



# BOARD OF YAKIMA COUNTY COMMISSIONERS

## Agenda Request Form (ARF)

*Deliver completed ARF and finalized agenda item to the Clerk or Deputy Clerk of the Board at the Yakima County Commissioners' Office, Room 232.*

Prepared by: Kimberly Ruelas

Department: Human Services

Requested Agenda Date: NOV 26 2024

Presenting: Lance Larsen

Board of County Commissioners Record Assigned

#

BOCC Agreement

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Yakima County, WA

### Action Requested – Check Applicable Box:

PASS RESOLUTION

EXECUTE or AMEND

PASS ORDINANCE

AGREEMENT, CONTRACT, or GRANT

ISSUE PROCLAMATION

OTHER \_\_\_\_\_

### Document Title:

Northwest Community Action Center Eviction Prevention 2025 Contract Modification 1  
(NCAC-EP-2025-MOD1)

### Background Information:

Northwest Community Action Center was awarded \$235,000 for their year 1 Eviction Prevention (EP) contract. This modification increases their Year 1 award by \$127,006 bringing the total for Year 1 to \$362,006 while leaving Year 2 unchanged. The additional funding, comes from excess funds allocated to Yakima County program costs that are not being utilized this year due to the availability of other funding sources.

### Describe Fiscal Impact:

\$127,006 from July 1st, 2024, through June 30th, 2025

### Summary & Recommendation:

Recommend to approve.

Esther Magasis

DC

Department Head/Elected Official Signature

Corporate Counsel Initial (for Agreements Only)

Lance Larsen

## HUMAN SERVICES CONTRACT FACE SHEET

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: NCAC-EP-2025-MOD1	
1. NAME/ADDRESS: <b>Northwest Community Action Center DBA Yakima Valley Farm Workers Clinic, UEI: XPMYYG76MMD5 706 Rentschler Ln Toppenish, WA 98948 (509) 865-7630</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$235,000</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$235,000</b>	
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT: <b>\$127,006</b>	
	4. TOTAL CONTRACT AMOUNT:	7. NEW TOTAL CONTRACT AMOUNT: <b>\$362,006</b>	
8. CONTACT: <b>Sherran Campos, Program Manager Housing Support Services 706 Rentschler Ln Toppenish, WA 98948 (509) 865-7630 <a href="mailto:SherranC@yvfwc.org">SherranC@yvfwc.org</a></b>	9. COUNTY PROGRAM CONTACT: <b>Yakima County Human Services Melissa Holm, Grant Manager 223 N 1st Street Yakima, WA 98901-2639 (509) 865-5005 <a href="mailto:Melissa.Holm@co.yakima.wa.us">Melissa.Holm@co.yakima.wa.us</a></b>	10. COUNTY FISCAL CONTACT: <b>Yakima County Human Services Kimberly Ruelas, Accountant II 223 N 1st Street Yakima, WA 98901-2639 (509) 823-8881 <a href="mailto:kimberly.ruelas@co.yakima.wa.us">kimberly.ruelas@co.yakima.wa.us</a></b>	
11. CONTRACT START DATE: <b>July 1, 2024</b>	12. CONTRACT END DATE: <b>June 30, 2025</b>		
13. FUNDING AUTHORITY: <b>Washington State Department of Commerce Consolidated Homeless Grant/ Local Housing Fees 2163</b>	14. INDIRECT RATE: <b>N/A</b>		
15. CFDA NUMBER(s): <b>N/A</b>	16. CFDA TITLE(S): <b>N/A</b>		
17. PURPOSE: <b>To change funding amounts, per availability of Eviction Prevention (EP) funds.</b>			
<b>EXHIBITS:</b> When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): <b>EXHIBIT A – Special Terms &amp; Performance Measures EXHIBIT B – Budget EXHIBIT C – Insurance Certificate EXHIBIT D – Uniform Guidance EXHIBIT E – Modification 1 - Budget</b>			
<p>This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.</p>			
<b>Northwest Community Action Center DBA Yakima Valley Farm Workers</b> <i>Christy Bracewell Trotter</i>		<b>BOARD OF COUNTY COMMISSIONERS</b> <i>Amanda McKinney</i> Amanda McKinney, Chair	
Christy Bracewell Trotter, CFO 11/7/2024 Date		<i>Kyle Curtis</i> Kyle Curtis, Commissioner	
Approved as to Form: <i>Daniel Clark</i> Deputy Prosecuting Attorney		<i>LaDon Linde</i> LaDon Linde, Commissioner DATED NOV 26 2024	
<b>Agreement Number</b> BOCC Agreement		Attest: <i>Julie Lawrence</i> Julie Lawrence, Clerk of the Board or Erin Franklin, Deputy Clerk of the Board	

412-2024

Yakima County, WA

**EXHIBIT E****MODIFICATION 1**

This Contract is modified as follows:

**EXHIBIT B BUDGET**

GRANTEE is authorized to spend no more than **THREE-HUNDRED AND SIXTY-TWO THOUSAND AND SIX AND 00/100 DOLLARS (\$362,006)** FROM July 1st, 2024, through June 30th, 2025.

<u>Budget Category</u>	<u>Current Contract</u> <u>Amount</u>	<u>Modification</u> <u>1</u>	<u>New Contract</u> <u>Amount</u>
Administration	\$35,250	\$19,051	\$54,301
Rental Assistance	\$148,567	\$80,293	\$228,860
Operations	\$51,183	\$27,662	\$78,845
<b>TOTAL</b>	<b>\$235,000</b>	<b>\$127,006</b>	<b>\$362,006</b>

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.