



We Are Public Health

## BOARD OF HEALTH MEETING

December 4, 2024  
8:30 am – 11:30 am



### Upcoming Board of Health Meetings

January 29, 2025 8:30 am - 11:30 am	February 26, 2025 8:30 am - 11:30 am
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## BOARD OF HEALTH MEETING AGENDA

December 4, 2024

8:30 am – 11:30 am

Large Conference Room  
at the Yakima Health District

### Our Mission

*In partnership with the people of Yakima County, the Yakima Health District provides prevention, education, and disease control services to promote, protect, and enhance the health and safety of all.*

1. **Call meeting to order:** Board Chair Patricia Byers
2. **Introductions of guests/staff:** Ryan Ibach
3. **Public Comment:** Ryan Ibach
4. **Consent Agenda: Motion** to approve all items listed below with a bullet point are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - October 30, 2024, Yakima Health District Board of Health Meeting minutes.
  - Payment of accounts payable and payroll issued in October 2024 in the amount of \$913,005.50
  - Resolution 2025-01: Authorizing the appointment of Yakima Health District monies in a local government investment pool.
  - Resolution 2025-02: Authorizing the appointment of investment officers and auditing officers of the Yakima Health District.
  - Resolution 2025-03: Authorizing signature for checking accounts, for advanced travel, electronic funds transfer, and revolving fund.
5. **Unfinished Business:**
  - a. Candidate selection for the Community Stakeholder Citizen Representative position.  
**Strategic Goal:** Deliver Mandated Services      **Board Input:** Board Decision
  - b. Candidate selection for the At-Large Citizen Representative position  
**Strategic Goal:** Deliver Mandated Services      **Board Input:** Board Decision
6. **YHD Spotlight:** 2024 – Year in Review by Yakima Health District Management.
7. **Agency Reports**

Executive Director: Andre Fresco  
Chief Operating Officer: Ryan Ibach  
Financial Report: Chase Porter  
Health Officer: Dr. Neil Barg



Disease Control: Melissa Sixberry  
Environmental Health: Shawn Magee  
Public Health Partnerships: Lilian Bravo

8. **New Business: None.**
  
9. **Adjourn until the next regularly scheduled Board of Health meeting on January 29, 2025.**



**BOARD OF HEALTH  
MEETING MINUTES  
October 30, 2024**

1. Meeting called to order by Board Chair Patricia Byers at 8:30 am.
2. Introduction of Guests/Staff: None.

**Present**

Patricia Byers, City Representative  
LaDon Linde, Commissioner  
Edie Dibble, Citizen Representative,  
Daylene Ackerman, Citizen Representative  
Lupita Carrillo, City Representative  
Dr. Dave Atteberry, Citizen Representative  
Stephanie Ahlgren, Citizen Representative  
Amanda McKinney, Commissioner  
Kyle Curtis, Commissioner  
Katherine Saluskin, Tribal Representative

**Absent**

**Yakima Health District (YHD) Staff**

Andre Fresco  
Ryan Ibach  
Chase Porter  
Melissa Sixberry  
Shawn Magee  
Lilian Bravo  
Dr. Neil Barg  
Victoria Reyes  
Cecile Anson  
James Elliott - YHD Attorney

**Guest/Press**

Dr. Jennifer Maxwell

3. **Review of Public Comments:** No public comments were submitted or stated before the Board.

<p><b>4. CONSENT AGENDA:</b> Approve the October 30, 2024, Yakima Health District Consent Agenda.</p>	<p><b>MOVE TO APPROVE:</b> Dave Atteberry  <b>SECOND:</b> LaDon Linde  <input checked="" type="checkbox"/> <i>Approved</i>  <input type="checkbox"/> <i>Declined</i>  <input type="checkbox"/> <i>Amend</i>  <input type="checkbox"/> <i>Table</i></p> <p><i>* 10 in favor, 0 opposed. The motion passed.</i></p>
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**The following items were adopted upon approval of the consent agenda:**

- September 25, 2024, Yakima Health District Board of Health Meeting minutes.
- Payment of accounts payable and payroll issued in September 2024 in the amount of \$954,529.83.
- Payment to Chuck Redifer in the amount of \$4,320 for a septic system relocation. *(Please note that approval of minutes also include the recording of the meetings).*

**5. YHD SPOTLIGHT:** Cecile Anson, Developmental Disabilities Coordinator shared a presentation on the transition services available for those in high school with developmental disabilities. In close partnerships with schools, community-based organizations, and other government agencies, students are able to find pre-employment services and create a plan for after high school. With the addition of a Transition Specialist to the Yakima Health District team, more schools, families, and partners are now participating in the program. Also shared in the presentation was the success surrounding the “A Journey to Success” event.

**6. AGENCY UPDATES**

**Executive Director: Andre Fresco**

Andre Fresco thanked those working in the Developmental Disabilities program on their dedication, accomplishments, and success. Agency reports in this meeting will cover the recent State Auditor’s Office audit, the 2025 proposed budget, and preparations for H5N1, as it is affecting neighboring counties. Chris Mertens, who currently represents the Yakima Health District in the legal matters involving Caton Landfill, is being considered to take over as legal representative as James Elliott will no longer be the attorney for YHD. Several YHD members have been invited to the November 12, 2024, City of Yakima council meeting to discuss the Harm Reduction program. For retention purposes, the Yakima Health District has implemented a new salary step increase policy for exempt staff, who will get a salary step increase every two years after reaching step 10.

### **Chief Operating Officer: Ryan Ibach**

A work group continues to meet regarding H5N1 to maintain situational awareness, as outbreaks continue to be identified across the country. Observation continues for clade 1b of mpox and Marburg virus. A 24-hour hazardous material training was hosted by the Yakima Health District to help prepare those who encounter hazardous materials to stay safe. The Grants/Contracts Coordinator position has been filled. With an Office Technician at the front desk being promoted to a Public Health Technician, there is now an opening for the Office Technician position. Interviews will be held in the next two weeks.

### **Financial Report: Chase Porter**

#### **September 2024 Budget Summary**

We had a monthly gain of approximately \$184K, bringing our total excess revenue to \$1.5 M.

#### **September 2024 Revenue and Expenditures**

- Annual budgeted revenues and expenditures: \$11.7M and \$12.5M, respectively.
- Year-to-date budgeted revenue and expenditure: \$8.8K and \$9.4M, respectively.
- Year-to-date actual revenue and expenditure: \$10M and \$8.6M, respectively.

The Yakima Health District is undergoing a three-year accountability audit for 2021-2023 with the State Auditor's Office (SAO). The audit has no major concerns at this time and is under SAO management review. The large gain of the month in excess revenue is due to the Medicaid Administrative Claims (MAC) program. The MAC program generated approximately \$362K in 2024, although MAC revenue will be substantially lower in 2025. In September, \$3.8M for Foundational Public Health Services (FPHS) was fully funded, different from how it was funded in previous years. Over \$1M is expected to be carried over into the upcoming calendar year.

### **Health Officer: Neil Barg**

Dr. Neil Barg shared that without public health infrastructure, numerous outbreaks related to communicable diseases and environmental health disasters in Yakima County could potentially have had severe effects on the community. Widespread use of vaccines could reduce the amount of antibiotics needed and lessen the chance of having multiple antibiotic resistant bacterial infections. Several examples of foodborne illnesses and consumption of contaminated food can cause severe illness, such as the outbreak related to McDonald's quarter pounders currently impacting several states.

### **Disease Control: Melissa Sixberry**

Six cases of H5N1, transmitted from poultry, have been reported in Washington State. There are no cases of human-to-human transmission of H5N1 identified in Washington. In Benton-Franklin County, over 800K flocks were euthanized due to the large H5N1 outbreak in their jurisdiction. Benton-Franklin County currently uses the workflow created by the Yakima

Health District's ICS team to respond to their outbreak. Contracts are in the final stages to utilize ODMap by first responders to track overdoses in Yakima County. Six cases of tuberculosis are being monitored by the Yakima Health District. Influenza and RSV cases are low in the county, state, and nationwide. No cases of E. coli related to the McDonalds outbreaks in other states have been reported in Washington. One Washington resident was infected but acquired this in Colorado. The number of overdose deaths this year surpassed last year's numbers with a total of 96 deaths in 2023 and 106 currently in 2024. Recent spikes of overdoses in the county have been linked to new and more potent street drugs.

**Discussion Included:**

- Several staff presented YHD's work and education towards groundwater contamination and substance use prevention at the Washington State Public Health Association (WSPHA) conference held locally and over 800 individuals attended the conference.
- The Washington State Department of Health's Chief Financial Officer Amy Ferris met with the vital records team and recognized their well-established process.

**Environmental Health: Shawn Magee**

Permit review for the DTG limited purpose landfill is almost complete, and currently needs the official recommendation from the Department of Ecology to move forward. The appeal hearing with the Pollution Control Hearings Board regarding the denial of the Caton Landfill's permit, is scheduled for December 9<sup>th</sup>-13<sup>th</sup>. YHD Staff will be going to the Natural Selections Farm composting and biosolids site to view and learn more of the unique clay liner system they are using to protect groundwater from being contaminated. Due to the new septic system regulations taking effect in 2025, plans are being worked through to prepare for those changes.

**Public Health Partnership: Lilian Bravo**

Updates pertaining to cost of the flu and Covid vaccines and locations that carry the vaccines, continue to be on the yakimavaccines.org and yakimavacunas.org on websites. A large emphasis on the flu vaccine is being communicated to those working in agriculture, specifically dairy or cattle farms, due to the H5N1 outbreak in Benton-Franklin County. In partnership with Tractor Supply, a flu vaccine clinic where H5N1 education and resources are also available, will be held every weekend from November to December, due to the concern surrounding co-infection. The Yakima Health District recently participated in successful medication disposal and gun safety events. New outbreaks of H5N1 related to poultry or cattle were identified in California and Missouri.

**7. UNFINISHED BUSINESS:**  
**a. 2025 Budget Hearing**

Patricia Byers opened the budget hearing at 10:28 am. There were no public comments in-person or submitted before the Board. The budget hearing closed at 10:28 am.

**b. Proposed Motion: to adopt the 2025 Proposed Budget**

<b>MOTION:</b> To adopt the 2025 Budget	<b>MOVE TO APPROVE:</b> Stephanie Ahlgren <b>SECOND:</b> Amanda McKinney <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i>  <i>* 10 in favor, 0 opposed.</i> <i>The motion passed.</i>
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**8. NEW BUSINESS:**

a. City Representative update, Citizen Representative candidate selection for interviews and interview process: Ryan Ibach

Patricia Byers and Lupita Carrillo, current City Representatives on the Board, were the only two applicants for those positions. There are six Citizen Representative Candidates applying for the At-Large position and three of those candidates are also applying for the Community Stakeholder position. The Board gave consensus to interview all six Citizen Representative candidates. Interview questions will go out to the Board prior to the interviews.

<b>MOTION:</b> Move the two City Representative candidates to the Board of County Commissioners for next steps.	<b>MOVE TO APPROVE:</b> Dave Atteberry <b>SECOND:</b> Edie Dibble <input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Table</i>  <i>* 5 in favor, 0 opposed.</i> <i>The motion passed.</i> <i>Lupita Carrillo, Patricia Byers, LaDon Linde, Amanda McKinney, and Kyle Curtis abstained.</i>
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<p><b>MOTION:</b> to select Daylene Ackerman, LaDon Linde, and Patricia Byers as the interview committee for the Citizen Representative candidate interviews.</p>	<p><b>MOVE TO APPROVE:</b> Amanda McKinney  <b>SECOND:</b> Dave Atteberry  <input checked="" type="checkbox"/> <i>Approved</i>  <input type="checkbox"/> <i>Declined</i>  <input type="checkbox"/> <i>Amend</i>  <input type="checkbox"/> <i>Table</i></p> <p><i>* 9 in favor, 0 opposed.</i>  <i>The motion passed.</i>  <i>Dave Atteberry abstained.</i></p>
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<p><b>9.</b> Adjourn to the next regularly scheduled Board of Health Meeting on December 4, 2024.</p>	<p><b>MOVE TO ADJOURN:</b> Dave Atteberry  <b>SECOND:</b> LaDon Linde  <input checked="" type="checkbox"/> <i>Approved</i>  <input type="checkbox"/> <i>Declined</i>  <input type="checkbox"/> <i>Amend</i>  <input type="checkbox"/> <i>Table</i></p> <p><i>*10 in favor, 0 opposed.</i>  <i>The motion passed. Meeting adjourned at 10:37 am.</i></p>
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**YAKIMA HEALTH DISTRICT  
BOARD OF HEALTH  
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

<b>Fund 6250010 - From General Ledger Report (FMS)</b>	
<b>A/P Batch &amp; Cash Voucher#</b>	<b>Amount</b>
Accounts Payable 10/10/2024	\$485.40
Accounts Payable 10/15/2024	\$145,557.45
Accounts Payable 10/25/2024	\$1,015.86
Accounts Payable 10/31/2024	\$347,273.09
Total Claims & Warrants, above	\$494,331.80
Payroll Remittance	\$268,451.32
Payroll Tax Remittance	\$150,222.38
Total payroll paid this month	
Total Payroll	\$418,673.70
<b>TOTAL PAYMENTS</b>	<b>\$913,005.50</b>

All of the above preliminary October 2024 expenditures are approved for payment in the amount of **\$913,005.50** this 4th day of December 2024.

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**Board of Health Chair**



Yakima Health District  
1210 Ahtanum Ridge Drive  
Union Gap, WA 98903  
Phone (509) 249-6530  
Fax (509) 249-6649

## YAKIMA COUNTY HEALTH DISTRICT

For the month of October 2024

### REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

**83.33% OF THE BUDGET**

Year to date: as of September 2024	Net Income (Loss)	\$ 1,471,272	
<b>For the Month of October 2024- ACTUALS</b>	<b>Net Income (Loss)</b>	<b>\$ 102,548</b>	
subtotal		\$ 1,573,819	
Prior period adjustment		\$ 0	
<b>October 2024</b>	<b>Net Income (Loss)</b>	<b>\$ 1,573,819</b>	

Budget to Actual comparison- Year to date as of 10/31/2024

	Revenue	Expenditures	
Fiscal Year 2024 Total Adopted Budget	11,690,943	12,477,451	
<b>Allocated Budget YTD</b>	<b>9,742,453</b>	<b>10,397,876</b>	
Budget % to total adopted budget	83.33%	83.33%	
<b>Total Actuals</b>	<b>11,071,908</b>	<b>9,498,089</b>	
Total actuals % to total adopted budget	94.71%	76.12%	
<b>Actual compared to total adopted budget</b>	<b>619,035</b>	<b>2,979,362</b>	
<b>Actual compared to allocated budget - YTD</b>	<b>1,329,456</b>	<b>(899,787)</b>	
<b>As of October 31, 2024</b>	Actual Revenue is greater than budget by this amount	Actual Expenditure is less than budget by this amount	



**Yakima Health District  
Income Statement  
October 2024**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2024 Budget	2 Mo. Remaining
							2024 Budget	Remaining
<b>Revenue</b>								
Public Health Funding	87,707	87,707	(0)	877,068	877,068	(0)	1,052,482	175,414
Foundational Public Health	277,931	320,500	(42,569)	3,053,711	3,205,000	(151,289)	3,846,000	792,289
Federal	106,856	131,115	(24,260)	1,358,220	1,311,152	47,068	1,573,382	215,162
State	55,967	66,551	(10,584)	414,345	665,514	(251,169)	798,617	384,272
Yakima County	12,500	12,500	-	91,158	125,000	(33,842)	150,000	58,842
Fees, Permits Licensing	136,401	118,442	17,959	1,483,021	1,184,419	298,602	1,421,303	(61,718)
Developmental Disabilities	319,749	232,430	87,319	2,997,661	2,324,299	673,362	2,789,159	(208,502)
Nongovernmental Contributions	-	-	-	50,000	-	50,000	-	(50,000)
Investment Income	46,858	5,000	41,858	745,721	50,000	695,721	60,000	(685,721)
Other	6	-	6	1,003	-	1,003	-	(1,003)
<b>Total Revenue</b>	<b>1,043,974</b>	<b>974,245</b>	<b>69,728</b>	<b>11,071,908</b>	<b>9,742,453</b>	<b>1,329,456</b>	<b>11,690,943</b>	<b>619,035</b>
<b>Expenses</b>								
Salaries & Wages	372,625	389,128	(16,503)	3,684,140	3,891,275	(207,135)	4,669,530	985,390
Benefits-Direct	117,251	152,583	(35,332)	1,211,624	1,525,827	(314,202)	1,830,992	619,368
Payroll Expense	489,876	541,710	(51,834)	4,895,764	5,417,102	(521,338)	6,500,522	1,604,758
Enhanced Program	-	83,333	(83,333)	-	833,333	(833,333)	1,000,000	1,000,000
Capital Expenditures	-	33,333	(33,333)	-	333,333	(333,333)	400,000	400,000
Advertising/Promotional	18,907	6,195	12,712	170,586	61,948	108,638	74,338	(96,248)
BOH Meeting Supplies	-	83	(83)	-	833	(833)	1,000	1,000
Computer Expense	-	875	(875)	10,431	8,750	1,681	10,500	69
Copies & Printing	266	875	(609)	5,164	8,749	(3,585)	10,499	5,335
Employee Recognition	-	442	(442)	3,026	4,417	(1,391)	5,300	2,275
Janitorial Services	7,072	4,500	2,572	41,462	45,000	(3,538)	54,000	12,538
Janitorial Supplies	988	250	738	4,188	2,500	1,688	3,000	(1,188)
Membership Dues	1,475	2,700	(1,225)	54,743	27,000	27,743	32,400	(22,343)
Office Supplies	1,167	1,816	(649)	19,140	18,157	984	21,788	2,648
Operating Supplies	324	1,191	(867)	33,572	11,908	21,664	14,290	(19,282)
Postage	559	733	(174)	6,417	7,333	(916)	8,800	2,383
Telephone	4,142	3,183	958	40,815	31,833	8,982	38,200	(2,615)
Professional Services - Accounting	-	3,662	(3,662)	30,756	36,618	(5,862)	43,942	13,186
Professional Services - County Indirect	-	2,207	(2,207)	-	22,068	(22,068)	26,481	26,481
Professional Services - Legal	16,037	14,083	1,953	133,511	140,833	(7,323)	169,000	35,489
Professional Services - Technology	17,444	18,460	(1,016)	174,438	184,598	(10,160)	221,518	47,080
Professional Services - Other	33,007	7,294	25,713	174,281	72,938	101,343	87,526	(86,755)
Provider Serv-Medical (Fed)	67	57,252	(57,184)	49,808	572,516	(522,708)	687,019	637,211
Provider Serv-Medical (State)	11,507	7,500	4,007	277,663	75,000	202,663	90,000	(187,663)
Provider Services - DD	286,479	199,228	87,251	2,623,841	1,992,278	631,563	2,390,734	(233,107)
Contracted Services	26,427	15,271	11,156	311,178	152,708	158,469	183,250	(127,928)



**Yakima Health District  
Income Statement  
October 2024**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2024 Budget	2 Mo. Remaining
<b>Expenses (Cont.)</b>								
Temp Worker	-	-	-	-	-	-	-	-
Client's Related Expenses	-	63	(63)	-	625	(625)	750	750
Interpreting Services	287	108	178	934	1,083	(149)	1,300	366
Laboratory & Pharmacy Supplies	532	263	270	13,891	2,625	11,266	3,150	(10,741)
Bank Fees	-	242	(242)	-	2,417	(2,417)	2,900	2,900
Fuel	4,703	3,919	784	54,268	39,189	15,079	47,027	(7,241)
Insurance	8,570	6,689	1,881	75,107	66,889	8,218	80,267	5,160
Miscellaneous	1,907	293	1,614	14,701	2,929	11,772	3,515	(11,186)
Operating Rental & Leases	1,434	9,924	(8,490)	17,648	99,239	(81,591)	119,087	101,439
Rent Storage	-	297	(297)	3,671	2,965	706	3,558	(113)
Repair & Maintenance (Car/Bldg.)	7,417	1,546	5,871	26,553	15,458	11,094	18,550	(8,003)
Small Tools & Equip/Asset Repl.	-	3,684	(3,684)	180,252	36,840	143,412	44,208	(136,044)
Training	1,259	6,190	(4,931)	52,847	61,898	(9,050)	74,277	21,430
Travel	1,733	7,653	(5,920)	20,468	76,533	(56,065)	91,839	71,371
Utilities	2,545	2,667	(121)	24,762	26,667	(1,905)	32,000	7,238
Close Out Indirect Program	(0)	(8,256)	8,256	(0)	(82,565)	82,565	(99,078)	(99,078)
Less Pass-Through Expenses	(4,703)	(1,667)	(3,035)	(47,797)	(16,672)	(31,125)	(20,006)	27,791
<b>Total Expenses</b>	<b>941,426</b>	<b>1,039,788</b>	<b>(98,362)</b>	<b>9,498,089</b>	<b>10,397,876</b>	<b>(899,787)</b>	<b>12,477,451</b>	<b>2,979,362</b>
<b>Current Year Excess/(Loss on) Revenue</b>	<b>102,548</b>	<b>(65,542)</b>	<b>168,090</b>	<b>1,573,819</b>	<b>(655,423)</b>	<b>2,229,243</b>	<b>(786,508)</b>	<b>(2,360,327)</b>
<b>FPHS 2023 Funding *</b>	-	-	-	477,085	477,085	-		
<b>Excess/(Loss on) Revenue</b>	<b>102,548</b>	<b>(65,542)</b>	<b>168,090</b>	<b>2,050,905</b>	<b>(178,338)</b>	<b>2,229,243</b>		

**YAKIMA HEALTH DISTRICT**
**Preliminary Monthly Financial Summary by Program for October 2024**
**Budget YTD Percentage**
**83.33%**
**94.71% 76.12%**
**Yrly Budget Rev Yrly budget Exp**
**11,690,943**
**12,477,451 Original**
**83.33%**
**83.33%**

		Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	
Prog No.	Program Description	Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Comments
113	Strategic Planning and Partnership	6,690	109	6,581	69,148	13,030	56,118	66,898	129,084	(62,186)	118,304	
114	Capital Expenditures	33,333	-	33,333	333,333	-	333,333	-	333,333	(333,333)	666,667	New Program
120	PHEPR-Bio Terrorism	28,891	20,204	8,687	302,160	215,290	86,870	275,792	213,298	62,494	24,376	
130	Communication	-	-	-	-	-	-	-	-	-	-	
140	Administrator & Health Officer	46,858	-	46,858	745,721	-	745,721	50,000	-	50,000	695,721	
141	Public Health Infrastructure	11,122	11,122	-	35,137	35,137	-	-	-	-	-	New Program
170	Information Systems	-	(0)	0	-	(0)	0	-	-	-	0	
160	Business Management	-	(0)	0	-	(1)	1	-	-	-	1	
175	Personnel	8,667	1,582	7,084	86,667	9,428	77,239	420,000	85,247	334,753	(257,514)	
161	YHD Vehicles	-	(4,305)	4,305	-	(31,240)	31,240	-	-	-	31,240	
163	Building, Fixtures	-	-	-	-	57	(57)	-	-	(1)	1	(58)
173	Kresge Contribution	-	-	-	-	-	-	-	-	-	-	
101	FPHS Epidemiology	19,113	19,113	-	168,290	180,339	(12,049)	T	250,000	250,000	-	(12,049)
102	FPHS Epidemiology Investigation	7,514	7,514	-	84,049	84,049	-	#	-	-	-	New Program
115	FPHS Assessment	16,605	16,605	-	60,891	62,042	(1,152)	T	50,000	50,000	-	(1,152)
116	FPHS Assessment - CHA/CHIP	1,184	1,184	-	14,272	14,338	(66)	T	26,217	26,218	(1)	(65)
125	FPHS Emergency Preparedness	4,293	4,293	-	207,997	208,174	(177)	T	111,147	111,151	(4)	(173)
135	FPHS Communication	21,256	21,264	(8)	173,635	191,166	(17,531)	T	166,667	166,568	99	(17,630)
145	FPHS Policy	12,273	12,273	-	188,405	298,282	(109,877)	T	283,665	283,676	(11)	(109,866)
150	FPHS Partner Development	11,108	11,108	-	57,364	74,664	(17,300)	T	74,642	74,644	(3)	(17,298)
164	FPHS Building Project	23,964	23,964	-	76,325	76,648	(323)	T	-	-	-	(323)
165	Bus Mgmt Unallocated	37,671	37,671	-	348,507	438,868	(90,361)	T	480,398	480,414	(16)	(90,345)
171	FPHS Information & Tech	-	-	-	49,122	50,148	(1,026)	T	-	-	-	(1,026)
205	FPHS Community Health Assess	239	239	-	2,134	2,612	(477)	T	89,054	89,058	(3)	(474)
215	FPHS Immunization, Ed, & Response	22,610	22,610	-	209,410	221,505	(12,096)	T	187,500	187,507	(7)	(12,089)
231	FPHS Tuberculosis	-	-	-	25,996	26,206	(210)	T	45,513	45,515	(3)	(208)
241	FPHS CD - Hepatitis C	2,417	2,417	-	33,093	44,824	(11,732)	T	40,402	40,403	(1)	(11,731)
291	FPHS Diseases and Investigation	32,148	32,148	-	130,526	175,738	(45,212)	T	207,051	207,058	(7)	(45,206)
292	FPHS Dis. & Inv. - Monkey Pox	-	-	-	-	-	-	T	-	-	-	-
405	FPHS EHP Data & Planning	725	725	-	188,980	229,843	(40,863)	T	161,968	161,973	(6)	(40,857)
406	FPHS EH Policy & Leadership	1,172	1,172	-	120,876	175,384	(54,508)	T	176,350	176,356	(6)	(54,502)
435	FPHS Drinking Water	7,611	7,611	-	113,697	123,659	(9,962)	T	56,161	56,161	-	(9,962)
454	FPHS Solid Waste	-	-	-	5,828	5,929	(101)	T	59,687	59,689	(3)	(99)
605	FPHS Lifecourse Chronic Disease	12,630	12,630	-	144,109	150,304	(6,195)	T	172,449	172,456	(7)	(6,189)
613	FPHS MCH Child Death Review	774	774	-	38,386	51,914	(13,529)	T	81,829	81,833	(3)	(13,525)
700	FPHS Chronic Disease	33	-	33	333	-	333	T	333	-	333	(0)
705	FPHS Lifecourse Access/Linkage	13,706	13,706	-	255,936	269,455	(13,519)	T	207,748	207,755	(8)	(13,511)
805	FPHS Lifecourse Injury & Violence	23,626	23,626	-	200,513	216,602	(16,089)	T	192,452	192,459	(8)	(16,081)
806	FPHS Lifecourse Drug Use Prevention	3,638	3,638	-	157,634	157,953	(319)	T	125,770	125,775	(5)	(314)

Internal Serv - Vehicles	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
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**YAKIMA HEALTH DISTRICT**
**Preliminary Monthly Financial Summary by Program for October 2024**
**Budget YTD Percentage**
**83.33%**
**Yrly Budget Rev Yrly budget Exp**
**11,690,943**
**12,477,451 Original**
**83.33%**
**83.33%**
**94.71% 76.12%**

		Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Comments	
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net			
Prog No.	Program Description												
100	Epidemiology	42	-	42	417	503	(86)	417	-	417	(503)		
110	Assessment	583	-	583	5,833	-	5,833	5,833	5,454	379	5,454		
200	Community Health Administration	-	-	-	-	-	-	-	-	-	-		
210	Immunization Promotion	4,823	4,806	17	18,720	18,624	95	9,908	9,742	167	(71)		
211	Medical Records	154	71	83	1,512	715	797	1,542	1,266	276	521		
212	Immunization Activities	1,128	1,128	-	1,128	1,128	-	-	-	-	-	New Program	
220	Immunization VFC	17	-	17	167	-	167	1,570	1,403	167	0		
230	Tuberculosis Program	12,733	25,994	(13,260)	115,567	153,566	(37,999)	145,730	145,448	283	(38,282)		
250	HIV Testing	1,000	-	1,000	10,000	389	9,611	10,000	9,344	656	8,955		
251	HIV PrEP	333	53	281	3,333	327	3,006	11,667	11,149	518	2,489		
260	STD- Yakima	9,253	475	8,779	91,625	5,463	86,163	88,333	87,688	645	85,518		
262	STD- Nurse	1,458	10,543	(9,085)	122,394	118,354	4,040	134,718	134,353	364	3,676		
280	Enteric Disease Investigation	42	-	42	417	-	417	-	-	-	417		
290	Other Comm Diseases	1,292	279	1,013	12,917	2,207	10,710	13,333	12,740	593	10,117		
295	Medicaid Admin Match- YHD	39,545	-	39,545	401,205	11,810	389,394	100,000	6,563	93,438	295,957		
321	Strategy 3 People & Drugs	-	119	(119)	42,540	44,038	(1,498)	24,409	24,410	(1)	(1,497)		
325	COVID 19 Response	-	-	-	34,254	34,488	(234)	52,832	52,833	(1)	(233)		
326	COVID 19 Vaccination	-	-	-	13,453	13,453	-	20,833	20,833	-	-		
327	COVID 19 Vaccination Federal	-	-	-	-	-	-	-	-	-	-		
328	COVID 19 Outbreak Response	-	-	-	-	257	(257)	18,591	18,591	-	(257)		
240	Adult Viral Hepatitis	7,140	6,590	550	59,991	57,039	2,952	53,042	52,944	98	2,854		
610	Maternal&Child Service	25	-	25	250	-	250	250	-	250	-		
611	SNAP ED	15,898	12,381	3,516	121,617	86,595	35,022	117,663	117,640	23	35,000		
612	Child Death Review	25	-	25	250	-	250	250	-	250	-		
614	Environmental Justice	915	915	-	2,205	2,205	-	-	-	-	-	New Program	
710	Building Resilient Comm (NACDD)	33	-	33	333	-	333	19,500	19,167	333	(0)		
720	Tobacco Prevention & Education	297	139	158	2,779	1,785	994	8,592	8,293	298	696		
730	Marijuana Prevention and Education	164	139	25	8,463	8,213	250	7,299	7,049	250	0		
615	Wisewoman	2,292	-	2,292	22,917	144	22,772	77,083	76,803	281	22,492		
850	Breast Cancer Services/Operation	33,845	36,164	(2,319)	505,092	498,676	6,417	975,015	975,028	(13)	6,430		
851	Colon Screening	-	-	-	-	-	-	-	-	-	-		
852	Every Woman Can	-	-	-	-	-	-	-	-	-	-		
853	Breast Cancer Services/Additional	8,258	8,258	-	173,590	175,998	(2,408)	-	-	-	(2,408)		
300	Proper Syringes Program Outreach	383	44	340	10,540	8,199	2,340	14,588	13,869	719	1,621	Increased FTE/New Site	
400	EH Administration	-	0	(0)	-	0	(0)	-	-	-	(0)		
410	Food Inspections	43,780	58,407	(14,627)	453,547	458,638	(5,091)	#	410,000	436,753	(26,753)	21,662	Increased FTE
411	Food Education	300	3,641	(3,341)	52,383	19,238	33,145	76,667	51,328	25,338	7,806		
412	Itinerant Food Program	6,020	6,254	(234)	62,022	51,102	10,920	37,583	33,713	3,871	7,050		
420	Water Recreation	579	1,118	(539)	41,582	42,137	(555)	50,083	46,214	3,869	(4,425)		

Internal Serv - Vehicles	Personal Health Program	Environ. Health Program
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**76.12%**

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Comments		
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net				
421	Summer Camps	842	-	842	8,423	3,659	4,764	12,589	12,588	2	4,762			
430	Drinking Water	5,374	10,591	(5,217)	51,099	59,963	(8,864)	#	69,424	69,413	11	(8,875)	Increased FTE	
431	Water Quality- Sanitary Survey	-	2,052	(2,052)	1,200	18,626	(17,426)	T	12,710	12,710	-	(17,426)	Quarterly Billing	
432	DOE Well Drilling Inspections	917	1,434	(518)	17,042	17,518	(476)	22,938	22,813	125	(601)			
436	PFAS Environmental Epi - MTCA	2,404	1,654	750	90,857	83,357	7,500	7,500	6,886	614	6,886			
437	Water Project	17,616	9,253	8,363	138,645	122,920	15,725	-	-	-	15,725	New Program		
438	PFAS Surveillance	30,419	30,419	-	41,803	41,803	-	-	-	-	-	New Program		
440	OSS & Land Develop	28,960	42,425	(13,465)	256,341	285,468	(29,127)	#	292,500	291,232	1,268	(30,396)	Increased FTE	
450	Solid Waste Permits/Tonnage	1,562	4,697	(3,135)	44,281	50,382	(6,101)	#	76,462	71,923	4,539	(10,640)	Grant Funding Expired	
451	Solid Waste Nuisances	2,000	9,953	(7,953)	64,867	95,495	(30,627)	#	54,709	50,612	4,098	(34,725)	Grant Funding Expired	
452	Solid Waste Facilities	2,667	1,354	1,313	29,620	9,015	20,605		15,134	14,833	302	20,304	Grant Funding Expired	
453	Bio-Solids	1,156	121	1,036	5,193	858	4,335		5,833	5,530	303	4,032		
460	School Food Program	2,670	1,375	1,295	20,142	10,806	9,336		13,753	12,361	1,392	7,944		
510	Vector	817	766	51	8,167	3,320	4,846		8,167	7,917	250	4,596		
511	Mosquito Surveillance	2,083	252	1,831	8,628	4,925	3,704		9,095	4,928	4,167	(463)		
560	Hazardous Clean-up	1,267	-	1,267	19,781	12,945	6,836		50,167	50,014	153	6,684		
570	Lead Case Mgmt	167	-	167	1,667	-	1,667		1,667	1,543	124	1,543		
580	Environmental Health Other	42	-	42	417	283	134		417	117	300	(166)		
620	Developmental Disability	308,313	304,328	3,985	2,753,330	2,675,474	77,856		2,162,049	2,161,723	326	77,530		
621	Developmental Disability - Info/Ed	11,992	11,469	524	244,634	239,399	5,236		161,977	161,963	14	5,222		
622	Developmental Disability - OSPI	-	-	-	5,266	5,266	-		5,843	5,843	(1)	1		
800	Indirect Cost Rate Allocation	-	8,299	(8,299)	-	8,996	(8,996)		-	-	-	(8,996)		
900	Vital Records	18,479	18,467	12	188,988	159,969	29,018		212,500	211,352	1,148	27,870		
999	Enhanced Program	-	-	-	50,000	-	50,000		-	833,333	(833,333)	883,333		
<b>GRAND TOTAL</b>		<b>1,043,974</b>	<b>941,426</b>	<b>102,548</b>	<b>11,071,908</b>	<b>9,498,089</b>	<b>1,573,819</b>		<b>9,742,453</b>	<b>10,397,876</b>	<b>(655,423)</b>	<b>2,229,243</b>		

**TOTALS BY DEPARTMENT**

Admin & Support	135,560	33,016	102,543	1,572,166	272,885	1,299,282		812,690	760,962	51,728	1,247,553	
Internal Serv- Vehicles/Copiers	-	(4,305)	4,305	-	(31,183)	31,183		-	(1)	1	31,182	
Agency Training/Kresge	-	-	-	-	-	-		-	-	-	-	
Foundational Public Services	276,311	276,285	25	3,056,308	3,530,648	(474,340)		3,247,000	3,246,666	334	(474,674)	
Communicable Disease Prog	72,403	43,469	28,934	875,482	405,323	470,158		639,716	541,817	97,899	372,259	
Adult Hepatitis Program	7,140	6,590	550	59,991	57,039	2,952		53,042	52,944	98	2,854	
Personal Health Program	17,358	13,575	3,783	135,898	98,798	37,100		153,553	152,149	1,404	35,696	
Breast & Colon Program	44,395	44,422	(28)	701,599	674,818	26,781		1,052,098	1,051,831	267	26,513	
Environ. Health Program	152,024	185,810	(33,787)	1,428,248	1,400,658	27,590		1,241,985	1,217,294	24,691	2,899	
Developmental Disability Program	320,306	315,797	4,509	3,003,230	2,920,139	83,092		2,329,868	2,329,529	339	82,752	
Indirect Cost Rate Allocation	-	8,299	(8,299)	-	8,996	(8,996)		-	-	-	(8,996)	
Vital Records	18,479	18,467	12	188,988	159,969	29,018		212,500	211,352	1,148	27,870	
Enhanced Program	-	-	-	50,000	-	50,000		-	833,333	(833,333)	883,333	
<b>GRAND TOTAL</b>		<b>1,043,974</b>	<b>941,426</b>	<b>102,548</b>	<b>11,071,908</b>	<b>9,498,089</b>	<b>1,573,819</b>		<b>9,742,453</b>	<b>10,397,876</b>	<b>(655,423)</b>	<b>2,229,243</b>

Internal Serv - Vehicles	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Foundational Public Health	Adult Hepatitis Program	Vital Records
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# YAKIMA HEALTH DISTRICT

## 2024 Cash Flow Report

(Cash Basis Accounting)

	1/31/2024	2/29/2024	3/31/2024	4/30/2024	5/31/2024	6/30/2024	7/31/2024	8/31/2024	9/30/2024	10/31/2024
Beginning Cash	65,327	542,518	15,282	16,725	86,692	23,530	17,003	547,405	15,639	16,739
Transfers From Investment	424,000	131,000	530,000	387,000	429,000	726,000	981,000	322,000	315,000	308,000
Receipts /Deposits	1,215,379	2,638,260	573,321	851,226	655,233	752,886	1,144,910	2,668,704	2,645,331	769,478
<b>TOTAL CASH AVAILABLE</b>	<b>1,704,706</b>	<b>3,311,778</b>	<b>1,118,603</b>	<b>1,254,951</b>	<b>1,170,925</b>	<b>1,502,416</b>	<b>2,142,913</b>	<b>3,538,109</b>	<b>2,975,970</b>	<b>1,094,218</b>
<b>MINUS</b>										
Payroll Outlays	409,671	397,759	386,908	392,375	422,524	446,713	434,159	457,355	430,501	418,674
Vouchers Payables Paid	542,517	430,737	581,230	501,885	501,871	641,700	895,349	672,915	524,029	494,332
Transfer to investment	210,000	2,468,000	139,000	274,000	223,000	397,000	266,000	2,392,200	2,025,000	120,000
Prior Period Adjustment	-	-	(5,260)	-	-	-	-	-	(20,299)	-
<b>TOTAL CASH OUTLAY/TRANSFER</b>	<b>1,162,188</b>	<b>3,296,496</b>	<b>1,101,878</b>	<b>1,168,259</b>	<b>1,147,395</b>	<b>1,485,413</b>	<b>1,595,508</b>	<b>3,522,470</b>	<b>2,959,231</b>	<b>1,033,006</b>
<b>ENDING BALANCE - CASH ( Fund 01 only)</b>	<b>542,518</b>	<b>15,282</b>	<b>16,725</b>	<b>86,692</b>	<b>23,530</b>	<b>17,003</b>	<b>547,405</b>	<b>15,639</b>	<b>16,739</b>	<b>61,212</b>
Temporary Investment Fund 01	12,916,710	15,252,778	14,945,501	14,832,501	14,626,501	14,297,501	13,582,501	15,652,701	17,362,701	17,174,701
Investment Adjustment	82,791	83,723	-	-	-	-	-	-	-	58
<b>TOTAL CASH &amp; CASH EQUIVALENTS- FUND 1 ONLY</b>	<b>13,542,019</b>	<b>15,351,783</b>	<b>14,962,226</b>	<b>14,919,193</b>	<b>14,650,031</b>	<b>14,314,504</b>	<b>14,129,906</b>	<b>15,668,340</b>	<b>17,379,441</b>	<b>17,235,971</b>
<b>TOTAL CASH &amp; CASH EQUIVALENT- ALL FUNDS</b>	<b>13,542,019</b>	<b>15,351,783</b>	<b>14,962,226</b>	<b>14,919,193</b>	<b>14,650,031</b>	<b>14,314,504</b>	<b>14,129,906</b>	<b>15,668,340</b>	<b>17,379,441</b>	<b>17,235,971</b>

MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788	1,039,788
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	13	15	14	14	14	14	14	15	17	17
NUMBER OF DAYS - OPERATING CASH AVAILABLE	391	443	432	430	423	413	408	452	501	497

BUDGET YEAR	Y2024
BUDGET (ADOPTED ON 10/25/23 MTG)	
OPERATION	11,477,451
ENHANCED PROGRAM	1,000,000
<b>FULL BUDGET</b>	<b>12,477,451</b>



## Yakima Health District Board of Health

### A RESOLUTION AUTHORIZING THE APPOINTMENT OF YAKIMA HEALTH DISTRICT MONIES IN A LOCAL GOVERNMENT INVESTMENT POOL

Resolution No. 2025-01

**WHEREAS**, pursuant to RCW 36.29.022, a local government may authorize the County Treasurer to combine their monies for the purpose of investments; and

**WHEREAS** the Yakima Health District does hereby find that the deposit and withdrawal of money in a local government investment pool in accordance with the provisions of the chapter for the purposes of investment as stated therein are in the best interests of the Yakima Health District; and

**WHEREAS** I (we) attest by my (our) signature that I (we) have been duly authorized and empowered to enter into this agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the Yakima Health District does hereby authorize the deposit and withdrawal of monies in a local government investment pool with the County Treasurer in accordance with this chapter for the purposes of investment as stated therein; and

**BE IT FURTHER RESOLVED** that pursuant to the attached form the following investing officers shall be authorized to order the deposit or withdrawal of monies in a local government investment pool.

**PASSED AND ADOPTED** by the Yakima Health District of the County of Yakima on this 4<sup>th</sup> day of December 2024.

**ATTEST:**

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Board of Health Chair

Signature

Date



## Yakima Health District Board of Health

### A RESOLUTION AUTHORIZING THE APPOINTMENT OF INVESTMENT OFFICERS AND AUDITING OFFICERS OF THE YAKIMA HEALTH DISTRICT

Resolution No. 2025-02

**WHEREAS** it is to the advantage of the Yakima Health District for funds to be invested without delay; and

**WHEREAS** the Yakima County Treasurer will accept an order for the investment of funds from those granted authorization by resolution approved by the Board of Directors.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Yakima Health District, Yakima County Washington that the following listed have the authority to invest and re-invest such funds as are available in **6250010 Public Health** for a period of **1 year from 1/1/2025 to 12/31/2025.**

Andre Fresco, Executive Director  
Ryan Ibach, Chief Operating Officer  
Chase Porter, Finance Director  
Melissa Sixberry, Director of Disease Control  
Lilian Bravo, Director of Public Health Partnerships  
Shawn Magee, Environmental Health Director  
Gabriella Alvarez, Director of Community Programs

**PASSED AND ADOPTED** by the Yakima Health District of the County of Yakima on this 4<sup>th</sup> day of December 2024.

**ATTEST:**

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Board of Health Chair

Signature

Date



## Yakima Health District Board of Health

### RESOLUTION AUTHORIZING SIGNATURE FOR CHECKING ACCOUNTS, FOR ADVANCED TRAVEL, ELECTRONIC FUNDS TRANSFER, AND REVOLVING FUND

Resolution 2025-03

**WHEREAS**, the Yakima Health District has established both Advanced Travel and Revolving Fund checking accounts;

**WHEREAS**, it is the best interest of the Yakima Health District to maintain more than one bank signatory; and.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Yakima Health District Board of Health authorize the following to act as signatories of the checking accounts mentioned above:

Andre Fresco, Executive Director  
Ryan Ibach, Chief Operating Officer  
Chase Porter, Finance Director  
Melissa Sixberry, Director of Disease Control  
Lilian Bravo, Director of Public Health Partnerships  
Shawn Magee, Environmental Health Director  
Gabriella Alvarez, Director of Community Programs

This resolution supersedes Resolution No. 2024-03. It shall commence on January 1, 2025 and term on December 31, 2025.

**PASSED AND ADOPTED** this 4th day of December, 2024.

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Board of Health Chair