

# Lindsey Underwood

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Submission Date **Apr 14, 2025 1:39 PM**

Employee Name **Lindsey Underwood**

Email [lindseyunderwood@barthclinic.com](mailto:lindseyunderwood@barthclinic.com)

Phone Number **(509) 457-5653**

Position Title **Admin Assistant**

Quarter Report **Quarter 1 (January to March '25 - DUE by April 14th, 2025)**

Select Contract Submitting Report for: **Mental Health Sales Tax (MHST)**

Contract Number: **BC-RA-MHST-2025**

Confirming that none of the information you share includes client-identifying details. Names, dates of birth, and Social Security numbers are all protected information and should not be submitted to this portal.

**Yes, I confirm.**

Total Number of Clients (both duplicated/unduplicated number): **Number of Duplicated clients 524  
Number of Unduplicated clients 1121**

Narrative Summary Detailing Program Success: **All programs are at or near capacity with a waiting list.  
We now have two daytime IOP's, one afternoon IOP, two evening IOP's, Weekend IOP and Spanish IOP.**

**All groups are very sought after and another group may be formed soon.  
We assisted 66 people with rental assistance, 30 were first time assistance and 36 were on their multiple time with assistance. We are averaging much higher than anticipated and will definitely have used all of our funds before years end.**

**Peer counselor is onsite and available when necessary or requested.  
Compass is available on demand. To assist with anything from housing to, employment, to necessities.**

**People for People has been assisting with transportation, bus tickets to treatment, reimbursement for rides.**

Encountered Barriers: **Needing more IOP groups  
More rental assistance then funding**

Significant Changes to the Program:

Submission of current staffing model (Including vacant positions)

Lost our Spanish IOP counselor last month, had to replace

No significant changes to the program

We currently have 1 counselor per IOP group and 4 counselors handling the weekly continuing care. We have 1 monthly monitor counselor. We have 1 clinical Director and 1 Clinical Supervisor, 3 front desk support staff, 1 Administrator, 1 Admin Assistant and 3 counselors dedicated to Assessment/Intake only. We are currently looking to hire another Counselor for our Spanish IOP as the one we have is temporary. For hiring purposes, we have placed ads out on Indeed.