



1 **YAKIMA COUNTY HOME CONSORTIUM BOARD MEETING**

2 **MEETING SUMMARY**

3 **Tuesday, February 23, 2021 – 3:30 p.m. – 4:30 p.m.**

4 *Virtual Meeting via Microsoft Teams*

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6 **MEETING MATERIALS:** Meeting Agenda, January 26, 2021 HOME Consortium Board Meeting Draft  
7 Summary, HOME Consortium Request for Proposal (RFP) Award Summary Description 2018-2020,  
8 and HOME Consortium Board/Technical Advisory (TAC) membership list.

9 **I. Call to Order:** This meeting was called to order at 3:30 PM by Lisa H. Freund, Director of  
10 Public Services (Facilitator).

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12 **A. Roll Call**

Member Jurisdiction	Representative	Present	Absent
City of Grandview	Gloria Mendoza, Mayor	✓	
Town of Harrah	Barbara Harrer, Mayor	✓	
City of Mabton	Laura Vasquez, Mayor		✓
City of Sunnyside	Francisco Guerrero, Mayor	✓	
City of Sunnyside	Mike Shuttleworth, Office of Community Development	✓	
City of Toppenish	Lance Hoyt, City Manager	✓	
City of Union Gap	Arlene Fisher, City Manager		✓
City of Wapato	Kim Grimm, City Clerk		✓
City of Zillah	Janice Gonzales, Council member	✓	
Yakima County	Commissioner Amanda McKinney	✓	

**Yakima County Staff Present:** Lisa Freund, Director of Public Services; Esther Magasis, Director of Human Services; Noelle Madera, Yakima County Long Range Planning Manager; Julie Lawrence, Clerk of the Board of County Commissioners; Karri Espinoza, Office Coordinator; Michelle Diamante, Office Support Technician.

13 **B. Introductions:** No new introductions.

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15 **II. New Business:**

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**A. HOME Program Updates:**

- The Senior Program Analyst position, HOME Program Manager, for the HOME Consortium Program has been filled. Brian Hedengren of Richland comes to Yakima County with a BA in Economics and a Master’s in Public Administration. Brian’s start date is March 22, 2021. His background as an intern for the Assistant City Manager in Richland gives him city municipality knowledge along with a background in Project Management.
- Lee Murdock, Director of the Homeless Network of Yakima County, will be contracting with Yakima County through the Yakima Neighborhood Health Services to help with the transition of the HOME Consortium Program from Public Services to Human Services. Lee brings a wealth of institutional knowledge to share with the newly hired Senior Program Analyst. The transition will be completed by July 1, 2021.

**B. TAC Team Participation:** The importance of the Technical Advisory Committee (TAC) was stressed. All HOME Consortium projects will go to TAC for approval prior to being presented to the Board. Each jurisdiction that had not already identified a TAC representative from their community, was asked to do so. The next TAC meeting could be in March 2021. The current committee is below, jurisdictions without a representative are highlighted yellow.

Technical Advisory Committee	Affiliation	Title
Anita Palacios	City of Grandview	City Clerk
	Town of Harrah	
	City of Mabton	
Mike Shuttleworth	City of Sunnyside	Office of Community Development
Victor Shaul	City of Toppenish	Permit Coordinator
	City of Union Gap	
Margaret Estrada	City of Wapato	Mayor Pro Tem
Ardele Steele <i>(Janice will verify with Ardele)</i>	City of Zillah	Planning & Community Development Director
Noelle Madera	Yakima County	Long Range Planning Manager

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41 C. **Spokane Ventures and Catholic Charities – Intents to Award:** In June 2020, The HOME  
42 Consortium Board approved funding of three projects. Due to a six-month vacancy in  
43 the HOME Consortium Board Program Analyst position these projects did not get the  
44 attention they needed to meet their aggressive deadlines.

45 **Catholic Charities Allen Road Development - \$225,000**

46 **Spokane Ventures Sunnyside Manor II - \$225,000**

47 **Spokane Ventures South Hill Apartment - \$225,000**

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- 49 • **Catholic Charities Update:** The Board may be asked to reallocate the funds to  
50 a different project with Catholic Charities. Options will be discussed and  
51 presented to the TAC for approval before being presented to the Board.
- 52 • **Spokane Ventures Update:** These projects will likely not move forward and a  
53 recommendation for reallocating the funds will also be presented to TAC and  
54 the Board.

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56 **III. Old Business:**

57 A. **Approval of the January 26, 2021 Meeting Summary as presented:** Lance Hoyt, City  
58 of Toppenish moved to approve the January 26, 2021 meeting summary. Janice  
59 Gonzales, City of Zillah seconded the motion, all in favor and the motion carried.

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61 **IV. Adjournment:** The meeting was adjourned at approximately 3:58 PM.

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63 **V. Next Meeting: March 23, 2021 at 3:30pm - 4:30pm**

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65 **VI. Meeting Summary approved by the HOME Board on March 23, 2021.**