



We Are Public Health

## BOARD OF HEALTH MEETING

September 25, 2024  
8:30 am – 11:30 am



### Upcoming Board of Health Meetings

October 30, 2024 8:30 am - 11:30 am	December 4, 2024 8:30 am - 11:30 am
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## BOARD OF HEALTH MEETING AGENDA

September 25, 2024  
8:30 am – 11:30 am

Large Conference Room  
at the Yakima Health District

### Our Mission

*In partnership with the people of Yakima County, the Yakima Health District provides prevention, education, and disease control services to promote, protect, and enhance the health and safety of all.*

1. **Call meeting to order:** Board Chair Patricia Byers
2. **Introductions of guests/staff:** Ryan Ibach
3. **Public Comment:** Ryan Ibach
4. **Consent Agenda: Motion** to approve all items listed below with a bullet point are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - August 28, 2024, Yakima Health District Board of Health Meeting minutes.
  - Payment of accounts payable and payroll issued in August 2024 in the amount of \$1,130,270.08.
5. **YHD Spotlight:** From Enforcement to Empowerment: A Collaborative Food Safety Approach presented by Shawn Magee, Environmental Health Director.
6. **Agency Reports**  
Executive Director: Andre Fresco  
Chief Operating Officer: Ryan Ibach  
Financial Report: Chase Porter  
Health Officer: Dr. Neil Barg  
Disease Control: Melissa Sixberry  
Environmental Health: Shawn Magee  
Public Health Partnerships: Lilian Bravo
7. **Unfinished Business:**
  - a. 2025 Public Fee Hearing: Ryan Ibach  
**Strategic Goal:** *Deliver Mandated Services*      **Board Input:** *Board Awareness*
  - b. **Proposed Motion:** to adopt the 2025 Fee Schedule  
**Strategic Goal:** *Deliver Mandated Services*      **Board Input:** *Board Decision*



8. **New Business:**

- a. State Auditor's Office award to the Yakima Health District: Ryan Ibach  
**Strategic Goal:** *Increase Efficiency & Effectiveness* **Board Input:** *Board Awareness*

9. **Adjourn until the next regularly scheduled Board of Health meeting on October 30, 2024.**



**BOARD OF HEALTH  
MEETING MINUTES  
August 28, 2024**

1. Meeting called to order by Board Chair Patricia Byers at 8:30 am.
2. **Introduction of Guests/Staff:** Heather Chisenhall, Community Health Specialist, was introduced to the Board of Health.

**Present**

Patricia Byers, City Representative  
LaDon Linde, Commissioner  
Edie Dibble, Citizen Representative,  
Daylene Ackerman, Citizen Representative  
Lupita Carrillo, City Representative  
Dr. Dave Atteberry, Citizen Representative  
Stephanie Ahlgren, Citizen Representative  
Amanda McKinney, Commissioner (*virtual*)

**Absent**

Kyle Curtis, Commissioner  
Katherine Saluskin, Tribal Representative

**Yakima Health District (YHD) Staff**

Andre Fresco  
Ryan Ibach  
Chase Porter  
Melissa Sixberry  
Shawn Magee  
Lilian Bravo  
Dr. Neil Barg  
Victoria Reyes  
Rudy Silva  
Mariela Hernandez  
Andy Wilson  
Heather Chisenhall  
James Elliott - YHD Attorney

**Guest/Press**

3. **Review of Public Comments:** No public comments were submitted or stated before the Board.

<p><b>4. CONSENT AGENDA:</b> Approve the July 31, 2024, Yakima Health District Consent Agenda.</p>	<p><b>MOVE TO APPROVE:</b> Dave Atteberry  <b>SECOND:</b> Edie Dibble  <input checked="" type="checkbox"/> <i>Approved</i>  <input type="checkbox"/> <i>Declined</i>  <input type="checkbox"/> <i>Amend</i>  <input type="checkbox"/> <i>Table</i></p> <p><b>* 7 in favor, 0 opposed.</b>  <b><i>The motion passed.</i></b></p> <p><i>LaDon Linde, Kyle Curtis and Katherine Saluskin were absent.</i></p>
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**The following items were adopted upon approval of the consent agenda:**

- July 31, 2024, Yakima Health District Board of Health Meeting minutes.
- Payment of accounts payable and payroll issued in July 2024 in the amount of \$1,329,508.46.

*(Please note that approval of minutes also include the recording of the meetings).*

**5. YHD SPOTLIGHT:** Lilian Bravo, Director of Public Health Partnerships, presented the spotlight surrounding the opioid prevention efforts by the Yakima Health District (YHD). The presentation detailed how the Foundational Public Health Services (FPHS) funding has allowed YHD to put time and effort into prevention-based programming, focus on reaching young adults and children, and support the already existing work created by partners. Support for community coalitions based out of school districts was done by hosting several different events. YHD focused on supporting the already existing campaigns such as Substance Abuse and Mental Health Administration’s “Talk. They Hear You.” and partnering with Yakima Neighborhood Health Services to youth create a tagline for youth-based messaging called “Escape the Escape. Priorities for YHD are to continue messaging on opioid education and prevention as well as hosting additional trauma informed trainings.

## 6. AGENCY UPDATES

### Executive Director: Andre Fresco

Andre Fresco thanked the Board for their support for YHD’s opioid awareness and education campaigns becoming a priority and local focus for the Yakima Health District and the agency’s involved partners. With the conceptual phase of the Emergency Operations Center completed, the Yakima Health District is working closely with Yakima County Facilities Department and the Yakima Valley Office of Emergency Management to determine next steps. Andre shared that former Commissioner and YHD Board Chair Ron Anderson sadly passed away. President of Pacific North West University, Dr. Michal Lawler, also recently passed away. Andre Fresco shared his condolences and shared his gratitude for their work towards bettering the Yakima community.

### **Chief Operating Officer: Ryan Ibach**

Advertisements will begin on September 6, 2024, for the four Board of Health positions that will end their term on December 31, 2024: 2 City Representative positions, Community Stake Holder Citizen Representative, and At-Large Citizen Representative. The City Representative position letter for invitation will be sent to the Yakima Valley Conference of Governments who will then send it to municipalities. The Citizen Representative positions will be advertised on the YHD website, local paper, and social media. The positions close on October 6, 2024, and candidate information will be sent to the Board on October 16, 2024, for interview selection at the October 30, 2024, Board of Health meeting and have interviews scheduled in November. In December, the Board will vote on the top two candidates to go before the Board of County Commissioners for approval and appointment. In the 2025 proposed fee schedule, new fees have been added for tracking purposes: Mobile Food Level 1, Stand Alone Mobile Food Commissary, Certified Food Protection, Festival With Inspection, Festival Without Inspection, and Group B Water Treatment Review. No fees will be increased. The Fee Hearing will take place at the September 25, 2024, Board of Health Meeting. The hearing will be advertised to the public beginning September 6, 2024.

### **Local Emergency Response Coordinator: Andy Wilson**

In the last few months, Emergency Preparedness was busy with several responses such as H5N1 and power de-energization events. Although ICS is no longer activated for H5N1, a small work group meets regularly to keep situational awareness. ICS for power outages caused by wildfires will be demobilized on August 30<sup>th</sup>. YHD partnered with Yakima Valley Farm Worker's Clinic, Opportunities Industrialization Center (OIC), and Children's Village to distribute air filters, provided by the Washington State Department of Health, out to vulnerable individuals.

### **Financial Report: Chase Porter**

#### **July 2024 Budget Summary**

We had a monthly gain of approximately \$194K, bringing our total of excess revenue to \$1.1M.

#### **July 2024 Revenue and Expenditures**

- Annual budgeted revenues and expenditures: \$11.7M and \$12.5M, respectively.
- Year-to-date budgeted revenue and expenditures: \$6.8M and \$7.3M, respectively.
- Year-to-date actual revenue and expenditures: \$7.8M and \$6.7M, respectively.

A single and financial audit from the State Auditor's Office concluded with an unmodified opinion. The investment made by YHD and Yakima County into WorkDay, the general ledger system used by both agencies, has been instrumental in audits. State Auditors are given access to Workday that allows them to view documentation, approval tracking, and the capability to drill into entries to audit transactions. Strong internal controls and transparency results in a smooth audit process. An accountability audit, also conducted by the State Auditor Office, will begin in October. The prior period adjustment is due to the fiscal year ending for contracts like the BCCHP program. The office remodel will be into the 2025 budget. Public Health Infrastructure, Water Project, and PFAS Surveillance are new programs created for tracking purposes and staff time.

### **Health Officer: Neil Barg**

Hospitalizations and deaths related to Covid have slightly increased, behaving similarly to influenza. The latest Covid vaccine does cover the newest variants. Treatment of HIV has become like treating most diseases, as medicine, treatments, and science have improved over the years. Studies are more available regarding how shutdowns impacted children who did not attend school during the Covid pandemic. Since the pandemic, the Medical Board of Internal Medicine revoked the certifications of two providers who promoted misinformation on ivermectin. Xylazine mixed with fentanyl continues to become more commonly found, although there are no cases identified in Yakima County at this time. More cases of pertussis are being found in neighboring counties. Children and those with pre-existing health conditions are most at risk for serious complications. Monkeypox cases continue to be found in parts of the United States. Yakima County encountered five cases during the monkeypox outbreak but had vaccines readily available.

### **Disease Control: Melissa Sixberry**

The FDA has approved the newest mRNA Covid vaccine and is available for those interested. The Washington State Department of Health confirmed there is a small stockpile of M-pox vaccines available for providers and pharmacies in the adult and child vaccine programs. Although M-pox is still a concern, there are no known outbreaks locally. The last outbreak in Yakima County consisted of five cases and due to close partnerships with local FQHC's and the State Department of Health, the outbreak was contained, and vaccines were readily available. Based on the data provided by the Yakima County Coroner's office, 86 overdoses occurred year-to-date, with 58 occurring last year, year-to-date. Trends are being looked at by the YHD epidemiologist as to why overdoses peak during certain time periods. A Shigella outbreak that began last year that now has 36 new cases in 2024. Spokane County, King County, and YHD met with the State Department of Health to discuss best practices for the Shigella outbreaks.

### **Environmental Health: Shawn Magee**

With Land Development seasonal inspections slowing down, food inspections will be a large focus for the Environmental Health team. The Groundwater Management Area Implementation Committee, which the Yakima Health District is part of, will be working closely with the Policy & Compliance Advisor from the Environmental Protection Agency, to show the work that has been done so far. DTG Landfill is close to completing the liner per the request of YHD and the Department of Ecology. They are now able to submit as-builts and engineering documents for review to the third-party engineer to sign off. Once signed off, the submittal for permit medication will be considered complete. DTG is also working on a petroleum soil contamination remediation plan. The Pollution Control Hearings Board denied Caton's motion for a stay of the YHD order and declined to reconsider. Caton Landfill continues to operate without a permit. The hearing for an appeal through the Pollution Control Hearings Board is scheduled to take place December 9<sup>th</sup>-13<sup>th</sup>.

### **Public Health Partnership: Lilian Bravo**

An invitation to the event through the Developmental Disease program called "A Journey to Success", was shared with the Board. The event is intended to bring service providers and agencies who serve those individuals a chance answer questions and share resources for individuals, families and caregivers. This allows the community to understand all the resources that are available to those with intellectual and developmental disabilities. The event will be

hosted on October 3<sup>rd</sup> at Pacific Northwest University. Students from the university in the occupational therapy program will be at the event and get the skills needed to interact with families in the future as well as understanding the different resources available to those they will be serving.

## 7. UNFINISHED BUSINESS:

### a. Resolution 2024-01 Approving a Contract for Reserve Public Health Officer: Ryan Ibach

At the last Board of Health Meeting, the Board selected Dr. Dave Atteberry as the Reserve Health Officer. He will act as the Health Officer when Dr. Barg is not available. To move forward with the hiring process, the Board must approve his contract.

<b>MOTION:</b> To approve Resolution 2024-01 Approving a Contract for Reserve Public Health Officer Dr. Dave Atteberry.	<b>MOVE TO APPROVE:</b> LaDon Linde <b>SECOND:</b> Stephanie Ahlgren <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Declined <input type="checkbox"/> Amend <input type="checkbox"/> Table  <i>* 6 in favor, 0 opposed. The motion passed.</i> <i>Dr. Dave Atteberry abstained his vote. Kyle Curtis, Amanda McKinney, and Katherine Saluskin were absent at the time of the vote.</i>
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## 8. NEW BUSINESS: None.

9. Adjourn to the next regularly scheduled Board of Health Meeting on September 25, 2024.	<b>MOVE TO ADJOURN:</b> LaDon Linde <b>SECOND:</b> Edie Dibble <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Declined <input type="checkbox"/> Amend <input type="checkbox"/> Table  <i>*7 in favor, 0 opposed. Kyle Curtis, Amanda McKinney, and Katherine Saluskin were absent at the time of the vote. The motion passed. Meeting adjourned at 10:42 am.</i>
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**YAKIMA HEALTH DISTRICT  
BOARD OF HEALTH  
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

<b>Fund 6250010 - From General Ledger Report (FMS)</b>	
<b>A/P Batch &amp; Cash Voucher#</b>	<b>Amount</b>
Accounts Payable 8/9/2024	\$540.80
Accounts Payable 8/15/2024	\$350,359.51
Accounts Payable 8/23/2024	\$643.12
Accounts Payable 8/30/2024	\$321,371.35
Total Claims & Warrants, above	\$672,914.78
Payroll Remittance	\$290,498.39
Payroll Tax Remittance	\$166,856.91
Total payroll paid this month	
Total Payroll	\$457,355.30
<b>TOTAL PAYMENTS</b>	<b>\$1,130,270.08</b>

All of the above preliminary August 2024 expenditures are approved for payment in the amount of **\$1,130,270.08** this 25th day of September 2024.

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**Board of Health Chair**



Yakima Health District  
1210 Ahtanum Ridge Drive  
Union Gap, WA 98903  
Phone (509) 249-6530  
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## YAKIMA COUNTY HEALTH DISTRICT

For the month of August 2024

### REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

**66.67% OF THE BUDGET**

Year to date: as of July 2024	Net Income (Loss)	\$ 1,114,440	
<b>For the Month of August 2024- ACTUALS</b>	<b>Net Income (Loss)</b>	<b>\$ 173,220</b>	
<b>August 2024</b>	<b>Net Income (Loss)</b>	<b>\$ 1,287,659</b>	

Budget to Actual comparison- Year to date as of 8/31/2024

	Revenue		Expenditures	
Fiscal Year 2024 Total Adopted Budget	11,690,943		12,477,451	
<b>Allocated Budget YTD</b>	<b>7,793,962</b>		<b>8,318,301</b>	
Budget % to total adopted budget	66.67%		66.67%	
<b>Total Actuals</b>	<b>8,977,931</b>		<b>7,690,271</b>	
Total actuals % to total adopted budget	76.79%		61.63%	
<b>Actual compared to total adopted budget</b>	<b>2,713,012</b>		<b>4,787,180</b>	
<b>Actual compared to allocated budget - YTD</b>	<b>1,183,969</b>		<b>(628,029)</b>	
<b>As of August 31, 2024</b>	Actual Revenue is greater than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District  
Income Statement  
August 2024**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2024 Budget	4 Mo. Remaining
							2024 Budget	Remaining
<b>Revenue</b>								
Public Health Funding	87,707	87,707	(0)	701,655	701,655	(0)	1,052,482	350,827
Foundational Public Health	338,687	320,500	18,187	2,516,580	2,564,000	(47,420)	3,846,000	1,329,420
Federal	86,472	131,115	(44,643)	1,038,712	1,048,921	(10,210)	1,573,382	534,670
State	22,141	66,551	(44,410)	338,811	532,411	(193,600)	798,617	459,806
Yakima County	12,500	12,500	-	66,158	100,000	(33,842)	150,000	83,842
Fees, Permits Licensing	213,983	118,442	95,541	1,225,322	947,535	277,787	1,421,303	195,981
Developmental Disabilities	316,083	232,430	83,653	2,384,583	1,859,439	525,144	2,789,159	404,576
Nongovernmental Contributions	-	-	-	50,000	-	50,000	-	(50,000)
Investment Income	38,498	5,000	33,498	655,113	40,000	615,113	60,000	(595,113)
Other	(10)	-	(10)	997	-	997	-	(997)
<b>Total Revenue</b>	<b>1,116,061</b>	<b>974,245</b>	<b>141,816</b>	<b>8,977,931</b>	<b>7,793,962</b>	<b>1,183,969</b>	<b>11,690,943</b>	<b>2,713,012</b>
<b>Expenses</b>								
Salaries & Wages	396,845	389,128	7,717	2,942,173	3,113,020	(170,847)	4,669,530	1,727,357
Benefits-Direct	126,139	152,583	(26,443)	975,007	1,220,661	(245,654)	1,830,992	855,985
Payroll Expense	522,984	541,710	(18,726)	3,917,180	4,333,681	(416,502)	6,500,522	2,583,342
Enhanced Program	-	83,333	(83,333)	-	666,667	(666,667)	1,000,000	1,000,000
Capital Expenditures	-	33,333	(33,333)	-	266,667	(266,667)	400,000	400,000
Advertising/Promotional	2,528	6,195	(3,667)	148,425	49,559	98,866	74,338	(74,087)
BOH Meeting Supplies	-	83	(83)	-	667	(667)	1,000	1,000
Computer Expense	10,431	875	9,556	10,431	7,000	3,431	10,500	69
Copies & Printing	-	875	(875)	4,519	6,999	(2,480)	10,499	5,980
Employee Recognition	527	442	85	3,026	3,533	(508)	5,300	2,275
Janitorial Services	5,002	4,500	502	34,353	36,000	(1,647)	54,000	19,647
Janitorial Supplies	488	250	238	3,021	2,000	1,021	3,000	(21)
Membership Dues	10,021	2,700	7,321	52,370	21,600	30,770	32,400	(19,970)
Office Supplies	2,844	1,816	1,028	17,020	14,525	2,495	21,788	4,768
Operating Supplies	571	1,191	(620)	31,571	9,527	22,045	14,290	(17,281)
Postage	594	733	(139)	4,914	5,867	(952)	8,800	3,886
Telephone	4,148	3,183	965	32,535	25,467	7,069	38,200	5,665
Professional Services - Accounting	-	3,662	(3,662)	22,194	29,295	(7,100)	43,942	21,748
Professional Services - County Indirect	-	2,207	(2,207)	-	17,654	(17,654)	26,481	26,481
Professional Services - Legal	13,586	14,083	(498)	107,003	112,667	(5,664)	169,000	61,997
Professional Services - Technology	17,444	18,460	(1,016)	139,551	147,679	(8,128)	221,518	81,967
Professional Services - Other	9,638	7,294	2,344	132,249	58,351	73,899	87,526	(44,723)
Provider Serv-Medical (Fed)	-	57,252	(57,252)	49,678	458,013	(408,334)	687,019	637,341
Provider Serv-Medical (State)	2,466	7,500	(5,034)	254,622	60,000	194,622	90,000	(164,622)
Provider Services - DD	280,592	199,228	81,364	2,077,806	1,593,823	483,983	2,390,734	312,928
Contracted Services	29,637	15,271	14,366	256,414	122,167	134,247	183,250	(73,164)



**Yakima Health District  
Income Statement  
August 2024**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2024 Budget	4 Mo. Remaining
<b>Expenses (Cont.)</b>								
Temp Worker	-	-	-	-	-	-	-	-
Client's Related Expenses	-	63	(63)	-	500	(500)	750	750
Interpreting Services	233	108	124	494	867	(373)	1,300	806
Laboratory & Pharmacy Supplies	6,140	263	5,878	13,359	2,100	11,259	3,150	(10,209)
Bank Fees	-	242	(242)	-	1,933	(1,933)	2,900	2,900
Fuel	5,913	3,919	1,994	43,535	31,351	12,183	47,027	3,492
Insurance	7,185	6,689	496	57,967	53,511	4,455	80,267	22,300
Miscellaneous	217	293	(76)	12,403	2,343	10,060	3,515	(8,888)
Operating Rental & Leases	1,298	9,924	(8,626)	15,090	79,391	(64,301)	119,087	103,997
Rent Storage	342	297	45	2,987	2,372	615	3,558	571
Repair & Maintenance (Car/Bldg.)	2,354	1,546	808	17,867	12,367	5,501	18,550	683
Small Tools & Equip/Asset Repl.	417	3,684	(3,267)	180,252	29,472	150,780	44,208	(136,044)
Training	5,250	6,190	(940)	47,739	49,518	(1,779)	74,277	26,538
Travel	3,161	7,653	(4,492)	18,065	61,226	(43,161)	91,839	73,774
Utilities	2,744	2,667	77	19,640	21,333	(1,694)	32,000	12,360
Close Out Indirect Program	0	(8,256)	8,256	(0)	(66,052)	66,052	(99,078)	(99,078)
Less Pass-Through Expenses	(5,913)	(1,667)	(4,246)	(38,007)	(13,337)	(24,670)	(20,006)	18,001
<b>Total Expenses</b>	<b>942,842</b>	<b>1,039,788</b>	<b>(96,946)</b>	<b>7,690,271</b>	<b>8,318,301</b>	<b>(628,029)</b>	<b>12,477,451</b>	<b>4,787,180</b>
<b>Current Year Excess/(Loss on) Revenue</b>	<b>173,220</b>	<b>(65,542)</b>	<b>238,762</b>	<b>1,287,659</b>	<b>(524,339)</b>	<b>1,811,998</b>	<b>(786,508)</b>	<b>(2,074,167)</b>
<b>FPHS 2023 Funding *</b>	-	-	-	477,085	477,085	-		
<b>Excess/(Loss on) Revenue</b>	<b>173,220</b>	<b>(65,542)</b>	<b>238,762</b>	<b>1,764,745</b>	<b>(47,253)</b>	<b>1,811,998</b>		

## YAKIMA HEALTH DISTRICT

Preliminary Monthly Financial Summary by Program for August 2024

Budget YTD Percentage

66.67%

Yrly Budget Rev	11,690,943	Yrly budget Exp	12,477,451
66.67%	66.67%	Original	66.67%

76.79% 61.63%

Prog. No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Comments	
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net			
113	Strategic Planning and Partnership	6,690	109	6,581	55,769	12,812	42,956	53,519	103,267	(49,749)	92,705		
114	Capital Expenditures	33,333	-	33,333	266,667	-	266,667	-	266,667	(266,667)	533,333	New Program	
120	PHEPR-Bio Terrorism	23,482	14,795	8,687	248,948	179,452	69,496	220,633	170,638	49,995	19,501		
130	Communication	-	-	-	-	-	-	-	-	-	-		
140	Administrator & Health Officer	38,498	0	38,498	655,113	-	655,113	40,000	-	40,000	615,113		
141	Public Health Infrastructure	7,979	7,979	-	12,930	12,930	-	-	-	-	-	New Program	
170	Information Systems	-	-	-	-	-	-	-	-	-	-		
160	Business Management	-	-	-	(0)	0	-	-	-	-	0		
175	Personnel	8,667	669	7,998	69,333	7,454	61,879	336,000	68,197	267,803	(205,924)		
161	YHD Vehicles	-	(4,877)	4,877	-	(23,371)	23,371	-	-	-	23,371		
163	Building, Fixtures	-	-	-	-	1	(1)	-	-	(1)	1	(2)	
173	Kresge Contribution	-	-	-	-	-	-	-	-	-	-		
101	FPHS Epidemiology	17,284	17,284	-	132,488	144,537	(12,049)	T	200,000	200,000	-	(12,049)	
102	FPHS Epidemiology Investigation	649	649	-	76,138	76,138	-	#	-	-	-	-	New Program
115	FPHS Assessment	6,135	6,135	-	31,661	32,813	(1,152)	T	40,000	40,000	-	(1,152)	
116	FPHS Assessment - CHA/CHIP	2,220	2,220	-	9,879	9,945	(66)	T	20,973	20,974	(1)	(65)	
125	FPHS Emergency Preparedness	54,602	54,602	-	198,004	198,181	(177)	T	88,917	88,921	(3)	(174)	
135	FPHS Communication	17,203	17,203	-	135,133	152,656	(17,523)	T	133,333	133,254	79	(17,602)	
145	FPHS Policy	24,810	24,810	-	156,564	266,441	(109,877)	T	226,932	226,941	(9)	(109,888)	
150	FPHS Partner Development	12,587	12,587	-	36,340	53,640	(17,300)	T	59,713	59,715	(2)	(17,298)	
164	FPHS Building Project	8,377	8,377	-	41,871	42,194	(323)	T	-	-	-	(323)	
165	Bus Mgmt Unallocated	40,767	39,952	815	259,234	349,595	(90,361)	T	384,319	384,331	(13)	(90,348)	
171	FPHS Information & Tech	13,431	13,431	-	49,122	50,148	(1,026)	T	-	-	-	(1,026)	
205	FPHS Community Health Assess	239	239	-	1,657	2,134	(477)	T	71,243	71,246	(3)	(475)	
215	FPHS Immunization, Ed, & Response	20,236	20,236	-	166,706	178,802	(12,096)	T	150,000	150,005	(5)	(12,090)	
231	FPHS Tuberculosis	1,786	1,786	-	25,597	25,807	(210)	T	36,410	36,412	(2)	(208)	
241	FPHS CD - Hepatitis C	5,080	5,080	-	22,234	33,966	(11,732)	T	32,321	32,322	(1)	(11,731)	
291	FPHS Diseases and Investigation	15,521	15,521	-	82,792	128,004	(45,212)	T	165,641	165,646	(5)	(45,207)	
292	FPHS Dis. & Inv. - Monkey Pox	-	-	-	-	-	-	T	-	-	-	-	
405	FPHS EHP Data & Planning	20,675	20,675	-	184,400	225,263	(40,863)	T	129,574	129,579	(5)	(40,858)	
406	FPHS EH Policy & Leadership	1,278	1,278	-	119,274	173,782	(54,508)	T	141,080	141,085	(5)	(54,503)	
435	FPHS Drinking Water	9,293	9,293	-	101,826	111,788	(9,962)	T	44,929	44,929	-	(9,962)	
454	FPHS Solid Waste	-	-	-	5,828	5,929	(101)	T	47,749	47,751	(2)	(99)	
605	FPHS Lifecourse Chronic Disease	14,832	14,832	-	118,053	124,248	(6,195)	T	137,959	137,965	(5)	(6,190)	
613	FPHS MCH Child Death Review	423	423	-	37,493	51,021	(13,529)	T	65,463	65,466	(3)	(13,526)	
700	FPHS Chronic Disease	33	-	33	267	-	267	T	267	-	267	(0)	
705	FPHS Lifecourse Access/Linkage	21,506	21,506	-	218,421	231,940	(13,519)	T	166,198	166,204	(6)	(13,513)	
805	FPHS Lifecourse Injury & Violence	27,519	27,519	-	158,317	174,406	(16,089)	T	153,961	153,967	(6)	(16,083)	
806	FPHS Lifecourse Drug Use Prevention	1,667	1,667	-	152,831	153,149	(319)	T	100,616	100,620	(4)	(315)	
100	Epidemiology	42	-	42	333	503	(170)		333	-	333	(503)	
110	Assessment	583	-	583	4,667	-	4,667		4,667	4,363	303	4,363	
200	Community Health Administration	-	-	-	-	-	-		-	-	-	-	
210	Immunization Promotion	6,034	6,018	17	7,895	7,833	62		7,927	7,793	133	(71)	
211	Medical Records	184	71	113	1,183	572	612		1,233	1,013	221	391	
220	Immunization VFC	17	-	17	133	-	133		1,256	1,123	133	0	
230	Tuberculosis Program	12,733	18,410	(5,677)	90,101	101,753	(11,652)	T	116,584	116,358	226	(11,878)	
250	HIV Testing	1,000	-	1,000	8,000	225	7,775		8,000	7,475	525	7,251	
251	HIV PrEP	333	-	333	2,667	275	2,392		9,333	8,919	414	1,978	
260	STD- Yakima	11,075	588	10,487	72,908	4,303	68,606		70,667	70,151	516	68,090	
262	STD- Nurse	14,376	12,918	1,458	111,172	99,505	11,667		107,774	107,483	291	11,375	
280	Enteric Disease Investigation	42	-	42	333	-	333		-	-	-	333	
290	Other Comm Diseases	1,292	239	1,053	10,333	1,713	8,620		10,667	10,192	475	8,146	
295	Medicaid Admin Match- YHD	-	8,960	(8,960)	235,801	11,426	224,374		80,000	5,250	74,750	149,624	
321	Strategy 3 People & Drugs	-	119	(119)	42,540	43,800	(1,259)		19,527	19,528	(1)	(1,258)	
325	COVID 19 Response	-	-	-	34,254	34,488	(234)		42,265	42,266	(1)	(233)	
326	COVID 19 Vaccination	-	-	-	13,453	13,453	-		16,667	16,667	-	-	
327	COVID 19 Vaccination Federal	-	-	-	-	-	-		-	-	-	-	
328	COVID 19 Outbreak Response	-	-	-	-	257	(257)		14,873	14,873	-	(257)	
240	Adult Viral Hepatitis	8,527	7,977	550	45,658	43							

**YAKIMA HEALTH DISTRICT**

Preliminary Monthly Financial Summary by Program for August 2024  
Budget YTD Percentage 66.67%

Yrly Budget Rev 11,690,943 12,477,451 Original  
Yrly budget Exp 66.67% 66.67%

76.79% 61.63%

Prog. No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net		
615	Wisewoman	2,292	-	2,292	18,333	144	18,189	61,667	61,442	225	17,964	
850	Breast Cancer Services/Operation	35,212	36,051	(840)	435,590	424,661	10,929	780,012	780,023	(11)	10,940	
851	Colon Screening	-	-	-	-	-	-	-	-	-	-	
852	Every Woman Can	-	-	-	-	-	-	-	-	-	-	
853	Breast Cancer Services/Additional	-	2,408	(2,408)	156,913	159,321	(2,408)	-	-	-	(2,408)	
300	Proper Syringes Program Outreach	1,003	42	962	9,773	8,112	1,661	11,671	11,095	575	1,086	Increased FTE/New Site
400	EH Administration	-	(0)	0	-	(0)	0	-	-	-	0	
410	Food Inspections	55,402	45,450	9,952	365,515	344,907	20,608	328,000	349,403	(21,403)	42,011	
411	Food Education	49,121	2,322	46,799	51,815	12,418	39,397	61,333	41,063	20,271	19,126	
412	Itinerant Food Program	11,688	6,938	4,750	45,644	31,710	13,934	30,067	26,970	3,097	10,837	
420	Water Recreation	195	9,111	(8,916)	41,003	37,399	3,604	40,067	36,971	3,095	509	
421	Summer Camps	842	820	23	6,738	3,659	3,079	10,071	10,070	1	3,078	
430	Drinking Water	4,874	6,356	(1,482)	42,061	40,276	1,785	55,539	55,531	9	1,776	
431	Water Quality- Sanitary Survey	-	5,253	(5,253)	1,200	16,508	(15,308)	10,168	10,168	-	(15,308)	
432	DOE Well Drilling Inspections	917	2,852	(1,935)	15,208	12,988	2,221	18,350	18,250	100	2,121	
436	PFAS Environmental Epi - MTCA	2,133	1,383	750	86,341	80,341	6,000	6,000	5,509	491	5,509	
437	Water Project	39,548	20,529	19,019	121,029	92,994	28,035	-	-	-	28,035	New Program
438	PFAS Surveillance	3,972	3,972	-	7,327	7,327	-	-	-	-	-	New Program
440	OSS & Land Develop	21,310	29,966	(8,656)	201,877	205,286	(3,409)	234,000	232,985	1,015	(4,423)	
450	Solid Waste Permits/Tonnage	5,025	6,472	(1,447)	39,432	41,073	(1,642)	61,169	57,538	3,631	(5,273)	Qtrly Billing
451	Solid Waste Nuisances	6,347	9,810	(3,463)	62,867	77,267	(14,400)	43,767	40,489	3,278	(17,678)	Qtrly Billing
452	Solid Waste Facilities	3,076	1,449	1,627	26,287	7,314	18,973	12,107	11,866	241	18,732	
453	Bio-Solids	333	96	238	2,667	377	2,289	4,667	4,424	243	2,047	
460	School Food Program	3,397	154	3,243	3,759	8,800	(5,041)	11,002	9,889	1,113	(6,154)	
510	Vector	817	240	577	6,533	1,854	4,679	6,533	6,333	200	4,479	
511	Mosquito Surveillance	493	1,667	(1,174)	6,053	3,777	2,276	7,276	3,943	3,333	(1,058)	
560	Hazardous Clean-up	1,267	3,459	(2,192)	15,619	10,773	4,846	40,133	40,011	122	4,724	
570	Lead Case Mgmt	167	-	167	1,333	-	1,333	1,333	1,234	99	1,234	
580	Environmental Health Other	42	-	42	333	283	51	333	93	240	(189)	
620	Developmental Disability	300,895	292,061	8,834	2,172,931	2,103,190	69,741	1,729,639	1,729,379	261	69,480	
621	Developmental Disability - Info/Ed	15,744	15,221	524	210,841	206,652	4,189	129,581	129,570	11	4,177	
622	Developmental Disability - OSPI	-	-	-	5,266	5,266	-	4,674	4,675	(1)	1	
800	Indirect Cost Rate Allocation	-	-	-	-	-	-	-	-	-	-	
900	Vital Records	21,987	17,837	4,150	154,642	124,733	29,909	170,000	169,081	919	28,990	
999	Enhanced Program	-	-	-	50,000	-	50,000	-	666,667	(666,667)	716,667	
<b>GRAND TOTAL</b>		<b>1,116,061</b>	<b>942,842</b>	<b>173,220</b>	<b>8,977,931</b>	<b>7,690,271</b>	<b>1,287,659</b>	<b>7,793,962</b>	<b>8,318,301</b>	<b>(524,339)</b>	<b>1,811,998</b>	

**TOTALS BY DEPARTMENT**

Admin & Support	118,648	23,551	95,097	1,308,761	212,649	1,096,112	650,152	608,769	41,383	1,054,729
Internal Serv- Vehicles/Copiers	-	(4,877)	4,877	-	(23,370)	23,370	-	(1)	1	23,369
Agency Training/Kresge	-	-	-	-	-	-	-	-	-	-
Foundational Public Services	338,153	337,304	849	2,522,127	2,996,526	(474,398)	2,597,600	2,597,333	267	(474,665)
Communicable Disease Prog	47,711	47,323	388	635,774	320,105	315,669	511,773	433,453	78,319	237,350
Adult Hepatitis Program	8,527	7,977	550	45,658	43,807	1,852	42,433	42,355	78	1,774
Personal Health Program	14,925	9,645	5,280	100,679	71,145	29,534	122,843	121,719	1,123	28,410
Breast & Colon Program	37,504	38,460	(956)	610,836	584,126	26,710	841,679	841,465	214	26,496
Environ. Health Program	211,967	158,339	53,628	1,160,415	1,045,442	114,974	993,588	973,835	19,753	95,221
Developmental Disability Program	316,640	307,282	9,358	2,389,038	2,315,109	73,929	1,863,895	1,863,623	271	73,658
Indirect Cost Rate Allocation	-	-	-	-	-	-	-	-	-	-
Vital Records	21,987	17,837	4,150	154,642	124,733	29,909	170,000	169,081	919	28,990
Enhanced Program	-	-	-	50,000	-	50,000	-	666,667	(666,667)	716,667
	<b>1,116,061</b>	<b>942,842</b>	<b>173,220</b>	<b>8,977,931</b>	<b>7,690,271</b>	<b>1,287,659</b>	<b>7,793,962</b>	<b>8,318,301</b>	<b>(524,339)</b>	<b>1,811,998</b>

Internal Serv - Vehicles	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Foundational Public Health	Adult Hepatitis Program	Vital Records
Agency Training - HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

**YAKIMA HEALTH DISTRICT**  
**2024 Cash Flow Report**  
(Cash Basis Accounting)

	1/31/2024	2/29/2024	3/31/2024	4/30/2024	5/31/2024	6/30/2024	7/31/2024	8/31/2024
Beginning Cash	65,327	542,518	15,282	16,725	86,692	23,530	17,003	547,405
Transfers From Investment	424,000	131,000	530,000	387,000	429,000	726,000	981,000	322,000
Receipts /Deposits	1,215,379	2,638,260	573,321	851,226	655,233	752,886	1,144,910	2,668,704
<b>TOTAL CASH AVAILABLE</b>	<b>1,704,706</b>	<b>3,311,778</b>	<b>1,118,603</b>	<b>1,254,951</b>	<b>1,170,925</b>	<b>1,502,416</b>	<b>2,142,913</b>	<b>3,538,109</b>
<b>MINUS</b>								
Payroll Outlays	409,671	397,759	386,908	392,375	422,524	446,713	434,159	457,355
Vouchers Payables Paid	542,517	430,737	581,230	501,885	501,871	641,700	895,349	672,915
Transfer to investment	210,000	2,468,000	139,000	274,000	223,000	397,000	266,000	2,392,200
Prior Period Adjustment	-	-	(5,260)	-	-	-	-	-
<b>TOTAL CASH OUTLAY/TRANSFER</b>	<b>1,162,188</b>	<b>3,296,496</b>	<b>1,101,878</b>	<b>1,168,259</b>	<b>1,147,395</b>	<b>1,485,413</b>	<b>1,595,508</b>	<b>3,522,470</b>
<b>ENDING BALANCE - CASH ( Fund 01 only)</b>	<b>542,518</b>	<b>15,282</b>	<b>16,725</b>	<b>86,692</b>	<b>23,530</b>	<b>17,003</b>	<b>547,405</b>	<b>15,639</b>
Temporary Investment Fund 01	12,916,710	15,252,778	14,945,501	14,832,501	14,626,501	14,297,501	13,582,501	15,652,701
Investment Adjustment	82,791	83,723	-	-	-	-	-	-
<b>TOTAL CASH &amp; CASH EQUIVALENTS- FUND 1 ONLY</b>	<b>13,542,019</b>	<b>15,351,783</b>	<b>14,962,226</b>	<b>14,919,193</b>	<b>14,650,031</b>	<b>14,314,504</b>	<b>14,129,906</b>	<b>15,668,340</b>
<b>TOTAL CASH &amp; CASH EQUIVALENT- ALL FUNDS</b>	<b>13,542,019</b>	<b>15,351,783</b>	<b>14,962,226</b>	<b>14,919,193</b>	<b>14,650,031</b>	<b>14,314,504</b>	<b>14,129,906</b>	<b>15,668,340</b>
MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	13	15	14	14	14	14	14	15
NUMBER OF DAYS - OPERATING CASH AVAILABLE	391	443	432	430	423	413	408	452

BUDGET (ADOPTED ON 10/25/23 MTG)	BUDGET YEAR	Y2024
OPERATION		11,477,451
ENHANCED PROGRAM		1,000,000
<b>FULL BUDGET</b>		<b>12,477,451</b>



2025 Fee Schedule

**Environmental Health Fees**

**Food Services**

		2024 Adopted		2025 Proposed
Level I		\$ 118		\$ 118
Level II		\$ 299		\$ 299
Level III		\$ 431		\$ 431
If Catering, add:		\$ 180		\$ 180
Mobile Food - Level I			\$ 118	\$ 118
Mobile Food - Level II		\$ 428		\$ 428
Mobile Food - Level III		\$ 560		\$ 560
Stand Alone Mobile Food Commissary			\$ 118	\$ 118
Multiple Food Service		\$ 630		\$ 630
Late Fee*		\$ 60		\$ 60
Temporary Food Establishment (TFE)		\$ 54		\$ 54
Temporary Food Establishment (TFE) Late Fee*		\$ 50		\$ 50
Certified Food Protection Manager Certificate (CFPM)			\$ 40	\$ 40
Food Handler Card		\$ 10		\$ 10
Lamination fee of Food Handler's Card		\$ 2		\$ 2
Food Manual		\$ 2		\$ 2
Farmer's Market/Seasonal				
Level I		\$ 116		\$ 116
Level II		\$ 232		\$ 232
Level III		\$ 348		\$ 348
All Other - Hourly Rate (\$2.20 per minute)		\$ 132		\$ 132
Pre-Opening Inspection				
Level I (10 min)		\$ 22		\$ 22
Level II (20 min)		\$ 44		\$ 44
Level III (30 min)		\$ 66		\$ 66
Plan review				
Level I (10 min)		\$ 22		\$ 22
Level II (20 min)		\$ 44		\$ 44
Level III (30 min)		\$ 66		\$ 66
New Establishment (45 min)		\$ 99		\$ 99
New Owner (30 min)		\$ 66		\$ 66
New Name (20 min)		\$ 44		\$ 44
New Location (20 min)		\$ 44		\$ 44
Compliance Inspection			Hourly Rate	Hourly Rate
Special Food Handler's Class - Minimum class size 20 - \$10 per student.		\$ 200		\$ 200
Additional (same rate per student)				

**Operating without authorization or permit (per incident)**

Level I		\$ 59		\$ 59
Level II		\$ 149		\$ 149
Level III		\$ 215		\$ 215
If Catering, add:		\$ 90		\$ 90
Mobile Food - Level II		\$ 214		\$ 214
Mobile Food - Level III		\$ 280		\$ 280
Farmer's Market/Seasonal				
Level I		\$ 58		\$ 58
Level II		\$ 116		\$ 116
Level III		\$ 174		\$ 174
Temporary Food Establishment (TFE)		\$ 27		\$ 27



**2025 Fee Schedule**

**Environmental Health Fees (continued)**

**On-Site Sewage**

	<b>2024 Adopted</b>	<b>2025 Proposed</b>
Conventional	\$ 1,195	\$ 1,195
Conventional - Renew	\$ 149	\$ 149
Pressurized	\$ 1,344	\$ 1,344
Pressurized - Renew	\$ 149	\$ 149
Alternative	\$ 1,868	\$ 1,868
Alternative - Renew	\$ 149	\$ 149
Design - by Homeowner/Occupant in addition to Permit Fees	\$ 270	\$ 270
Design - Additional Revisions - Each Revision After the 2nd Review	\$ 68	\$ 68
Repair/Alteration	\$ 673	\$ 673
Soil/Site Review	\$ 410	\$ 410
<i>Existing Test Hole Discount</i>	\$ (410)	\$ (410)
Septic Review	\$ 40	\$ 40
Septic Inspection	\$ 109	\$ 109
Septic Clearance	\$ 149	\$ 149
Mortgage Review - Water & Septic	\$ 224	\$ 224
Privy/Holding Tank	\$ 149	\$ 149
New Installer's License	\$ 449	\$ 449
Installer's License - Renew	\$ 188	\$ 188
New Pumper's License	\$ 449	\$ 449
Pumper's License - Renew	\$ 224	\$ 224
Day Care Review	\$ 54	\$ 54
Project Begun w/o Permit	\$ 302	\$ 302
Other On-Site Services - Hourly Rate	\$ 149	\$ 149
Late Fee*	\$ 50	\$ 50

**Solid Waste Services**

PCS Remediation Tonnage Fee - Yak. Co. Source (dry ton)	\$ 0.60	\$ 0.60
PCS Remediation Tonnage Fee - Out of Co. Source (dry ton)	\$ 2.53	\$ 2.53
Land Application - New	\$ 1,797	\$ 1,797
Land Application - Renew	\$ 898	\$ 898
Material Recovery & Recycling Facility - Initial	\$ 523	\$ 523
Material Recovery & Recycling Facility - Renew	\$ 187	\$ 187
Limited Purpose Landfills - New (first 6 hours plus hourly thereafter)	\$ 1,409	\$ 1,409
Limited Purpose Landfills - Renew	\$ 564	\$ 564
Inert Landfill - New	\$ 898	\$ 898
Inert Landfill - Renew	\$ 564	\$ 564
Transfer Station/Baling and Compaction Site - New	\$ 845	\$ 845
Transfer Station/Baling and Compaction Site - Renew	\$ 564	\$ 564
Other Intermediate Solid Waste Handling Facilities - New (drop boxes)	\$ 211	\$ 211
Other Intermediate Solid Waste Handling Facilities - Renew (drop boxes)	\$ 141	\$ 141
Solid Waste Activity Registration - New	\$ 141	\$ 141
Solid Waste Activity Registration - Renew	\$ 70	\$ 70
Biosolids Quantity Fee - Yak. Co. Source / per dry ton	\$ 2.09	\$ 2.09
Biosolids Quantity Fee - Out of Co. Source / per dry ton	\$ 3.54	\$ 3.54
Biosolids - Composting - Yak. Co. Source / per dry ton	\$ 2.09	\$ 2.09
Biosolids - Composting - Out of Co. Source / per dry ton	\$ 3.54	\$ 3.54
Composting Facility/Piles Used Storage/Treatment - New	\$ 1,870	\$ 1,870
Composting Facility/Piles Used Storage/Treatment - Renew	\$ 562	\$ 562
Other Solid Waste Services - Hourly Rate	\$ 141	\$ 141
Late Fee*	\$ 50	\$ 50



**2025 Fee Schedule**

**Environmental Health Fees (continued)**

**Living Environment**

	<b>2024 Adopted</b>	<b>2025 Proposed</b>
Camp/Resort	\$ 547	\$ 547
Festival with Inspection	\$ 260	\$ 260
Festival without Inspection	\$ 65	\$ 65
Seasonal Swim Pool	\$ 384	\$ 384
Year Round Swim Pool	\$ 628	\$ 628
Spa Permit - Seasonal	\$ 335	\$ 335
Spa - Year Round	\$ 558	\$ 558
Wading Pool - Seasonal	\$ 279	\$ 279
Wading Pool - Year Round	\$ 489	\$ 489
Additional Pool or Spa	\$ 84	\$ 84
Other Living Environment - Hourly Rate	\$ 130	\$ 130
Late Fee*	\$ 50	\$ 50

**Drinking Water**

	<b>2024 Adopted</b>	<b>2025 Proposed</b>
Group B Application Review	\$ 650	\$ 650
Group B Annual Treatment Review	\$ 140	\$ 140
Mortgage Review	\$ 190	\$ 190
Mortgage Review - Follow-up	\$ 96	\$ 96
Well Site Inspection	\$ 140	\$ 140
2-Party Well Approval	\$ 140	\$ 140
Water System Certification/Review	\$ 80	\$ 80
Same Farm Exemption	\$ 140	\$ 140
Additional Connection Review	\$ 280	\$ 280
Other - Hourly Rate	\$ 140	\$ 140

**School Food Services**

	<b>2024 Adopted</b>	<b>2025 Proposed</b>
Low Risk (Serving Site)	\$ 85	\$ 85
Limited Risk (Finishing Kitchen)	\$ 139	\$ 139
Complex Risk (Central Kitchen)	\$ 223	\$ 223

**Other Environmental Health Services**

	<b>2024 Adopted</b>	<b>2025 Proposed</b>
Application Late Fee*	\$ 25	\$ 25
Administrative Fee for client related requests for refunds due to cancelled projects.	\$ 10	\$ 10

\*Special Note:

All late fees and other service fees if not paid within 30 days of date due, may subject the responsible party to suspension or non-renewal of the operating permit/license.

**Administrative Fees**

**Administrative Service Fees**

Fee for non-sufficient funds (NSF) check or actual cost plus \$10 administrative fee	\$ 40	\$ 40
Fee for copy of medical records (per page)	\$ 0.25	\$ 0.25
Fee for medical record search (TB/STD)	\$ 20	\$ 20
Immunization records search	\$ 10	\$ 10

**Use of Conference Rooms**

Large	\$ 75	\$ 75
Medium	\$ 50	\$ 50
Small (Executive)	\$ 25	\$ 25



**2025 Fee Schedule**

**Administrative Fees (continued)**

**Vital Records Fee**

	<b>2024 Adopted</b>	<b>2025 Proposed</b>
Certified Mail	Actual Cost	Actual Cost
Return Receipt	Actual Cost	Actual Cost
Restricted Delivery	Actual Cost	Actual Cost
Expedited Fee (per name)	\$ 10	\$ 10
Mailing Fee (per address) - regular mail	\$ 2	\$ 2
Mailing Fee (per address) - priority/express mail	\$ 7	\$ 7
Mailing Fee (per address) - next day shipping/varies by location	Actual Cost	Actual Cost
Error Correction Fee (per name)	\$ 20	\$ 20
Search Fee per certificate	\$ 8	\$ 8
Death Certificate Preparation (per certificate)	\$ 40	\$ 40
Plastic covers	\$ 0.50	\$ 0.50
Notarial Fee **	\$ 10	\$ 10

\*\*Note: Notary fees are not charged to Health District programs, employees, or other government agencies

**Vital Records Fee (RCW 70.58.107)**

Birth Certificate	\$ 25	\$ 25
Death Certificate - 1st copy	\$ 25	\$ 25
Death Certificate - additional (per copy)	\$ 25	\$ 25
Paternity	\$ 18	\$ 18
Birth Certificate - Veteran (1st copy free)	\$ -	\$ -
Death Certificate - Veteran (1st copy free)	\$ -	\$ -