



# YAKIMA COUNTY CLERK

OFFICE OF COUNTY CLERK & EX-OFFICIO CLERK OF SUPERIOR COURT

**Billie Maggard**, COUNTY CLERK

128 NORTH SECOND STREET, ROOM 323

YAKIMA WA 98901

## Yakima County Superior Court Odyssey Portal

### Modify Registration Form

*\*Use this for existing accounts\**

Agency / Firm Name:					
Name of Head of Agency/Firm:				Bar #:	
Mailing Address:					
City:		State:		ZIP:	
Contact Phone Number:					
E-Mail:					

**ADD** the following staff within my agency/firm to allow them access to, and to view public cases. **(All staff should be linked to an attorney's bar number. This will allow staff to view confidential documents of the attorney of record.)**

Please provide a phone number for each person that will work for Dual Factor Authorization.

Name	Email	Phone Number	Bar No. user is associated to:

**Modify/remove** the following staff within my agency/firm allowed to access and view public cases:

Name	Email	Phone Number	Bar No. user is associated to:

I understand that user ID's and passwords shall not be shared and that I will notify the Yakima County Clerk within five working days when I have a change in staff by using the Modify master Registration Form.

Dated this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

\_\_\_\_\_  
Signature Head of Agency/Firm