of January 2021

### REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

#### 8.33% OF THE BUDGET

<b>January 2021</b>	<b>Net Income (Loss)</b>		<b>\$</b>	<b>(297,607)</b>
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#### Budget to Actual comparison- Year to date as of 1/31/2021

	Revenue		Expenditures	
Fiscal Year 2021 Total Adopted Budget	7,520,153		7,561,289	
<b>Allocated Budget YTD</b>	<b>626,679</b>		<b>630,107</b>	
Budget % to total adopted budget	9.69%		9.56%	
Subtotals Actuals	587,940	7.82%	885,850	11.72%
Actuals - Pass Thru Programs (Indirect Costs)	0		(303)	0.00%
<b>Total Actuals</b>	<b>587,940</b>		<b>885,547</b>	
Total actuals % to total adopted budget	9.09%		11.71%	
<b>Actual compared to total adopted budget</b>	<b>(6,932,213)</b>		<b>(6,675,742)</b>	
<b>As of January 31, 2021</b>	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District  
Income Statement  
January 2021**

	Monthly			Year-End	
	Actual	Budget	Difference	2021 Budget	11 Mo.'s Remaining
<b>Revenue</b>					
Public Health Funding	87,707	87,707	(0)	1,052,482	964,775
Foundational Public Health	-	14,166	(14,166)	169,996	169,996
Federal	379,435	150,615	228,820	1,807,380	1,427,945
State	8,517	45,915	(37,398)	550,983	542,466
Yakima County	12,500	13,625	(1,125)	163,500	151,000
Fees, Permits Licensing	78,436	109,216	(30,781)	1,310,597	1,232,161
Developmental Disabilities	115,994	203,768	(87,774)	2,445,215	2,329,221
Nongovernmental Contributions	-	-	-	-	-
Investment Income	(94,648)	1,667	(96,315)	20,000	114,648
Other	-	-	-	-	-
<b>Total Revenue</b>	<b>587,940</b>	<b>626,679</b>	<b>(38,739)</b>	<b>7,520,153</b>	<b>6,932,213</b>
<b>Expenses</b>					
Salaries & Wages	162,346	183,015	(20,668)	2,196,178	2,033,832
Benefits-Direct	98,567	71,766	26,801	861,192	762,625
Payroll Expense	260,913	254,781	6,132	3,057,370	2,796,457
Enhanced Program	-	41,667	(41,667)	500,000	500,000
Advertising/Promotional	17,107	13,384	3,723	160,609	143,502
BOH Meeting Supplies	-	83	(83)	1,000	1,000
Computer Expense	-	458	(458)	5,500	5,500
Copies & Printing	624	2,213	(1,589)	26,550	25,926
Employee Recognition	-	267	(267)	3,200	3,200
Janitorial Services	399	2,667	(2,268)	32,000	31,601
Janitorial Supplies	236	233	3	2,800	2,564
Membership Dues	1,949	2,335	(386)	28,025	26,076
Office Supplies	1,922	977	945	11,725	9,803
Operating Supplies	3,621	1,150	2,471	13,800	10,179
Postage	1,522	1,000	522	12,005	10,483
Telephone	2,755	2,662	93	31,945	29,190
Professional Services - Accounting	-	2,933	(2,933)	35,200	35,200
Professional Services - County Indirect	-	2,143	(2,143)	25,710	25,710
Professional Services - Health Officer	-	13,208	(13,208)	158,500	158,500
Professional Services - Legal	-	9,404	(9,404)	112,850	112,850
Professional Services - Technology	16,446	15,312	1,134	183,741	167,295
Professional Services - Other	353,562	10,987	342,576	131,841	(221,721)
Provider Serv-Medical (Fed)	12,522	30,052	(17,530)	360,621	348,099
Provider Serv-Medical (State)	4,117	7,197	(3,080)	86,364	82,247



**Yakima Health District  
Income Statement  
January 2021**

	Monthly			Year-End	
	Actual	Budget	Difference	2021 Budget	11 Mo.'s Remaining
<b>Expenses (Cont.)</b>					
Provider Services - DD	102,819	186,166	(83,347)	2,233,992	2,131,173
Contracted Services	16,204	3,194	13,009	38,330	22,127
Temp Worker	-	-	-	-	-
Client's Related Expenses	-	42	(42)	500	500
Interpreting Services	-	21	(21)	250	250
Laboratory & Pharmacy Supplies	-	413	(413)	4,950	4,950
Bank Fees	-	75	(75)	900	900
Fuel	612	1,967	(1,355)	23,604	22,992
Insurance	4,286	3,805	481	45,658	41,372
Miscellaneous	2,541	416	2,125	4,994	2,453
Operating Rental & Leases	64,146	6,832	57,313	81,989	17,843
Rent Storage	202	210	(8)	2,523	2,321
Repair & Maintenance (Car/Bldg.)	460	1,383	(923)	16,600	16,140
Small Tools & Equip/Asset Repl.	17,210	517	16,693	6,200	(11,010)
Training	-	1,033	(1,033)	12,400	12,400
Travel	1,971	13,663	(11,692)	163,960	161,989
Utilities	1,492	2,090	(597)	25,074	23,582
Close Out Indirect Program	(3,478)	(5,983)	2,505	(71,800)	(68,322)
Less Pass-Through Expenses	(612)	(849)	238	(10,191)	(9,579)
<b>Total Expenses</b>	<b>885,547</b>	<b>630,107</b>	<b>255,440</b>	<b>7,561,289</b>	<b>6,675,742</b>
<b>Current Year Excess/(Loss on) Revenue</b>	<b>(297,607)</b>	<b>(3,428)</b>	<b>(294,179)</b>	<b>(41,137)</b>	<b>256,470</b>
<b>COVID 2020 State Funding</b>	<b>248,706</b>	<b>309,737</b>	<b>(61,031)</b>		
<b>Excess/(Loss on) Revenue</b>	<b>(48,900)</b>	<b>306,309</b>	<b>(355,209)</b>		



## YAKIMA HEALTH DISTRICT

## Preliminary Monthly Financial Summary by Program for January 2021

Budget YTD Percentage

8.33%

Yrly Budget Rev Yrly budget Exp

6,469,128

6,589,516

Original

9.69%

9.56%

Prog No.	Program Description	Actual - Current Month			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	
111	YHD Vehicles	-	(303)	303	-	-	-	303				
100	Administrator & Health Officer	(94,648)	-	(94,648)	1,667	(0)	1,667	(96,315)	5,957	15,423	9,466	
110	Information Systems	-	-	-	-	-	-	-	4,649	6,714	2,065	
113	Strategic Planning and Partnership	13,783	1,303	12,481	22,424	9,621	12,803	(322)				
120	Community Health Administration	-	-	-	-	-	-	-	31	2,411	2,380	
130	Building, Fixtures	-	0	(0)	-	-	-	(0)	3,478	6,833	3,354	HVAC Unit
150	EH Administration	-	215	(215)	-	-	-	(215)	3,430	4,733	1,303	
160	Business Management	-	-	-	-	-	-	-	35,688	28,305	(7,382)	
161	Bus Mgmt Unallocated	5,085	290	4,796	3,752	3,336	417	4,379				
170	Personnel	-	-	-	-	-	-	-	0	3,583	3,583	
171	Agency Training	-	2,199	(2,199)	1,208	1,511	(303)	(1,897)				
172	HR Legal/Sound Employment	-	-	-	542	-	542	(542)				
173	Kresge Contribution	-	-	-	-	6,708	(6,708)	6,708				Revenue received PY
221	SNAP ED	2,045	2,004	42	8,233	8,237	(3)	45				
223	Tobacco Prevention & Education	-	276	(276)	652	653	(1)	(276)				
225	Child Death Review	542	-	542	709	236	472	70				
290	Medicaid Admin Match- YHD	-	-	-	4,167	1,176	2,990	(2,990)				Qtrly Billing
309	Medical Records	667	187	480	667	550	117	363				
320	DOHCC - Immunizations	-	-	-	-	-	-	-				
321	DOHCC-Prenatal Hep B	-	-	-	-	-	-	-				
322	Immunization Promotion	166	332	(166)	1,045	1,048	(2)	(163)				Vaccine for Children
325	COVID 19 Response	342,846	613,722	(270,876)	99,369	99,556	(187)	(270,689)				COVID 19 Response
331	STD - DOH staff	1,148	792	356	1,191	1,190	1	355				
332	STD- Yakima	12,667	4,430	8,237	12,667	11,821	845	7,391				
349	Tuberculosis Program	15,788	8,212	7,576	22,020	16,320	5,700	1,876				
350	HIV Testing	-	293	(293)	-	-	-	(293)				
351	HIV PrEP	170	2,494	(2,325)	912	814	97	(2,422)				
352	Adult Viral Hepatitis	4,214	3,047	1,167	5,921	5,398	523	643				
390	Other Comm Diseases	35,583	4,246	31,337	35,583	28,326	7,257	24,080				
430	Colon Screening	-	-	-	-	-	-	-				
431	Breast/Cervical Cancer-Direct Services/Operation	30,836	28,196	2,640	48,982	48,940	41	2,598				
432	Komen Funding	-	-	-	-	-	-	-				
450	Wisewoman	3,039	3,327	(288)	8,250	8,127	123	(411)				New Pogram
520	Drinking Water	5,882	4,774	1,107	5,568	5,408	160	947				Increased FTE
522	Water Quality- Sanitary Survey	-	-	-	1,100	933	167	(167)				Qtrly Billing
523	DOE Well Drilling Inspections	-	2,751	(2,751)	2,500	2,296	204	(2,956)				
530	Solid Waste Permits/Tonnage	1,340	6,774	(5,434)	4,542	4,370	172	(5,606)				
531	Solid Waste Nuisances	2,000	176	1,824	4,883	4,111	772	1,051				
532	Solid Waste Facilities	2,000	178	1,822	958	776	182	1,640				
533	Bio-Solids	108	124	(15)	525	351	174	(189)				Quarterly Billing
534	Proper Syringes Program Outreach	83	121	(38)	419	249	171	(209)				
540	OSS & Land Develop	32,619	36,841	(4,222)	32,310	31,373	937	(5,159)				Reduced Revenue

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

# - Note on Program  
T - Timing Difference

YAKIMA HEALTH DISTRICT  
Preliminary Monthly Financial Summary by Program for January 2021  
Budget YTD Percentage 8.33%

Yrly Budget Rev Yrly budget Exp  
6,469,128 6,589,516 Original  
9.69% 9.56%

		Actual - Current Month			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	
Prog No.	Program Description	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	Comments
550	Vector	667	40	627	1,083	824	260	367				
560	Food Inspections	24,281	23,500	781	35,083	32,703	2,380	(1,599)				
561	Food Education	10	601	(591)	4,583	3,654	929	(1,520)				
562	School Food Program	1,929	367	1,562	1,542	1,310	232	1,330				
563	Itinerant Food Program	270	316	(46)	3,057	2,889	168	(214)				
580	Water Recreation & Camps	575	912	(337)	4,806	4,646	161	(498)				
680	Developmental Disability	115,994	112,024	3,970	194,087	192,500	1,587	2,383				
681	Developmental Disability - Info/Ed	-	-	-	10,806	10,806	(0)	0				
710	Vital Records	11,280	11,371	(91)	18,167	18,220	(53)	(38)				Reduced Revenue
790	Epidemiology	983	8	975	983	784	199	776				Epidemiology Billing
791	Lead Case Mgmt	833	-	833	833	538	295	538				
794	PHEPR-Bio Terrorism	9,407	9,407	-	15,134	15,171	(36)	36				
811	Assessment	3,748	-	3,748	3,748	962	2,786	962				
888	Indirect Cost Rate Allocation	-	-	-	-	-	-	-				
900	Enhanced Program	-	-	-	-	41,667	(41,667)	41,667				
	GRAND TOTAL	587,940	885,547	(297,607)	626,679	630,107	(3,428)	(294,179)				

TOTALS BY DEPARTMENT

Personal Health Program	2,587	2,280	307	13,761	10,302	3,459	(3,151)
Breast & Colon Program	33,874	31,523	2,351	57,231	57,067	164	2,187
Adult Hepatitis Program	4,214	3,047	1,167	5,921	5,398	523	643
Communicable Disease Prog	414,599	634,716	(220,116)	179,019	161,909	17,110	(237,226)
Environ. Health Program	81,171	87,097	(5,926)	118,095	111,063	7,032	(12,958)
Developmental Disability Program	115,994	112,024	3,970	204,893	203,306	1,587	2,383
Admin & Support	(80,865)	1,303	(82,167)	24,091	9,621	14,470	(96,637)
Internal Serv- Vehicles/Copiers	-	(303)	303	-	-	-	303
Indirect cost Rate Allocation	-	-	-	-	-	-	-
Vital Records	11,280	11,371	(91)	18,167	18,220	(53)	(38)
Bus Mgmt Unallocated	5,085	290	4,796	3,752	3,336	417	4,379
Agency Trg/HR Legal	-	2,199	(2,199)	1,750	8,219	(6,469)	4,270
Enhanced Program	-	-	-	-	41,667	(41,667)	41,667
	587,940	885,547	(297,607)	626,679	630,107	(3,428)	(294,179)

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
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# - Note on Program  
T - Timing Difference



**Yakima Health District  
COVID 19 Response  
January 2021**

	COVID 19	Funding	
	Monthly	2020 Budget	Remaining
<b>Revenue</b>			
Public Health Funding	2,583	31,000	28,417
Federal	340,263	851,691	511,428
State	-	-	-
<b>Current Year Total Revenue</b>	<b>342,846</b>	<b>882,691</b>	<b>539,845</b>
COVID 2020 State Funding	248,706	309,737	61,031
<b>Total COVID Revenue</b>	<b>591,552</b>	<b>1,192,428</b>	<b>600,876</b>
<b>Expenses</b>			
Salaries & Wages	82,377	429,637	347,260
Benefits-Direct	38,594	147,800	109,206
Payroll Expense	120,971	577,437	456,466
Advertising/Promotional	15,896	150,000	134,104
Employee Recognition	-	-	-
Computer Expense	-	-	-
Copies & Printing	-	2,532	2,532
Janitorial Supplies	-	-	-
Office Supplies	1,388	500	(888)
Operating Supplies	3,621	-	(3,621)
Postage	497	3,000	2,503
Telephone	1,093	2,200	1,107
Professional Services - Health Officer	-	100,000	100,000
Professional Services - Legal	-	100,000	100,000
Professional Services - Other	350,619	85,000	(265,619)
Contracted Services	16,000	-	(16,000)
Client's Related Expenses	-	-	-
Interpreting Services	-	-	-
Laboratory & Pharmacy Supplies	-	1,000	1,000
Fuel	7	2,133	2,126
Membership Dues	656	-	(656)
Miscellaneous	132	1,344	1,212
Operating Rental & Leases	60,667	-	(60,667)
Rent Storage	-	-	-
Repair & Maintenance (Car/Bldg.)	-	-	-
Small Tools & Equip/Asset Repl.	17,210	1,000	(16,210)
Training	-	-	-
Travel	211	7,000	6,789
Utilities	-	-	-
Close Out Indirect Program	24,753	161,520	136,767
<b>Total Expenses</b>	<b>613,722</b>	<b>1,194,666</b>	<b>580,944</b>
<b>Excess/(Loss on) Revenue</b>	<b>(22,170)</b>	<b>(2,238)</b>	<b>19,932</b>
<b>Expected Expenses to-date</b>			
Signal Health	54,800		
Columbia Safety	75,000		
Starplexed	26,000		
<b>Total Expected Expenses to-date</b>	<b>155,800</b>		
<b>Total Actual and Expected Expenses</b>	<b>769,522</b>		
<b>Remaining Funding after Expected</b>	<b>425,144</b>		

**YAKIMA HEALTH DISTRICT**  
**2020 Cash Flow Report- from FMS REPORT**  
**(Cash Basis Accounting)**

	1/31/2021
Beginning Cash	96,432
Transfers From Investment	368,000
Receipts /Deposits	1,865,921
<b>TOTAL CASH AVAILABLE</b>	<b>2,330,352</b>
<b>MINUS</b>	
Payroll Outlays	324,018
Vouchers Payables Paid	721,811
Transfer to investment	623,000
<b>TOTAL CASH OUTLAY/TRANSFER</b>	<b>1,668,828</b>
<b>ENDING BALANCE - CASH ( Fund 01 only)</b>	<b>661,524</b>
Temporary Investment Fund 01	7,686,901
<b>TOTAL CASH &amp; CASH EQUIVALENTS- FUND 1 ONLY</b>	<b>8,348,425</b>

<b>TOTAL CASH &amp; CASH EQUIVALENT- ALL FUNDS</b>	<b>8,348,425</b>
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MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	630,107
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	13
NUMBER OF DAYS - OPERATING CASH AVAILABLE	397

<b>BUDGET YEAR</b>	<b>Y2021</b>
<b>BUDGET (ADOPTED ON 10/31/18 MTG)</b>	
OPERATION	7,061,289
ENHANCED PROGRAM	500,000
<b>FULL BUDGET</b>	<b>7,561,289</b>