



We Are Public Health

BOARD OF HEALTH MEETING

October 30, 2024
8:30 am – 11:30 am



Upcoming Board of Health Meetings

December 4, 2024
8:30 am - 11:30 am

January 29, 2025
8:30 am - 11:30 am



BOARD OF HEALTH MEETING AGENDA

October 30, 2024

8:30 am – 11:30 am

Large Conference Room
at the Yakima Health District

Our Mission

In partnership with the people of Yakima County, the Yakima Health District provides prevention, education, and disease control services to promote, protect, and enhance the health and safety of all.

1. **Call meeting to order:** Board Chair Patricia Byers
2. **Introductions of guests/staff:** Ryan Ibach
3. **Public Comment:** Ryan Ibach
4. **Consent Agenda: Motion** to approve all items listed below with a bullet point are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - September 28, 2024, Yakima Health District Board of Health Meeting minutes.
 - Payment of accounts payable and payroll issued in September 2024 in the amount of \$954,829.83.
 - Payment to Chuck Redifer in the amount of \$4,320 for a septic system relocation.
5. **YHD Spotlight:** Developmental Disabilities Update, presented by Cecile Anson, Developmental Disabilities Coordinator.
6. **Agency Reports**
Executive Director: Andre Fresco
Chief Operating Officer: Ryan Ibach
Financial Report: Chase Porter
Health Officer: Dr. Neil Barg
Disease Control: Melissa Sixberry
Environmental Health: Shawn Magee
Public Health Partnerships: Lilian Bravo
7. **Unfinished Business:**
 - a. 2025 Budget Hearing: Ryan Ibach
Strategic Goal: *Deliver Mandated Services* **Board Input:** *Board Awareness*
 - b. **Proposed Motion:** to adopt the 2025 Proposed Budget
Strategic Goal: *Deliver Mandated Services* **Board Input:** *Board Decision*



8. New Business:

- a. City Representative update, Citizen Representative candidate selection for interviews, and interview process: Ryan Ibach

Strategic Goal: *Deliver Mandated Services*

Board Input: *Board Awareness/Decision*

9. Adjourn until the next regularly scheduled Board of Health meeting on December 4, 2024.



**BOARD OF HEALTH
MEETING MINUTES
September 25, 2024**

1. Meeting called to order by Board Chair Patricia Byers at 8:30 am.
2. Introduction of Guests/Staff: None.

Present

Patricia Byers, City Representative
LaDon Linde, Commissioner
Edie Dibble, Citizen Representative,
Daylene Ackerman, Citizen Representative
Lupita Carrillo, City Representative
Dr. Dave Atteberry, Citizen Representative
Stephanie Ahlgren, Citizen Representative
Amanda McKinney, Commissioner (*virtual*)
Kyle Curtis, Commissioner

Absent

Katherine Saluskin, Tribal Representative

Yakima Health District (YHD) Staff

Andre Fresco
Ryan Ibach
Chase Porter
Melissa Sixberry
Shawn Magee
Lilian Bravo
Dr. Neil Barg
Victoria Reyes
Rudy Silva
James Elliott - YHD Attorney

Guest/Press

3. **Review of Public Comments:** No public comments were submitted or stated before the Board.

4. CONSENT AGENDA: Approve the August 28, 2024, Yakima Health District Consent Agenda.	MOVE TO APPROVE: LaDon Linde SECOND: Daylene Ackerman ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i>
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	<p><i>* 9 in favor, 0 opposed. The motion passed.</i></p>
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The following items were adopted upon approval of the consent agenda:

- August 28, 2024, Yakima Health District Board of Health Meeting minutes.
 - Payment of accounts payable and payroll issued in August 2024 in the amount of \$1,130,270.08.
- (Please note that approval of minutes also include the recording of the meetings).*

- 5. YHD SPOTLIGHT:** Shawn Magee, Environmental Health Director, presented the spotlight titled “Building Stronger Partnerships for Food Safety”, highlighting the collaborative approach with partners and businesses to preventing foodborne illness. Included in the spotlight were the regulations the Yakima Health District follows, outbreak responses, reporting systems that help track and identify foodborne illness outbreaks, and the education and resources provided by the Yakima Health District on safe food handling. Certification classes for food managers and workshops for local vendors are being provided by the Yakima Health District at no charge to the community.

Discussion Included:

- *Shawn Magee provided information on the different types of food licenses and requirements for those selling food items baked or cooked in their home.*

6. AGENCY UPDATES

Executive Director: Andre Fresco

Following up on the Board of Health spotlight, the hard work and collaboration between YHD’s Environmental Health and the Public Health Partnerships departments were highlighted as this allows for more resources, safety, and education available to the community and to local businesses, which helps prevent serious foodborne illnesses. With the change of seasons, there is less worry surrounding wildfires, smoke, and power outages and YHD’s efforts are now focused on cold winter shelters. With upcoming statewide public health gatherings held in and near Yakima, it is an opportunity for the Yakima Health District to share with partners the unique seasonal challenges Yakima County faces that may not affect other parts of Washington State. A lot of work and effort went into the 2025 Proposed Budget, which will be introduced during the financial report of the meeting.

Chief Operating Officer: Ryan Ibach

Two Citizen Representative positions, held by Dr. Dave Atteberry and Stephanie Ahlgren, and two City Representative positions, held by Patricia Byers and Lupita

Carillo, terms end on December 31, 2024. Advertisement for Citizen Representative positions are available in the Yakima Herald-Republic, the Yakima Health District website, and on the Yakima Health District social media pages. Letters were sent to municipalities through Yakima Valley Conference of Governments notifying them of the City Representative positions. All four positions close on October 6, 2024. On October 16, 2024, the Board will receive the candidate information. The Board will discuss and decide on which candidates to interview at the Board of Health meeting on October 30, 2024. The budget hearing will be advertised in the Yakima Herald-Republic, the Yakima Health District's website and social media pages, and have the proposed budget on our website and at the front desk readily available for the public. The Board will receive the budget for review so a discussion and decision by the Board to adopt the budget can be made during the October 30, 2024, Board of Health Meeting. Work groups continue to meet regarding H5N1 and power outages directly related to wildfires, to maintain situational awareness. Emergency Preparedness is now focusing on extreme weather responses and assisting the Yakima Valley Office of Emergency Management on planning for winter shelters. The Public Health Technician position recently closed, and the Grants and Contracts Coordinator position is currently being advertised. Interviews for both open positions will soon be scheduled.

Financial Report: Chase Porter

August 2024 Budget Summary

We had a monthly gain of approximately \$173K, bringing our total of excess revenue to \$1.3 M.

August 2024 Revenue and Expenditures

- Annual budgeted revenues and expenditures: \$11.7M and \$12.5M, respectively.
- Year-to-date budgeted revenue and expenditure: \$7.8K and \$8.3M, respectively.
- Year-to-date actual revenue and expenditure: \$9M and \$7.7M, respectively.

A three-year accountability audit will be conducted by the State Auditor's Office (SAO) covering 2021-2023. The audit is expected to begin at the beginning of October and last until mid-November. As end-of-year approaches, total expenditures are closely monitored so YHD does not exceed approved budgeted expenditures, otherwise a budget amendment would be required. As of this time, there is no expected budget amendment.

YHD's 2025 Proposed Budget of \$15.7M, has an operating budget of \$13.2M, and an Enhanced budget of \$2.5M. The current budget has a total of 55 FTE's, which is an addition of 2 FTE's from 2024. The two additional FTEs are in the Environmental Health Department, with the addition of an EH Coordinator and Public Health Specialist. An increase in work surrounding ground water, waste disposal, and food establishments have created a community need for stronger EH response and support. The 2025 budget has a shift in organizational structure with the Public Health Partnerships Department separating programs and the creation of the Community Programs Department. YHD's Program Manager will be transitioning into Director of Community Programs and oversee the Breast Cervical Health

Program (BCHP), Developmental Disability Program (DD), and the Vital Records team. In 2025, Foundational Public Health Services will continue as one of the larger funding sources that support 22 FTE's. The building remodel will occur in 2025, which is accounted for in the Enhanced budget.

Health Officer: Neil Barg

M-pox continues to impact other countries due to a clade that causes more severe illness and is a different clade than the one identified in the United States. Vaccines worldwide are being donated to the countries in need. New vaccines for M-pox are soon to be available. Cases of Multiple Antibiotic-Resistant Pathogens remain a major health risk as these bacteria and fungi are resistant to most antibiotics and antifungals. Cases of pertussis continue to be identified. Vaccines for pertussis are available and are often needed every 10 years. Those exposed to high levels of pesticides place them at a higher risk of cancer. Valley fever, caused by individuals inhaling the fungus found in soil called *Coccidioides*, occurs in Washington as well as California and Oregon. Outbreaks of H5N1 continue to be monitored, and no cases of human-to-human transmission have been identified.

Disease Control: Melissa Sixberry

Local hospitals will begin reporting positive cases of RSV and influenza to the Yakima Health District. This information will help to look at trends and get real-time reports. The reports are uploaded to the Yakima Health District website for public awareness. YHD epidemiologist is looking into the spikes in overdoses and deaths locally and comparing that to state and national data. Through the Harm Reduction program since 2016, 2,200 doses of Narcan were distributed and 400 of those kits were reported to have successfully reversed overdoses. According to the King County Coroner's office, who obtains local data from the Yakima County Coroner's office, 43% of overdoses that occurred locally this year did have an opportunity of intervention.

Discussion Included:

- *The Overdose Review Board, created by YHD, collaborates with other partners, experts, and local community-based organizations to come together and analyze overdoses to identify how those could have been prevented and how future overdoses can be prevented.*

Environmental Health: Shawn Magee

Environmental Health staff are busy conducting food safety inspections and preparing for the Central Washington State Fair. Staff are also busy with groundwater management of the East Selah area contaminated with PFAS and continuing safe drinking water initiatives in the GWMA area. Work and collaboration continue with the GWMA Implementation Committee and will soon take the new EPA Representative on a tour of the Lower Valley to show the work that is being done, the process in Yakima County to obtain proper septic system licensing, the repair process for septic systems, and lastly visit some of the homes that participated in well testing or safe drinking water programs. Operation manuals are being updated by the landfill facilities in Yakima County. The formation of an Eastside Local Health jurisdiction Solid Waste Workgroup is being formed to discuss different solid waste

programs in Central and Eastern Washington, with the goal on how to collaborate and improve current workflows.

Public Health Partnership: Lilian Bravo

The Washington State Public Health Association (WSPHA) will be hosting their annual conference in Yakima on October 9th-October 11th. The conference is sold out and expected to host 800 attendees. Several YHD staff members will be presenting at the conference to share the outreach and education work done on PFAS contamination and overdose prevention work. Two websites, yakimavacunas.org and. Yakimavaccines.org are being regularly updated on which pharmacies and mobile events that provide both flu and covid vaccines. “A Journey To Success”, an event for those in the Developmental Disabilities program to meet with vendors and providers in person, will be hosted at Pacific North West University on October 3, 2024. In partnership with Safe Yakima Valley, “Medication Take Back Day” will be hosted at the end of October where members of the community can properly dispose of medications and also receive a lock box to safely store firearms.

7. UNFINISHED BUSINESS:

a. 2025 Public Fee Hearing

Patricia Byers opened the fee hearing at 10:30 am. One public comment from Joe Stump, Utilities Manager for Yakima County Public Services, was shared with the Board. The fee hearing closed at 10:31 am.

b. Proposed Motion: to adopt the 2025 Fee Schedule

MOTION: To adopt the 2025 Fee Schedule	MOVE TO APPROVE: Stephanie Ahlgren SECOND: Dave Atteberry ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i> <i>* 8 in favor, 0 opposed.</i> <i>The motion passed.</i> <i>Amanda McKinney left the meeting prior to this vote.</i>
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8. NEW BUSINESS:

a. State Auditor’s Office Award to the Yakima Health District: Ryan Ibach

Ryan Ibach shared with the Board the letter written by Pat McCarthy, Washington State Auditor from the State Auditor’s office, and the stewardship award given to the Yakima Health District recognizing their work.

<p>9. Adjourn to the next regularly scheduled Board of Health Meeting on October 30, 2024.</p>	<p>MOVE TO ADJOURN: Lupita Carrillo SECOND: LaDon Linde ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i> <i>*8 in favor, 0 opposed.</i> <i>The motion passed. Meeting adjourned at 10:40 am.</i></p>
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**YAKIMA HEALTH DISTRICT
BOARD OF HEALTH
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

Fund 6250010 - From General Ledger Report (FMS)		
A/P Batch & Cash Voucher#	Amount	
Accounts Payable 9/10/2024	\$242.43	
Accounts Payable 9/13/2024	\$144,256.45	
Accounts Payable 9/25/2024	\$427.21	
Accounts Payable 9/30/2024	\$379,102.83	
Total Claims & Warrants, above		\$524,028.92
Payroll Remittance	\$275,200.19	
Payroll Tax Remittance	\$155,300.72	
Total payroll paid this month		
Total Payroll		\$430,500.91
TOTAL PAYMENTS		\$954,529.83

All of the above preliminary September 2024 expenditures are approved for payment in the amount of **\$954,529.83** this 30th day of October 2024.

Board of Health Chair



Yakima Health District
 1210 Ahtanum Ridge Drive
 Union Gap, WA 98903
 Phone (509) 249-6530
 Fax (509) 249-6649

YAKIMA COUNTY HEALTH DISTRICT

For the month of September 2024

REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

75.00% OF THE BUDGET

Year to date: as of August 2024	Net Income (Loss)		\$	1,287,659
For the Month of September 2024- ACTUALS	Net Income (Loss)		\$	183,612
September 2024	Net Income (Loss)		\$	1,471,272

Budget to Actual comparison- Year to date as of 9/30/2024

	Revenue		Expenditures	
Fiscal Year 2024 Total Adopted Budget	11,690,943		12,477,451	
Allocated Budget YTD	8,768,207		9,358,088	
Budget % to total adopted budget	75.00%		75.00%	
Total Actuals	10,027,935		8,556,663	
Total actuals % to total adopted budget	85.78%		68.58%	
Actual compared to total adopted budget	1,663,008		3,920,788	
Actual compared to allocated budget - YTD	1,259,727		(801,425)	
As of September 30, 2024	Actual Revenue is greater than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District
Income Statement
September 2024**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2024 Budget	3 Mo. Remaining
Revenue								
Public Health Funding	87,707	87,707	(0)	789,361	789,362	(0)	1,052,482	263,121
Foundational Public Health	259,200	320,500	(61,300)	2,775,780	2,884,500	(108,720)	3,846,000	1,070,220
Federal	212,653	131,115	81,538	1,251,364	1,180,037	71,328	1,573,382	322,018
State	19,567	66,551	(46,984)	358,378	598,963	(240,585)	798,617	440,239
Yakima County	12,500	12,500	-	78,658	112,500	(33,842)	150,000	71,342
Fees, Permits Licensing	121,298	118,442	2,856	1,346,620	1,065,977	280,643	1,421,303	74,683
Developmental Disabilities	293,330	232,430	60,900	2,677,913	2,091,869	586,043	2,789,159	111,246
Nongovernmental Contributions	-	-	-	50,000	-	50,000	-	(50,000)
Investment Income	43,750	5,000	38,750	698,863	45,000	653,863	60,000	(638,863)
Other	-	-	-	997	-	997	-	(997)
Total Revenue	1,050,004	974,245	75,759	10,027,935	8,768,207	1,259,727	11,690,943	1,663,008
Expenses								
Salaries & Wages	369,342	389,128	(19,785)	3,311,515	3,502,148	(190,633)	4,669,530	1,358,015
Benefits-Direct	119,367	152,583	(33,216)	1,094,374	1,373,244	(278,870)	1,830,992	736,618
Payroll Expense	488,709	541,710	(53,002)	4,405,888	4,875,392	(469,503)	6,500,522	2,094,634
Enhanced Program	-	83,333	(83,333)	-	750,000	(750,000)	1,000,000	1,000,000
Capital Expenditures	-	33,333	(33,333)	-	300,000	(300,000)	400,000	400,000
Advertising/Promotional	3,255	6,195	(2,940)	151,680	55,754	95,926	74,338	(77,342)
BOH Meeting Supplies	-	83	(83)	-	750	(750)	1,000	1,000
Computer Expense	-	875	(875)	10,431	7,875	2,556	10,500	69
Copies & Printing	379	875	(496)	4,898	7,874	(2,976)	10,499	5,601
Employee Recognition	-	442	(442)	3,026	3,975	(950)	5,300	2,275
Janitorial Services	37	4,500	(4,463)	34,391	40,500	(6,109)	54,000	19,609
Janitorial Supplies	179	250	(71)	3,200	2,250	950	3,000	(200)
Membership Dues	899	2,700	(1,801)	53,268	24,300	28,968	32,400	(20,868)
Office Supplies	953	1,816	(862)	17,974	16,341	1,633	21,788	3,814
Operating Supplies	1,677	1,191	486	33,248	10,718	22,530	14,290	(18,958)
Postage	944	733	211	5,858	6,600	(742)	8,800	2,942
Telephone	4,138	3,183	955	36,673	28,650	8,023	38,200	1,527
Professional Services - Accounting	8,562	3,662	4,900	30,756	32,957	(2,200)	43,942	13,186
Professional Services - County Indirect	-	2,207	(2,207)	-	19,861	(19,861)	26,481	26,481
Professional Services - Legal	10,472	14,083	(3,612)	117,474	126,750	(9,276)	169,000	51,526
Professional Services - Technology	17,444	18,460	(1,016)	156,995	166,139	(9,144)	221,518	64,523
Professional Services - Other	9,025	7,294	1,731	141,274	65,645	75,630	87,526	(53,748)
Provider Serv-Medical (Fed)	62	57,252	(57,189)	49,741	515,264	(465,524)	687,019	637,278
Provider Serv-Medical (State)	11,534	7,500	4,034	266,156	67,500	198,656	90,000	(176,156)
Provider Services - DD	259,556	199,228	60,328	2,337,362	1,793,051	544,311	2,390,734	53,372
Contracted Services	28,337	15,271	13,066	284,751	137,438	147,314	183,250	(101,501)



**Yakima Health District
Income Statement
September 2024**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2024 Budget	3 Mo. Remaining
Expenses (Cont.)								
Temp Worker	-	-	-	-	-	-	-	-
Client's Related Expenses	-	63	(63)	-	563	(563)	750	750
Interpreting Services	153	108	45	647	975	(328)	1,300	653
Laboratory & Pharmacy Supplies	-	263	(263)	13,359	2,363	10,997	3,150	(10,209)
Bank Fees	-	242	(242)	-	2,175	(2,175)	2,900	2,900
Fuel	6,031	3,919	2,112	49,566	35,270	14,296	47,027	(2,539)
Insurance	8,570	6,689	1,881	66,537	60,200	6,336	80,267	13,730
Miscellaneous	391	293	98	12,794	2,636	10,158	3,515	(9,279)
Operating Rental & Leases	1,123	9,924	(8,800)	16,214	89,315	(73,101)	119,087	102,873
Rent Storage	684	297	388	3,671	2,669	1,003	3,558	(113)
Repair & Maintenance (Car/Bldg.)	1,269	1,546	(277)	19,136	13,913	5,223	18,550	(586)
Small Tools & Equip/Asset Repl.	-	3,684	(3,684)	180,252	33,156	147,096	44,208	(136,044)
Training	3,850	6,190	(2,340)	51,588	55,708	(4,120)	74,277	22,689
Travel	670	7,653	(6,984)	18,735	68,879	(50,145)	91,839	73,104
Utilities	2,577	2,667	(90)	22,216	24,000	(1,784)	32,000	9,784
Close Out Indirect Program	0	(8,256)	8,256	(0)	(74,308)	74,308	(99,078)	(99,078)
Less Pass-Through Expenses	(5,087)	(1,667)	(3,420)	(43,094)	(15,005)	(28,090)	(20,006)	23,088
Total Expenses	866,392	1,039,788	(173,396)	8,556,663	9,358,088	(801,425)	12,477,451	3,920,788
Current Year Excess/(Loss on) Revenue	183,612	(65,542)	249,154	1,471,272	(589,881)	2,061,153	(786,508)	(2,257,780)
FPHS 2023 Funding *	-	-	-	477,085	477,085	-		
Excess/(Loss on) Revenue	183,612	(65,542)	249,154	1,948,357	(112,796)	2,061,153		

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for September 2024 Budget
YTD Percentage 75.00%

Yrly Budget Rev 11,690,943 75.00%
Yrly budget Exp 12,477,451 75.00%
Original

		85.78%			68.58%			75.00%			75.00%				
		Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget - Variance from YTD actual				
Prog No.	Program Description	Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Comments			
113	Strategic Planning and Partnership	6,690	109	6,581	62,458	12,921	49,537	60,209	116,176	(55,967)	105,505				
114	Capital Expenditures	33,333	-	33,333	300,000	-	300,000	-	300,000	(300,000)	600,000	New Program			
120	PHEPR-Bio Terrorism	24,321	15,634	8,687	273,270	195,087	78,183	248,213	191,968	56,245	21,938				
130	Communication	-	-	-	-	-	-	-	-	-	-				
140	Administrator & Health Officer	43,750	(0)	43,750	698,863	(0)	698,863	45,000	-	45,000	653,863				
141	Public Health Infrastructure	11,085	11,085	-	24,015	24,015	-	-	-	-	-	New Program			
170	Information Systems	-	-	-	-	-	-	-	-	-	-				
160	Business Management	-	-	-	-	(0)	0	-	-	-	0				
175	Personnel	8,667	391	8,276	78,000	7,845	70,155	378,000	76,722	301,278	(231,123)				
161	YHD Vehicles	-	(3,564)	3,564	-	(26,935)	26,935	-	-	-	26,935				
163	Building, Fixtures	-	56	(56)	-	57	(57)	-	(1)	1	(58)				
173	Kresge Contribution	-	-	-	-	-	-	-	-	-	-				
101	FPHS Epidemiology	16,688	16,688	-	149,177	161,226	(12,049)	225,000	225,000	-	(12,049)				
102	FPHS Epidemiology Investigation	398	398	-	76,535	76,535	-	#	-	-	-	New Program			
115	FPHS Assessment	12,624	12,624	-	44,286	45,437	(1,152)	45,000	45,000	-	(1,152)				
116	FPHS Assessment - CHA/CHIP	3,209	3,209	-	13,088	13,154	(66)	23,595	23,596	(1)	(65)				
125	FPHS Emergency Preparedness	5,701	5,701	-	203,704	203,881	(177)	100,032	100,036	(4)	(173)				
135	FPHS Communication	17,247	17,247	-	152,380	169,902	(17,523)	150,000	149,911	89	(17,612)				
145	FPHS Policy	19,569	19,569	-	176,132	286,009	(109,877)	255,299	255,308	(10)	(109,867)				
150	FPHS Partner Development	9,915	9,915	-	46,256	63,556	(17,300)	67,178	67,180	(2)	(17,298)				
164	FPHS Building Project	10,491	10,491	-	52,361	52,685	(323)	-	-	-	(323)				
165	Bus Mgmt Unallocated	51,601	51,601	-	310,836	401,196	(90,361)	432,359	432,373	(14)	(90,346)				
171	FPHS Information & Tech	-	-	-	49,122	50,148	(1,026)	-	-	-	(1,026)				
205	FPHS Community Health Assess	239	239	-	1,896	2,373	(477)	80,149	80,152	(3)	(474)				
215	FPHS Immunization, Ed, & Response	20,093	20,093	-	186,800	198,895	(12,096)	168,750	168,756	(6)	(12,090)				
231	FPHS Tuberculosis	400	400	-	25,996	26,206	(210)	40,961	40,964	(2)	(208)				
241	FPHS CD - Hepatitis C	8,441	8,441	-	30,676	42,407	(11,732)	36,362	36,362	(1)	(11,731)				
291	FPHS Diseases and Investigation	15,586	15,586	-	98,378	143,590	(45,212)	186,346	186,352	(6)	(45,206)				
292	FPHS Dis. & Inv. - Monkey Pox	-	-	-	-	-	-	-	-	-	-				
405	FPHS EHP Data & Planning	3,855	3,855	-	188,255	229,118	(40,863)	145,771	145,776	(5)	(40,858)				
406	FPHS EH Policy & Leadership	430	430	-	119,704	174,212	(54,508)	158,715	158,720	(5)	(54,502)				
435	FPHS Drinking Water	4,260	4,260	-	106,086	116,048	(9,962)	50,545	50,545	-	(9,962)				
454	FPHS Solid Waste	-	-	-	5,828	5,929	(101)	53,718	53,720	(2)	(99)				
605	FPHS Lifecourse Chronic Disease	13,426	13,426	-	131,479	137,674	(6,195)	155,204	155,210	(6)	(6,189)				
613	FPHS MCH Child Death Review	119	119	-	37,612	51,141	(13,529)	73,646	73,649	(3)	(13,526)				
700	FPHS Chronic Disease	33	-	33	300	-	300	300	-	300	(0)				
705	FPHS Lifecourse Access/Linkage	23,809	23,809	-	242,230	255,749	(13,519)	186,973	186,980	(7)	(13,512)				
805	FPHS Lifecourse Injury & Violence	18,570	18,570	-	176,887	192,976	(16,089)	173,207	173,213	(7)	(16,082)				
806	FPHS Lifecourse Drug Use Prevention	1,166	1,166	-	153,996	154,315	(319)	113,193	113,198	(5)	(314)				
100	Epidemiology	42	-	42	375	503	(128)	375	-	375	(503)				
110	Assessment	583	-	583	5,250	-	5,250	5,250	4,909	341	4,909				
200	Community Health Administration	-	-	-	-	-	-	-	-	-	-				
210	Immunization Promotion	6,001	5,984	17	13,897	13,818	79	8,918	8,768	150	(71)				
211	Medical Records	174	71	103	1,358	643	714	1,388	1,139	248	466				
220	Immunization VFC	17	-	17	150	-	150	1,413	1,263	150	0				
230	Tuberculosis Program	12,733	25,820	(13,087)	102,834	127,573	(24,739)	131,157	130,903	254	(24,993)				
250	HIV Testing	1,000	165	835	9,000	389	8,611	9,000	8,410	590	8,020				
251	HIV PrEP	333	-	333	3,000	275	2,725	10,500	10,034	466	2,260				
260	STD- Yakima	9,464	685	8,779	82,372	4,988	77,384	79,500	78,920	581	76,804				
262	STD- Nurse	9,764	8,305	1,458	120,936	107,811	13,125	121,246	120,918	328	12,797				
280	Enteric Disease Investigation	42	-	42	375	-	375	-	-	-	375				
290	Other Comm Diseases	1,292	215	1,077	11,625	1,928	9,697	12,000	11,466	534	9,163				
295	Medicaid Admin Match- YHD	125,859	384	125,475	361,660	11,810	349,850	90,000	5,906	84,094	265,756				
321	Strategy 3 People & Drugs	-	119	(119)	42,540	43,919	(1,378)	21,968	21,969	(1)	(1,378)				
325	COVID 19 Response	-	-	-	34,254	34,488	(234)	47,549	47,549	(1)	(233)				
326	COVID 19 Vaccination	-	-	-	13,453	13,453	-	18,750	18,750	-	-				
327	COVID 19 Vaccination Federal	-	-	-	-	-	-	-	-	-	-				
328	COVID 19 Outbreak Response	-	-	-	-	257	(257)	16,732	16,732	-	(257)				
240	Adult Viral Hepatitis	7,193	6,643	550	52,851	50,449	2,402	47,738	47,650	88	2,314				
610	Maternal&Child Service	25	-	25	225	-	225	225	-	225	-				
611	SNAP ED	15,716	12,199	3,516	105,719	74,214	31,506	105,896	105,876	20	31,485				
612	Child Death Review	25	-	25	225	-	225	225	-	225	-				
614	Environmental Justice	1,290	1,290	-	1,290	1,290	-	-	-	-	-	New Program			
710	Building Resilient Comm (NACDD)	33	-	33	300	-	300	17,550	17,250	300	(0)				
720	Tobacco Prevention & Education	537	378	158	2,482	1,645	836	7,733	7,464	269	568				
730	Marijuana Prevention and Education	235	210	25	8,299	8,074	225	6,569	6,344	225	0				

- Note on Program

T - Timing Difference

Internal Serv - Vehicles	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Foundational Public Health	Adult Hepatitis Program	Vital Records
Agency Training - HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for September 2024 Budget
YTD Percentage 75.00%

Yrly Budget Rev 11,690,943 75.00%
Yrly budget Exp 12,477,451 75.00%
Original

		85.78%			68.58%							
		Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget - Variance from YTD actual	
Prog No.	Program Description	Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Comments
615	Wisewoman	2,292	-	2,292	20,625	144	20,481	69,375	69,122	253	20,228	
850	Breast Cancer Services/Operation	35,657	37,850	(2,193)	471,247	462,511	8,736	877,514	877,526	(12)	8,748	
851	Colon Screening	-	-	-	-	-	-	-	-	-	-	
852	Every Woman Can	-	-	-	-	-	-	-	-	-	-	
853	Breast Cancer Services/Additional	8,419	8,419	-	165,332	167,740	(2,408)	-	-	-	(2,408)	
300	Proper Syringes Program Outreach	383	44	340	10,157	8,156	2,001	13,130	12,482	647	1,354	Increased FTE/New Site
400	EH Administration	-	-	-	-	-	-	-	-	-	-	
410	Food Inspections	44,252	55,323	(11,071)	409,767	400,231	9,537	369,000	393,078	(24,078)	33,615	
411	Food Education	268	3,179	(2,911)	52,083	15,598	36,485	69,000	46,196	22,805	13,681	
412	Itinerant Food Program	10,358	13,137	(2,779)	56,002	44,847	11,155	33,825	30,341	3,484	7,671	
420	Water Recreation	-	3,621	(3,621)	41,003	41,019	(16)	45,075	41,593	3,482	(3,499)	
421	Summer Camps	842	-	842	7,580	3,659	3,922	11,330	11,329	2	3,920	
430	Drinking Water	3,664	9,096	(5,432)	45,725	49,372	(3,647)	# 62,482	62,472	10	(3,657)	
431	Water Quality- Sanitary Survey	-	66	(66)	1,200	16,574	(15,374)	T 11,439	11,439	-	(15,374)	
432	DOE Well Drilling Inspections	917	3,096	(2,179)	16,125	16,083	42	20,644	20,531	113	(71)	
436	PFAS Environmental Epi - MTCA	2,112	1,362	750	88,453	81,703	6,750	6,750	6,197	553	6,197	
437	Water Project	-	20,673	(20,673)	121,029	113,667	7,362	-	-	-	7,362	New Program
438	PFAS Surveillance	4,057	4,057	-	11,384	11,384	-	-	-	-	-	New Program
440	OSS & Land Develop	25,504	37,758	(12,254)	227,381	243,043	(15,662)	# 263,250	262,109	1,142	(16,804)	Increased FTE
450	Solid Waste Permits/Tonnage	3,288	4,612	(1,324)	42,719	45,685	(2,966)	# 68,816	64,730	4,085	(7,051)	Grant Funding Expired
451	Solid Waste Nuisances	-	8,275	(8,275)	62,867	85,542	(22,674)	# 49,238	45,551	3,688	(26,362)	Grant Funding Expired
452	Solid Waste Facilities	667	348	319	26,953	7,661	19,292	13,621	13,349	272	19,021	Grant Funding Expired
453	Bio-Solids	1,370	360	1,010	4,037	737	3,300	5,250	4,977	273	3,027	
460	School Food Program	13,713	632	13,081	17,472	9,431	8,041	T 12,377	11,125	1,253	6,788	
510	Vector	817	700	116	7,350	2,554	4,796	7,350	7,125	225	4,571	
511	Mosquito Surveillance	493	896	(403)	6,546	4,673	1,873	8,186	4,436	3,750	(1,877)	
560	Hazardous Clean-up	2,896	2,172	724	18,515	12,945	5,570	45,150	45,013	137	5,433	
570	Lead Case Mgmt	167	-	167	1,500	-	1,500	1,500	1,388	112	1,388	
580	Environmental Health Other	42	-	42	375	283	92	375	105	270	(178)	
620	Developmental Disability	272,086	267,956	4,130	2,445,017	2,371,146	73,871	1,945,844	1,945,551	293	73,578	
621	Developmental Disability - Info/Ed	21,801	21,277	524	232,642	227,930	4,712	145,779	145,766	13	4,699	
622	Developmental Disability - OSPI	-	-	-	5,266	5,266	-	5,258	5,259	(1)	1	
800	Indirect Cost Rate Allocation	-	697	(697)	-	697	(697)	-	-	-	(697)	
900	Vital Records	15,867	16,768	(902)	170,509	141,502	29,007	191,250	190,217	1,034	27,973	
999	Enhanced Program	-	-	-	50,000	-	50,000	-	750,000	(750,000)	800,000	
	GRAND TOTAL	1,050,004	866,392	183,612	10,027,935	8,556,663	1,471,272	8,768,207	9,358,088	(589,881)	2,061,153	

TOTALS BY DEPARTMENT

Admin & Support	127,846	27,219	100,627	1,436,606	239,868	1,196,738	731,421	684,866	46,556	1,150,183
Internal Serv- Vehicles/Copiers	-	(3,508)	3,508	-	(26,878)	26,878	-	(1)	1	26,877
Agency Training/Kresge	-	-	-	-	-	-	-	-	-	-
Foundational Public Services	257,870	257,837	33	2,779,998	3,254,363	(474,365)	2,922,300	2,921,999	301	(474,666)
Communicable Disease Prog	167,304	41,749	125,555	803,078	361,854	441,224	575,744	487,635	88,109	353,115
Adult Hepatitis Program	7,193	6,643	550	52,851	50,449	2,402	47,738	47,650	88	2,314
Personal Health Program	17,861	14,078	3,783	118,540	85,223	33,317	138,198	136,934	1,264	32,053
Breast & Colon Program	46,368	46,269	99	657,204	630,396	26,809	946,889	946,648	241	26,568
Environ. Health Program	115,809	169,406	(53,597)	1,276,224	1,214,848	61,376	1,117,787	1,095,565	22,222	39,155
Developmental Disability Program	293,887	289,233	4,654	2,682,925	2,604,342	78,583	2,096,882	2,096,576	305	78,278
Indirect Cost Rate Allocation	-	697	(697)	-	697	(697)	-	-	-	(697)
Vital Records	15,867	16,768	(902)	170,509	141,502	29,007	191,250	190,217	1,034	27,973
Enhanced Program	-	-	-	50,000	-	50,000	-	750,000	(750,000)	800,000
GRAND TOTAL	1,050,004	866,392	183,612	10,027,935	8,556,663	1,471,272	8,768,207	9,358,088	(589,881)	2,061,153

- Note on Program
T - Timing Difference

Internal Serv - Vehicles	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
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YAKIMA HEALTH DISTRICT
2024 Cash Flow Report
(Cash Basis Accounting)

	1/31/2024	2/29/2024	3/31/2024	4/30/2024	5/31/2024	6/30/2024	7/31/2024	8/31/2024	9/30/2024
Beginning Cash	65,327	542,518	15,282	16,725	86,692	23,530	17,003	547,405	15,639
Transfers From Investment	424,000	131,000	530,000	387,000	429,000	726,000	981,000	322,000	315,000
Receipts /Deposits	1,215,379	2,638,260	573,321	851,226	655,233	752,886	1,144,910	2,668,704	2,645,331
TOTAL CASH AVAILABLE	1,704,706	3,311,778	1,118,603	1,254,951	1,170,925	1,502,416	2,142,913	3,538,109	2,975,970
MINUS									
Payroll Outlays	409,671	397,759	386,908	392,375	422,524	446,713	434,159	457,355	430,501
Vouchers Payables Paid	542,517	430,737	581,230	501,885	501,871	641,700	895,349	672,915	524,029
Transfer to investment	210,000	2,468,000	139,000	274,000	223,000	397,000	266,000	2,392,200	2,025,000
Prior Period Adjustment	-	-	(5,260)	-	-	-	-	-	(20,299)
TOTAL CASH OUTLAY/TRANSFER	1,162,188	3,296,496	1,101,878	1,168,259	1,147,395	1,485,413	1,595,508	3,522,470	2,959,231
ENDING BALANCE - CASH (Fund 01 only)	542,518	15,282	16,725	86,692	23,530	17,003	547,405	15,639	16,739
Temporary Investment Fund 01	12,916,710	15,252,778	14,945,501	14,832,501	14,626,501	14,297,501	13,582,501	15,652,701	17,362,701
Investment Adjustment	82,791	83,723	-	-	-	-	-	-	-
TOTAL CASH & CASH EQUIVALENTS- FUND 1 ONLY	13,542,019	15,351,783	14,962,226	14,919,193	14,650,031	14,314,504	14,129,906	15,668,340	17,379,441
TOTAL CASH & CASH EQUIVALENT- ALL FUNDS	13,542,019	15,351,783	14,962,226	14,919,193	14,650,031	14,314,504	14,129,906	15,668,340	17,379,441

MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	13	15	14	14	14	14	14	15	17
NUMBER OF DAYS - OPERATING CASH AVAILABLE	391	443	432	430	423	413	408	452	501

BUDGET YEAR	Y2024
BUDGET (ADOPTED ON 10/25/23 MTG)	
OPERATION	11,477,451
ENHANCED PROGRAM	1,000,000
FULL BUDGET	12,477,451



Summary of Charles Redifer Septic System Relocation

Consent Agenda Item for Board of Health Meeting

October 30, 2024

- On December 20th, 2023, an Environmental Health Specialist (EHS) conducted a site and soil evaluation of Mr. Redifer's parcel (parcel No. 171335-43404) and showed three test holes approved for a pressurized septic system on the property, roughly 50-60 feet from Stump Rd. No, surface water was found during the site evaluation.
- On January 25th, 2024, a design was reviewed and approved by an EHS, and a septic permit was issued to Mr. Redifer to allow installation of the pressurized system.
- On July 8th, 2024, an EHS inspected the installed system. The system was not approved due to the drain-field being 56 feet from surface water on the opposite side of Stump Rd. The corrective action was to move the drain-field to a location outside of the 100-foot setback from surface water that is required in WAC 264-272A.
- On July 8th, 2024, Shawn Magee, Environmental Health Director, spoke to the designer of the septic system about the inspection result. The designer stated he also missed the surface water during the design phase.
- The decision was to have the drain-field moved due to the requirements of the state regulations.
- Shortly after, Mr. Redifer reached out to Shawn Magee to discuss options about refund/reimbursement of the cost of the corrective actions required to get the system approved.
- Upon further review of the case, it was found that there was a site and soil report for the same property issued to the same owner that showed surface water on the opposite site of Stump Rd. That report was dated October 27th, 2022.
- On August 21st, 2024, Shawn Magee sent Mr. Redifer an email explaining the situation and why the original system was not approved. Shawn Magee included

that neither the Health District EHS nor the designer saw the surface water during the design process because it was not present at the time (assumed to be used for seasonal irrigation).

- On August 22nd, 2024, Mr. Redifer responded to Shawn Magee's email and has made the claim, since we required him to move the drain-field after approving the original design, it was the Health District's responsibility to pay the additional cost of the septic system installation.
- The Health District asked Mr. Redifer to supply documentation of a paid invoice for the additional cost of \$4,320 to relocate the septic system.