



We Are Public Health

BOARD OF HEALTH MEETING

February 22, 2023
8:30 am – 11:30 am



Upcoming Board of Health Meetings

March 29, 2023
8:30 am - 11:30 am

April 26, 2023
8:30 am - 11:30 am



BOARD OF HEALTH MEETING AGENDA

February 22, 2023

8:30 am – 11:30 am

**Large Conference Room
at the Yakima Health District**

Our Mission

In partnership with the people of Yakima County, the Yakima Health District provides prevention, education, and disease control services to promote, protect, and enhance the health and safety of all.

1. **Call meeting to order:** Board Chair Patricia Byers
2. **Introductions of guest/staff:** Ryan Ibach
3. **Public Comment:** Ryan Ibach
4. **Consent Agenda- Motion** to approve all items listed with an asterisk (*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - January 25, 2023 Yakima Health District Board of Health Meeting minutes.
 - Payment of accounts payable and payroll issued in January, 2023 in the amount of \$733,933.30.
 - Resolution for Authorizing the Appointment of Auditing Officers of Yakima Health District.
 - Resolution for Authorizing the Appointment of Investing Officers of Yakima Health District.
5. **YHD Spotlight:** Lower Yakima Valley Drinking Water Pilot Project by Lilian Bravo, Director of Public Health Partnerships and Shawn Magee, Environmental Health Director.
6. **Agency Reports**
Executive Director: Andre Fresco
Chief Operating Officer: Ryan Ibach
Health Officer: Dr. Neil Barg
Financial Report: Chase Porter



Local Emergency Response Coordinator: Nathan Johnson
Disease Control: Melissa Sixberry
Environmental Health: Shawn Magee
Public Health Partnerships: Lilian Bravo

7. **New Business:**

- a. Reduce the Board of Health meetings to 2 hours: Ryan Ibach

Strategic Goal: *Increase Efficiency & Effectiveness*

Board Input: *Board Decision*

8. **Adjourn**



**BOARD OF HEALTH
MEETING MINUTES
January 25, 2023**

- 1. Meeting called to order by Vice Chair Patricia Byers at 8:30 a.m.**
- 2. Introductions of Guests/Staff:** Ryan Ibach welcomed new Board members Commissioner Kyle Curtis, City Representative Lupita Carrillo, and Citizen Representative Edie Dibble to their first Board of Health Meeting since their terms begun on January 1, 2023.

Present

Patricia Byers, City Representative & Vice Chair
Edie Dibble, Citizen Representative
Dr. Dave Atteberry, Citizen Representative
Stephanie Ahlgren, Citizen Representative
Daylene Ackerman, Citizen Representative
Lupita Carrillo City Representative
Kyle Curtis, Commissioner
LaDon Linde, Commissioner

Absent

Jim Curtis, Ex-Oficio Member
Amanda McKinney, Commissioner

Yakima Health District (YHD) Staff

Andre Fresco
Ryan Ibach
Chase Porter
Melissa Sixberry
Shawn Magee
Lilian Bravo
Nathan Johnson
Dr. Neil Barg
Jocelyn Castillo
Victoria Reyes
Stephanie Badillo-Sanchez
James Elliott - YHD Attorney

Guest/Press

- 3. Review of Submitted Public Written Comments:** Two comments submitted by members of the public were sent to the Board of Health prior to the Board of Health Meeting and were acknowledged at the meeting during public comment.

<p>4. CONSENT AGENDA: Approve the January 25, 2023 Yakima Health District Consent Agenda.</p>	<p>MOVE TO APPROVE: LaDon Linde SECOND: Stephanie Ahlgren ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i> <i>* 8 in favor, 0 opposed.</i> <i>The motion passed.</i></p>
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The following items were adopted upon approval of the consent agenda:

- December 7, 2022 Yakima Health District Board of Health minutes.
- Approval of accounts payable and payroll issued in November 2022 in the amount of \$644,655.66 and December 2022 in the amount of \$685,935.90
**Please note that approval of minutes also include the recording of the meetings.*

- 5. YHD SPOTLIGHT:** Shawn Magee presented the YHD Spotlight titled “Caton Landfill Response”. The presentation detailed a timeline of the fire history, emergency response by all agencies involved, the steps currently taken to extinguish the fire, and the communications that were distributed to neighboring communities of the landfill and the public. Nathan Johnson explained the purpose of the incident management team and their positions.

Discussion Included:

- *Shawn Magee provided further information on when the timeline of the fire is expected to be extinguished, the concerns reported by neighboring communities, and the response by involved agencies to those concerns.*
- *Dr. Dave Atteberry requested a financial report to show the expenses the Yakima Health District spent on the Caton Landfill Response.*

6. AGENCY UPDATES

Executive Director: Andre Fresco

Andre Fresco thanked YHD staff for their work and efforts in overseeing the Caton Landfill fire. The Health District continues to be well positioned financially, specifically highlighting the Kresge Foundation as more supportive funding, which allowed the Health District to be financially prepared for the COVID-19 emergency response. The Health District and the Kresge Foundation have had a strong working partnership for over five years. While Kresge funding had been initially positioned to fund a drop-in center, in partnership with Comprehensive Healthcare, that project has since changed direction and is no longer a viable

initiative for Health District funding in the short-term. YHD remains committed to working in partnership with Comprehensive Healthcare in the future. The Board of Health will continue to be updated on that ongoing partnership and future projects.

Chief Operating Officer: Ryan Ibach

The Health District is currently advertising for a Community Health Specialist, who educates the public on health initiatives and provides resources. Two more positions are soon to be advertised; a Program Manager who will oversee the BCCHP Program, Developmental Disabilities Program, and the front office staff as well as a Project Coordinator who will be responsible for overseeing and managing new initiatives at the Health District. Although COVID-19 activity has decreased in the community, funding is still available to support YHD staff who continue to work in the health education and prevention of COVID-19 with long-term care facilities, schools, and organizations. Foundational Public Health Services funding allows YHD to support new positions and initiatives. The Health District continues to use Federal funding first, then State funding before using local dollars, and by using these funds creates and strengthens partnerships.

Health Officer Report: Dr. Neil Barg

The bivalent vaccine shows success against the newest COVID strain identified as the XBB strain. Those who've been vaccinated with the bivalent vaccine show less hospitalization rates and severe illness. The new strain has shown high transmission rates and is expected to spread across the county. Regarding testing, the Rapid Antigen Test (RAT) is recommended for those who are symptomatic or known to have been exposed. On December 7th, China lifted severe COVID restrictions, however reports positive cases, hospitalizations, and deaths increased in January 2023. Dr. Barg provided a chart showing ten different studies verifying the success of the bivalent vaccine.

Discussion Included:

- *Data sets of vaccines regarding side effects, the accuracy of different COVID-19 testing such as the PCR and MRNA tests, were discussed in detail.*

Program Updates and COVID-19 Financials: Chase Porter

November 2022 Budget Summary

We had a monthly gain in November of excess revenue of approximately \$46K, bringing the total of the year to \$1.1M.

November 2022 Revenue and Expenditures

- Annual budgeted revenues and expenditures: \$20.7M and \$21M, respectively.
- Year-to-date budgeted revenue and expenditures: \$18.9M and \$19.1, respectively.
- Year-to-date actual revenue and expenditures: \$9.7M and \$8.6M, respectively.

December 2022 Budget Summary

We had a monthly gain in December of excess revenue of approximately \$207K, bringing the total of the year to \$1.3M.

December 2022 Revenue and Expenditures

- Annual budgeted revenues and expenditures: \$20.7M and \$21M, respectively.
- Annual actual revenue and expenditures: \$10.7M and \$9.3M, respectively.

The large discrepancy between budgeted and actual revenue and expenditures is due to the decrease in COVID operations. The community's need for COVID operational support dramatically decreased throughout the year. The current trend is that Foundational Public Health Services will be the main driver in revenue, while federal funding will decrease compared to 2021. Federal funding supported COVID operations, while COVID numbers continue to decrease the legislature sees the need for continued public health support, which is why we are seeing a shift from Federal to foundational public health service funding. Additionally, for the current year, the Developmental Disabilities program utilized financial resources this year and avoided having a large deficit, which was not the case in years past.

Local Emergency Response Coordinator: Nathan Johnson

The Incident Management Team (IMT) for the Caton Landfill response began a month and a half ago after taking into consideration the risk to the community, the workload of the staff, and the need for multi-agency coordination. An after-action review for COVID is currently being worked on. There will be a survey developed for both internal staff and for external partners. The external partner survey will go out to the Board of Health, local hospitals, federally qualified medical centers, and other community partners. Hospitals across the State continue to see high occupancy rates, but able to handle the load.

Disease Control: Melissa Sixberry

Hospitals across the State are experiencing high occupancy rates due to staff shortages as well as high numbers of COVID, RSV, and influenza. Influenza is starting to decrease across the State. Over 168 deaths in Washington State were attributed to influenza. Over 15 institutions, which had congregated settings such as long-term care facilities and in-patient therapy, are experiencing COVID outbreaks, which the Health District is monitoring. Since the hiring of a public health nurse, there has been a decrease in the syphilis outbreak. There were 11 congenital cases, which is not a typical for Yakima County. Information continues to be monitored in the harm reduction program to gather more raw data.

Discussion Included:

- *The harm reduction program serves about 30-35 clients each week.*

Environmental Health: Shawn Magee

With the onboarding and training of new Environmental Health Specialists, staff have been able to quickly catch up on a backlog of restaurant and septic inspections, which are two of the busiest programs. Staff are also conducting more food safety inspections to lighten the food safety program workload during the land development busy season. This should reduce response time for site inspections in our drinking water and septic programs.

Public Health Partnerships: Lilian Bravo

As of January 1, 2023, The Health District will be the prime administrator of the Breast Cervical Colon Health Program (BCCHP) for the Spokane region, totaling 15 counties that are now under the Health District. The program offers breast and cervical cancer screening for underserved and underinsured women in those counties.

7. UNFINISHED BUSINESS: NONE

8. NEW BUSINESS:

a. Open Public Meetings Act Refresher: James Elliott

James Elliott reminded present Board members of the Open Public Meetings Act (OPMA) rules and regulations, including sending out communications specific to the Board of Health where there is a quorum and not in the a public meeting, which is in violation of the OPMA laws. James Elliott recommended if Board members wish to send communications to the group as a whole, to please send to Victoria Reyes and Ryan Ibach to disperse appropriately. Also provided to the Board was Municipal Research and Services Center (MRSC) as a resource.

b. Election of Board Chair: Patricia Byers

Dr. Dave Atteberry nominated Patricia Byers for Board Chair.

MOTION: Patricia Byers for Board Chair.	MOVE TO APPROVE: Dave Atteberry SECOND: LaDon Linde ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i> *8 in favor, 0 opposed. <i>The motion passed.</i>
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c. Election of Vice Chair: Patricia Byers

Kyle Curtis nominated LaDon Linde for Vice Chair.

MOTION: LaDon Linde for Vice Chair.	MOVE TO APPROVE: Kyle Curtis SECOND: Dr. Dave Atteberry. ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i> *8 in favor, 0 opposed. <i>The motion passed.</i>
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9. OTHER BUSINESS:

Andre Fresco and Patricia Byers announced to the Board that MultiCare will be present in Yakima County with the new purchase of Memorial Hospital.

10. MOTION: Meeting adjourned at 10:38 am.	MOVE TO ADJOURN: Dr. Dave Atteberry SECOND: Kyle Curtis ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Tabled</i> <i>*8 in favor, 0 opposed.</i> <i>The motion passed.</i>
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**YAKIMA HEALTH DISTRICT
BOARD OF HEALTH
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

Fund 620010 - From General Ledger Report (FMS)		
A/P Batch & Cash Voucher#	Amount	
Accounts Payable 1/10/2023	\$211.10	
Accounts Payable 1/13/2023	\$132,686.87	
Accounts Payable 1/23/2023	\$80.81	
Accounts Payable 1/31/2023	\$224,451.51	
Total Claims & Warrants, above		\$357,430.29
Payroll Remittance	\$212,335.76	
Payroll Tax Remittance	\$123,799.09	
FSA Remittance	\$40,368.16	
Total payroll paid this month		
Total Payroll		\$376,503.01
TOTAL PAYMENTS		\$733,933.30

All of the above preliminary January expenditures are approved for payment in the amount of **\$733,933.30** this 22nd day of February 2023.

Board of Health Chair



Yakima Health District
 1210 Ahtanum Ridge Drive
 Union Gap, WA 98903
 Phone (509) 249-6530
 Fax (509) 249-6649

YAKIMA COUNTY HEALTH DISTRICT

For the month of January 2023

REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

8.33% OF THE BUDGET

January 2023	Net Income (Loss)		\$	(132,315)	
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Budget to Actual comparison- Year to date as of 1/31/2023

	Revenue		Expenditures	
Fiscal Year 2023 Total Adopted Budget	9,885,955		10,130,573	
Allocated Budget YTD	823,830		844,214	
Budget % to total adopted budget	8.33%		8.33%	
Subtotals Actuals	474,345	4.80%	619,176	6.11%
Actuals - Pass Thru Programs (Indirect Costs)	0		(12,516)	-0.12%
Total Actuals	474,345		606,660	
Total actuals % to total adopted budget	4.80%		5.99%	
Actual compared to allocated budget - YTD	(349,485)		(237,554)	
As of January 31, 2023	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District
Income Statement
January 2023**

	Year-to-Date			Year-End	
	Actual	Budget	Difference	2023 Budget	11 Mo. Remaining
Revenue					
Public Health Funding	87,707	87,707	(0)	1,052,482	964,775
Foundational Public Health	-	209,667	(209,667)	2,516,000	2,516,000
Federal	107,626	184,692	(77,066)	2,216,307	2,108,681
State	2,080	29,713	(27,633)	356,556	354,476
Yakima County	12,500	12,500	-	150,000	137,500
Fees, Permits Licensing	96,906	108,655	(11,749)	1,303,863	1,206,957
Developmental Disabilities	167,526	189,979	(22,453)	2,279,747	2,112,221
Nongovernmental Contributions	-	-	-	-	-
Investment Income	-	833	(833)	10,000	10,000
Other	-	83	(83)	1,000	1,000
Total Revenue	474,345	823,830	(349,485)	9,885,955	9,411,610
Expenses					
Salaries & Wages	306,316	331,981	(25,665)	3,983,766	3,677,450
Benefits-Direct	97,173	129,347	(32,173)	1,552,159	1,454,986
Payroll Expense	403,489	461,327	(57,838)	5,535,925	5,132,436
Enhanced Program	-	41,667	(41,667)	500,000	500,000
Advertising/Promotional	525	6,217	(5,692)	74,609	74,084
BOH Meeting Supplies	-	83	(83)	1,000	1,000
Computer Expense	3,886	875	3,011	10,500	6,614
Copies & Printing	56	931	(874)	11,166	11,110
Employee Recognition	-	408	(408)	4,900	4,900
Janitorial Services	12	3,083	(3,072)	37,000	36,988
Janitorial Supplies	368	250	118	3,000	2,632
Membership Dues	12,195	2,750	9,445	33,000	20,805
Office Supplies	1,641	1,356	285	16,275	14,634
Operating Supplies	1,156	1,271	(115)	15,250	14,094
Postage	508	1,135	(627)	13,620	13,112
Telephone	3,762	3,681	81	44,170	40,408
#VALUE!	0	-	-	-	-
Professional Services - County Indirect	-	-	-	-	-
Professional Services - Health Officer	-	-	-	-	-
Professional Services - Legal	9,660	9,142	518	109,700	100,040
Professional Services - Technology	12,111	17,585	(5,473)	211,016	198,905
Professional Services - Other	9,431	16,194	(6,763)	194,322	184,891
Provider Serv-Medical (Fed)	-	51,760	(51,760)	621,119	621,119
Provider Serv-Medical (State)	-	7,500	(7,500)	90,000	90,000
Provider Services - DD	129,837	172,831	(42,994)	2,073,971	1,944,134
Contracted Services	5,291	7,938	(2,647)	95,250	89,959



**Yakima Health District
Income Statement
January 2023**

	Year-to-Date			Year-End	
	Actual	Budget	Difference	2023 Budget	11 Mo. Remaining
Expenses (Cont.)					
Temp Worker	-	-	-	-	-
Client's Related Expenses	-	146	(146)	1,750	1,750
Interpreting Services	-	446	(446)	5,350	5,350
Laboratory & Pharmacy Supplies	472	554	(82)	6,650	6,178
Bank Fees	-	242	(242)	2,900	2,900
Fuel	2,151	2,270	(119)	27,240	25,089
Insurance	(40)	6,022	(6,062)	72,267	72,307
Miscellaneous	613	450	164	5,394	4,781
Operating Rental & Leases	2,653	7,904	(5,250)	94,844	92,191
Rent Storage	323	4,380	(4,057)	52,558	52,235
Repair & Maintenance (Car/Bldg.)	4,691	1,546	3,146	18,550	13,859
Small Tools & Equip/Asset Repl.	-	250	(250)	3,000	3,000
Training	1,794	3,300	(1,506)	39,600	37,806
Travel	292	11,610	(11,318)	139,323	139,031
Utilities	1,933	2,083	(150)	25,000	23,067
Close Out Indirect Program	0	(6,639)	6,639	(79,671)	(79,671)
Less Pass-Through Expenses	(2,151)	(1,265)	(887)	(15,175)	(13,024)
Total Expenses	606,660	841,281	(234,621)	10,095,373	9,488,713
Current Year Excess/(Loss on) Revenue	(132,315)	(17,451)	(114,864)	(209,418)	(77,103)
FPHS 2022 Funding	193,535	496,515	* (302,980)		
Excess/(Loss on) Revenue	61,220	479,064	(417,843)		

* Dependent on Year-end Close Out

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for January 2023
Budget YTD Percentage

Yrly Budget Rev Yrly budget Exp
9,885,955 **10,130,573** **Original**
8.33% 8.33%

		4.80%	5.99%			8.33%	8.33%		
		Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	
Prog No.	Program Description	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Comments
113	Strategic Planning and Partnership	7,521	2,475	5,046	7,521	6,869	652	4,395	
120	PHEPR-Bio Terrorism	16,202	15,602	600	20,254	19,683	571	29	
130	Communication	-	-	-	-	-	-	-	
140	Administrator & Health Officer	-	-	-	833	0	833	(833)	
170	Information Systems	-	(0)	0	-	-	-	0	
160	Business Management	-	0	(0)	-	-	-	(0)	
175	Personnel	7,104	585	6,519	7,104	6,468	637	5,883	
161	YHD Vehicles	-	(2,079)	2,079	-	-	-	2,079	
163	Building, Fixtures	-	-	-	-	-	-	-	
173	Kresge Contribution	-	168	(168)	-	6,708	(6,708)	6,540	
101	FPHS Epidemiology	-	1,361	(1,361)	T	-	-	(1,361)	
115	FPHS Assessment	-	9,321	(9,321)	T	19,167	19,167	(0)	(9,321)
116	FPHS Assessment - CHA/CHIP	-	-	-	-	-	-	-	
135	FPHS Communication	-	7,324	(7,324)	T	7,933	7,933	0	(7,324)
145	FPHS Policy	-	1,878	(1,878)	T	39,681	39,681	0	(1,878)
150	FPHS Partner Development	-	4,332	(4,332)	T	15,226	15,226	(0)	(4,332)
165	Bus Mgmt Unallocated	-	45,582	(45,582)	T	33,304	33,304	0	(45,582)
171	FPHS Information & Tech	-	-	-	956	956	(0)	0	
205	FPHS Community Health Assess	-	-	-	40,029	40,029	0	(0)	
231	FPHS Tuberculosis	-	1,268	(1,268)	T	-	-	(1,268)	
241	FPHS CD - Hepatitis C	-	795	(795)	T	-	-	(795)	
291	FPHS Diseases and Investigation	-	19,341	(19,341)	T	22,560	22,560	0	(19,341)
292	FPHS Dis. & Inv. - Monkey Pox	-	1,672	(1,672)	T	10,822	10,822	(0)	(1,672)
405	FPHS EHP Data & Planning	-	26,550	(26,550)	T	17,407	17,407	0	(26,550)
435	FPHS Drinking Water	-	12,061	(12,061)	T	6,119	6,119	0	(12,061)
454	FPHS Solid Waste	-	61,874	(61,874)	T	-	-	(61,874)	
605	FPHS Lifecourse - Chronic Disease	-	177	(177)	T	-	-	(177)	
613	FPHS MCH - Child Death Review	-	-	-	-	-	-	-	
700	FPHS Chronic Disease	-	-	-	631	631	0	(0)	
705	FPHS Lifecourse - Access/Linkage	-	-	-	-	-	-	-	
805	#VALUE!	-	-	-	-	-	-	-	
100	Epidemiology	1,875	71	1,804	1,875	1,435	440	1,364	
110	Assessment	963	-	963	963	545	417	545	
200	Community Health Administration	-	-	-	-	-	-	-	
210	Immunization Promotion	-	24	(24)	355	355	0	(24)	
211	Medical Records	670	134	536	640	273	367	169	
220	Immunization VFC	523	-	523	1,096	573	523	(0)	
230	Tuberculosis Program	13,391	10,335	3,056	15,401	15,040	361	2,695	
250	HIV Testing	2,300	428	1,872	2,300	1,888	412	1,460	
251	HIV PrEP	784	83	701	2,368	1,960	408	293	
260	STD- Yakima	7,895	6,795	1,101	7,895	5,445	2,450	(1,350)	
262	STD- Nurse	12,915	12,160	755	12,768	12,355	414	341	
290	Other Comm Diseases	12,855	12,695	160	12,855	12,482	373	(213)	
295	Medicaid Admin Match- YHD	1,104	-	1,104	1,104	624	480	624	
321	Strategy 3 People & Drugs	4,434	4,434	-	5,017	5,017	(0)	0	
325	COVID 19 Response	29,060	28,060	1,000	45,842	44,842	1,000	(0)	
326	COVID 19 Vaccination	1,025	525	500	3,949	3,449	500	(0)	
327	COVID 19 Vaccination Federal	-	-	-	-	-	-	-	
328	COVID 19 Outbreak Response	11,119	10,619	500	14,495	13,995	500	(0)	
240	Adult Viral Hepatitis	2,348	1,998	350	4,979	4,629	350	(0)	
610	Maternal&Child Service	452	-	452	452	115	337	115	
611	SNAP ED	11,898	9,379	2,520	9,629	9,333	296	2,224	
612	Child Death Review	517	-	517	517	210	307	210	
710	Building Resilient Comm (NACDD)	271	-	271	844	573	271	(0)	
720	Tobacco Prevention & Education	354	1,340	(986)	830	476	354	(1,340)	
730	Marijuana Prevention and Education	427	874	(447)	1,143	783	360	(808)	

Internal Serv - Vehicles	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Foundational Public Health	Adult Hepatitis Program	Vital Records
Agency Training - HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

- Note on Program
T - Timing Difference

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for January 2023
Budget YTD Percentage

Yrly Budget Rev Yrly budget Exp
9,885,955 **10,130,573** Original
8.33% 8.33%

		4.80%	5.99%							
		Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual		
Prog No.	Program Description	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Comments	
615	Wisewoman	2,875	-	2,875	8,292	8,029	262	2,613		
850	Breast Cancer Services/Operation	29,659	31,007	(1,348)	80,571	77,758	2,812	(4,160)		
851	Colon Screening	-	147	(147)	-	-	-	(147)		
852	Every Woman Can	-	-	-	-	-	-	-		
300	Proper Syringes Program Outreach	1,331	579	752	1,748	1,128	619	133		
400	EH Administration	-	0	(0)	-	-	-	(0)		
410	Food Inspections	38,708	38,657	51	36,977	35,021	1,956	(1,905)		
411	Food Education	3,031	527	2,504	7,003	6,553	451	2,054		
412	Itinerant Food Program	607	693	(86)	2,708	2,259	450	(535)		
420	Water Recreation	6,728	1,600	5,127	4,375	3,874	501	4,626		
421	Summer Camps	393	-	393	893	483	410	(17)		
430	Drinking Water	7,939	3,097	4,842	7,969	7,563	406	4,436		
431	Water Quality- Sanitary Survey	479	-	479	1,577	1,098	479	(0)		
432	DOE Well Drilling Inspections	2,043	2,102	(59)	4,337	3,971	366	(425)		
440	OSS & Land Develop	21,339	27,971	(6,632)	28,833	27,810	1,023	(7,655)		
450	Solid Waste Permits/Tonnage	7,491	10,056	(2,565)	9,455	9,241	214	(2,779)		Qrtrly Billing
451	Solid Waste Nuisances	2,156	8,483	(6,327)	3,281	3,183	98	(6,424)		Qrtrly Billing
452	Solid Waste Facilities	2,100	116	1,984	767	564	203	1,781		Qrtrly Billing
453	Bio-Solids	473	11	462	723	551	173	289		
460	School Food Program	239	22	217	1,475	1,216	259	(42)		
510	Vector	1,238	57	1,180	1,238	960	278	903		
560	Hazardous Clean-up	1,521	35	1,486	5,271	5,000	271	1,215		
570	Lead Case Mgmnt	1,271	-	1,271	1,271	966	305	966		
580	Environmental Health Other	1,125	-	1,125	1,125	897	228	897		
620	Developmental Disability	161,965	137,158	24,807	180,658	180,345	313	24,494		
621	Developmental Disability - Info/Ed	10,578	10,578	-	14,338	14,338	(0)	0		
800	Indirect Cost Rate Allocation	-	12,516	(12,516)	-	-	-	(12,516)		
900	Vital Records	21,052	11,009	10,042	22,083	19,784	2,300	7,742		
999	Enhanced Program	-	-	-	-	41,667	(41,667)	41,667		
GRAND TOTAL		474,345	606,660	(132,315)	823,830	844,214	(20,385)	(111,930)		

TOTALS BY DEPARTMENT

Admin & Support	30,827	18,662	12,165	35,713	33,020	2,693	9,473
Internal Serv- Vehicles/Copiers	-	(2,079)	2,079	-	-	-	2,079
Agency Training/Kresge	-	168	(168)	-	6,708	(6,708)	6,540
Foundational Public Services	-	193,535	(193,535)	213,833	213,833	0	(193,536)
Communicable Disease Prog	100,913	86,363	14,550	128,922	120,277	8,645	5,904
Adult Hepatitis Program	2,348	1,998	350	4,979	4,629	350	(0)
Personal Health Program	13,918	11,593	2,325	13,414	11,488	1,925	400
Breast & Colon Program	32,534	31,154	1,380	88,863	85,788	3,075	(1,694)
Environ. Health Program	100,212	94,006	6,205	121,028	112,338	8,689	(2,484)
Developmental Disability Program	172,542	147,735	24,807	194,996	194,683	313	24,494
Indirect Cost Rate Allocation	-	12,516	(12,516)	-	-	-	(12,516)
Vital Records	21,052	11,009	10,042	22,083	19,784	2,300	7,742
Enhanced Program	-	-	-	-	41,667	(41,667)	41,667
	474,345	606,660	(132,315)	823,830	844,214	(20,385)	(111,930)

Internal Serv - Vehicles	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Foundational Public Health	Adult Hepatitis Program	Vital Records
Agency Training - HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

- Note on Program
T - Timing Difference



**Yakima Health District
COVID 19 Response
January 2023**

	COVID 19 Response		Budget	
	Monthly	Year-to-Date	2023 Budget	Difference
Revenue				
Public Health Funding	2,000	2,000	24,000	22,000
Federal	43,638	43,638	807,629	763,991
State	-	-	-	-
Current Year Total Revenue	45,638	45,638	831,629	785,991
Expenses				
Salaries & Wages	24,496	24,496	344,636	320,140
Benefits-Direct	8,116	8,116	120,400	112,284
Payroll Expense	32,612	32,612	465,036	432,424
Advertising/Promotional	525	525	50,000	49,475
Employee Recognition	-	-	-	-
Computer Expense	-	-	-	-
Copies & Printing	-	-	368	368
Janitorial Supplies	-	-	-	-
Office Supplies	-	-	2,500	2,500
Operating Supplies	-	-	-	-
Postage	-	-	3,500	3,500
Telephone	1,042	1,042	15,000	13,958
Professional Services - Health Officer	-	-	-	-
Professional Services - Legal	-	-	10,000	10,000
Professional Services - Technology	455	455	7,329	6,874
Professional Services - Other	-	-	100,000	100,000
Contracted Services	-	-	-	-
Client's Related Expenses	-	-	-	-
Interpreting Services	-	-	5,000	5,000
Laboratory & Pharmacy Supplies	-	-	2,000	2,000
#VALUE!	0	-	307	307
Membership Dues	260	260	-	(260)
Miscellaneous	-	-	1,344	1,344
Operating Rental & Leases	-	-	-	-
Rent Storage	-	-	50,000	50,000
Repair & Maintenance (Car/Bldg.)	-	-	-	-
Small Tools & Equip/Asset Repl.	-	-	1,000	1,000
Training	-	-	2,000	2,000
Travel	-	-	2,000	2,000
Utilities	-	-	-	-
Close Out Indirect Program	8,740	8,740	90,244	81,504
Total Expenses	43,633	43,633	807,628	763,995
Excess/(Loss on) Revenue	2,005	2,005	24,001	21,996

YAKIMA HEALTH DISTRICT
2022 Cash Flow Report
 (Cash Basis Accounting)

	1/31/2022	2/28/2022	3/31/2022	4/30/2022	5/31/2022	6/30/2022	7/31/2022	8/31/2022	9/30/2022	10/31/2022	11/30/2022	Preliminary 12/31/2022
Beginning Cash	17,946	17,369	48,184	40,145	324,734	171,355	6,442	17,264	14,507	15,374	36,097	284,965
Transfers From Investment	525,700	233,000	1,253,700	572,000	462,500	433,200	204,355	148,000	304,100	352,100	453,850	164,100
Receipts /Deposits	1,285,314	2,845,113	1,110,265	1,171,117	1,392,132	399,060	774,984	1,306,266	1,653,523	513,966	450,874	660,991
TOTAL CASH AVAILABLE	1,828,960	3,095,481	2,412,149	1,783,262	2,179,366	1,003,616	985,781	1,471,530	1,972,130	881,441	940,821	1,110,056
MINUS												
Payroll Outlays	297,287	263,190	247,991	273,227	261,889	297,896	278,653	265,629	301,774	296,659	314,656	313,932
Vouchers Payables Paid	739,372	1,115,540	1,479,113	817,887	495,222	520,973	484,318	474,721	322,581	366,585	329,999	372,004
Transfer to investment	774,000	1,669,500	645,000	391,100	1,233,400	169,200	214,700	717,300	1,332,400	182,100	11,200	367,400
Prior Period Adjustment	932	(932)	(100)	(23,686)	17,500	9,105	(9,155)	(627)	0	-	-	15,191
TOTAL CASH OUTLAY/TRANSFER	1,811,591	3,047,297	2,372,004	1,458,528	2,008,011	997,174	968,516	1,457,023	1,956,756	845,344	655,856	1,068,527
ENDING BALANCE - CASH (Fund 01 only)	17,369	48,184	40,145	324,734	171,355	6,442	17,264	14,507	15,374	36,097	284,965	41,529
Temporary Investment Fund 01	8,726,933	10,162,501	9,553,801	9,372,901	10,143,801	9,879,801	9,890,146	10,459,446	11,487,746	11,317,746	10,875,096	11,078,396
TOTAL CASH & CASH EQUIVALENTS- FUND 1 ONLY	8,744,301	10,210,685	9,593,946	9,697,635	10,315,156	9,886,243	9,907,410	10,473,953	11,503,120	11,353,843	11,160,061	11,119,925
TOTAL CASH & CASH EQUIVALENT- ALL FUNDS	8,744,301	10,210,685	9,593,946	9,697,635	10,315,156	9,886,243	9,907,410	10,473,953	11,503,120	11,353,843	11,160,061	11,119,925

MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	1,743,829	1,743,829	1,743,829	1,743,829	1,743,829	1,743,829	1,743,829	1,743,829	1,743,829	1,743,829	1,743,829	1,743,829
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	5	6	6	6	6	6	6	6	7	7	6	6
NUMBER OF DAYS - OPERATING CASH AVAILABLE	150	176	165	167	177	170	170	180	198	195	192	191

BUDGET YEAR	Y2022
BUDGET (ADOPTED ON 8/11/21 MTG)	
OPERATION	20,425,948
ENHANCED PROGRAM	500,000
FULL BUDGET	20,925,948



Yakima Health District Board of Health

RESOLUTION AUTHORIZING THE APPOINTMENT OF AUDITING OFFICERS OF YAKIMA HEALTH DISTRICT

Resolution 2023-02

WHEREAS, the Yakima Health District has established General Operating Funds (625-0010) and Construction Funds (625-0050);

WHEREAS, it is the best interest of the Yakima Health District to maintain more than one auditing officer; and.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Yakima Health District Board of Health authorize the following to act as auditing officers of the funds mentioned above:

Andre Fresco, Executive Director
Ryan Ibach, Chief Operating Officer
Chase Porter, Finance Director
Melissa Sixberry, Director of Disease Control
Lilian Bravo, Director of Public Health Partnerships
Shawn Magee, Environmental Health Director

This resolution supersedes Resolution No. 2019-04. It shall commence on January 1st and term on December 31st of the year in which the resolution is executed.

PASSED AND ADOPTED this 22nd day of February, 2023.

Board of Health Chair



Yakima Health District Board of Health

RESOLUTION AUTHORIZING THE APPOINTMENT OF INVESTING OFFICERS OF YAKIMA HEALTH DISTRICT

Resolution 2023-01

WHEREAS, it is to the advantage of the Yakima Health District for funds to be invested without delay; and

WHEREAS, the Yakima County Treasurer will accept an order for the investment of funds, from those granted authorization, by resolution approved by the Board of Directors; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Yakima Health District Board of Health authorize the following to act as investing officers:

Andre Fresco, Executive Director
Ryan Ibach, Chief Operating Officer
Chase Porter, Finance Director
Melissa Sixberry, Director of Disease Control
Lilian Bravo, Director of Public Health Partnerships
Shawn Magee, Environmental Health Director

This resolution supersedes Resolution No. 2019-03. It shall commence on January 1st and term on December 31st of the year in which the resolution is executed.

PASSED AND ADOPTED this 22nd day of February, 2023.

Board of Health Chair