



We Are Public Health

BOARD OF HEALTH MEETING

December 6, 2023
8:30 am – 11:30 am



Upcoming Board of Health Meetings

January 31, 2024
8:30 am - 11:30 am

February 28, 2024
8:30 am - 11:30 am



BOARD OF HEALTH MEETING AGENDA

December 6, 2023
8:30 am – 11:30 am
Large Conference Room
at the Yakima Health District

Our Mission

In partnership with the people of Yakima County, the Yakima Health District provides prevention, education, and disease control services to promote, protect, and enhance the health and safety of all.

1. **Call meeting to order:** Board Chair Patricia Byers.
2. **Introductions of guests/staff:** Ryan Ibach
3. **Executive Session:** To review the performance of a public employee - André Fresco, Executive Director [per [RCW 42.30.110\(1\)\(g\)](#)]: Patricia Byers
4. **Public Comment:** Ryan Ibach
5. **Consent Agenda: Motion** to approve all items listed below with a bullet point are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - October 25, 2023, Yakima Health District Board of Health Meeting minutes.
 - Payment of accounts payable and payroll issued in October 2023 in the amount of \$820,609.16.
 - Authorization of Financial Transactions Signatories.
 - Resolution for Authorizing the Appointment of Auditing Officers.
 - Resolution for Authorizing the Appointment of Investing Officers.
 - Resolution of Authorizing of Signatures (Checking Accounts, Advanced Travel, Revolving Fund).
6. **YHD Spotlight:** Developmental Disabilities Program by Cecile Anson, Developmental Disabilities Coordinator.
7. **Agency Reports**
Executive Director: Andre Fresco
Chief Operating Officer: Ryan Ibach



Financial Report: Chase Porter
Health Officer: Dr. Neil Barg
Disease Control: Melissa Sixberry
Environmental Health: Shawn Magee
Public Health Partnerships: Lilian Bravo

8. **Unfinished Business: None.**

9. **New Business:**

- a. **Proposed Motion:** Approve a salary step increase (3%) for Executive Director
Andre Fresco: Patricia Byers

Strategic Goal: *Deliver Mandated Services* **Board Input:** *Board Decision*

- b. Environmental Protection Agency (EPA) Grant: Lilian Bravo and Amanda McKinney

Strategic Goal: *Improve Community Partnerships* **Board Input:** *Board Awareness/Discussion*

10. **Adjourn until the next regularly scheduled Board of Health meeting on January 31, 2024.**



**BOARD OF HEALTH
MEETING MINUTES
October 25, 2023**

- 1. Meeting called to order by Board Chair Patricia Byers at 8:31 am.**
- 2. Executive Session: To discuss with legal counsel matters relating to agency enforcement actions and potential litigation. RCW 42.30.11(1)(i).** The Board of Health members entered the executive session at 8:31 am and concluded the executive session at 8:46 am.
- 3. Introduction of Guests/Staff:** Introduced to the Board was Robert Weaver, as the new Environmental Health Specialist.

Present

Patricia Byers, City Representative
LaDon Linde, Commissioner (*virtually*)
Edie Dibble, Citizen Representative
Amanda McKinney, Commissioner (*virtually*)
Stephanie Ahlgren, Citizen Representative
Daylene Ackerman, Citizen Representative
Lupita Carrillo, City Representative
Dr. Dave Atteberry, Citizen Representative
Kyle Curtis, Commissioner

Absent

Jim Curtis, Ex-Officio Member

Yakima Health District (YHD) Staff

Andre Fresco
Ryan Ibach
Chase Porter
Melissa Sixberry
Lilian Bravo
Shawn Magee
Dr. Neil Barg
Victoria Reyes
Rudy Silva
James Elliott - YHD Attorney
Dr. Robert Weaver

Guest/Press

4. **Review of Submitted Public Written Comments:** No public comments were stated or submitted from members of the public before the Board of Health.

5. CONSENT AGENDA: Approve the October 25, 2023, Yakima Health District Consent Agenda.	MOVE TO APPROVE: Dave Atteberry SECOND: Kyle Curtis ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i> * 9 in favor, 0 opposed. <i>The motion passed.</i>
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The following items were adopted upon approval of the consent agenda:

- September 27, 2023, Yakima Health District Board of Health Meeting minutes.
- Payment of accounts payable and payroll issued in September 2023 in the amount of \$790,239.72.
(Please note that approval of minutes also include the recording of the meetings)

6. UNFINISHED BUSINESS:

a. 2024 Budget Hearing: Ryan Ibach

The Budget Hearing opened for discussion at 8:50 am. The Budget Hearing concluded at 8:50 am with no comments or concerns mentioned by members of the public. The Budget Hearing was advertised in the Yakima Herald-Republic, on the Yakima Health District website and social media platforms, and copies of the budget were available at the Yakima Health District office.

b. Proposed Motion: To adopt the 2024 Budget

To adopt the 2024 Budget.	MOVE TO APPROVE: Kyle Curtis SECOND: Stephanie Ahlgren ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i> * 9 in favor, 0 opposed. <i>The motion passed.</i>
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7. **YHD SPOTLIGHT:** Shawn Magee, Environmental Health Director, presented the Drinking Water Programs spotlight, detailing four different types of water systems and the regulatory involvement the Yakima Health District has over those systems. Testing water samples and close partnerships with the State Department of Health to ensure the water systems are safe and pose no public health threat was also detailed in the presentation. Included in the spotlight is a proposed ordinance from the Yakima Health

District to the State Department of Health requesting the authority to approve treatment systems and ensure all testing results are sent to the Yakima Health District.

Discussion included:

- *If the ordinance is approved, additional funding will be provided by the State Department of Health.*
- *Shawn Magee detailed the complexity surrounding the testing and regulatory authority over Group B water systems.*

8. AGENCY UPDATES

Executive Director: Andre Fresco

Andre Fresco brought forth to the Board the concerns of not having Health Officer coverage in the event Dr. Neil Barg is not readily available. Coverage for the Health Officer would be able to cover day-to-day operations and approvals required by a physician. Those duties are essential and cover a wide range of duties such as provide direct patient care and allow the front desk deputy registrars to issue birth and death certificates. Options for health officer coverage include creating an agreement with a neighboring local health jurisdiction, have a Regional Health Officer, or the State Health Officer would be the default.

Discussion Included:

- *Further discussed were the responsibilities of the health officer and also the liabilities of not having a health officer available.*
- *The covering health officer would need to be covered by the Health District insurance company.*
- *Covering health officers will not have authority over the health district, but primarily oversee the daily operations needed to provide services, some of which are mandatory, to the public.*

Chief Operating Officer: Ryan Ibach

Regarding Emergency Preparedness, cold weather shelters are being planned through the partnership with Yakima County Human Services. A virtual audit from the State Department of Health will be conducted today to review if deliverables were appropriately met. Over 50 pallets of personal protection equipment were given by the Yakima Health District to a wide range of businesses, organizations, charities, and schools at no charge. A new position, a Transition Specialist, will be advertised soon that will help those in the Developmental Disabilities programs transition from school into the workforce field. Prior to the performance evaluation of Executive Director Andre Fresco, a questionnaire and the YHD 2023 accomplishments and 2024 goals will be distributed to the Board of Health. A deadline in November will be set so the information submitted by the Board of Health will be compiled before the December 6th Board of Health meeting.

Financial Report: Chase Porter

September 2023 Budget Summary

We had a gain of approximately \$120K, bringing our total excess revenue to \$1.8M.

September 2023 Revenue and Expenditures

- Annual budgeted revenues and expenditures: \$9.9M and \$10.1M, respectively.
- Year-to-date budgeted revenue and expenditures: \$7.4M and \$9M, respectively.
- Year-to-date actual revenue and expenditures: \$7.6M and \$7M, respectively.

Foundational Public Health Services (FPSH) continues to be a major funding source. The Investment Income program has shown large growth during the year. Line-item overages on the Income Statement are due to the update in the Accela software, naloxone purchases, technology upgrades, and building projects. The COVID-19 Income Statement has a slight increase due to advertisement and campaign messaging.

Health Officer: Neil Barg

A University of Washington study provided data indicating surfaces in local transportation do not have a high risk of exposure to fentanyl and other drugs. The RSV vaccine is being recommended to those 60 and older with underlying health conditions. It is also being recommended for women who are 32-36 weeks pregnant, so antibodies can develop to their fetus. Amoxicillin is recommended to fight serious cases of shigella, as the virus seems to be resistant to Bactrim.

Disease Control: Melissa Sixberry

Currently there are 82 cases of shigella in Yakima County, compared to the 10 that were identified last year at this time. Education, communication, and prevention methods have been provided to the public as well as local restaurants, childcare centers, and providers. The Child Death Review program will begin by looking into suicides. There is a decrease in COVID-19 cases, and low activity in both flu and RSV in the community.

Public Health Partnership: Lilian Bravo

With additional funding provided by FPHS, The Yakima Health District will be working closely with several community-based coalitions through ESD 105, who oversees the Community Wellness Prevention Initiative sites, (CWPI), funded by the Healthcare Authority, in Yakima County. Funded areas are Yakima, Wapato, Sunnyside, Tieton and White Swan, based on high-risk needs. The goal is to host more “Healthy Youth, Healthy Family Events” and “Hidden in Plain Site” workshops. These events include a mockup of teen bedrooms to help identify warning signs of potential substance use. Another initiative focused on families is the evidence-based curriculum, “Strengthening Families”, which helps parents of children in middle school to increase family management skills. Regarding, Narcan Vending Machines, one vending machine was placed at the Yaka-Mart in Toppenish with the partnership of the Yakama Nation, and the other was placed at the OIC of Washington location in Yakima.

Environmental Health: Shawn Magee

To answer the questions from the Board regarding wastewater testing, the State Department of Health does have an epidemiology team that tests for diseases prevalent in the community, specifically Covid and Polio, although there are private labs that can tests for more diseases. Results are available on the State Department of Health website. The Yakima Health District

staff will be at the Sunnyside Community Center on October 26th to discuss the data collected from the water delivery program created for the Groundwater Management Area (GWMA), to give updates, and provide education for anyone who is interested. Resources regarding the Mabton water system are available on the Yakima Health District website. Public Comment for the Pollution Control Board closes today regarding the DTG Landfill permit from the Clean Air Authority. Once issued, they will qualify for a solid waste permit.

9. NEW BUSINESS: None.

10. Adjourn to the next regularly scheduled Board of Health Meeting on December 6, 2023.	MOVE TO ADJOURN: Dave Atteberry SECOND: Kyle Curtis ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i> <i>* 7 in favor, 0 opposed.</i> <i>The motion passed. Meeting adjourned at 10:12 am</i>
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**YAKIMA HEALTH DISTRICT
BOARD OF HEALTH
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

Fund 620010 - From General Ledger Report (FMS)		
A/P Batch & Cash Voucher#	Amount	
Accounts Payable 10/10/2023	\$881.59	
Accounts Payable 10/13/2023	\$152,607.73	
Accounts Payable 10/25/2023	\$813.34	
Accounts Payable 10/31/2023	\$324,260.04	
Total Claims & Warrants, above		\$478,562.70
Payroll Remittance	\$219,728.32	
Payroll Tax Remittance	\$122,318.14	
Total payroll paid this month		
Total Payroll		\$342,046.46
TOTAL PAYMENTS		\$820,609.16

All of the above preliminary October expenditures are approved for payment in the amount of **\$820,609.16** this 6th day of December 2023.

Board of Health Chair



Yakima Health District
1210 Ahtanum Ridge Drive
Union Gap, WA 98903
Phone (509) 249-6530
Fax (509) 249-6649

YAKIMA COUNTY HEALTH DISTRICT

For the month of October 2023

REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

83.33% OF THE BUDGET

Year to date: as of September 2023	Net Income (Loss)		\$	1,828,341
For the Month of October 2023- ACTUALS	Net Income (Loss)		\$	121,870
October 2023	Net Income (Loss)		\$	1,950,211

Budget to Actual comparison- Year to date as of 10/31/2023

	Revenue		Expenditures	
Fiscal Year 2023 Total Adopted Budget	9,885,955		10,130,573	
Allocated Budget YTD	8,238,296		8,442,144	
Budget % to total adopted budget	83.33%		83.33%	
Subtotals Actuals	9,858,786	99.73%	7,921,635	78.20%
Actuals - Pass Thru Programs (Indirect Costs)	0		(13,061)	-0.13%
Total Actuals	9,858,786		7,908,574	
Total actuals % to total adopted budget	99.73%		78.07%	
Actual compared to total adopted budget	27,169		2,221,999	
Actual compared to allocated budget - YTD	1,620,490		(533,570)	
As of October 31, 2023	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District
Income Statement
October 2023**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2023 Budget	2 Mo. Remaining
Revenue								
Public Health Funding	87,707	87,707	(0)	877,068	877,068	(1)	1,052,482	175,415
Foundational Public Health	193,074	209,667	(16,592)	2,331,617	2,096,667	234,950	2,516,000	184,383
Federal	134,546	184,692	(50,147)	1,206,925	1,846,923	(639,997)	2,216,307	1,009,382
State	78,943	29,713	49,230	828,827	297,130	531,697	356,556	(472,271)
Yakima County	12,500	12,500	-	125,000	125,000	-	150,000	25,000
Fees, Permits Licensing	137,889	108,655	29,234	1,229,676	1,086,553	143,123	1,303,863	74,187
Developmental Disabilities	276,394	189,979	86,415	2,479,512	1,899,789	579,723	2,279,747	(199,765)
Nongovernmental Contributions	-	-	-	10,000	-	10,000	-	(10,000)
Investment Income	33,651	833	32,818	769,845	8,333	761,511	10,000	(759,845)
Other	-	83	(83)	317	833	(517)	1,000	683
Total Revenue	954,705	823,830	130,875	9,858,786	8,238,296	1,620,490	9,885,955	27,169
Expenses								
Salaries & Wages	314,055	331,981	(17,926)	3,088,219	3,319,805	(231,586)	3,983,766	895,547
Benefits-Direct	99,540	129,347	(29,807)	952,860	1,293,466	(340,606)	1,552,159	599,299
Payroll Expense	413,594	461,327	(47,733)	4,041,079	4,613,271	(572,192)	5,535,925	1,494,846
Enhanced Program	-	41,667	(41,667)	-	416,667	(416,667)	500,000	500,000
Advertising/Promotional	5,932	6,217	(285)	73,449	62,174	11,275	74,609	1,160
BOH Meeting Supplies	-	83	(83)	-	833	(833)	1,000	1,000
Computer Expense	-	875	(875)	3,886	8,750	(4,864)	10,500	6,614
Copies & Printing	823	931	(107)	5,376	9,305	(3,929)	11,166	5,790
Employee Recognition	204	408	(204)	3,191	4,083	(892)	4,900	1,709
Janitorial Services	6,287	3,083	3,204	38,227	30,833	7,394	37,000	(1,227)
Janitorial Supplies	519	250	269	3,488	2,500	988	3,000	(488)
Membership Dues	1,507	2,750	(1,243)	29,245	27,500	1,745	33,000	3,755
Office Supplies	3,401	1,356	2,045	22,877	13,563	9,315	16,275	(6,602)
Operating Supplies	2,118	1,271	847	32,281	12,708	19,573	15,250	(17,031)
Postage	531	1,135	(604)	6,789	11,350	(4,561)	13,620	6,831
Telephone	1,394	3,681	(2,287)	32,003	36,808	(4,805)	44,170	12,167
Professional Services - Accounting	64	2,933	(2,869)	23,626	29,333	(5,707)	35,200	11,574
Professional Services - County Indirect	-	-	-	-	-	-	-	-
Professional Services - Health Officer	-	-	-	-	-	-	-	-
Professional Services - Legal	13,300	9,142	4,158	120,599	91,417	29,182	109,700	(10,899)
Professional Services - Technology	12,111	17,585	(5,473)	131,495	175,847	(44,351)	211,016	79,521
Professional Services - Other	12,302	16,194	(3,892)	123,152	161,935	(38,783)	194,322	71,170
Provider Serv-Medical (Fed)	48,074	51,760	(3,686)	129,422	517,599	(388,177)	621,119	491,697
Provider Serv-Medical (State)	15,999	7,500	8,499	239,180	75,000	164,180	90,000	(149,180)
Provider Services - DD	247,376	172,831	74,545	2,227,013	1,728,309	498,704	2,073,971	(153,042)
Contracted Services	21,236	7,938	13,299	129,790	79,375	50,415	95,250	(34,540)



**Yakima Health District
Income Statement
October 2023**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2023 Budget	2 Mo. Remaining
Expenses (Cont.)								
Temp Worker	-	-	-	-	-	-	-	-
Client's Related Expenses	-	146	(146)	-	1,458	(1,458)	1,750	1,750
Interpreting Services	-	446	(446)	9	4,458	(4,450)	5,350	5,341
Laboratory & Pharmacy Supplies	37	554	(517)	80,876	5,542	75,335	6,650	(74,226)
Bank Fees	-	242	(242)	-	2,417	(2,417)	2,900	2,900
Fuel	5,725	2,270	3,455	47,688	22,700	24,988	27,240	(20,448)
Insurance	7,185	6,022	1,162	63,231	60,223	3,008	72,267	9,036
Miscellaneous	204	450	(246)	3,733	4,495	(762)	5,394	1,661
Operating Rental & Leases	2,714	7,904	(5,190)	12,353	79,037	(66,683)	94,844	82,491
Rent Storage	329	4,380	(4,051)	2,949	43,798	(40,849)	52,558	49,609
Repair & Maintenance (Car/Bldg.)	3,391	1,546	1,845	128,722	15,458	113,264	18,550	(110,172)
Small Tools & Equip/Asset Repl.	-	250	(250)	60,342	2,500	57,842	3,000	(57,342)
Training	6,590	3,300	3,290	64,925	33,000	31,925	39,600	(25,325)
Travel	1,979	11,610	(9,631)	14,347	116,103	(101,756)	139,323	124,976
Utilities	2,342	2,083	258	25,703	20,833	4,870	25,000	(703)
Close Out Indirect Program	0	(6,639)	6,639	24,511	(66,393)	90,904	(79,671)	(104,182)
Less Pass-Through Expenses	(4,433)	(1,265)	(3,169)	(36,983)	(12,646)	(24,337)	(15,175)	21,808
Total Expenses	832,834	844,214	(11,380)	7,908,574	8,442,144	(533,570)	10,130,573	2,221,999
Current Year Excess/(Loss on) Revenue	121,870	(20,385)	142,255	1,950,211	(203,848)	2,154,060	(244,618)	(2,194,829)
FPHS 2022 Funding	-	-	-	442,289	442,289	-		
Excess/(Loss on) Revenue	121,870	(20,385)	142,255	2,392,500	238,440	2,154,060		

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for October 2023
Budget YTD Percentage 83.33%

Yrly Budget Rev Yrly budget Exp
9,885,955 10,130,573 Original
83.33% 83.33%

		Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	
Prog. No.	Program Description	Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Comments
113	Strategic Planning and Partnership	7,521	374	7,147	87,748	8,909	78,839	75,208	68,690	6,518	72,321	
120	PHEPR-Bio Terrorism	19,467	18,867	600	153,868	148,074	5,795	202,544	196,831	5,713	82	
130	Communication	-	-	-	-	-	-	-	-	-	-	
140	Administrator & Health Officer	33,651	0	33,651	769,845	(0)	769,845	8,333	2	8,332	761,513	
170	Information Systems	-	-	-	-	(0)	0	-	-	-	0	
160	Business Management	-	-	-	-	-	-	-	-	-	-	
175	Personnel	7,104	289	6,815	71,042	4,977	66,065	71,042	64,676	6,365	59,699	
161	YHD Vehicles	-	(2,561)	2,561	-	(18,374)	18,374	-	-	-	18,374	
163	Building, Fixtures	-	0	(0)	104,397	104,397	-	-	-	-	-	
173	Kresge Contribution	-	26	(26)	-	10,061	(10,061)	-	67,083	(67,083)	57,022	
101	FPHS Epidemiology	13,917	13,917	-	152,170	169,466	(17,296)	-	-	-	(17,296)	
115	FPHS Assessment	-	-	-	640	1,797	(1,157)	191,674	191,674	(0)	(1,156)	
116	FPHS Assessment - CHA/CHIP	-	-	-	19,003	19,003	-	-	-	-	-	
125	FPHS Emergency Preparedness	2,180	2,180	-	2,180	2,180	-	-	-	-	-	New Program
135	FPHS Communication	6,753	6,753	-	60,459	76,528	(16,070)	79,328	79,328	0	(16,070)	
145	FPHS Policy	21,927	21,927	-	261,988	297,916	(35,928)	396,807	396,807	0	(35,928)	
150	FPHS Partner Development	9,855	9,855	-	49,329	61,274	(11,945)	152,259	152,259	(0)	(11,945)	
165	Bus Mgmt Unallocated	43,628	42,998	630	517,318	653,192	(135,873)	333,038	333,037	0	(135,873)	
171	FPHS Information & Tech	-	-	-	21,581	21,581	-	9,556	9,556	(0)	0	
205	FPHS Community Health Assess	-	-	-	130	130	-	400,293	400,293	0	(0)	
215	FPHS Immunization, Ed, & Response	307	307	-	307	307	-	-	-	-	-	New Program
231	FPHS Tuberculosis	1,735	1,735	-	25,356	27,004	(1,648)	-	-	-	(1,648)	
241	FPHS CD - Hepatitis C	431	431	-	10,955	13,076	(2,121)	-	-	-	(2,121)	
291	FPHS Diseases and Investigation	50,872	50,872	-	359,357	416,651	(57,295)	225,596	225,595	0	(57,295)	
292	FPHS Dis. & Inv. - Monkey Pox	-	-	-	910	3,393	(2,483)	108,223	108,223	(0)	(2,483)	
405	FPHS EHP Data & Planning	2,024	2,024	-	142,066	190,574	(48,508)	174,068	174,068	0	(48,508)	
435	FPHS Drinking Water	4,603	4,603	-	51,502	73,311	(21,809)	61,186	61,185	0	(21,809)	
454	FPHS Solid Waste	4,163	4,163	-	302,205	390,511	(88,306)	-	-	-	(88,306)	
605	FPHS Lifecourse Chronic Disease	9,110	9,110	-	51,292	51,855	(563)	-	-	-	(563)	
613	FPHS MCH Child Death Review	5,390	5,390	-	92,614	92,614	-	-	-	-	-	
700	FPHS Chronic Disease	-	-	-	-	-	-	6,306	6,306	0	(0)	
705	FPHS Lifecourse Access/Linkage	1,177	1,177	-	38,723	38,723	-	-	-	-	-	
805	FPHS Lifecourse Injury & Violence	15,326	15,326	-	100,834	100,834	-	-	-	-	-	
806	FPHS Lifecourse Drug Use Prevention	4,400	4,400	-	4,400	4,400	-	-	-	-	-	New Program
100	Epidemiology	1,875	-	1,875	18,750	629	18,121	18,750	14,348	4,402	13,719	
110	Assessment	963	1,592	(630)	9,625	1,592	8,033	9,625	5,454	4,171	3,862	
200	Community Health Administration	-	-	-	-	(0)	0	-	-	-	0	
210	Immunization Promotion	-	0	(0)	-	212	(212)	3,554	3,554	0	(212)	
211	Medical Records	670	55	614	6,936	1,249	5,687	6,396	2,728	3,668	2,019	
220	Immunization VFC	523	-	523	6,510	1,281	5,229	10,956	5,727	5,229	(0)	
230	Tuberculosis Program	15,386	10,093	5,293	138,274	103,004	35,270	154,006	150,396	3,610	31,660	
250	HIV Testing	2,300	42	2,258	23,000	1,222	21,778	23,000	18,880	4,120	17,659	
251	HIV PrEP	914	213	701	9,800	2,790	7,010	23,677	19,598	4,078	2,932	
260	STD- Yakima	7,895	592	7,303	78,951	10,812	68,138	78,951	54,449	24,502	43,637	
262	STD- Nurse	7,602	6,847	755	91,976	84,428	7,548	127,683	123,546	4,137	3,411	
280	Enteric Disease Investigation	-	-	-	-	345	(345)	-	-	-	(345)	
290	Other Comm Diseases	12,855	730	12,125	128,554	18,933	109,621	128,554	124,822	3,732	105,889	
295	Medicaid Admin Match- YHD	1,104	-	1,104	407,632	4,743	402,889	11,042	6,239	4,802	398,087	
321	Strategy 3 People & Drugs	5,487	5,487	-	47,638	47,638	-	50,166	50,166	(0)	0	
325	COVID 19 Response	19,481	18,481	1,000	158,133	148,133	10,000	458,418	448,417	10,000	(0)	
326	COVID 19 Vaccination	4,840	4,340	500	49,450	44,450	5,000	39,492	34,491	5,000	(0)	
327	COVID 19 Vaccination Federal	-	-	-	-	-	-	-	-	-	-	
328	COVID 19 Outbreak Response	876	376	500	44,254	39,254	5,000	144,949	139,949	5,000	(0)	
240	Adult Viral Hepatitis	2,974	2,624	350	27,351	23,851	3,500	49,793	46,292	3,500	(0)	
610	Maternal&Child Service	452	-	452	4,518	-	4,518	4,518	1,145	3,372	1,145	
611	SNAP ED	11,080	8,560	2,520	102,235	77,167	25,068	96,286	93,328	2,958	22,110	
612	Child Death Review	517	-	517	5,167	89	5,078	5,167	2,099	3,068	2,010	
710	Building Resilient Comm (NACDD)	10,244	9,973	271	26,063	23,356	2,707	8,435	5,727	2,708	(1)	
720	Tobacco Prevention & Education	3,029	1,052	1,977	19,634	16,774	2,860	8,297	4,756	3,541	(681)	
730	Marijuana Prevention and Education	2,461	1,473	989	13,070	12,377	693	11,433	7,829	3,604	(2,911)	

Internal Serv - Vehicles	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Foundational Public Health	Adult Hepatitis Program	Vital Records
Agency Training - HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

- Note on Program
T - Timing Difference

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for October 2023
Budget YTD Percentage 83.33%

Yrly Budget Rev 9,885,955 83.33%
Yrly budget Exp 10,130,573 83.33%
Original

		Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual		
Prog. No.	Program Description	Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Comments	
615	Wisewoman	2,875	199	2,676	40,688	13,009	27,679	82,917	80,295	2,622	25,058		
850	Breast Cancer Services/Operation	110,131	104,947	5,184	687,233	633,302	53,931	805,709	777,584	28,125	25,806		
851	Colon Screening	-	-	-	-	838	(838)	-	-	-	(838)		
852	Every Woman Can	-	-	-	10,000	5,312	4,688	-	-	-	4,688	New Program	
853	Breast Cancer Services/Additional	-	-	-	-	-	-	-	-	-	-	New Program	
300	Proper Syringes Program Outreach	1,823	675	1,148	19,950	8,223	11,727	17,477	11,285	6,192	5,535		
400	EH Administration	-	-	-	-	(0)	0	-	-	-	0		
410	Food Inspections	43,326	69,792	(26,466)	430,709	371,275	59,434	369,774	350,214	19,560	39,874		
411	Food Education	29,267	896	28,370	96,002	9,012	86,989	70,033	65,527	4,507	82,483		
412	Itinerant Food Program	3,493	4,380	(887)	44,968	40,917	4,051	27,083	22,586	4,497	(446)		
420	Water Recreation	552	1,187	(635)	53,280	29,256	24,024	43,750	38,737	5,013	19,010		
421	Summer Camps	393	-	393	3,933	2,381	1,552	8,933	4,832	4,101	(2,549)		
430	Drinking Water	7,339	8,356	(1,016)	92,390	45,730	46,659	79,692	75,631	4,061	42,599		
431	Water Quality- Sanitary Survey	4,479	201	4,278	13,592	8,706	4,886	15,774	10,982	4,792	94		
432	DOE Well Drilling Inspections	6,093	1,728	4,365	30,933	19,125	11,808	43,371	39,710	3,661	8,148		
436	PFAS Environmental Epi - MTCA	-	374	(374)	41,539	48,038	(6,499)	#	-	-	(6,499)	New Program	
440	OSS & Land Develop	26,607	35,062	(8,455)	296,135	249,518	46,617	288,333	278,104	10,229	36,388		
450	Solid Waste Permits/Tonnage	9,143	5,079	4,064	126,535	74,335	52,200	94,553	92,409	2,145	50,055		
451	Solid Waste Nuisances	13,749	16,136	(2,387)	147,933	165,429	(17,495)	#	32,808	31,833	975	(18,471)	Quarterly Billing
452	Solid Waste Facilities	3,338	1,640	1,697	25,002	5,167	19,835	7,667	5,641	2,026	17,809		
453	Bio-Solids	473	11	462	4,732	413	4,319	7,232	5,506	1,726	2,593		
460	School Food Program	3,117	3,641	(524)	24,168	14,579	9,589	14,753	12,162	2,591	6,998	Seasonal Billing	
510	Vector	1,238	1,257	(19)	12,375	4,270	8,105	12,375	9,599	2,776	5,329		
511	Mosquito Surveillance	-	-	-	5,000	5,139	(139)	-	-	-	(139)	New Program	
560	Hazardous Clean-up	6,556	6,713	(158)	29,366	20,924	8,442	52,708	50,000	2,708	5,733		
570	Lead Case Mgmnt	1,271	92	1,179	12,709	616	12,094	12,709	9,656	3,053	9,040		
580	Environmental Health Other	1,125	-	1,125	11,250	-	11,250	11,250	8,967	2,283	8,967		
620	Developmental Disability	267,664	253,457	14,207	2,054,976	1,937,485	117,491	1,806,578	1,803,449	3,130	114,361		
621	Developmental Disability - Info/Ed	11,156	11,156	-	466,238	466,184	54	143,378	143,378	(0)	54		
622	Developmental Disability - OSPI	2,590	2,590	-	8,464	8,464	-	-	-	-	-	New Program	
800	Indirect Cost Rate Allocation	-	51	(51)	-	13,061	(13,061)	-	-	-	(13,061)		
900	Vital Records	17,837	16,520	1,317	198,947	79,174	119,773	220,833	197,835	22,998	96,774		
999	Enhanced Program	-	-	-	-	-	-	-	416,667	(416,667)	416,667		
	GRAND TOTAL	954,705	832,834	121,870	9,858,786	7,908,574	1,950,211	8,238,296	8,442,144	(203,848)	2,154,060		

TOTALS BY DEPARTMENT

Admin & Support	67,744	19,530	48,214	1,082,503	161,960	920,543	357,128	330,200	26,928	893,615
Internal Serv- Vehicles/Copiers	-	(2,561)	2,561	104,397	86,022	18,374	-	-	-	18,374
Agency Training/Kresge	-	26	(26)	-	10,061	(10,061)	-	67,083	(67,083)	57,022
Foundational Public Services	197,799	197,169	630	2,265,320	2,706,322	(441,002)	2,138,333	2,138,332	1	(441,003)
Communicable Disease Prog	82,771	48,848	33,923	1,219,483	510,715	708,768	1,289,217	1,202,765	86,452	622,317
Adult Hepatitis Program	2,974	2,624	350	27,351	23,851	3,500	49,793	46,292	3,500	(0)
Personal Health Program	27,783	21,058	6,725	170,686	129,762	40,924	134,135	114,883	19,252	21,672
Breast & Colon Program	113,006	105,146	7,859	737,921	652,460	85,461	888,626	857,879	30,747	54,714
Environ. Health Program	163,381	157,219	6,162	1,522,500	1,123,053	399,447	1,210,276	1,123,382	86,894	312,553
Developmental Disability Program	281,410	267,203	14,207	2,529,678	2,412,134	117,545	1,949,956	1,946,826	3,130	114,415
Indirect Cost Rate Allocation	-	51	(51)	-	13,061	(13,061)	-	-	-	(13,061)
Vital Records	17,837	16,520	1,317	198,947	79,174	119,773	220,833	197,835	22,998	96,774
Enhanced Program	-	-	-	-	-	-	-	416,667	(416,667)	416,667
	954,705	832,834	121,870	9,858,786	7,908,574	1,950,211	8,238,296	8,442,144	(203,848)	2,154,060

Internal Serv - Vehicles	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Foundational Public Health	Adult Hepatitis Program	Vital Records
Agency Training - HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

- Note on Program
T - Timing Difference



**Yakima Health District
COVID 19 Response
October 2023**

	COVID 19 Response		Budget	
	Monthly	Year-to-Date	2023 Budget	Difference
Revenue				
Public Health Funding	2,000	20,000	24,000	4,000
Federal	28,684	279,476	807,629	528,153
State	-	-	-	-
Current Year Total Revenue	30,684	299,476	831,629	532,153
Expenses				
Salaries & Wages	13,671	137,423	344,636	207,213
Benefits-Direct	4,811	48,958	120,400	71,442
Payroll Expense	18,482	186,381	465,036	278,655
Advertising/Promotional	4,340	44,525	50,000	5,475
Employee Recognition	-	-	-	-
Computer Expense	-	-	-	-
Copies & Printing	-	-	368	368
Janitorial Supplies	-	-	-	-
Office Supplies	411	1,013	2,500	1,487
Operating Supplies	-	17	-	(17)
Postage	-	-	3,500	3,500
Telephone	81	4,642	15,000	10,358
Professional Services - Health Officer	-	-	-	-
Professional Services - Legal	-	688	10,000	9,313
Professional Services - Technology	455	4,551	7,329	2,779
Professional Services - Other	-	-	100,000	100,000
Contracted Services	268	1,339	-	(1,339)
Client's Related Expenses	-	-	-	-
Interpreting Services	-	-	5,000	5,000
Laboratory & Pharmacy Supplies	-	-	2,000	2,000
Fuel	4	48	307	259
Membership Dues	-	519	-	(519)
Miscellaneous	-	273	1,344	1,071
Operating Rental & Leases	340	1,811	-	(1,811)
Rent Storage	-	-	50,000	50,000
Repair & Maintenance (Car/Bldg.)	-	-	-	-
Small Tools & Equip/Asset Repl.	-	400	1,000	600
Training	-	-	2,000	2,000
Travel	-	36	2,000	1,964
Utilities	-	-	-	-
Close Out Indirect Program	4,302	33,234	90,244	57,010
Total Expenses	28,684	279,476	807,628	528,152
Excess/(Loss on) Revenue	2,000	20,000	24,001	4,001

YAKIMA HEALTH DISTRICT
2023 Cash Flow Report
(Cash Basis Accounting)

	1/31/2023	2/28/2023	3/31/2023	4/30/2023	5/31/2023	6/30/2023	7/31/2023	8/31/2023	9/30/2023	10/31/2023
Beginning Cash	41,529	840,089	521,878	317,293	312,867	313,760	335,092	543,634	16,196	16,352
Transfers From Investment	577,900	585,200	40,000	294,700	313,000	251,900	589,000	273,000	435,000	442,000
Receipts /Deposits	2,147,553	811,865	785,969	442,809	604,778	824,564	1,062,563	2,759,327	508,395	651,657
TOTAL CASH AVAILABLE	2,766,982	2,237,154	1,347,847	1,054,802	1,230,644	1,390,223	1,986,656	3,575,961	959,592	1,110,009
MINUS										
Payroll Outlays	376,503	359,062	320,622	331,210	352,614	378,443	360,772	363,676	379,537	342,046
Vouchers Payables Paid	357,430	441,214	285,267	410,826	508,284	561,138	654,249	600,989	410,703	478,563
Transfer to investment	1,210,850	915,000	447,300	-	38,200	115,550	428,000	2,595,100	153,000	266,000
Prior Period Adjustment	(17,890)	-	(22,635)	(100)	17,787	-	-	-	-	-
TOTAL CASH OUTLAY/TRANSFER	1,926,893	1,715,276	1,030,554	741,936	916,885	1,055,131	1,443,021	3,559,765	943,240	1,086,609
ENDING BALANCE - CASH (Fund 01 only)	840,089	521,878	317,293	312,867	313,760	335,092	543,634	16,196	16,352	23,400
Temporary Investment Fund 01	11,673,570	12,002,438	12,409,738	12,115,038	11,840,238	11,703,888	11,542,888	13,864,988	13,582,988	13,447,501
Investment Adjustment	-	-	-	-	-	-	-	-	40,513	-
TOTAL CASH & CASH EQUIVALENTS- FUND 1 ONLY	12,513,659	12,524,316	12,727,031	12,427,905	12,153,998	12,038,980	12,086,522	13,881,185	13,639,853	13,470,901
TOTAL CASH & CASH EQUIVALENT- ALL FUNDS	12,513,659	12,524,316	12,727,031	12,427,905	12,153,998	12,038,980	12,086,522	13,881,185	13,639,853	13,470,901

MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	844,214	844,214	844,214	844,214	844,214	844,214	844,214	844,214	844,214	844,214
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	15	15	15	15	14	14	14	16	16	16
NUMBER OF DAYS - OPERATING CASH AVAILABLE	445	445	452	442	432	428	430	493	485	479

BUDGET YEAR	Y2023
BUDGET (ADOPTED ON 10/26/22 MTG)	
OPERATION	9,630,573
ENHANCED PROGRAM	500,000
FULL BUDGET	10,130,573



Yakima Health District Board of Health

RESOLUTION AUTHORIZING THE APPOINTMENT OF INVESTING OFFICERS OF YAKIMA HEALTH DISTRICT

Resolution 2024-01

WHEREAS, it is to the advantage of the Yakima Health District for funds to be invested without delay; and

WHEREAS, the Yakima County Treasurer will accept an order for the investment of funds, from those granted authorization, by resolution approved by the Board of Directors; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Yakima Health District Board of Health authorize the following to act as investing officers:

Andre Fresco, Executive Director
Ryan Ibach, Chief Operating Officer
Chase Porter, Finance Director
Melissa Sixberry, Director of Disease Control
Lilian Bravo, Director of Public Health Partnerships
Shawn Magee, Environmental Health Director

This resolution supersedes Resolution No. 2019-03. It shall commence on January 1, 2024 and term on December 31, 2024.

PASSED AND ADOPTED this 6th day of December, 2023.

Board of Health Chair



Yakima Health District Board of Health

RESOLUTION AUTHORIZING THE APPOINTMENT OF AUDITING OFFICERS OF YAKIMA HEALTH DISTRICT

Resolution 2024-02

WHEREAS, the Yakima Health District has established General Operating Funds (625-0010) and Construction Funds (625-0050);

WHEREAS, it is the best interest of the Yakima Health District to maintain more than one auditing officer; and.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Yakima Health District Board of Health authorize the following to act as auditing officers of the funds mentioned above:

Andre Fresco, Executive Director
Ryan Ibach, Chief Operating Officer
Chase Porter, Finance Director
Melissa Sixberry, Director of Disease Control
Lilian Bravo, Director of Public Health Partnerships
Shawn Magee, Environmental Health Director

This resolution supersedes Resolution No. 2019-04. It shall commence on January 1, 2024 and term on December 31, 2024.

PASSED AND ADOPTED this 6th day of December, 2023.

Board of Health Chair



Yakima Health District Board of Health

RESOLUTION AUTHORIZING SIGNATURE FOR CHECKING ACCOUNTS, FOR ADVANCED TRAVEL AND REVOLVING FUND

Resolution 2024-03

WHEREAS, the Yakima Health District has established both Advanced Travel and Revolving Fund checking accounts;

WHEREAS, it is the best interest of the Yakima Health District to maintain more than one bank signatory; and.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Yakima Health District Board of Health authorize the following to act as signatories of the checking accounts mentioned above:

Andre Fresco, Executive Director
Ryan Ibach, Chief Operating Officer
Chase Porter, Finance Director
Melissa Sixberry, Director of Disease Control
Lilian Bravo, Director of Public Health Partnerships
Shawn Magee, Environmental Health Director

This resolution supersedes Resolution No. 2019-05. It shall commence on January 1, 2024 and term on December 31, 2024.

PASSED AND ADOPTED this 6th day of December, 2023.

Board of Health Chair