

# 2025 Yakima County DOC, Probation, and Drug Court Services RFP FAQ



Yakima County Human Services Department

## Information Session

November 19, 2025, 9am-10am

**Pending**

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## Questions Received Via Email

### **Is it possible to extend the three (3) contracts we already have?**

The RFP is already public and cannot be retracted to extend an existing contract for the work being solicited. Issuing longer-term contracts is something that can be discussed after the next grant round is awarded.

### **Would this benefit Washington State offenders who are on supervision with State DOC?**

Any programs at Yakima County Department of Corrections (YCDC) will include anyone who is housed in Yakima County's DOC facility, regardless of charge or who they are being held for.

### **Would inmates who come from other counties and reside in Yakima be excluded?**

Those in the community and not in YCDC custody would not be served by the funds in this RFP, as YCDC has no control over external programs. If inmates from outside of Yakima County are started on the program while they are in YCDC custody, then YCDC works with community providers to continue treatment after release, but after release once again individuals are not under YCDC control and would not be served by the funds in this RFP. These funds are explicitly for specific services to be provided within YCDC.

**In the DOC, Probation, and Drug Court RFP that was just released, there is an error in defining MAT services on page 4 of the RFP. Section 2.2.1. states: The objective of this project is to get residents withdrawn and detoxed from illegal drugs through the administration of **Methadone Assisted Treatment** (MAT) services. Services included will be physical assessments, nursing assessments, and dispensation of medications.**

Yes—this is a typo. The document is meant to say Medication Assisted Treatment services. Thank you to the person who caught this.

**The grant guidance states: Through this RFP, Yakima County seeks a partner agency that can provide staff to partner with Yakima County Drug Court for the following roles:**

- **1.0 FTE Behavioral Health Case Manager**
- **0.5 FTE Behavioral Health Therapist**
- **1.0 FTE Resource Specialist**

**What is the actual job description or role for the FTEs listed above? Is there specific professional licensure required for these positions?**

1.0 FTE Behavioral Health Case Manager: Bachelor's level position with required state certified counselor registration. Assists Drug Court participants with obtaining resources and overcoming barriers to following through with treatment recommendations. Additional focus will be on supporting the participant in gaining employment or further training/education.

.50 FTE Behavioral Health Therapist: Master's level position and Mental Health Specialist designation per the WAC. The therapist will provide assessment and therapy focused on diagnosed mental health conditions and improving the individual's functioning.

1.0 FTE Resource Specialist: Master's level position and Mental Health Specialist designation per the WAC. The Resource Specialist can provide mental health assessments and will participate in the Drug Court meetings, helping to identify participants that would benefit from a mental health intervention. The RS also reports out on participant engagement and follows through with recommendations.

**Is a Peer Specialist or Peer Navigator acceptable for any of the FTEs?**

No

**Where is the workplace?**

The job will be performed onsite at the agency that is awarded a contract, with attendance for team meetings and Drug Court at the County on Tuesdays.

**Will the FTEs be employed by the applicant or the County?**

Employees will be employed by the agency that is awarded a contract.

**What are the specifics of the partnership between the grantee and the County Drug Court? One of the objectives listed is to "decrease the time for individuals on the waiting list to get into the Drug Court Program." Would an applicant need to provide patient assessments in order to reduce wait times?**

This partnership will provide additional support to the existing Drug Court program using the staff identified in the job descriptions provided above. This adds capacity to provide mental health assessments, and provides a dedicated therapist to Drug Court participants that are identified as needing this intervention. A dedicated case manager can also assist participants identified as needing support to achieve treatment and program specific goals. By adding these staff, interventions can be provided more timely and by using focused, dedicated staff, collaborative relationships with all those involved in the therapeutic court process will manifest.

**Since reimbursement grants can stress the resources of nonprofits that operate with tight profit margins, is it possible for the County to make an exception, or amend a grant contract, so a grantee could invoice the County for up-front working capital, and then submit the invoices that were covered by the working capital at a later date? Or can a grant contract include an amendment that would allow some cash up-front in specified increments?**

All of the grants available through this grant are administered strictly on a reimbursement basis.

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**For any other questions, please contact the Yakima County Human Services Department at [HumanServices@co.yakima.wa.us](mailto:HumanServices@co.yakima.wa.us), or (509) 574-1365.**

Additional technical assistance can be provided via email, by phone, or in-person, and will be scheduled on a first-come, first-serve basis. Applicants are strongly encouraged to schedule appointments for technical assistance as early as possible, to ensure availability of staff time. To schedule a help session appointment, contact the Human Services Department at [HumanServices@co.yakima.wa.us](mailto:HumanServices@co.yakima.wa.us), or (509) 574-1365. The last date to submit questions with a guaranteed response before the Application Deadline is Friday, November 28, 2025, at 12:00pm.