



We Are Public Health

BOARD OF HEALTH MEETING

December 7, 2022
8:30 am – 11:30 am



Upcoming Board of Health Meetings

| | |
|--|---|
| January 25, 2023 8:30 am – 11:30 am | February 22, 2023 8:30 am - 11:30 am |
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BOARD OF HEALTH MEETING AGENDA

December 7, 2022
8:30 am – 11:30 am
Large Conference Room
at the Yakima Health District

Our Mission

In partnership with the people of Yakima County, the Yakima Health District provides prevention, education, and disease control services to promote, protect, and enhance the health and safety of all.

1. **Call meeting to order:** Board Chair Ron Anderson
2. **Executive Session:** to review the performance of a public employee - André Fresco, Executive Director [per [RCW 42.30.110\(1\)\(g\)](#)]: Ron Anderson
3. **Introductions of guest/staff:** Ryan Ibach
4. **Review of submitted public written comments:** Ryan Ibach
5. **Consent Agenda- Motion** to approve all items listed with an asterisk (*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - October 26, 2022 Yakima Health District Board of Health Meeting minutes.
 - Payment of accounts payable and payroll issued in October 2022 in the amount of **\$\$663,243.60**
6. **YHD Spotlight:** History of YHD by Lilian Bravo, Director of Public Health Partnerships.
7. **Financial Report:** Chase Porter October 2022 (**pages 9-16**)
Motion: Approve the financial report for the month of October 2022.
8. **Agency Reports**
9. Executive Director: Andre Fresco
10. Chief Operating Officer: Ryan Ibach
11. Health Officer: Dr. Neil Barg
12. Local Emergency Response Coordinator: Nathan Johnson
13. Disease Control: Melissa Sixberry



13. Environmental Health: Shawn Magee
14. Public Health Partnerships: Lilian Bravo

15. **Unfinished Business: None**

16. **New Business:**
 - a. **Proposed motion:** Approve a salary step increase (3%) for Executive Director Andre Fresco: Ron Anderson
Strategic Goal: *Deliver Mandates Services* **Board Input:** *Board Decision*

17. **Adjourn**



**BOARD OF HEALTH
MEETING MINUTES
October 26, 2022**

NOTE: In accordance with [Proclamation 20-28 by the Governor Amending Proclamation 20-05](#), the Board of Health meetings will be held virtually via Zoom Webinar software and live streamed on the YHD Facebook page. Additionally, members of the public were asked to submit their comments prior to 12:00pm on October 25, 2022. The recordings are available on the [Yakima Health District YouTube channel](#) or the [Yakima Health District website](#).

1. Meeting called to order by Vice Chair Patricia Byers at 8:30 a.m.
2. **Introductions of Guests/Staff:** Alexis Millett was introduced as the newest Public Health Nurse to join the Yakima Health District team.

Present

Amanda McKinney, Commissioner
LaDon Linde, Commissioner
Patricia Byers, City Representative
Dr. Dave Atteberry, Citizen Representative
Dr. Sean Cleary, Citizen Representative
Stephanie Ahlgren, Citizen Representative
Daylene Ackerman, Citizen Representative
Naila Duval, City Representative
Jim Curtis, Ex-Oficio Member

Absent

Ron Anderson, Commissioner

Yakima Health District (YHD) Staff

Andre Fresco
Ryan Ibach
Chase Porter
Melissa Sixberry
Lilian Bravo
Shawn Magee
Nathan Johnson
Dr. Neil Barg
Jocelyn Castillo
Victoria Reyes
Alexis Millett
James Elliott - YHD Attorney

Guest/Press

3. **Review of Submitted Public Written Comments:** One comment submitted by a member of the public was read by Ryan Ibach.

| | |
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| <p>4. CONSENT AGENDA: Approve the October 26, 2022 Yakima Health District Consent Agenda.</p> | <p>MOVE TO APPROVE: Dave Atteberry SECOND: Amanda McKinney <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i> <i>* 8 in favor, 0 opposed.</i> <i>The motion passed.</i></p> |
|--|--|

The following items were adopted upon approval of the consent agenda:

- September 28, 2022 Yakima Health District Board of Health minutes.
- October 20, 2022 Yakima Health District Board of Health Special Meeting minutes.
- Approval of accounts payable and payroll issued in September 2022 in the amount of \$624,355.28.

**Please note that approval of minutes also include the recording of the meetings.*

5. **YHD SPOTLIGHT: The Front Desk Essential Services by Chase Porter, Finance Director.** Chase Porter highlighted the important mandated and essential services the front desk staff are responsible for, the partnerships with internal departments and outside agencies on both the local and State level the staff have created, and the customer service the front desk provides to the public. Shawn Magee also mentioned the Environmental Health Department has a designated staff member to assist the front desk for EH service needs.

Discussion Included:

- *Clarification was provided that the number of births and deaths reported in the presentation were the certifications printed, not the actual number of births and deaths.*

6. **FINANCIAL REPORT:** Chase Porter, Senior Finance Manager

September 2022 Budget Summary

We had a monthly gain of excess revenue of approximately \$61K, bringing the total of the year to \$1M.

September 2022 Revenue and Expenditures

- Annual budgeted revenues and expenditures: \$20.7M and \$21M, respectively.
- Year-to-date budgeted revenue and expenditures: \$15.5M and \$15.7M, respectively.
- Year-to-date actual revenue and expenditures: \$8.4M and \$7.4M, respectively.

Program Updates and COVID-19 Financials

Trends continue as they have in recent months with funds and expenditures moving away from COVID-19, and more towards Foundational Public Health Services. New funding from the State Department of Health was provided for the hiring of an additional Public Health Nurse. Over \$50K was spent towards COVID-19 in the month of September. FPHS provided the health district with over \$2M of funds in August 2022.

7. AGENCY UPDATES

Yakima County Update: Andre Fresco

Andre Fresco shared a strong, fully funded budget with both state and federal investments with the Board. A goal of the Yakima Health District is to continue to support and invest in a strong staff who are committed to public service. The Yakima Health District continues to be supported by foundations, such as Kresge, with trainings, education, and financial investments, which have given YHD flexible dollars to fund services available to those suffering from mental health and opioid addiction. A partnership with Comprehensive Healthcare is in the works, along with other partners, on forming a designated day shelter and location for harm reduction services.

Discussion Included:

- *Clarification that the goal for the partnership with Comprehensive Healthcare is to be supportive of multiple services available to those who seek them.*
- *Funding that flows through enhanced funds will be used to invest in these innovations.*
- *A peer counselor from Comprehensive Healthcare will be at the Needle Exchange program each week.*
- *The Needle Exchange Program in Yakima County is the only one in the State that offers any testing and service other than Hep C testing.*

Health Officer: Neil Barg

A triple epidemic is a possibility with the high case count of Respiratory Syncytial Virus, also known as RSV. Influenza also has a high case count in state and nation. The influenza vaccine available will likely lower the chances of having severe illness and hospitalization. COVID-19 continues to have a steady case rate. Less people are receiving the bivalent vaccine, compared to previous COVID-19 vaccines. New strains of COVID-19 continue to emerge throughout the world. Masking use indoors and vaccines continue to be recommended for protection.

Discussion Included:

- *Media releases in both English and Spanish continue to be distributed to the community regarding the bivalent vaccine.*

Chief Operating Officer: Ryan Ibach

The letter to legislature regarding the reversal of drug possession laws from the Board of Health was edited by City Representative Patricia Byers and Commissioner Amanda McKinney, and would be sent out within the week. A copy of this letter was sent to each Board member. The December 7, 2022 Board of Health meeting will be in person at the Yakima Health District office for the first time in over 2 years. The performance evaluation questionnaire, along with the 2022 accomplishments and 2023 goals of Andre Fresco, will be sent to the Board for feedback prior to the December Board of Health Meeting.

Local Emergency Response Coordinator: Nathan Johnson

As of October 31, 2022, Governor Inslee will be rescinding the state of emergency order. Dr. Neil Barg has signed a Health Officer Order resending Yakima Health District's Declaration of a Public Health Emergency relating to the COVID-19 Pandemic to follow with the Governor's order. The COVID-19 Incident Management Team will be demobilizing. Outreach efforts regarding COVID-19 updates, vaccines, and partnerships will continue as needed.

Discussion Included:

- *An after-action report is in the process of being created in several different phases.*

Disease Control: Melissa Sixberry

Melissa Sixberry recognized the YHD management team for the strength and teamwork shown through the COVID-19 pandemic. More people are now eligible to receive the monkeypox vaccine in Yakima County. There were no new cases of monkeypox reported since August 2022. There are three active tuberculosis cases the Yakima Health District is monitoring. There are nine congenital syphilis cases reported this year alone, usually no cases are reported.

Environmental Health: Shawn Magee

New Environmental Health staff continue to be cross-trained in the various EH programs. Progress with the DTG Landfill continues as the liners will be going in the landfills and addressing the concerns over the gas emissions.

Public Partnerships: Lilian Bravo

The Yakima Health District staff continue to work in numerous community-based programs where the State Department of Health's Care-A-Van will be used to provide vaccinations to community members interested in the COVID-19 vaccines and regularly administrated vaccines. The Supplemental Nutrition Assistance Program (SNAP-ED) has formed a partnership with Nuestra Casa that created a walking program called "Walk With Ease", which has drawn a lot of community interest.

8. UNFINISHED BUSINESS:**a. 2023 Budget Hearing: Ryan Ibach**

[Patricia Byers opened the budget hearing at 10:13 am]

The budget hearing was advertised to the public in the Yakima Herald-Republic and YHD website/social media pages. No comments or concerns from the public were received.

[Patricia Byers closed the budget hearing at 10:14 am.]

b. Proposed Motion: To approve the 2023 Budget: Ryan Ibach

| | |
|--|---|
| MOTION: To approve the 2023 budget as proposed. | MOVE TO APPROVE: Naila Duval SECOND: Dave Atteberry <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i> *8 in favor, 0 opposed. <i>The motion passed.</i> |
|--|---|

c. Discussion on Board of Health Candidates: Ryan Ibach

At the October 20, 2022 Board of Health Special Meeting, four candidates were interviewed for the Citizen Representative position; Deborah Brown, Edith “Edie” Dibble, Dr. Sara Cate, and Dr. Douglas Shearer.

Discussion Included:

- *Several Board members expressed their support for the candidates who were recently interviewed.*

d. Board of Health Citizen Representative Selection: Ryan Ibach

All four candidates were voted by the Board and listed in the order they were interviewed. After all Board members voted, the selection of the Board was Edie Dibble. The alternate selections of the Board were Deborah Brown and Dr. Douglas Shearer.

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| MOTION: Send two alternates to the Board of County Commissioners for the next phase of the process. | MOVE TO APPROVE: Dave Atteberry SECOND: LaDon Linde. <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i> *8 in favor, 0 opposed. <i>The motion passed.</i> |
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Discussion Included:

- *James Elliot shared the ordinance from the Board of County Commissioner's stated a minimum of two candidates can go before them for the next phase in the selection process.*

9. NEW BUSINESS:

a. **Proposed motion: To rescind the April 2020 approval to waive the bidding requirements during the COVID-19 emergency response: Ryan Ibach**

In April 2020, the Board of Health voted to suspend competitive bidding during the COVID-19 pandemic to allow the health district in ordering necessary supplies and purchase items needed for the vaccination and testing centers along with technology needed to support those sites. With the state of emergency order rescinding at the end of October, there is no longer a need for the approval of suspending bidding.

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| MOTION: To rescind the April 2020 approval to waive the bidding requirements during the COVID-19 emergency response | MOVE TO APPROVE: Amanda McKinney SECOND: Naila Duval <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i> *8 in favor, 0 opposed. <i>The motion passed.</i> |
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10. OTHER BUSINESS:

Naila Duval acknowledged on October 10, 2022 it was Indigenous People's Day and honored those who have taken care of our lands and cultural practices.

Amanda McKinney shared the Board of County Commissioners will be conducting interviews for the City Representative positions on November 4th.

| | |
|---|---|
| 11. MOTION: Meeting adjourned at 10:32 am. | MOVE TO ADJOURN: Amanda McKinney SECOND: LaDon Linde <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Tabled</i> *8 in favor, 0 opposed. <i>The motion passed.</i> |
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**YAKIMA HEALTH DISTRICT
BOARD OF HEALTH
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

| Fund 620010 - From General Ledger Report (FMS) | |
|---|---------------------|
| A/P Batch & Cash Voucher# | Amount |
| Accounts Payable 10/7/2022 | \$593.18 |
| Accounts Payable 10/14/2022 | \$112,510.90 |
| Accounts Payable 10/25/2022 | \$972.71 |
| Accounts Payable 10/31/2022 | \$252,507.77 |
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| Total Claims & Warrants, above | \$366,584.56 |
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| Payroll Remittance | \$187,385.47 |
| Payroll Tax Remittance | \$109,273.57 |
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| Total payroll paid this month | |
| Total Payroll | \$296,659.04 |
| TOTAL PAYMENTS | \$663,243.60 |

All of the above preliminary October expenditures are approved for payment in the amount of **\$663,243.60** this 7th day of December 2022.

Board of Health Chair



Yakima Health District
1210 Ahtanum Ridge Drive
Union Gap, WA 98903
Phone (509) 249-6549
Fax (509) 249-6649

YAKIMA COUNTY HEALTH DISTRICT

For the month of October 2022

REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

83.33% OF THE BUDGET

| | | | |
|---|--------------------------|---------------------|--|
| Year to date: as of September 2022 | Net Income (Loss) | \$ 1,042,032 | |
| For the Month of October 2022- ACTUALS | Net Income (Loss) | \$ 38,766 | |
| subtotal | | \$ 1,080,798 | |
| Prior period adjustment | | \$ - | |
| October 2022 | Net Income (Loss) | \$ 1,080,798 | |

Budget to Actual comparison- Year to date as of 10/31/2022

| | Revenue | | Expenditures | |
|--|---|--------|---|--------|
| Fiscal Year 2022 Total Adopted Budget | 20,694,105 | | 20,925,948 | |
| Allocated Budget YTD | 17,245,088 | | 17,438,290 | |
| Budget % to total adopted budget | 83.33% | | 83.33% | |
| Subtotals Actuals | 9,040,411 | 43.69% | 7,972,247 | 38.10% |
| Actuals - Pass Thru Programs (Indirect Costs) | 0 | | (12,633) | -0.06% |
| Total Actuals | 9,040,411 | | 7,959,614 | |
| Total actuals % to total adopted budget | 43.69% | | 38.04% | |
| Actual compared to total adopted budget | 11,653,693 | | 12,966,334 | |
| Actual compared to allocated budget - YTD | (8,204,676) | | (9,478,676) | |
| As of October 31, 2022 | Actual Revenue is less than budget by this amount | | Actual Expenditure is less than budget by this amount | |



**Yakima Health District
Income Statement
October 2022**

| | Monthly | | | Year-to-Date | | | Year-End | |
|---|----------------|------------------|--------------------|------------------|-------------------|--------------------|-------------------|-------------------|
| | Actual | Budget | Difference | Actual | Budget | Difference | 2022 Budget | 2 Mo. Remaining |
| | | | | | | | 2022 Budget | Remaining |
| Revenue | | | | | | | | |
| Public Health Funding | 87,707 | 87,707 | (0) | 877,068 | 877,068 | (1) | 1,052,482 | 175,415 |
| Foundational Public Health | 117,653 | 14,166 | 103,487 | 854,430 | 141,663 | 712,766 | 169,996 | (684,434) |
| Federal | 128,193 | 1,295,779 | (1,167,586) | 3,819,927 | 12,957,790 | (9,137,863) | 15,549,348 | 11,729,421 |
| State | 7,376 | 24,639 | (17,263) | 275,358 | 246,394 | 28,964 | 295,673 | 20,315 |
| Yakima County | 25,000 | 12,500 | 12,500 | 125,000 | 125,000 | - | 150,000 | 25,000 |
| Fees, Permits Licensing | 110,977 | 99,015 | 11,962 | 1,122,179 | 990,148 | 132,031 | 1,188,177 | 65,998 |
| Developmental Disabilities | 152,787 | 189,869 | (37,083) | 1,850,521 | 1,898,691 | (48,170) | 2,278,429 | 427,908 |
| Nongovernmental Contributions | - | - | - | - | - | - | - | - |
| Investment Income | 16,129 | 833 | 15,295 | 81,065 | 8,333 | 72,732 | 10,000 | (71,065) |
| Other | 1,910 | - | 1,910 | 34,864 | - | 34,864 | - | (34,864) |
| Total Revenue | 647,731 | 1,724,509 | (1,076,778) | 9,040,411 | 17,245,088 | (8,204,676) | 20,694,105 | 11,653,693 |
| Expenses | | | | | | | | |
| Salaries & Wages | 265,262 | 268,702 | (3,441) | 2,439,701 | 2,687,024 | (247,323) | 3,224,429 | 784,728 |
| Benefits-Direct | 83,878 | 100,422 | (16,544) | 797,474 | 1,004,223 | (206,749) | 1,205,068 | 407,594 |
| Payroll Expense | 349,140 | 369,125 | (19,985) | 3,237,175 | 3,691,248 | (454,073) | 4,429,497 | 1,192,322 |
| Enhanced Program | - | 41,667 | (41,667) | - | 416,667 | (416,667) | 500,000 | 500,000 |
| Advertising/Promotional | 20,959 | 13,384 | 7,575 | 107,856 | 133,841 | (25,985) | 160,609 | 52,753 |
| BOH Meeting Supplies | - | 83 | (83) | - | 833 | (833) | 1,000 | 1,000 |
| Computer Expense | - | 458 | (458) | 412 | 4,583 | (4,171) | 5,500 | 5,088 |
| Copies & Printing | 3,825 | 2,171 | 1,654 | 11,459 | 21,709 | (10,250) | 26,051 | 14,592 |
| Employee Recognition | - | 333 | (333) | 783 | 3,333 | (2,550) | 4,000 | 3,217 |
| Janitorial Services | 1,885 | 2,667 | (782) | 22,288 | 26,667 | (4,378) | 32,000 | 9,712 |
| Janitorial Supplies | 262 | 233 | 29 | 3,058 | 2,333 | 725 | 2,800 | (258) |
| Membership Dues | 3,720 | 3,552 | 168 | 27,831 | 35,521 | (7,689) | 42,625 | 14,794 |
| Office Supplies | 185 | 981 | (797) | 16,692 | 9,813 | 6,880 | 11,775 | (4,917) |
| Operating Supplies | 10 | 1,138 | (1,127) | 17,958 | 11,375 | 6,583 | 13,650 | (4,308) |
| Postage | 859 | 990 | (131) | 5,128 | 9,900 | (4,772) | 11,880 | 6,752 |
| Telephone | 1,668 | 2,893 | (1,225) | 51,071 | 28,929 | 22,142 | 34,715 | (16,356) |
| Professional Services - Accounting | - | 2,933 | (2,933) | 23,236 | 29,333 | (6,097) | 35,200 | 11,964 |
| Professional Services - County Indirect | - | - | - | - | - | - | - | - |
| Professional Services - Health Officer | - | - | - | - | - | - | - | - |
| Professional Services - Legal | 22,500 | 15,000 | 7,500 | 95,303 | 150,000 | (54,698) | 180,000 | 84,698 |
| Professional Services - Technology | 16,747 | 16,939 | (192) | 167,472 | 169,390 | (1,918) | 203,268 | 35,796 |
| Professional Services - Other | 5,547 | 1,020,302 | (1,014,755) | 1,771,666 | 10,203,018 | (8,431,353) | 12,243,622 | 10,471,956 |
| Provider Serv-Medical (Fed) | 16,196 | 31,288 | (15,092) | 198,194 | 312,875 | (114,681) | 375,450 | 177,256 |
| Provider Serv-Medical (State) | - | 7,500 | (7,500) | 96,956 | 75,000 | 21,956 | 90,000 | (6,956) |
| Provider Services - DD | 135,917 | 172,831 | (36,913) | 1,655,748 | 1,728,309 | (72,561) | 2,073,971 | 418,223 |
| Contracted Services | 5,975 | 3,144 | 2,831 | 63,793 | 31,442 | 32,352 | 37,730 | (26,063) |



**Yakima Health District
Income Statement
October 2022**

| | Monthly | | | Year-to-Date | | | Year-End | |
|--|----------------|------------------|--------------------|------------------|-------------------|--------------------|-------------------|--------------------|
| | Actual | Budget | Difference | Actual | Budget | Difference | 2022 Budget | 2 Mo. Remaining |
| | | | | | | | | |
| Expenses (Cont.) | | | | | | | | |
| Temp Worker | - | 417 | (417) | - | 4,167 | (4,167) | 5,000 | 5,000 |
| Client's Related Expenses | - | 42 | (42) | - | 417 | (417) | 500 | 500 |
| Interpreting Services | - | 688 | (688) | - | 6,875 | (6,875) | 8,250 | 8,250 |
| Laboratory & Pharmacy Supplies | 284 | 413 | (129) | 1,962 | 4,125 | (2,163) | 4,950 | 2,988 |
| Bank Fees | - | - | - | - | - | - | - | - |
| Fuel | 4,794 | 1,967 | 2,827 | 32,469 | 19,670 | 12,799 | 23,604 | (8,865) |
| Insurance | 6,197 | 3,805 | 2,392 | 12,617 | 38,048 | (25,431) | 45,658 | 33,041 |
| Miscellaneous | 672 | 525 | 147 | 9,251 | 5,245 | 4,006 | 6,294 | (2,957) |
| Operating Rental & Leases | 2,653 | 13,118 | (10,464) | 157,495 | 131,178 | 26,318 | 157,413 | (82) |
| Rent Storage | 115 | 210 | (95) | 632 | 2,103 | (1,471) | 2,523 | 1,891 |
| Repair & Maintenance (Car/Bldg.) | 487 | 1,300 | (813) | 24,658 | 13,000 | 11,658 | 15,600 | (9,058) |
| Small Tools & Equip/Asset Repl. | - | 1,979 | (1,979) | 108,657 | 19,789 | 88,868 | 23,747 | (84,910) |
| Training | 7,982 | 1,000 | 6,982 | 23,006 | 10,000 | 13,006 | 12,000 | (11,006) |
| Travel | 2,214 | 13,534 | (11,321) | 16,997 | 135,342 | (118,344) | 162,410 | 145,413 |
| Utilities | 2,316 | 2,089 | 227 | 24,238 | 20,892 | 3,346 | 25,070 | 832 |
| Close Out Indirect Program | (0) | (6,019) | 6,019 | 0 | (60,186) | 60,186 | (72,223) | (72,223) |
| Less Pass-Through Expenses | (4,143) | (849) | (3,293) | (26,452) | (8,493) | (17,960) | (10,191) | 16,261 |
| Total Expenses | 608,965 | 1,743,829 | (1,134,864) | 7,959,614 | 17,438,290 | (9,478,676) | 20,925,948 | 12,966,334 |
| Current Year Excess/(Loss on) Revenue | 38,766 | (19,320) | 58,086 | 1,080,798 | (193,203) | 1,274,000 | (231,843) | (1,312,641) |

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for October 2022
Budget YTD Percentage 83.33%

Yrly Budget Rev 20,694,105
Yrly budget Exp 20,925,948
Original 83.33% 0.83

| Prog No. | Program Description | Actual - Current Month | | | Actual - Year to Date (YTD) | | | Budget - Year To Date (YTD) | | | Budget Variance from YTD actual | Comments |
|-------------|--|------------------------|---------|----------|-----------------------------|-----------|----------|-----------------------------|-----------|----------|------------------------------------|-------------------------|
| | | Revenue | Expense | Net | Revenue | Expense | Net | Revenue | Expense | Net | | |
| 111 | YHD Vehicles | - | (2,707) | 2,707 | 32,450 | (12,633) | 45,083 | - | - | - | 45,083 | |
| 100 | Administrator & Health Officer | 16,129 | (0) | 16,129 | 81,065 | (0) | 81,065 | 8,333 | - | 8,333 | 72,732 | Investment Interest |
| 110 | Information Systems | 1,910 | 0 | 1,910 | 1,910 | (0) | 1,910 | - | - | - | 1,910 | |
| 113 | Strategic Planning and Partnership | 6,000 | 5,864 | 136 | 60,000 | 65,727 | (5,727) | # | 68,333 | 59,863 | 8,471 | (14,198) Increased FTE |
| 120 | Community Health Administration | - | - | - | - | 0 | (0) | - | - | - | (0) | |
| 130 | Building, Fixtures | - | - | - | - | (5) | 5 | - | - | - | 5 | |
| 150 | EH Administration | - | (0) | 0 | - | - | - | - | - | - | - | |
| 160 | Business Management | - | 0 | (0) | - | 574 | (574) | - | - | - | (574) | |
| 170 | Personnel | 4,167 | 17,779 | (13,613) | 41,667 | 30,559 | 11,108 | 50,000 | 48,191 | 1,809 | 9,299 | |
| 172 | HR Legal/Sound Employment | - | - | - | - | - | - | - | - | - | - | |
| 173 | Kresge Contribution | - | 180 | (180) | - | 1,155 | (1,155) | - | 67,083 | (67,083) | 65,929 | |
| 115 | FPHS Assessment | 11,790 | 11,790 | - | 64,404 | 64,404 | - | - | - | - | - | |
| 135 | FPHS Communication | 5,330 | 5,330 | - | 31,045 | 31,045 | - | - | - | - | - | |
| 145 | FPHS Policy | - | - | - | 23,748 | 23,748 | - | - | - | - | - | |
| 150 | FPHS Partner Development | 11,274 | 11,274 | - | 11,853 | 11,853 | - | - | - | - | - | |
| 165 | Bus Mgmt Unallocated | 31,809 | 28,888 | 2,920 | 343,245 | 385,310 | (42,065) | # | 41,667 | 34,854 | 6,813 | (48,877) Audit Expenses |
| 171 | FPHS Information & Tech | - | - | - | 46,955 | 46,955 | 0 | - | - | - | 0 | |
| 205 | FPHS Community Health Assess | 102 | 102 | - | 17,908 | 17,671 | 236 | - | - | - | 236 | |
| 291 | FPHS Diseases and Investigation | 107 | 107 | - | 23,047 | 23,047 | - | - | - | - | - | |
| 292 | FPHS Dis. & Inv. - Monkey Pox | 36,813 | 36,813 | - | 127,807 | 127,807 | - | - | - | - | - | New Program |
| 405 | FPHS EHP Data & Planning | 19,311 | 19,311 | - | 148,159 | 148,159 | - | - | - | - | - | |
| 221 | SNAP ED | 7,354 | 7,187 | 167 | 83,532 | 81,865 | 1,667 | 77,982 | 76,315 | 1,666 | 0 | |
| 223 | Tobacco Prevention & Education | 2,197 | 1,330 | 866 | 16,437 | 10,497 | 5,941 | 20,542 | 12,176 | 8,366 | (2,425) | |
| 225 | Child Death Review | 501 | - | 501 | 5,005 | - | 5,005 | 6,672 | 850 | 5,822 | (817) | |
| 290 | Medicaid Admin Match- YHD | - | 3,498 | (3,498) | 335,725 | 5,298 | 330,427 | 25,000 | 6,654 | 18,346 | 312,081 | |
| 309 | Medical Records | 467 | 298 | 169 | 4,327 | 2,556 | 1,771 | 5,000 | 4,143 | 857 | 913 | |
| 320 | Immunization Promotion | 250 | 56 | 194 | 2,500 | 438 | 2,062 | 8,478 | 5,145 | 3,333 | (1,271) | |
| 322 | Immunization VFC | 1,090 | 840 | 250 | 7,319 | 5,310 | 2,009 | 16,077 | 13,166 | 2,910 | (901) | |
| 321 | Strategy 3 People & Drugs | 2,805 | 2,805 | - | 23,482 | 23,502 | (20) | - | - | - | (20) | COVID 19 Response |
| 325 | COVID 19 Response | 36,307 | 25,807 | 10,500 | 1,378,888 | 1,277,717 | 101,171 | 4,940,000 | 4,939,677 | 323 | 100,848 | COVID 19 Response |
| 326 | COVID 19 Vaccination | 20,932 | 20,932 | - | 41,987 | 41,987 | - | 68,871 | 68,871 | (0) | 0 | COVID 19 Response |
| 327 | COVID 19 Vaccination Federal | - | - | - | 1,313,425 | 1,313,425 | - | 6,562,500 | 6,562,500 | - | - | COVID 19 Response |
| 328 | COVID 19 Outbreak Response | 10,257 | 10,257 | - | 143,019 | 143,019 | - | 556,669 | 556,669 | (0) | 0 | COVID 19 Response |
| 332 | STD- Yakima | 8,750 | 19,378 | (10,628) | 87,592 | 119,131 | (31,539) | # | 91,667 | 84,007 | 7,660 | (39,199) Increased FTE |
| 334 | STD- Nurse | 3,611 | 3,611 | - | 3,611 | 3,611 | - | - | - | - | - | New Program |
| 349 | Tuberculosis Program | 28,204 | 15,620 | 12,583 | 131,230 | 104,271 | 26,960 | 187,402 | 168,880 | 18,521 | 8,438 | |
| 350 | HIV Testing | 833 | 32 | 801 | 8,333 | 10,812 | (2,479) | # | 9,167 | 5,144 | 4,023 | (6,502) Increased FTE |
| 351 | HIV PrEP | 1,504 | 254 | 1,250 | 25,680 | 15,534 | 10,146 | 30,000 | 25,226 | 4,774 | 5,372 | |
| 352 | Adult Viral Hepatitis | 5,615 | 4,865 | 750 | 44,811 | 37,311 | 7,500 | 55,875 | 49,331 | 6,544 | 956 | |
| 390 | Other Comm Diseases | 18,750 | 19,320 | (570) | 187,500 | 136,561 | 50,939 | 191,667 | 183,502 | 8,164 | 42,774 | |
| 610 | Maternal&Child Service | 333 | - | 333 | 3,333 | - | 3,333 | 4,167 | 991 | 3,176 | 157 | |
| 700 | FPHS Chronic Disease | 3,646 | - | 3,646 | 36,463 | 225 | 36,238 | 38,130 | - | 38,130 | (1,892) | |
| 710 | Building Resilient Comm (NACDD) | 1,744 | 911 | 833 | 30,588 | 22,255 | 8,333 | 14,956 | 4,956 | 10,000 | (1,666) | |
| 430 | Colon Screening | 417 | - | 417 | 4,167 | - | 4,167 | 4,167 | - | 4,167 | (0) | |
| 431 | Breast/Cervical Cancer-Direct Services/Operation | 42,901 | 37,207 | 5,694 | 545,925 | 487,039 | 58,886 | 567,500 | 567,332 | 168 | 58,718 | |
| 450 | Wisewoman | 4,432 | 3,721 | 711 | 37,307 | 28,524 | 8,783 | 87,496 | 86,012 | 1,483 | 7,299 | New Program |

| | | |
|----------------------------|---------------------------|----------------------------------|
| Internal Serv - Vehicles | Personal Health Program | Environ. Health Program |
| Admin & Support | Communicable Disease Prog | Developmental Disability Program |
| Foundational Public Health | Adult Hepatitis Program | Vital Records |
| Agency Training - HR Legal | Breast & Colon Program | Indirect cost Rate Allocation |

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for October 2022
Budget YTD Percentage 83.33%

Yrly Budget Rev 20,694,105 20,925,948 Original
83.33% 0.83

| Prog No. | Program Description | Actual - Current Month | | | Actual - Year to Date (YTD) | | | Budget - Year To Date (YTD) | | | Budget Variance from YTD actual | Comments |
|----------|------------------------------------|------------------------|----------------|---------------|-----------------------------|------------------|------------------|-----------------------------|-------------------|------------------|---------------------------------|---------------|
| | | Revenue | Expense | Net | Revenue | Expense | Net | Revenue | Expense | Net | | |
| 520 | Drinking Water | 5,353 | 4,041 | 1,312 | 72,282 | 42,194 | 30,088 | 62,800 | 57,423 | 5,377 | 24,711 | |
| 522 | Water Quality- Sanitary Survey | 418 | 2,736 | (2,317) | 8,583 | 20,059 | (11,476) T | 17,916 | 12,066 | 5,850 | (17,326) | Qtrly Billing |
| 523 | DOE Well Drilling Inspections | 5,942 | 4,838 | 1,104 | 29,842 | 43,126 | (13,284) T | 47,833 | 43,779 | 4,054 | (17,338) | Qtrly Billing |
| 525 | FPHS Drinking Water | 4,867 | 4,867 | - | 74,554 | 74,619 | (64) | - | - | - | (64) | New Program |
| 530 | Solid Waste Permits/Tonnage | 2,417 | 9,929 | (7,512) | 70,383 | 71,744 | (1,361) # | 72,005 | 63,872 | 8,133 | (9,494) | Qtrly Billing |
| 531 | Solid Waste Nuisances | 4,250 | 6,593 | (2,343) | 30,177 | 18,868 | 11,310 | 48,958 | 35,439 | 13,520 | (2,210) | |
| 532 | Solid Waste Facilities | 4,250 | 1,716 | 2,534 | 26,420 | 8,010 | 18,410 | 10,871 | 4,858 | 6,013 | 12,397 | |
| 533 | Bio-Solids | 250 | 124 | 126 | 2,500 | 1,826 | 674 | 6,667 | 3,719 | 2,948 | (2,274) | |
| 534 | Proper Syringes Program Outreach | 833 | 1,099 | (266) | 15,411 | 9,908 | 5,503 | 14,688 | 14,243 | 444 | 5,059 | |
| 540 | OSS & Land Develop | 28,487 | 26,750 | 1,737 | 298,271 | 263,537 | 34,734 | 313,196 | 309,209 | 3,987 | 30,747 | |
| 550 | Vector | 667 | 134 | 533 | 6,667 | 1,536 | 5,131 | 10,833 | 7,720 | 3,113 | 2,018 | |
| 560 | Food Inspections | 37,363 | 38,532 | (1,169) | 395,814 | 314,724 | 81,091 | 333,333 | 332,026 | 1,307 | 79,784 | |
| 561 | Food Education | 273 | 1,019 | (746) | 48,764 | 11,165 | 37,600 | 33,750 | 29,578 | 4,172 | 33,427 | |
| 562 | School Food Program | 11,135 | 2,290 | 8,846 | 22,017 | 14,352 | 7,665 | 21,253 | 17,981 | 3,271 | 4,394 | |
| 563 | Itinerant Food Program | 4,047 | 4,159 | (112) | 40,824 | 40,740 | 84 | 30,000 | 25,822 | 4,178 | (4,094) | |
| 570 | Hazardous Clean-up | - | 5,744 | (5,744) | 8,680 | 17,318 | (8,637) # | - | - | - | (8,637) | YHD Match |
| 575 | Environmental Health Other | - | 106 | (106) | - | 106 | (106) | - | - | - | (106) | |
| 580 | Water Recreation | 1,750 | 1,765 | (15) | 69,797 | 39,063 | 30,734 | 43,750 | 42,384 | 1,366 | 29,368 | |
| 581 | Summer Camps | 417 | - | 417 | 4,167 | 2,743 | 1,424 | 5,833 | - | 5,833 | (4,410) | |
| 680 | Developmental Disability | 136,207 | 133,698 | 2,509 | 1,736,170 | 1,696,447 | 39,723 | 1,799,784 | 1,799,730 | 54 | 39,669 | |
| 681 | Developmental Disability - Info/Ed | 17,038 | 17,038 | - | 118,935 | 110,282 | 8,652 | 103,490 | 103,435 | 55 | 8,597 | |
| 710 | Vital Records | 17,743 | 13,027 | 4,717 | 201,432 | 132,606 | 68,826 | 182,500 | 165,287 | 17,213 | 51,613 | |
| 790 | Epidemiology | - | 1,384 | (1,384) | 40,474 | 44,248 | (3,774) | 140,768 | 124,102 | 16,666 | (20,440) | |
| 791 | Lead Case Mgmt | 1,000 | - | 1,000 | 10,000 | - | 10,000 | 11,667 | 7,498 | 4,169 | 5,831 | |
| 794 | PHEPR-Bio Terrorism | 15,382 | 14,715 | 667 | 150,800 | 144,133 | 6,667 | 186,544 | 184,458 | 2,086 | 4,580 | |
| 811 | Assessment | - | - | - | - | - | - | 8,333 | 5,454 | 2,879 | (2,879) | |
| 888 | Indirect Cost Rate Allocation | - | - | - | - | - | - | - | - | - | - | |
| 900 | Enhanced Program | - | - | - | - | - | - | - | 416,667 | (416,667) | 416,667 | |
| | GRAND TOTAL | 647,731 | 608,965 | 38,766 | 9,040,411 | 7,959,614 | 1,080,798 | 17,245,088 | 17,438,290 | (193,202) | 1,274,000 | |

TOTALS BY DEPARTMENT

| | | | | | | | | | | | |
|----------------------------------|----------------|----------------|---------------|------------------|------------------|------------------|-------------------|-------------------|------------------|------------------|--|
| Personal Health Program | 10,051 | 12,015 | (1,964) | 440,700 | 97,661 | 343,039 | 130,195 | 95,995 | 34,200 | 308,839 | |
| Breast & Colon Program | 47,750 | 40,929 | 6,821 | 587,398 | 515,563 | 71,835 | 659,163 | 653,344 | 5,818 | 66,017 | |
| Adult Hepatitis Program | 5,615 | 4,865 | 750 | 44,811 | 37,311 | 7,500 | 55,875 | 49,331 | 6,544 | 956 | |
| Communicable Disease Prog | 140,485 | 121,508 | 18,977 | 3,479,751 | 3,264,601 | 215,150 | 12,885,518 | 12,759,931 | 125,586 | 89,564 | |
| Environ. Health Program | 128,101 | 131,155 | (3,054) | 1,375,953 | 1,139,769 | 236,184 | 1,260,230 | 1,184,577 | 75,653 | 160,532 | |
| Developmental Disability Program | 153,245 | 150,736 | 2,509 | 1,855,104 | 1,806,729 | 48,375 | 1,903,274 | 1,903,165 | 109 | 48,266 | |
| Admin & Support | 28,205 | 23,643 | 4,562 | 184,642 | 96,854 | 87,788 | 126,667 | 108,054 | 18,612 | 69,175 | |
| Foundational Public Services | 116,536 | 113,616 | 2,920 | 838,168 | 879,997 | (41,829) | 41,667 | 34,854 | 6,813 | (48,641) | |
| Internal Serv- Vehicles/Copiers | - | (2,707) | 2,707 | 32,450 | (12,633) | 45,083 | - | - | - | 45,083 | |
| Indirect cost Rate Allocation | - | - | - | - | - | - | - | - | - | - | |
| Vital Records | 17,743 | 13,027 | 4,717 | 201,432 | 132,606 | 68,826 | 182,500 | 165,287 | 17,213 | 51,613 | |
| Agency Trg/HR Legal | - | 180 | (180) | - | 1,155 | (1,155) | - | 67,083 | (67,083) | 65,929 | |
| Enhanced Program | - | - | - | - | - | - | - | 416,667 | (416,667) | 416,667 | |
| | 647,731 | 608,965 | 38,766 | 9,040,411 | 7,959,614 | 1,080,798 | 17,245,088 | 17,438,290 | (193,202) | 1,274,000 | |

| | | |
|----------------------------|---------------------------|----------------------------------|
| Internal Serv - Vehicles | Personal Health Program | Environ. Health Program |
| Admin & Support | Communicable Disease Prog | Developmental Disability Program |
| Foundational Public Health | Adult Hepatitis Program | Vital Records |
| Agency Training - HR Legal | Breast & Colon Program | Indirect cost Rate Allocation |



**Yakima Health District
COVID 19 Response
October 2022**

| | COVID 19 Response | | Budget | |
|--|--------------------------|---------------------|--------------------|------------------------|
| | Monthly | Year-to-Date | 2022 Budget | 2 Mo. Remaining |
| | | | | |
| Revenue | | | | |
| Public Health Funding | 10,500 | 105,000 | 126,000 | 21,000 |
| Foundational Public Health | - | - | 1,000 | 1,000 |
| Federal | 59,802 | 2,795,800 | 14,426,648 | 11,630,848 |
| State | - | - | - | - |
| Current Year Total Revenue | 70,302 | 2,900,800 | 14,553,648 | 11,652,848 |
| Expenses | | | | |
| Salaries & Wages | 21,411 | 494,142 | 1,241,556 | 747,414 |
| Benefits-Direct | 7,060 | 147,014 | 429,006 | 281,992 |
| Payroll Expense | 28,471 | 641,156 | 1,670,562 | 1,029,406 |
| Advertising/Promotional | 20,780 | 89,283 | 151,000 | 61,717 |
| Employee Recognition | - | - | - | - |
| Computer Expense | - | - | - | - |
| Copies & Printing | - | 162 | 2,533 | 2,371 |
| Janitorial Supplies | - | 17 | - | (17) |
| Office Supplies | - | 2,317 | 500 | (1,817) |
| Operating Supplies | - | 7,708 | - | (7,708) |
| Postage | - | 29 | 3,000 | 2,971 |
| Telephone | 627 | 21,110 | 3,500 | (17,610) |
| Professional Services - Health Officer | - | - | - | - |
| Professional Services - Legal | 1,150 | 7,875 | 51,300 | 43,425 |
| Professional Services - Technology | 985 | 9,854 | 11,915 | 2,061 |
| Professional Services - Other | - | 1,713,065 | 12,180,000 | 10,466,935 |
| Contracted Services | - | - | - | - |
| Client's Related Expenses | - | - | - | - |
| Interpreting Services | - | - | 8,000 | 8,000 |
| Laboratory & Pharmacy Supplies | - | 66 | 1,000 | 934 |
| Fuel | 42 | 233 | 2,133 | 1,900 |
| Membership Dues | 222 | 1,962 | - | (1,962) |
| Miscellaneous | - | 2,605 | 1,344 | (1,261) |
| Operating Rental & Leases | - | 142,593 | - | (142,593) |
| Rent Storage | - | - | 75,000 | 75,000 |
| Repair & Maintenance (Car/Bldg.) | - | - | - | - |
| Small Tools & Equip/Asset Repl. | - | 18,544 | 1,000 | (17,544) |
| Training | - | - | - | - |
| Travel | - | 24 | 7,000 | 6,976 |
| Utilities | - | - | - | - |
| Close Out Indirect Program | 7,524 | 141,045 | 383,475 | 242,430 |
| Total Expenses | 59,802 | 2,799,649 | 14,553,262 | 11,753,613 |
| Excess/(Loss on) Revenue | 10,500 | 101,151 | 386 | (100,765) |

YAKIMA HEALTH DISTRICT
2022 Cash Flow Report
(Cash Basis Accounting)

| | 1/31/2022 | 2/28/2022 | 3/31/2022 | 4/30/2022 | 5/31/2022 | 6/30/2022 | 7/31/2022 | 8/31/2022 | 9/30/2022 | 10/31/2022 |
|---|------------------|-------------------|------------------|------------------|-------------------|------------------|------------------|-------------------|-------------------|-------------------|
| Beginning Cash | 17,946 | 17,369 | 48,184 | 40,145 | 324,734 | 171,355 | 6,442 | 17,264 | 14,507 | 15,374 |
| Transfers From Investment | 525,700 | 233,000 | 1,253,700 | 572,000 | 462,500 | 433,200 | 204,355 | 148,000 | 304,100 | 352,100 |
| Receipts /Deposits | 1,285,314 | 2,845,113 | 1,110,265 | 1,171,117 | 1,392,132 | 399,060 | 774,984 | 1,306,266 | 1,653,523 | 513,966 |
| TOTAL CASH AVAILABLE | 1,828,960 | 3,095,481 | 2,412,149 | 1,783,262 | 2,179,366 | 1,003,616 | 985,781 | 1,471,530 | 1,972,130 | 881,441 |
| MINUS | | | | | | | | | | |
| Payroll Outlays | 297,287 | 263,190 | 247,991 | 273,227 | 261,889 | 297,896 | 278,653 | 265,629 | 301,774 | 296,659 |
| Vouchers Payables Paid | 739,372 | 1,115,540 | 1,479,113 | 817,887 | 495,222 | 520,973 | 484,318 | 474,721 | 322,581 | 366,585 |
| Transfer to investment | 774,000 | 1,669,500 | 645,000 | 391,100 | 1,233,400 | 169,200 | 214,700 | 717,300 | 1,332,400 | 182,100 |
| Prior Period Adjustment | 932 | (932) | (100) | (23,686) | 17,500 | 9,105 | (9,155) | (627) | 0 | - |
| TOTAL CASH OUTLAY/TRANSFER | 1,811,591 | 3,047,297 | 2,372,004 | 1,458,528 | 2,008,011 | 997,174 | 968,516 | 1,457,023 | 1,956,756 | 845,344 |
| ENDING BALANCE - CASH (Fund 01 only) | 17,369 | 48,184 | 40,145 | 324,734 | 171,355 | 6,442 | 17,264 | 14,507 | 15,374 | 36,097 |
| Temporary Investment Fund 01 | 8,726,933 | 10,162,501 | 9,553,801 | 9,372,901 | 10,143,801 | 9,879,801 | 9,890,146 | 10,459,446 | 11,487,746 | 11,317,746 |
| TOTAL CASH & CASH EQUIVALENTS- FUND 1 ONLY | 8,744,301 | 10,210,685 | 9,593,946 | 9,697,635 | 10,315,156 | 9,886,243 | 9,907,410 | 10,473,953 | 11,503,120 | 11,353,843 |

| | | | | | | | | | | |
|--|-----------|------------|-----------|-----------|------------|-----------|-----------|------------|------------|------------|
| TOTAL CASH & CASH EQUIVALENT- ALL FUNDS | 8,744,301 | 10,210,685 | 9,593,946 | 9,697,635 | 10,315,156 | 9,886,243 | 9,907,410 | 10,473,953 | 11,503,120 | 11,353,843 |
| MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12 | 1,743,829 | 1,743,829 | 1,743,829 | 1,743,829 | 1,743,829 | 1,743,829 | 1,743,829 | 1,743,829 | 1,743,829 | 1,743,829 |
| NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only | 5 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 7 | 7 |
| NUMBER OF DAYS - OPERATING CASH AVAILABLE | 150 | 176 | 165 | 167 | 177 | 170 | 170 | 180 | 198 | 195 |

| | |
|---------------------------------|--------------------------|
| BUDGET YEAR | Y2022 |
| BUDGET (ADOPTED ON 8/11/21 MTG) | |
| OPERATION | 20,425,948 |
| ENHANCED PROGRAM | 500,000 |
| FULL BUDGET | <u>20,925,948</u> |