



We Are Public Health

BOARD OF HEALTH MEETING

August 28, 2024
8:30 am – 11:30 am



Upcoming Board of Health Meetings

September 25, 2024
8:30 am - 11:30 am

October 30, 2024
8:30 am - 11:30 am



BOARD OF HEALTH MEETING AGENDA

August 28, 2024

8:30 am – 11:30 am

Large Conference Room
at the Yakima Health District

Our Mission

In partnership with the people of Yakima County, the Yakima Health District provides prevention, education, and disease control services to promote, protect, and enhance the health and safety of all.

1. **Call meeting to order:** Board Chair Patricia Byers
2. **Introductions of guests/staff:** Ryan Ibach
3. **Public Comment:** Ryan Ibach
4. **Consent Agenda: Motion** to approve all items listed below with a bullet point are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - July 31, 2024, Yakima Health District Board of Health Meeting minutes.
 - Payment of accounts payable and payroll issued in July 2024 in the amount of \$1,329,508.46.
5. **YHD Spotlight:** Opioid Overdose Prevention and Response Efforts presented by Lilian Bravo, Director of Public Health Partnerships.
6. **Agency Reports**
 - Executive Director: Andre Fresco
 - Chief Operating Officer: Ryan Ibach
 - Local Emergency Response Coordinator: Andy Wilson
 - Financial Report: Chase Porter
 - Health Officer: Dr. Neil Barg
 - Disease Control: Melissa Sixberry
 - Environmental Health: Shawn Magee
 - Public Health Partnerships: Lilian Bravo
7. **Unfinished Business:**
 - a. Resolution 2024-01 Approving a Contract for Reserve Health Officer: Ryan Ibach
Strategic Goal: *Deliver Mandated Services* **Board Input:** *Board Discussion/Decision*
8. **New Business: None.**
9. **Adjourn until the next regularly scheduled Board of Health meeting on September 25, 2024.**



**BOARD OF HEALTH
MEETING MINUTES
July 31, 2024**

1. **Meeting called to order by Board Chair Patricia Byers at 8:32 am.**
2. **Executive Session:** The Board of Health entered executive session to evaluate the qualifications of an applicant for public employment, per [RCW 42.30.110\(1\)\(g\)](#), at 8:32 am. The executive session concluded at 9:02 am.
3. **Introduction of Guests/Staff:** Nancy Gutierrez, Policy & Compliance Coordinator, and Melissa Pagela, intern in the Environmental Health department, were introduced to the Board of Health.

Present

Patricia Byers, City Representative
LaDon Linde, Commissioner (*virtual*)
Edie Dibble, Citizen Representative,
Daylene Ackerman, Citizen Representative
Lupita Carrillo, City Representative
Dr. Dave Atteberry, Citizen Representative
Stephanie Ahlgren, Citizen Representative
Amanda McKinney, Commissioner (*virtual*)
Katherine Saluskin, Tribal Representative
Kyle Curtis, Commissioner

Absent

Yakima Health District (YHD) Staff

Andre Fresco
Ryan Ibach
Chase Porter
Melissa Sixberry
Shawn Magee
Lilian Bravo
Dr. Neil Barg
Victoria Reyes
Rudy Silva
Kait Wolterstorff
Andy Wilson
Nancy Gutierrez
Nathalie Castro
Melissa Pagela
James Elliott - YHD Attorney

Guest/Press

Dr. Jennifer Maxwell, physician

4. **Review of Public Comments:** Dr. Jennifer Maxwell introduced herself to the Board and provided an overview of her qualifications for the Reserve Health Officer position.

5. CONSENT AGENDA: Approve the July 31, 2024, Yakima Health District Consent Agenda.	MOVE TO APPROVE: Dave Atteberry SECOND: Stephanie Ahlgren ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i> <i>* 10 in favor, 0 opposed.</i> <i>The motion passed.</i>
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The following items were adopted upon approval of the consent agenda:

- June 26, 2024, Yakima Health District Board of Health Meeting minutes.
- Payment of accounts payable and payroll issued in June 2024 in the amount of \$1,088,413.16.
(Please note that approval of minutes also include the recording of the meetings).

6. **YHD SPOTLIGHT:** Kait Wolterstorff, Environmental Health Manager, presented information on mosquito trapping and West Nile virus testing in Yakima County. Included in the presentation was an overview of the data collected from the Granger and Sunnyside trapping sites and the outreach to the community through various methods on prevention and protection against mosquito bites. The second portion of the presentation covered harmful algae blooms found in local ponds that cause mild to life threatening illness and fatality in animals. Communications to pet/livestock owners and supply stores, messaging via social media and radio, and updated information on recreational messaging boards are part of the education and outreach efforts.

7. AGENCY UPDATES

Executive Director: Andre Fresco

The Yakima Health District remains committed to building partnerships and supporting those working directly with wildfires and smoke over the summer, specifically the Yakima Valley Office of Emergency Management (YVOEM). Much effort went into ensuring the community had resources available during wildfire season and de-energization events, but also the safety of staff both at work and at home. YVOEM is in search of getting an updated alert messaging system. YHD staff continue to work closely with YVOEM on mass communications and alerts. Shared with the Board of Health was the Emergency Operations Center floor plan, paid for by the Yakima Health District. The EOC, which will be owned and operated by YVOEM, could be used in a variety of ways including an EOC both locally and at a state level, and a training center.

Chief Operating Officer: Ryan Ibach

At the June 26, 2024, Board of Health meeting, the Board of Health decided to send Pacific Power president and CEO a letter detailing the impacts the community faces during de-energization events. Patricia Byers and Dr. Dave Atteberry will draft the letter, using the Board of County Commissioner's letter as a template. At the August 28, 2024, Board of Health meeting, the 2025 proposed fee schedule will be presented to the Board. Although the fees are not expected to be raised, there will be some newly added fees. A fee hearing that will be advertised to the public and will be held at the September 25, 2024, Board of Health Meeting. A budget hearing for the 2025 proposed budget will occur at the October 31, 2024, Board of Health Meeting, which will also be advertised to the public. Four Board of Health terms of service are set to expire on December 31, 2024. Advertising for those positions will be coming in the next few months and communications to those four Board members will be sent.

Local Emergency Response Coordinator: Andy Wilson

Although the Yakima Health District is no longer activated in ICS for H5N1, a work group meets regularly to maintain situational awareness. The Yakima Health District remains activated for ICS in response to the de-energization events during wildfires. Messaging to camps, schools, businesses, and the public continue to be sent and advertised on power outage preparation and resources available. Testing on the generator at the YHD office was conducted to identify any gaps that need to be filled so essential services can continue in the event of losing power. A document is being created on the public health risks and how to best prepare. YHD is working with local partners to distribute air filtration units to vulnerable individuals.

Discussion Included:

- *Pacific Power leadership met with the Board of County Commissioners and several local business owners to address concerns regarding the de-energization events.*
- *Amanda McKinney shared she provided a statement regarding the Retreat Wildfire detailing the health hazards caused by wildfire smoke and resources available.*

Financial Report: Chase Porter**June 2024 Budget Summary**

We had a monthly gain of approximately \$91K, bringing our total of excess revenue to \$919K.

June 2024 Revenue and Expenditures

- Annual budgeted revenues and expenditures: \$11.7M and \$12.5M, respectively.
- Year-to-date budgeted revenue and expenditures: \$5.8M and \$6.2M, respectively.
- Year-to-date actual revenue and expenditures: \$6.7M and \$5.8M, respectively.

Currently, the Yakima Health District is in a Federal and Financial Audit which is expected to be completed in September. The Accountability Audit will begin in October of 2024. Foundational Public Health Services (FPHS) continues to be the main funding source. The Investment Income program has over \$500K. The 2024 budgeted building expenditures for the office remodel will be budgeted into 2025. Salaries and Wages continue to be under budget. Contractor services and

advertisements are higher than expected due to the opioid/fentanyl prevention and education campaigns. Flexible dollar and FPHS funding are expected to be available in August.

Health Officer: Neil Barg

H5N1 is primarily found in both domestic and wild birds, but has been transmitted to cattle over the years. Symptoms in cattle include a decrease in feeding and bowel changes. Cattle and their milk supply are often tested for H5N1. Milk pasteurization eliminates the transmission of the virus. In humans, conjunctivitis and upper respiratory complications are commonly seen after contracting the virus. Death and hospitalizations for Covid are much lower than past years. Covid vaccines and boosters continue to be available for those interested. Horse tranquilizer is being found to be mixed with street sold fentanyl, which Narcan does not reverse the overdose of the horse tranquilizer. So far, no cases of a overdose due to horse tranquilizer mixed with fentanyl have not been identified in Yakima County.

Disease Control: Melissa Sixberry

There is an increase of Covid cases in Yakima County, with a positivity rate of 14.3%, and 2.8% of emergency room visits related to Covid. There are four cases of H5N1 found in humans in the United States related to dairy cows and 10 cases related to poultry. None of these cases are in Washington State. Data from the Yakima site of the Harm Reduction show over 1,000 encounters year-to-date, and the Toppenish site having 500 encounters since March. There were 300 unique identifiers in Toppenish and 538 unique encounters in Yakima. Trigger lock boxes used for gun safety are being distributed at well child checks by Yakima Neighborhood Health Services pediatricians, following recommendations created from the child fatality review meetings hosted by YHD.

Environmental Health: Shawn Magee

The Yakima Health District assisted in the removal of recalled deli meat at local stores that were exposed to listeria. Those at higher risk for severe illness due to listeria are women who are pregnant and individuals 65 or older. Sanitary surveys, summer school food programs, camps, and pools were a primary focus for the Environmental Health staff to inspect this summer. Some inspections were delayed due to wildfires, but guidance and resources were provided. Because of the local group B ordinance adopted by the Board of Health, Group B water systems can receive treatment in the GWMA. This also comes at the request of the Environmental Protection Agency (EPA), who are interested in knowing the contamination levels of local group B water systems. Regarding local landfills, Caton Landfill has an appeal scheduled with the Pollution Control Hearings Board in December 2024, and DTG continues to make the modifications requested by the Yakima Health District and Department of Ecology necessary to obtain their operating permit.

Public Health Partnership: Lilian Bravo

270 Covid at-home testing kits were distributed from the kiosk provided by the Washington State Department of Health and placed in the Fiesta Foods located in Sunnyside. Most of the kits were obtained in April and June, aligning with the increase of Covid activity seen in the community. Other items such as Narcan and flu testing kits are available to be placed into the kiosk, with approval from the Board of Health. Due to the Foundational Public Health Services funding, more staff time is dedicated to providing seasonal messaging to the community versus immediate messaging.

8. UNFINISHED BUSINESS:

a. Proposed Motion: to select the Reserve Health Officer.

Dr. Barg shared his recommends Dr. Maxwell.

MOTION: To offer the Reserve Health Officer to Dr. Dave Atteberry.	MOVE TO APPROVE: Amanda McKinney SECOND: LaDon Linde ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i> * 9 in favor, 0 opposed. <i>The motion passed.</i> <i>Dr. Dave Atteberry abstained his vote.</i>
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Discussion Included:

- *Dr. Dave Atteberry will not fulfill his Citizen Representative duties while making decisions as a Reserve Health Officer.*
- *James Elliot shared the Board of Health will need to set Dr. Dave Atteberry's compensation during an open meeting in the form of a motion.*

9. NEW BUSINESS: None.

10. Adjourn to the next regularly scheduled Board of Health Meeting on August 28, 2024.	MOVE TO ADJOURN: Edie Dibble SECOND: Kyle Curtis ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i> * in favor, 0 opposed. <i>The motion passed. Meeting adjourned at 10:42 am.</i>
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**YAKIMA HEALTH DISTRICT
BOARD OF HEALTH
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

Fund 6250010 - From General Ledger Report (FMS)		
A/P Batch & Cash Voucher#	Amount	
Accounts Payable 7/2/2024	\$673.00	
Accounts Payable 7/10/2024	\$855.44	
Accounts Payable 7/11/2024	\$85.00	
Accounts Payable 7/15/2024	\$223,110.82	
Accounts Payable 7/25/2024	\$12.80	
Accounts Payable 7/31/2024	\$670,612.00	
Total Claims & Warrants, above		\$895,349.06
Payroll Remittance	\$275,072.58	
Payroll Tax Remittance	\$159,086.82	
Total payroll paid this month		
Total Payroll		\$434,159.40
TOTAL PAYMENTS		\$1,329,508.46

All of the above preliminary July 2024 expenditures are approved for payment in the amount of **\$1,329,508.46** this 28th day of August 2024.

Board of Health Chair



Yakima Health District
1210 Ahtanum Ridge Drive
Union Gap, WA 98903
Phone (509) 249-6530
Fax (509) 249-6649

YAKIMA COUNTY HEALTH DISTRICT

For the month of July 2024

REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

58.33% OF THE BUDGET

Year to date: as of June 2024	Net Income (Loss)		\$	919,145
For the Month of July 2024- ACTUALS	Net Income (Loss)		\$	194,419
subtotal			\$	1,113,564
Prior period adjustment			\$	876
July 2024	Net Income (Loss)		\$	1,114,440

Budget to Actual comparison- Year to date as of 7/31/2024

	Revenue		Expenditures	
Fiscal Year 2024 Total Adopted Budget	11,690,943		12,477,451	
Allocated Budget YTD	6,819,717		7,278,513	
Budget % to total adopted budget	58.33%		58.33%	
Total Actuals	7,861,870		6,747,430	
Total actuals % to total adopted budget	67.25%		54.08%	
Actual compared to total adopted budget	3,829,073		5,730,021	
Actual compared to allocated budget - YTD	1,042,153		(531,083)	
As of July 31, 2024	Actual Revenue is greater than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District
Income Statement
July 2024**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2024 Budget	5 Mo. Remaining
Revenue								
Public Health Funding	87,707	87,707	(0)	613,948	613,948	(0)	1,052,482	438,534
Foundational Public Health	372,856	320,500	52,356	2,177,893	2,243,500	(65,607)	3,846,000	1,668,107
Federal	154,032	131,115	22,917	952,240	917,806	34,434	1,573,382	621,142
State	28,177	66,551	(38,375)	316,670	465,860	(149,190)	798,617	481,947
Yakima County	3,658	12,500	(8,842)	53,658	87,500	(33,842)	150,000	96,342
Fees, Permits Licensing	127,148	118,442	8,706	1,011,339	829,093	182,246	1,421,303	409,964
Developmental Disabilities	293,979	232,430	61,549	2,068,500	1,627,009	441,491	2,789,159	720,659
Nongovernmental Contributions	-	-	-	50,000	-	50,000	-	(50,000)
Investment Income	39,114	5,000	34,114	616,615	35,000	581,615	60,000	(556,615)
Other	266	-	266	1,007	-	1,007	-	(1,007)
Total Revenue	1,106,936	974,245	132,691	7,861,870	6,819,717	1,042,153	11,690,943	3,829,073
Expenses								
Salaries & Wages	399,858	389,128	10,731	2,545,328	2,723,893	(178,565)	4,669,530	2,124,202
Benefits-Direct	125,869	152,583	(26,713)	848,868	1,068,079	(219,211)	1,830,992	982,124
Payroll Expense	525,727	541,710	(15,983)	3,394,196	3,791,971	(397,776)	6,500,522	3,106,326
Enhanced Program	-	83,333	(83,333)	-	583,333	(583,333)	1,000,000	1,000,000
Capital Expenditures	-	33,333	(33,333)	-	233,333	(233,333)	400,000	400,000
Advertising/Promotional	2,710	6,195	(3,485)	145,897	43,364	102,533	74,338	(71,559)
BOH Meeting Supplies	-	83	(83)	-	583	(583)	1,000	1,000
Computer Expense	-	875	(875)	-	6,125	(6,125)	10,500	10,500
Copies & Printing	95	875	(780)	4,519	6,124	(1,605)	10,499	5,980
Employee Recognition	-	442	(442)	2,499	3,092	(593)	5,300	2,802
Janitorial Services	2,893	4,500	(1,607)	29,351	31,500	(2,149)	54,000	24,649
Janitorial Supplies	84	250	(166)	2,533	1,750	783	3,000	467
Membership Dues	798	2,700	(1,902)	42,349	18,900	23,449	32,400	(9,949)
Office Supplies	4,185	1,816	2,370	14,177	12,710	1,467	21,788	7,611
Operating Supplies	2,980	1,191	1,790	31,000	8,336	22,664	14,290	(16,710)
Postage	801	733	68	4,320	5,133	(814)	8,800	4,480
Telephone	4,145	3,183	962	28,387	22,283	6,104	38,200	9,813
Professional Services - Accounting	15,602	3,662	11,940	22,194	25,633	(3,438)	43,942	21,748
Professional Services - County Indirect	-	2,207	(2,207)	-	15,447	(15,447)	26,481	26,481
Professional Services - Legal	3,268	14,083	(10,816)	93,417	98,583	(5,166)	169,000	75,583
Professional Services - Technology	17,444	18,460	(1,016)	122,107	129,219	(7,112)	221,518	99,411
Professional Services - Other	17,355	7,294	10,061	122,612	51,057	71,555	87,526	(35,086)
Provider Serv-Medical (Fed)	-	57,252	(57,252)	49,678	400,761	(351,083)	687,019	637,341
Provider Serv-Medical (State)	(100)	7,500	(7,600)	252,156	52,500	199,656	90,000	(162,156)
Provider Services - DD	255,928	199,228	56,701	1,797,213	1,394,595	402,619	2,390,734	593,521
Contracted Services	14,631	15,271	(640)	226,777	106,896	119,881	183,250	(43,527)



**Yakima Health District
Income Statement
July 2024**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2024 Budget	5 Mo. Remaining
Expenses (Cont.)								
Temp Worker	-	-	-	-	-	-	-	-
Client's Related Expenses	-	63	(63)	-	438	(438)	750	750
Interpreting Services	62	108	(46)	261	758	(497)	1,300	1,039
Laboratory & Pharmacy Supplies	121	263	(141)	7,219	1,838	5,381	3,150	(4,069)
Bank Fees	-	242	(242)	-	1,692	(1,692)	2,900	2,900
Fuel	11,041	3,919	7,122	37,622	27,432	10,189	47,027	9,405
Insurance	7,185	6,689	496	50,782	46,822	3,960	80,267	29,485
Miscellaneous	521	293	228	12,186	2,050	10,136	3,515	(8,671)
Operating Rental & Leases	1,123	9,924	(8,800)	13,793	69,467	(55,674)	119,087	105,294
Rent Storage	671	297	375	2,645	2,076	570	3,558	913
Repair & Maintenance (Car/Bldg.)	4,867	1,546	3,321	15,513	10,821	4,693	18,550	3,037
Small Tools & Equip/Asset Repl.	325	3,684	(3,359)	179,835	25,788	154,047	44,208	(135,627)
Training	14,830	6,190	8,640	42,489	43,328	(840)	74,277	31,788
Travel	5,601	7,653	(2,052)	14,904	53,573	(38,669)	91,839	76,935
Utilities	3,135	2,667	469	16,896	18,667	(1,771)	32,000	15,104
Close Out Indirect Program	0	(8,256)	8,256	0	(57,795)	57,795	(99,078)	(99,078)
Less Pass-Through Expenses	(5,513)	(1,667)	(3,846)	(32,094)	(11,670)	(20,424)	(20,006)	12,088
Total Expenses	912,517	1,039,788	(127,271)	6,747,430	7,278,513	(531,083)	12,477,451	5,730,021
Current Year Excess/(Loss on) Revenue	194,419	(65,542)	259,961	1,114,440	(458,796)	1,573,236	(786,508)	(1,900,948)
FPHS 2023 Funding *	-	-	-	477,085	477,085	-		
Excess/(Loss on) Revenue	194,419	(65,542)	259,961	1,591,525	18,289	1,573,236		

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for July 2024
Budget YTD Percentage 58.33%

Yrly Budget Rev 11,690,943 58.33%
Yrly budget Exp 12,477,451 58.33%
Original

		67.25%			54.08%							
		Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	
Prog. No.	Program Description	Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Comments
113	Strategic Planning and Partnership	6,690	109	6,581	49,079	12,704	36,375	46,829	90,359	(43,530)	79,905	
114	Capital Expenditures	33,333	-	33,333	233,333	-	233,333	-	233,333	(233,333)	466,667	New Program
120	PHEPR-Bio Terrorism	19,985	11,298	8,687	225,467	164,658	60,809	193,054	149,308	43,746	17,063	
130	Communication	-	-	-	-	-	-	-	-	-	-	
140	Administrator & Health Officer	39,114	0	39,114	616,615	-	616,615	35,000	-	35,000	581,615	
141	Public Health Infrastructure	4,951	4,951	-	4,951	4,951	-	-	-	-	-	New Program
170	Information Systems	-	-	-	-	-	-	-	-	-	-	
160	Business Management	-	(0)	0	-	(0)	0	-	-	-	0	
175	Personnel	8,667	143	8,523	60,667	6,786	53,881	294,000	59,673	234,327	(180,446)	
161	YHD Vehicles	-	3,379	(3,379)	-	(18,494)	18,494	-	-	-	18,494	
163	Building, Fixtures	-	(0)	0	-	1	(1)	-	(1)	1	(1)	
173	Kresge Contribution	-	-	-	-	-	-	-	-	-	-	
101	FPHS Epidemiology	19,120	19,120	-	115,205	127,254	(12,049)	T 175,000	175,000	-	(12,049)	
102	FPHS Epidemiology Investigation	989	989	-	75,488	75,488	-	# -	-	-	-	New Program
115	FPHS Assessment	4,839	4,839	-	25,526	26,678	(1,152)	T 35,000	35,000	-	(1,152)	
116	FPHS Assessment - CHA/CHIP	2,382	2,382	-	7,659	7,725	(66)	T 18,352	18,352	(1)	(66)	
125	FPHS Emergency Preparedness	59,264	59,264	-	143,401	143,578	(177)	T 77,803	77,806	(3)	(174)	
135	FPHS Communication	16,330	16,330	-	117,930	135,453	(17,523)	T 116,667	116,597	69	(17,592)	
145	FPHS Policy	23,395	23,395	-	131,754	241,631	(109,877)	T 198,566	198,573	(8)	(109,869)	
150	FPHS Partner Development	9,875	9,875	-	23,754	41,054	(17,300)	T 52,249	52,251	(2)	(17,298)	
164	FPHS Building Project	4,531	4,531	-	33,494	33,817	(323)	T -	-	-	(323)	
165	Bus Mgmt Unallocated	58,575	58,309	266	218,467	309,643	(91,176)	T 336,279	336,290	(11)	(91,165)	
171	FPHS Information & Tech	-	-	-	35,691	36,717	(1,026)	T -	-	-	(1,026)	
205	FPHS Community Health Assess	239	239	-	1,418	1,896	(477)	T 62,338	62,340	(2)	(475)	
215	FPHS Immunization, Ed, & Response	19,314	19,314	-	146,470	158,566	(12,096)	T 131,250	131,255	(5)	(12,091)	
231	FPHS Tuberculosis	18,613	18,613	-	23,810	24,021	(210)	T 31,859	31,861	(2)	(209)	
241	FPHS CD - Hepatitis C	3,479	3,479	-	17,154	28,886	(11,732)	T 28,281	28,282	(1)	(11,731)	
291	FPHS Diseases and Investigation	11,911	11,911	-	67,271	112,483	(45,212)	T 144,936	144,940	(5)	(45,208)	
292	FPHS Dis. & Inv. - Monkey Pox	-	-	-	-	-	-	T -	-	-	-	
405	FPHS EHP Data & Planning	21,856	21,856	-	163,725	204,588	(40,863)	T 113,377	113,381	(4)	(40,859)	
406	FPHS EH Policy & Leadership	21,954	21,954	-	117,997	172,504	(54,508)	T 123,445	123,449	(4)	(54,504)	
435	FPHS Drinking Water	7,383	7,383	-	92,532	102,495	(9,962)	T 39,313	39,313	-	(9,962)	
454	FPHS Solid Waste	829	829	-	5,828	5,929	(101)	T 41,781	41,782	(2)	(100)	
605	FPHS Lifecourse Chronic Disease	18,818	18,818	-	103,221	109,416	(6,195)	T 120,714	120,719	(5)	(6,191)	
613	FPHS MCH Child Death Review	1,625	1,625	-	37,070	50,599	(13,529)	T 57,280	57,283	(2)	(13,526)	
700	FPHS Chronic Disease	33	-	33	233	-	233	T 233	-	233	(0)	
705	FPHS Lifecourse Access/Linkage	19,333	19,333	-	196,915	210,434	(13,519)	T 145,423	145,429	(5)	(13,514)	
805	FPHS Lifecourse Injury & Violence	21,153	21,153	-	130,797	146,886	(16,089)	T 134,716	134,721	(5)	(16,084)	
806	FPHS Lifecourse Drug Use Prevention	4,571	4,571	-	151,164	151,483	(319)	T 88,039	88,043	(4)	(315)	
100	Epidemiology	42	-	42	292	503	(211)	-	292	-	(503)	
110	Assessment	583	-	583	4,083	-	4,083	4,083	3,818	265	3,818	
200	Community Health Administration	-	0	(0)	-	-	-	-	-	-	-	
210	Immunization Promotion	1,761	1,745	17	1,861	1,816	45	6,936	6,819	117	(71)	
211	Medical Records	194	71	123	999	500	499	1,079	886	193	306	
220	Immunization VFC	17	-	17	117	-	117	1,099	982	117	0	
230	Tuberculosis Program	3,891	3,658	233	77,367	83,343	(5,975)	T 102,011	101,813	198	(6,173)	
250	HIV Testing	1,000	225	775	7,000	225	6,775	7,000	6,541	459	6,316	
251	HIV PrEP	333	-	333	2,333	275	2,059	8,167	7,804	362	1,697	
260	STD- Yakima	8,833	1,765	7,068	61,833	3,714	58,119	61,833	61,382	452	57,667	
262	STD- Nurse	13,858	12,399	1,458	96,796	86,588	10,208	94,302	94,047	255	9,953	
280	Enteric Disease Investigation	42	-	42	292	-	292	-	-	-	292	
290	Other Comm Diseases	1,292	220	1,072	9,042	1,474	7,568	9,333	8,918	415	7,153	
295	Medicaid Admin Match- YHD	69,831	76	69,755	235,801	2,467	233,334	70,000	4,594	65,406	167,928	
321	Strategy 3 People & Drugs	-	119	(119)	42,540	43,680	(1,140)	17,086	17,087	(1)	(1,139)	
325	COVID 19 Response	-	234	(234)	34,254	34,488	(234)	36,982	36,983	(1)	(233)	
326	COVID 19 Vaccination	-	-	-	13,453	13,453	-	14,583	14,583	-	-	
327	COVID 19 Vaccination Federal	-	-	-	-	-	-	-	-	-	-	
328	COVID 19 Outbreak Response	-	-	-	-	257	(257)	13,014	13,014	-	(257)	
240	Adult Viral Hepatitis	8,831	8,281	550	37,131	35,830	1,302	37,129	37,061	68	1,233	
610	Maternal&Child Service	25	-	25	175	-	175	175	-	175	-	
611	SNAP ED	9,950	6,509	3,441	76,936	52,463	24,473	82,364	82,348	16	24,457	
612	Child Death Review	25	-	25	175	-	175	175	-	175	-	
710	Building Resilient Comm (NACDD)	33	-	33	233	-	233	13,650	13,417	233	(0)	
720	Tobacco Prevention & Education	158	585	(427)	1,108	1,174	(65)	6,014	5,805	209	(274)	
730	Marijuana Prevention and Education	612	912	(300)	7,127	7,864	(737)	5,109	4,934	175	(912)	

Internal Serv - Vehicles	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Foundational Public Health	Adult Hepatitis Program	Vital Records
Agency Training - HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

- Note on Program
T - Timing Difference

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for July 2024
Budget YTD Percentage 58.33%

Yrly Budget Rev 11,690,943 58.33%
Yrly budget Exp 12,477,451 58.33%
Original

		67.25%			54.08%							
		Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	
Prog. No.	Program Description	Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Comments
615	Wisewoman	2,292	-	2,292	16,042	144	15,897	53,958	53,762	197	15,701	
850	Breast Cancer Services/Operation	45,716	45,520	196	400,378	388,610	11,769	682,511	682,520	(9)	11,778	
851	Colon Screening	-	-	-	-	-	-	-	-	-	-	
852	Every Woman Can	-	-	-	-	-	-	-	-	-	-	
853	Breast Cancer Services/Additional	-	-	-	156,913	156,913	-	-	-	-	-	
300	Proper Syringes Program Outreach	616	748	(132)	8,770	8,070	700	10,212	9,708	503	196	Increased FTE/New Site
400	EH Administration	-	-	-	-	-	-	-	-	-	-	
410	Food Inspections	34,236	28,451	5,785	310,114	299,458	10,656	287,000	305,727	(18,727)	29,383	
411	Food Education	246	1,724	(1,478)	2,694	10,096	(7,402)	53,667	35,930	17,737	(25,139)	
412	Itinerant Food Program	8,585	5,655	2,930	33,956	24,772	9,184	26,308	23,599	2,710	6,474	
420	Water Recreation	159	3,794	(3,635)	40,808	28,288	12,520	35,058	32,350	2,708	9,812	
421	Summer Camps	842	1,906	(1,063)	5,896	2,839	3,057	8,812	8,811	1	3,055	
430	Drinking Water	4,624	7,504	(2,880)	37,187	33,920	3,267	48,597	48,589	8	3,259	
431	Water Quality- Sanitary Survey	1,200	2,378	(1,178)	1,200	11,254	(10,054)	8,897	8,897	-	(10,054)	
432	DOE Well Drilling Inspections	5,467	941	4,525	14,292	10,136	4,156	16,056	15,969	88	4,068	
436	PFAS Environmental Epi - MTCA	3,495	2,745	750	84,208	78,958	5,250	5,250	4,820	430	4,820	
437	Water Project	22,500	23,087	(587)	81,481	72,465	9,016	-	-	-	9,016	New Program
438	PFAS Surveillance	3,356	3,356	-	3,356	3,356	-	-	-	-	-	New Program
440	OSS & Land Develop	26,962	32,659	(5,697)	180,567	175,319	5,248	204,750	203,862	888	4,360	
450	Solid Waste Permits/Tonnage	4,853	4,260	593	34,406	34,601	(195)	53,523	50,346	3,177	(3,372)	Qrtrly Billing
451	Solid Waste Nuisances	12,375	5,748	6,628	56,521	67,457	(10,936)	38,296	35,428	2,868	(13,805)	Qrtrly Billing
452	Solid Waste Facilities	3,201	483	2,718	23,211	5,864	17,347	10,594	10,383	211	17,135	
453	Bio-Solids	333	13	320	2,333	282	2,052	4,083	3,871	212	1,839	
460	School Food Program	362	2,974	(2,612)	362	8,646	(8,284)	9,627	8,653	974	(9,258)	
510	Vector	817	325	492	5,717	1,614	4,102	5,717	5,542	175	3,927	
511	Mosquito Surveillance	2,151	1,658	493	5,560	2,110	3,450	6,367	3,450	2,917	533	
560	Hazardous Clean-up	2,788	-	2,788	14,352	7,314	7,038	35,117	35,010	107	6,931	
570	Lead Case Mgmnt	167	-	167	1,167	-	1,167	1,167	1,080	87	1,080	
580	Environmental Health Other	42	-	42	292	283	9	292	82	210	(201)	
620	Developmental Disability	276,995	277,469	(474)	1,872,036	1,811,129	60,907	1,513,434	1,513,206	228	60,679	
621	Developmental Disability - Info/Ed	12,741	12,217	524	195,097	191,432	3,665	113,384	113,374	10	3,655	
622	Developmental Disability - OSPI	4,800	4,800	-	5,266	5,266	-	4,090	4,090	(1)	1	
800	Indirect Cost Rate Allocation	-	-	-	-	-	-	-	-	-	-	
900	Vital Records	20,554	15,310	5,244	132,656	106,897	25,759	148,750	147,946	804	24,955	
999	Enhanced Program	-	-	-	50,000	-	50,000	-	583,333	(583,333)	633,333	
	GRAND TOTAL	1,106,936	912,517	194,419	7,861,870	6,747,430	1,114,440	6,819,717	7,278,513	(458,796)	1,573,236	

TOTALS BY DEPARTMENT

Admin & Support	112,740	16,502	96,238	1,190,112	189,098	1,001,014	568,883	532,673	36,210	964,804
Internal Serv- Vehicles/Copiers	-	3,379	(3,379)	-	(18,493)	18,493	-	(1)	1	18,493
Agency Training/Kresge	-	-	-	-	-	-	-	-	-	-
Foundational Public Services	370,410	370,111	299	2,183,974	2,659,221	(475,247)	2,272,900	2,272,666	234	(475,481)
Communicable Disease Prog	101,677	20,512	81,164	588,063	272,782	315,282	447,801	379,272	68,529	246,752
Adult Hepatitis Program	8,831	8,281	550	37,131	35,830	1,302	37,129	37,061	68	1,233
Personal Health Program	10,804	8,006	2,797	85,754	61,500	24,254	107,487	106,504	983	23,271
Breast & Colon Program	48,008	45,520	2,488	573,332	545,666	27,666	736,469	736,282	187	27,479
Environ. Health Program	139,376	130,409	8,968	948,448	887,102	61,346	869,390	852,106	17,284	44,062
Developmental Disability Program	294,536	294,487	49	2,072,398	2,007,827	64,572	1,630,908	1,630,670	237	64,334
Indirect Cost Rate Allocation	-	-	-	-	-	-	-	-	-	-
Vital Records	20,554	15,310	5,244	132,656	106,897	25,759	148,750	147,946	804	24,955
Enhanced Program	-	-	-	50,000	-	50,000	-	583,333	(583,333)	633,333
	1,106,936	912,517	194,419	7,861,870	6,747,430	1,114,440	6,819,717	7,278,513	(458,796)	1,573,236

Internal Serv - Vehicles	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
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- Note on Program
T - Timing Difference

YAKIMA HEALTH DISTRICT
2024 Cash Flow Report
(Cash Basis Accounting)

	1/31/2024	2/29/2024	3/31/2024	4/30/2024	5/31/2024	6/30/2024	7/31/2024
Beginning Cash	65,327	542,518	15,282	16,725	86,692	23,530	17,003
Transfers From Investment	424,000	131,000	530,000	387,000	429,000	726,000	981,000
Receipts /Deposits	1,215,379	2,638,260	573,321	851,226	655,233	752,886	1,144,910
TOTAL CASH AVAILABLE	1,704,706	3,311,778	1,118,603	1,254,951	1,170,925	1,502,416	2,142,913
MINUS							
Payroll Outlays	409,671	397,759	386,908	392,375	422,524	446,713	434,159
Vouchers Payables Paid	542,517	430,737	581,230	501,885	501,871	641,700	895,349
Transfer to investment	210,000	2,468,000	139,000	274,000	223,000	397,000	266,000
Prior Period Adjustment	-	-	(5,260)	-	-	-	-
TOTAL CASH OUTLAY/TRANSFER	1,162,188	3,296,496	1,101,878	1,168,259	1,147,395	1,485,413	1,595,508
ENDING BALANCE - CASH (Fund 01 only)	542,518	15,282	16,725	86,692	23,530	17,003	547,405
Temporary Investment Fund 01	12,916,710	15,252,778	14,945,501	14,832,501	14,626,501	14,297,501	13,582,501
Investment Adjustment	82,791	83,723	-	-	-	-	-
TOTAL CASH & CASH EQUIVALENTS- FUND 1 ONLY	13,542,019	15,351,783	14,962,226	14,919,193	14,650,031	14,314,504	14,129,906
TOTAL CASH & CASH EQUIVALENT- ALL FUNDS	13,542,019	15,351,783	14,962,226	14,919,193	14,650,031	14,314,504	14,129,906

MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	13	15	14	14	14	14	14
NUMBER OF DAYS - OPERATING CASH AVAILABLE	391	443	432	430	423	413	408

BUDGET YEAR	Y2024
BUDGET (ADOPTED ON 10/25/23 MTG)	
OPERATION	11,477,451
ENHANCED PROGRAM	1,000,000
FULL BUDGET	12,477,451



**RESOLUTION APPROVING A CONTRACT
FOR RESERVE PUBLIC HEALTH OFFICER**

Resolution 2024-01

WHEREAS, Yakima Health District has a need for an experienced physician to provide certain services associated with public health and disease control in the absence of the Health Officer; and

WHEREAS, Dr. Dave Atteberry, M.D. is qualified and willing to provide such back-up services, as needed, under the terms and conditions as set forth below.

IN CONSIDERATION of the mutual promises set forth in this Contract, it is hereby agreed by and between Yakima Health District and Dr. Dave Atteberry, M.D., as follows:

This resolution shall remain in place until it is revised.

LIMITED MEDICAL SERVICE AGREEMENT

THIS AGREEMENT is made and entered by and between the Yakima Health District (YHD) (hereinafter referred to as YHD) and Dr. Dave Atteberry, MD (hereinafter referred to as Dr. Atteberry).

I. Scope of Work:

A. Administrative Services as needed

1. Serve as Health Officer for YHD, as set forth in Revised Code of Washington 70.05.070, including delegation of powers and duties as appropriate for each circumstance covered.
2. Serve as medical director and ordering or prescribing physician for YHD clinical activities.
3. In consultation with the Executive Director and delegated staff, foster and sustain relationships with key community-based health care providers for the purposes of maintaining general rapport, facilitating surveillance, promoting appropriate standards of clinical practice, and ensuring access to clinical education and consultation.
4. In consultation with the Executive Director, generally be available to participate in statewide meetings that specifically involve or address health officers.

5. Upon request, periodically meet with and provide medical and epidemiologic consultation to YHD Administration and Board.
- B. Sexually Transmitted Diseases/Human Immunodeficiency Virus (STD/HIV) Control as needed
1. Correspond with and respond to request for consultation from community-based health care providers regarding management of patients suspected of having or having been exposed to STD/HIV.
 2. Provide ad hoc consultation to YHD STD/HIV staff on disease control management of STD/HIV cases and contacts.
 3. Review and revise YHD STD screening, diagnosis, and treatment recommendations as indicated to maintain consistency with applicable guidelines or standards of practice.
 4. Upon request, provide technical consultation to the YHD STD/HIV Control Program and Region 2 AIDSNET in planning, design, implementation and evaluation of program activities.
- C. Other Communicable Disease (CD) Control as needed
1. Provide ad hoc consultation to YHD staff in disease control management of cases and contacts of communicable diseases.
 2. Provide technical consultation (e.g. epidemiologic oversight, medical direction) in communicable disease surveillance, outbreak investigations and control measures.
 3. Review and revise YHD communicable disease control and immunization policies, procedures, and recommendations as indicated to maintain consistency with applicable guideline or standards of practice.
- D. Environmental Health as needed
- Upon request, provide environmental health staff with medical and epidemiological consultation and, when appropriate, implementation of health officer powers.
- E. Assessment as needed
1. Upon request, provide epidemiologic guidance and editorial review to YHD staff conducting or reporting on assessment activities.
 2. When appropriate, participate in preparation of abstracts, posters, or manuscripts for presentation or publication in local, state, or national forums.
- F. Tuberculosis (TB) Control as needed

1. Review clinical information and chest radiographs of patients undergoing screening, diagnosis, or follow-up through or under the jurisdiction of YHD, providing diagnostic classification and submitting physician orders or prescription for treatment, monitoring, follow-up, referral or dismissal, as appropriate.
2. Provide ad hoc consultation to public health nurses carrying out management plans for YHD TB patients.
3. Correspond with and respond to request for consultation from community-based health care providers on patient management and other medical issues related to tuberculosis screening, diagnosis, and treatment.
4. Correspond as necessary with primary care providers of patients under treatment for TB in YHD's jurisdiction, including preparation of written completion of treatment summaries for all cases of active disease.
5. Evaluate TB patients in person when clinically indicated.
6. Serve as YHD TB Control Officer for the purposes of carrying out the powers and duties set forth in RCW 70.28 and WAC 246-170.
7. Upon request, provide technical consultation to the YHD TB Control Program in planning, design, implementation and evaluation of program activities.
8. Review and revise YHD TB screening, diagnosis and treatment protocols and recommendations as indicated to maintain consistency with applicable guideline or standards of practice.

II. Provisional Reserve Health Officer:

- A. Under RCW [70.05.050](#), Dr. Atteberry will be considered a provisionally qualified reserve local health officer for a maximum period of three years upon the following conditions and in accordance with the following procedures:
 1. Dr. Atteberry shall participate in an in-service orientation to the field of public health as provided in RCW [70.05.054](#), and
 2. Dr. Atteberry shall satisfy the secretary of health pursuant to the periodic interviews prescribed by RCW [70.05.055](#) that he has successfully completed such in-service orientation and is conducting such program of good health practices as may be required by the jurisdictional area concerned.

III. Access and Availability as needed:

- A. Dr. Atteberry will generally remain continuously available to YHD by land and cellular telephone, video conference, text, voicemail, email, and fax. Initial response times will be as follows: telephone, video conference, text, voicemail within two hours; email and fax within 24

hours. At that time Dr. Atteberry will review, triage, and prioritize the work in consultation with YHD staff and develop a timeline for definitive response or completion of work request.

- B. Dr. Atteberry will maintain the ability to be present at YHD within 24 hours of notification for the purposes of on-site management of public health emergencies when such management cannot be reasonably carried out through the means set forth in item III.A. above.
- C. With at least 24 hours' notice, Dr. Atteberry will notify the Executive Director or Chief Operating Officer and key program staff when he will not be available as set forth in items III.A-B above.
- D. Dr. Atteberry generally will be present on-site, at least, 1 working day each calendar month, for the purposes of attending the Yakima Health District Board of Health meeting, meeting with administrative and program staff and conducting other business where physical presence is essential.

IV. Compensation:

- A. YHD shall provide Dr. Atteberry with compensation of \$116 per hour spent providing the services and access outlined in Sections I, II and III, respectively. On September 1st of each year, the hourly compensation will increase at the rate of 3%.
- B. YHD will provide Dr. Atteberry and the Health Officer with a combined maximum annual compensation of \$69,600. Total compensation may exceed this amount if needed under special circumstances as approved by the YHD Executive Director and the Board of Health.
- C. YHD will reimburse Dr. Atteberry for expenses incurred while traveling on behalf YHD, attending meetings, trainings, or conferences, as recommended by YHD. These expenses include mileage, per diem, and necessary lodging expenses according to YHD policy.
- D. YHD will directly provide or reimburse Dr. Atteberry for equipment, goods and services that are not reasonably anticipated but which become necessary or which YHD request beyond the scope of what is set forth in this agreement.

V. Duration:

Terms of contract will begin on September 1, 2024. Dr. Atteberry agrees that he shall provide three months written notice to YHD Executive Director and the Board of Health prior to his termination of the contract.

VI. Venue Stipulation:

This agreement shall be construed and interpreted in accordance with the laws of the State of Washington. The venue in any action brought hereunder shall be Yakima County.

VII. Modification:

This agreement may be amended by mutual agreement expressed in writing, signed, and dated by both parties. For purposes of modifying this agreement, the signature of the Chair of the Yakima

Health District Board of Health shall be required on behalf of YHD, and the signature of Dr. Atteberry shall be required on behalf of Dr. Atteberry.

WITNESS, WHEREOF, the PARTIES hereto have caused this Agreement to be executed as of the date set forth herein.

EMPLOYEE	YAKIMA HEALTH DISTRICT
Signature:	Signature:
Name: Dave Atteberry Title: Reserve Public Health Officer Date:	Name: Andre Fresco Title: Executive Director Date:

BE IT HEREBY RESOLVED that the Yakima Health District enter into the above-described contract with Dr. Dave Atteberry, MD.

PASSED AND ADOPTED on the 28th day of August 2024.

Board of Health Chair

Date