



We Are Public Health

BOARD OF HEALTH MEETING

December 3, 2025
8:30 am – 11:30 am



Upcoming Board of Health Meetings

January 28, 2026
8:30 am - 11:30 am

February 25, 2026
8:30 am - 11:30 am



BOARD OF HEALTH MEETING AGENDA

December 3, 2025

8:30 am – 11:30 am

Yakima Health District Office

Our Mission

In partnership with the people of Yakima County, the Yakima Health District provides prevention, education, and disease control services to promote, protect, and enhance the health and safety of all.

1. **Call meeting to order:** Board Chair Patricia Byers.
2. **Introduction of guest/staff.**
3. **Public Comment.**
4. **Executive Session:** To review the performance of a public employee - Executive Director, per RCW 42.30.110(1)(g).
5. **Consent Agenda- Motion** to approve all items listed with an asterisk (*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - October 29, 2025, Yakima Health District Board of Health Meeting minutes.
 - Payment of accounts payable and payroll issued in October 2025 in the amount of \$966,595.42.
 - Resolution 2026-01: Authorizing the appointment of Yakima Health District monies in a local government investment pool.
 - Resolution 2026-02: Authorizing the appointment of investment officers and auditing officers of the Yakima Health District.
 - Resolution 2026-03: Authorizing signature for checking accounts, for advanced travel, electronic funds transfer, and revolving fund.
6. **YHD Spotlight:** Food Safety: Improving Access, Education, and Community Support by Shawn Magee, Lilian Bravo, and Ryan Ibach.
7. **Agency Reports**
Chief Operating Officer: Ryan Ibach
Financial Report: Chase Porter
Disease Control: Melissa Sixberry
Health Officer: Dr. Dave Atteberry



Environmental Health: Shawn Magee
Public Health Partnerships: Lilian Bravo
Community Programs: Gabby Alvarez

8. **Unfinished Business:**

- a. **Proposed Motion:** Approve a 6% salary increase for Andre Fresco, Executive Director: Patricia Byers.
Strategic Goal: *Increase Efficiency & Effectiveness* **Board Input:** *Board Decision*
- b. Alternate selection for the At-Large Citizen Representative position: Patricia Byers.
Strategic Goal: *Deliver Mandated Services* **Board Input:** *Board Decision*

9. **New Business.**

10. **Other Business.**

11. **Adjourn to the next Board of Health Meeting on January 28, 2026.**



**BOARD OF HEALTH
MEETING MINUTES
October 29, 2025**

1. Call to Order

The meeting was called to order by Board Chair Patricia Byers at 8:33 am.

2. Introduction of Guests/Staff: Shawn Magee introduced John Wilson, who is retiring this month after 34 years of service at the Yakima Health District. 20 guests were also in attendance.

Present Board Members:

LaDon Linde, Commissioner
Edie Dibble, Citizen Representative
Daylene Ackerman, Citizen Representative
Lupita Carrillo, City Representative
Patricia Byers, City Representative
Kyle Curtis, Commissioner
Alicia Stromme Tobin, Citizen Representative
Amanda McKinney, Commissioner

Absent

Katherine Saluskin, Tribal Representative

Yakima Health District (YHD) Staff:

Andre Fresco
Ryan Ibach
Chase Porter
Dr. Dave Atteberry
Melissa Sixberry
Shawn Magee
Lilian Bravo
Gabriella Alvarez
Victoria Reyes
Mariela Hernandez
John Wilson

3. Public Comments: Six public comments were stated before the Board, and one comment was submitted.

4. Executive Session: To evaluate the qualifications of a candidate for appointment: At-Large Citizen Representative Candidates. The Board of Health entered executive session at 8:56 am and concluded the executive session at 9:26 am. The Board notified the public it would be in executive session for up to 30 minutes.

5. Executive Session: To review the qualifications of a public employee: Executive Director. The Board of Health entered executive session at 9:26 am and concluded the executive session at 10:26 am. The Board notified the public it would be in executive session for up to 30 minutes, then extended it for another 30 minutes.

6. Consent Agenda

The following items were adopted upon approval of the consent agenda:

- Approval of minutes from September 24, 2025, Yakima Health District Board of Health meeting.
- Payment of accounts payable and payroll September 2025 totaling \$990,219.91.

Motion: To approve the consent agenda by Kyle Curtis and seconded by LaDon Linde, The motion was approved with 8 in favor and 0 opposed.

7. Agency Updates

Executive Director: Andre Fresco

- **YHD Remodel:** Executive Director Andre Fresco reported that the Yakima Health District remodel is nearly complete. YHD worked closely with the architect and was able to secure a significantly lower bid, bringing the total project cost to \$735,410. Mr. Fresco thanked the Board for their patience throughout the process. The remodel includes a new laboratory space, client medical restroom and two exam rooms. A tour of the renovated facility will be scheduled for next month for interested board members.
- **Community Partnerships:** Mr. Fresco announced that Yakima has been designated as a 2026 FIFA Fan Zone site for approximately six weeks in June and July. Funding is available within the current YHD fiscal budget to support not only YHD staff but staff from other governmental partners assigned to the event and address potential issues with unlicensed food vendors, both then and now. A Memorandum of Understanding (MOU) is being considered to partner with YVCOG, all the cities of Yakima, and Yakima County to ensure access to funds. There is also potential to establish a committee composed of Board members, YHD staff, and governmental partners to support event planning and response efforts around the issue of unlicensed food vending.

Chief Operating Officer: Ryan Ibach

- YHD Remodel: As mentioned, the remodel is almost complete, and the final walkthrough scheduled with the architect and contractor is scheduled for October 31st.
- Executive Director Annual Evaluation: During the December 3, 2025, Board of Health meeting, an executive session will be held to discuss the performance of a public employee, pertaining to Executive Director Andre Fresco's annual evaluation. Board members will receive a questionnaire within the next few weeks to complete prior to the meeting, along with a summary of 2025 accomplishments and 2026 goals. Verification with legal counsel will be conducted to confirm whether Board comments will become a permanent part of the Executive Director's personnel file.

Financial Report: Chase Porter

- September Financials: Monthly gain of \$146K and a total annual loss of \$1.2M.
- Budgeted Revenue: \$10M. Actual Revenue: \$8.3M.
- Budgeted Expenditure: \$11.8M. Actual Expenditure: \$9.5M.

Expenditures are currently underspent by \$2.2M through the month of September, with \$1.4M underspent specifically in the Enhanced program. YHD has received additional funding to support STI, SNAP-ED, and MAC programs. \$3 million in FPHS funds has been received to strengthen cash flow and maintain financial stability through year-end.

Disease Control: Melissa Sixberry

- Lead Response: YHD received \$50K from the Washington State Department of Health to case management and education to providers and families.
- Tuberculosis: Indian Health Services is currently managing four new cases, bringing the total number of cases in Yakima County to 15. Four cases are expected to complete treatment soon.
- Respiratory Illnesses: Minimal community activity is currently being seen for COVID-19, RSV, and influenza; however, an increase in cases is expected in the coming months.

Health Officer: Dr. Dave Atteberry

- Outbreaks: The 12th measles case in Washington State has been identified; the individual visited SEATAC Airport while infectious. An E. coli case in Whatcom County was linked to raw milk and cheese, prompting a product recall. Additionally, two monkeypox cases have been identified in King County.
- SNAP Program: Governor Ferguson announced \$2.2 million in funding for the Supplemental Nutrition Assistance Program (SNAP) to provide support as the federal shutdown continues.
- COVID-19 and RSV: Vaccinations, prevention education, and community resources continue to be recommended.

Environmental Health: Shawn Magee

- Onsite Sewage Program: With changes being made to permitting requirements, YHD has contacted licensed installers and designers regarding upcoming changes to alternative septic systems, which will now require third-party analysis. Educational courses will be required for certification under the new regulations.
- Staffing: There are currently two open Environmental Health Specialist positions.
- Food Safety: Efforts are underway to update licensed food vendor records and to develop a staff safety plan for night inspections.

Commissioner McKinney requested data tracking the unlicensed food vendors.

Public Health Partnership: Lilian Bravo

- Firearm Safety: The Yakima Health District partnered with Safe Yakima Valley to host a firearm safety event, during which more than 100 safety devices were distributed to community members. The Yakima Police Department provided a demonstration on the safe and proper use of firearm safety equipment.

Community Programs: Gabby Alvarez

- Developmental Disabilities: The Yakima Health District successfully completed an audit from the Developmental Disabilities Administration in which community inclusion plans scored at 83% and individual employment plans scored at 79%, over all scoring satisfactory and no findings. *A Journey to Success* event was held earlier in the month where community members seeking services were able to connect with agencies.

8. Unfinished Business:

- a. 2026 Budget Hearing: The budget hearing opened at 11:24 am. Ryan Ibach shared the budget hearing was advertised in the Yakima Herald-Republic, the YHD website, and YHD front desk. No comments were received pertaining to the proposed budget. The budget hearing closed at 11:24 am.
- b. **Proposed Motion:** to adopt the 2026 Proposed Budget.
Moved by Amanda McKinney and seconded by Alicia Stromme Tobin
The motion was approved with 8 in favor and 0 opposed.
- c. Primary selection and alternate selection for the At-Large Citizen Representative position:

Motion: Amanda McKinney recommended Dr. Jennifer Maxwell.
Moved by Amanda McKinney and seconded by Alicia Stromme Tobin.
The motion was approved with 6 in favor and 2 opposed.

Motion: LaDon Linde nominated Analilia Nunez.
Moved by LaDon Linde and seconded by Kyle Curtis.
The motion failed with 3 in favor, 4 opposed, and 1 abstained.

Motion: Lupita Carrillo nominated Jaime Ricardo Perez.
Moved by Lupita Carrillo and seconded by Amanda McKinney.
The motion failed with 3 in favor, 0 opposed, and 5 abstained.

Motion: to move forward with one recommendation to the Board of County Commissioners.
Moved by Amanda McKinney and seconded by Lupita Carrillo.
The motion passed with 6 in favor, 2 opposed.

- d. Board of Health letter addressing unlicensed food vendors: Kyle Curtis.

Commissioner Kyle Curtis presented two revised letters stemming from the letter retracted at the September Board of Health meeting. One letter is newly drafted, while the other incorporates revisions based on community input and concerns. Several Board members shared and discussed varying perspectives regarding the retraction and the intent of the original letter. No Board action was taken.

9. New Business: None.

10. Other Business: None.

11. Adjournment.

Motion: to adjourn by Lupita Carrillo and seconded by Alicia Stromme Tobin.
The motion was approved with 8 in favor and 0 opposed.
The meeting adjourned at 11:41 AM. The next Board of Health meeting is scheduled for December 3, 2025.

**YAKIMA HEALTH DISTRICT
BOARD OF HEALTH
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

Fund 6250010 - From General Ledger Report (FMS)		
A/P Batch & Cash Voucher#	Amount	
Accounts Payable 10/10/2025	\$385.12	
Accounts Payable 10/15/2025	\$164,269.33	
Accounts Payable 10/24/2025	\$122.64	
Accounts Payable 10/31/2025	\$365,838.84	
Total Claims & Warrants, above		\$530,615.93
Payroll Remittance	\$287,619.74	
Payroll Tax Remittance	\$148,359.75	
Total payroll paid this month		
Total Payroll		\$435,979.49
TOTAL PAYMENTS		\$966,595.42

All of the above preliminary October 2025 expenditures are approved for payment in the amount of **\$966,595.42** this 3rd day of December 2025.

Board of Health Chair



Yakima Health District
1210 Ahtanum Ridge Drive
Union Gap, WA 98903
Phone (509) 249-6530
Fax (509) 249-6649

YAKIMA COUNTY HEALTH DISTRICT

For the month of October 2025

REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

83.33% OF THE BUDGET

Year to date: as of September 2025	Net Income (Loss)		\$ (1,171,758)	
For the Month of October 2025- ACTUALS	Net Income (Loss)		\$ 26,237	
October 2025	Net Income (Loss)		\$ (1,145,521)	

Budget to Actual comparison- Year to date as of 10/31/2025

	Revenue		Expenditures	
Fiscal Year 2025 Total Adopted Budget	13,400,110		15,699,828	
Allocated Budget YTD	11,166,758		13,083,190	
Budget % to total adopted budget	83.33%		83.33%	
Total Actuals	9,352,955		10,498,476	
Total actuals % to total adopted budget	69.80%		66.87%	
Actual compared to total adopted budget	4,047,155		5,201,352	
Actual compared to allocated budget - YTD	(1,813,804)		(2,584,714)	
As of October 31, 2025	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District
Income Statement
October 2025**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2025 Budget	3 Mo. Remaining
Revenue								
Public Health Funding	87,707	87,707	(0)	877,068	877,068	(0)	1,052,482	175,414
Foundational Public Health	293,057	320,500	(27,443)	1,071,992	3,205,000	(2,133,008)	3,846,000	2,774,008
Federal	174,736	152,855	21,881	1,682,592	1,528,553	154,040	1,834,263	151,671
State	21,899	84,417	(62,518)	391,471	844,174	(452,703)	1,013,009	621,538
Yakima County	12,500	12,017	483	87,500	120,167	(32,667)	144,200	56,700
Fees, Permits Licensing	120,680	147,527	(26,847)	1,302,448	1,475,267	(172,819)	1,770,320	467,872
Developmental Disabilities	289,526	290,820	(1,294)	3,276,945	2,908,197	368,748	3,489,836	212,891
Nongovernmental Contributions	-	-	-	-	-	-	-	-
Investment Income	-	20,833	(20,833)	654,428	208,333	446,095	250,000	(404,428)
Other	7,010	-	7,010	8,510	-	8,510	-	(8,510)
Total Revenue	1,007,116	1,116,676	(109,560)	9,352,955	11,166,758	(1,813,804)	13,400,110	4,047,155
Expenses								
Salaries & Wages	412,358	430,594	(18,235)	3,994,751	4,305,938	(311,187)	5,167,125	1,172,374
Benefits-Direct	123,839	163,686	(39,848)	1,341,070	1,636,863	(295,794)	1,964,236	623,166
Payroll Expense	536,197	594,280	(58,083)	5,335,821	5,942,801	(606,980)	7,131,361	1,795,540
Enhanced Program	5,570	208,333	(202,763)	437,851	2,083,333	(1,645,482)	2,500,000	2,062,149
Capital Expenditures	-	20,833	(20,833)	38,607	208,333	(169,726)	250,000	211,393
Advertising/Promotional	8,329	11,598	(3,269)	162,324	115,981	46,344	139,177	(23,147)
BOH Meeting Supplies	-	83	(83)	-	833	(833)	1,000	1,000
Computer Expense	-	875	(875)	-	8,750	(8,750)	10,500	10,500
Copies & Printing	694	875	(181)	10,204	8,749	1,455	10,499	295
Employee Recognition	-	458	(458)	1,443	4,583	(3,140)	5,500	4,057
Janitorial Services	7,394	4,542	2,853	53,848	45,417	8,431	54,500	652
Janitorial Supplies	166	417	(251)	4,445	4,167	278	5,000	555
Membership Dues	1,520	3,000	(1,480)	31,871	30,000	1,871	36,000	4,129
Office Supplies	1,808	1,872	(64)	18,291	18,718	(428)	22,462	4,171
Operating Supplies	4,367	1,361	3,006	20,730	13,606	7,124	16,327	(4,403)
Postage	1,052	664	387	10,003	6,642	3,361	7,970	(2,033)
Telephone	4,545	3,370	1,175	44,711	33,704	11,006	40,445	(4,266)
Professional Services - Accounting	-	3,333	(3,333)	29,271	33,333	(4,063)	40,000	10,729
Professional Services - County Indirect	6,539	6,539	(0)	58,848	65,387	(6,539)	78,464	19,616
Professional Services - Legal	14,398	16,667	(2,269)	54,122	166,667	(112,545)	200,000	145,878
Professional Services - Technology	19,559	19,387	172	195,589	193,869	1,719	232,643	37,054
Professional Services - Other	34,214	32,365	1,849	189,760	323,653	(133,892)	388,383	198,623
Provider Serv-Medical (Fed)	23,621	12,750	10,871	259,207	127,500	131,707	153,000	(106,207)
Provider Serv-Medical (State)	1,243	56,750	(55,507)	94,085	567,500	(473,415)	681,000	586,915
Provider Services - DD	271,796	251,311	20,485	2,838,073	2,513,112	324,962	3,015,734	177,661
Contracted Services	2,046	15,425	(13,379)	224,796	154,250	70,546	185,100	(39,696)



**Yakima Health District
Income Statement
October 2025**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2025 Budget	3 Mo. Remaining
Expenses (Cont.)								
Temp Worker	-	-	-	-	-	-	-	-
Client's Related Expenses	-	63	(63)	-	625	(625)	750	750
Interpreting Services	94	25	69	2,268	250	2,018	300	(1,968)
Laboratory & Pharmacy Supplies	428	121	307	4,404	1,208	3,196	1,450	(2,954)
Bank Fees	-	100	(100)	-	1,000	(1,000)	1,200	1,200
Fuel	4,458	4,919	(460)	52,250	49,187	3,063	59,024	6,774
Insurance	8,345	6,937	1,408	85,250	69,367	15,883	83,240	(2,010)
Miscellaneous	5,695	371	5,324	9,216	3,708	5,507	4,450	(4,766)
Operating Rental & Leases	500	9,875	(9,375)	27,689	98,752	(71,062)	118,502	90,813
Rent Storage	367	713	(346)	3,470	7,132	(3,662)	8,558	5,088
Repair & Maintenance (Car/Bldg.)	5,384	1,500	3,884	43,009	15,000	28,009	18,000	(25,009)
Small Tools & Equip/Asset Repl.	973	833	139	27,470	8,333	19,137	10,000	(17,470)
Software Agreements	9,282	9,615	(334)	102,974	96,154	6,820	115,385	12,411
Training	1,592	7,588	(5,997)	32,429	75,883	(43,454)	91,060	58,631
Travel	508	5,779	(5,271)	9,711	57,788	(48,077)	69,346	59,635
Utilities	2,655	2,667	(12)	31,140	26,667	4,473	32,000	860
Close Out Indirect Program	0	(8,888)	8,888	(0)	(88,884)	88,884	(106,661)	(106,661)
Less Pass-Through Expenses	(4,458)	(987)	(3,472)	(46,704)	(9,868)	(36,836)	(11,841)	34,863
Total Expenses	980,879	1,308,319	(327,440)	10,498,476	13,083,190	(2,584,714)	15,699,828	5,201,352
Current Year Excess/(Loss on) Revenue	26,237	(191,643)	217,880	(1,145,521)	(1,916,432)	770,911	(2,299,718)	(1,154,197)
FPHS 2024 Funding	-	-	-	2,018,884	2,018,884	(0)		
Excess/(Loss on) Revenue	26,237	(191,643)	217,880	873,363	102,452	770,910		

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for October 2025
Budget YTD Percentage 83.33%

Yrly Budget Rev 13,400,110
Yrly budget Exp 15,699,828
Original
83.33% 83.33%

		69.80%			66.87%							
		Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	
Prog No.	Program Description	Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Comments
113	Strategic Planning and Partnership	17,818	110	17,708	178,179	1,309	176,871	178,179	176,512	1,667	175,204	
114	Capital Expenditures	-	-	-	-	-	-	-	208,333	(208,333)	208,333	
120	PHEPR-Bio Terrorism	17,607	16,823	784	160,388	153,056	7,332	161,588	161,543	45	7,287	
130	Communication	-	-	-	-	-	-	-	-	-	-	
140	Administrator & Health Officer	-	-	-	654,428	-	654,428	208,333	-	208,333	446,095	
141	Public Health Infrastructure	-	303	(303)	342,073	349,112	(7,039)	139,604	139,567	38	(7,077)	
170	Information Systems	-	(0)	0	-	-	-	-	-	-	-	
160	Business Management	7,010	7,010	0	8,540	7,800	740	-	-	-	740	
175	Personnel	961	422	539	9,608	3,880	5,729	9,608	8,774	834	4,894	
161	YHD Vehicles	-	(2,237)	2,237	-	(27,724)	27,724	-	(0)	0	27,724	
163	Building, Fixtures	-	-	-	-	10	(10)	-	-	-	(10)	
173	Kresge Contribution	-	-	-	-	-	-	-	-	-	-	
101	FPHS Epidemiology	17,987	17,912	75	71,030	193,162	(122,132)	T 191,483	191,420	62	(122,194)	
102	FPHS Epidemiology Investigation	3	-	3	34	3,592	(3,557)	T 60,975	60,955	20	(3,578)	
115	FPHS Assessment	2,760	2,757	3	6,944	18,226	(11,282)	T 51,165	51,149	16	(11,298)	
116	FPHS Assessment - CHA/CHIP	716	669	47	2,314	20,266	(17,951)	T 25,893	25,885	8	(17,960)	
125	FPHS Emergency Preparedness	1,500	1,500	-	7,697	89,383	(81,686)	T 150,769	150,712	57	(81,742)	
135	FPHS Communication	20,980	20,381	599	82,658	178,463	(95,805)	T 171,181	171,136	44	(95,849)	
145	FPHS Policy	37,181	37,181	-	151,752	294,645	(142,893)	T 320,438	320,334	103	(142,996)	
150	FPHS Partner Development	13,942	13,942	-	41,906	133,195	(91,289)	T 112,525	112,489	36	(91,325)	
164	FPHS Building Project	4,097	3,575	522	35,147	107,002	(71,856)	T 5,221	5,219	2	(71,857)	
165	Bus Mgmt Unallocated	57,523	56,839	684	221,603	464,671	(243,067)	T 494,526	494,384	142	(243,209)	
171	FPHS Information & Tech	-	-	-	1,510	53,410	(51,900)	T -	-	-	(51,900)	
205	FPHS Community Health Assess	-	-	-	-	-	-	T -	-	-	-	
215	FPHS Immunization, Ed, & Response	11,551	8,205	3,346	70,889	96,010	(25,121)	T 220,960	220,888	72	(25,193)	
231	FPHS Tuberculosis	1	-	1	1,510	88,568	(87,058)	T 17,509	17,503	6	(87,064)	
241	FPHS CD - Hepatitis C	1,965	1,952	12	2,714	11,163	(8,449)	T 40,677	40,664	13	(8,462)	
291	FPHS Disease and Investigation	45,343	45,268	75	144,714	331,092	(186,378)	T 281,638	281,553	84	(186,463)	
292	FPHS Dis. & Inv. - Monkey Pox	-	-	-	-	-	-	T -	-	-	-	
405	FPHS EHP Data & Planning	9,909	582	9,328	95,399	64,707	30,692	T 283,172	283,172	(0)	30,692	
406	FPHS EH Policy & Leadership	602	532	69	2,758	181,875	(179,117)	T 134,830	134,830	(0)	(179,116)	
435	FPHS Drinking Water	3,478	3,478	-	14,694	38,306	(23,612)	T 44,397	44,397	(1)	(23,612)	
454	FPHS Solid Waste	-	-	-	22	22	-	T 20,064	20,064	0	(0)	
605	FPHS Lifecourse Chronic Disease	14,164	14,164	-	58,549	132,532	(73,984)	T 175,558	175,558	0	(73,984)	
613	FPHS MCH Child Death Review	5,529	5,528	2	21,519	84,965	(63,446)	T 69,182	69,182	(0)	(63,446)	
700	FPHS Chronic Disease	-	-	-	-	-	-	T -	-	-	-	
705	FPHS Lifecourse Access/Linkage	18,456	18,456	-	70,864	186,687	(115,823)	T 266,008	266,007	0	(115,824)	
805	FPHS Lifecourse Injury & Violence	30,075	25,340	4,735	114,526	128,452	(13,925)	T 100,688	100,688	(0)	(13,925)	
806	FPHS Lifecourse Drug Use Prevention	8,794	8,794	-	28,964	144,953	(115,990)	T 125,000	116,689	8,311	(124,301)	

- Note on Program
T - Timing Difference

Internal Serv - Vehicles	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Foundational Public Health	Adult Hepatitis Program	Vital Records
Agency Training - HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for October 2025
Budget YTD Percentage 83.33%

Yrly Budget Rev 13,400,110
Yrly budget Exp 15,699,828 Original
83.33% 83.33%

		Actual - Current Month			Actual - Year to Date (YTD)				Budget - Year To Date (YTD)			Budget Variance from YTD actual	
Prog No.	Program Description	Revenue	Expense	Net	Revenue	Expense	Net		Revenue	Expense	Net	Amount (Over) or Under Budget	Comments
100	Epidemiology	-	-	-	-	225	(225)		-	-	-	(225)	
110	Assessment	-	-	-	-	12	(12)		-	-	-	(12)	
200	Community Health Administration	-	-	-	-	-	-		-	-	-	-	
210	Immunization Promotion	4,931	4,931	-	49,745	49,745	-		60,971	60,953	18	(18)	
211	Medical Records	210	76	134	2,348	759	1,588		2,198	1,198	1,000	588	
212	Immunization Activities	-	-	-	31,309	31,309	-		-	-	-	-	
220	Immunization VFC	114	114	-	7,038	7,038	-		12,146	12,142	4	(4)	
230	Tuberculosis Program	22,436	29,315	(6,879)	106,837	188,484	(81,647)	#	138,768	138,729	39	(81,686)	Increase in Cases
250	HIV Testing	-	-	-	-	271	(271)		-	-	-	(271)	
251	HIV PrEP	-	-	-	-	-	-		-	-	-	-	
260	STD- Yakima	-	44	(44)	-	1,963	(1,963)		-	-	-	(1,963)	
262	STD- Nurse	9,760	9,055	706	90,316	83,257	7,058		137,498	136,309	1,190	5,869	Grant Funding Expired
280	Enteric Disease Investigation	-	-	-	-	-	-		-	-	-	-	
290	Other Comm Diseases	459	667	(208)	4,586	4,356	230		4,586	4,586	-	230	
295	Medicaid Admin Match- YHD	82,592	316	82,276	286,130	15,069	271,061		154,167	5,349	148,818	122,243	
240	Adult Viral Hepatitis	3,513	7,504	(3,991)	60,523	67,698	(7,175)		77,675	77,652	23	(7,198)	
610	Maternal&Child Service	-	-	-	-	-	-		-	-	-	-	
611	SNAP ED	9,554	10,456	(902)	104,719	105,621	(902)		91,117	91,088	29	(931)	Grant Funding Expired
612	Child Death Review	-	-	-	-	-	-		-	-	-	-	
614	Environmental Justice	-	-	-	65,481	65,548	(67)		177,003	176,992	11	(78)	Grant Funding Expired
710	Building Resilient Comm (NACDD)	92	-	92	917	-	917		-	-	-	917	
720	Tobacco Prevention & Education	492	400	92	3,202	2,286	917		7,233	6,315	918	(1)	
730	Marijuana Prevention and Education	360	360	-	5,920	6,132	(212)		7,427	6,508	919	(1,131)	
760	Opioid Harm Reduction Campaign	-	-	-	77,250	82,892	(5,642)		-	-	-	(5,642)	New Program
850	Breast Cancer Services/Operation	50,718	49,356	1,362	725,765	718,119	7,645		979,394	977,727	1,667	5,978	
300	Proper Syringes Program Outreach	-	46	(46)	-	443	(443)		816	816	-	(443)	
400	EH Administration	-	0	(0)	-	(0)	0		-	-	-	0	
410	Food Inspections	51,714	86,575	(34,862)	546,384	727,366	(180,982)	#	548,581	555,810	(7,229)	(173,753)	Increase in FTEs
411	Food Education	942	7,935	(6,993)	77,325	34,642	42,683		85,973	71,021	14,951	27,732	
412	Itinerant Food Program	6,267	8,534	(2,267)	68,972	51,545	17,428		46,333	54,055	(7,721)	25,149	
413	Food Surveillance and Compliance	4,606	4,606	-	4,606	4,606	-		-	-	-	-	FPHS - New Program
420	Water Recreation	902	3,221	(2,319)	53,539	51,726	1,813		71,401	71,401	0	1,813	
421	Summer Camps	239	-	239	6,482	5,903	579		9,893	9,892	0	578	
430	Drinking Water	8,454	4,561	3,893	100,807	70,393	30,414		95,355	95,355	0	30,414	
431	Water Quality- Sanitary Survey	2,227	751	1,477	23,023	29,481	(6,458)	#	38,273	38,273	(0)	(6,458)	Increase in FTEs
432	DOE Well Drilling Inspections	4,721	318	4,403	20,934	12,803	8,132		26,230	26,230	0	8,131	

- Note on Program
T - Timing Difference

Internal Serv - Vehicles	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Foundational Public Health	Adult Hepatitis Program	Vital Records
Agency Training - HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

YAKIMA HEALTH DISTRICT
Preliminary Monthly Financial Summary by Program for October 2025
Budget YTD Percentage 83.33%

Yrly Budget Rev 13,400,110 83.33%
Yrly budget Exp 15,699,828 83.33%
Original

		<u>Actual - Current Month</u>			<u>Actual - Year to Date (YTD)</u>				<u>Budget - Year To Date (YTD)</u>			<u>Budget Variance from YTD actual</u>		
<u>Prog No.</u>	<u>Program Description</u>	<u>Revenue</u>	<u>Expense</u>	<u>Net</u>	<u>Revenue</u>	<u>Expense</u>	<u>Net</u>		<u>Revenue</u>	<u>Expense</u>	<u>Net</u>		<u>Amount (Over) or Under Budget</u>	<u>Comments</u>
436	PFAS Environmental Epi - MTCA	6,055	14,994	(8,939)	24,762	66,725	(41,963)	#	36,153	36,153	(0)		(41,963)	Quarterly Billing
437	Water Project	249	1,096	(847)	29,908	80,244	(50,336)	T	57,738	57,739	(1)		(50,335)	
438	PFAS Surveillance	-	-	-	29,918	30,684	(766)		279,815	279,802	13		(780)	
440	OSS & Land Develop	34,657	50,253	(15,596)	350,723	408,852	(58,130)	#	390,268	390,269	(0)		(58,129)	Increase in FTEs
450	Solid Waste Permits/Tonnage	9,968	8,534	1,433	51,700	39,052	12,649		67,990	68,021	(31)		12,680	
451	Solid Waste Nuisances	12,806	15,778	(2,972)	103,053	44,924	58,128		105,140	105,211	(71)		58,199	
452	Solid Waste Facilities	3,332	14	3,318	32,736	3,903	28,834		16,399	16,399	(0)		28,834	
453	Bio-Solids	118	188	(70)	5,108	627	4,481		3,682	3,681	1		4,481	
460	School Food Program	4,670	2,020	2,650	26,464	12,088	14,376		20,297	20,297	(1)		14,377	
510	Vector	771	658	113	7,713	3,911	3,802		7,713	7,713	(0)		3,802	
511	Mosquito Surveillance	1,958	69	1,889	5,081	5,383	(302)		3,398	3,474	(75)		(227)	
560	Hazardous Clean-up	4,785	649	4,137	33,095	24,872	8,222		50,003	50,003	-		8,222	
570	Lead Case Mgmt	-	1,099	(1,099)	-	1,140	(1,140)		-	-	-		(1,140)	
580	Environmental Health Other	240	-	240	2,400	767	1,633		3,863	3,863	(0)		1,633	
620	Developmental Disability	293,811	292,566	1,245	2,950,423	2,858,366	92,057		2,709,614	2,709,539	75		91,982	
621	Developmental Disability - Info/Ed	(5,688)	21,312	(27,000)	206,136	195,837	10,299		178,409	178,378	31		10,268	
622	Developmental Disability - OSPI	1,403	-	1,403	120,386	113,331	7,055		20,173	20,167	7		7,048	
800	Indirect Cost Rate Allocation	-	164	(164)	-	14,966	(14,966)		-	-	-		(14,966)	
900	Vital Records	22,724	27,288	(4,563)	246,259	202,475	43,784		215,233	214,475	758		43,026	
999	Enhanced Program	-	5,570	(5,570)	-	437,851	(437,851)		-	2,083,333	(2,083,333)		1,645,482	
	GRAND TOTAL	1,007,116	980,879	26,237	9,352,955	10,498,476	(1,145,521)		11,166,758	13,083,190	(1,916,432)		770,911	

TOTALS BY DEPARTMENT

Admin & Support	43,396	24,668	18,728	1,353,217	515,157	838,060	697,313	694,730	2,584	835,477
Internal Serv- Vehicles/Copiers	-	(2,237)	2,237	-	(27,715)	27,715	-	(0)	0	27,715
Agency Training/Kresge	-	-	-	-	-	-	-	-	-	-
Foundational Public Services	306,557	287,056	19,501	1,249,719	3,045,347	(1,795,628)	3,363,856	3,354,879	8,977	(1,804,605)
Communicable Disease Prog	120,502	44,517	75,985	578,308	382,489	195,819	510,333	359,265	151,068	44,751
Adult Hepatitis Program	3,513	7,504	(3,991)	60,523	67,698	(7,175)	77,675	77,652	23	(7,198)
Personal Health Program	10,497	11,216	(718)	257,489	262,478	(4,990)	282,779	280,903	1,877	(6,866)
Breast & Colon Program	50,718	49,356	1,362	725,765	718,119	7,645	1,146,061	1,144,394	1,667	5,978
Environ. Health Program	159,682	211,899	(52,217)	1,604,731	1,712,078	(107,347)	1,965,312	1,965,476	(165)	(107,182)
Developmental Disability Program	289,526	313,878	(24,352)	3,276,945	3,167,534	109,411	2,908,197	2,908,083	113	109,298
Indirect Cost Rate Allocation	-	164	(164)	-	14,966	(14,966)	-	-	-	(14,966)
Vital Records	22,724	27,288	(4,563)	246,259	202,475	43,784	215,233	214,475	758	43,026
Enhanced Program	-	5,570	(5,570)	-	437,851	(437,851)	-	2,083,333	(2,083,333)	1,645,482
GRAND TOTAL	1,007,116	980,879	26,237	9,352,955	10,498,476	(1,145,521)	11,166,758	13,083,190	(1,916,432)	770,911

- Note on Program
T - Timing Difference

Internal Serv - Vehicles	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Foundational Public Health	Adult Hepatitis Program	Vital Records
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YAKIMA HEALTH DISTRICT
2025 Cash Flow Report
(Cash Basis Accounting)

	1/31/2025	2/28/2025	3/31/2025	4/30/2025	5/31/2025	6/30/2025	7/31/2025	8/31/2025	9/30/2025	10/31/2025
Beginning Cash	1,006,190	1,107,772	19,648	143,269	18,362	20,143	27,565	614,067	23,907	89,957
Transfers From Investment	-	385,000	313,000	386,000	286,800	719,000	556,000	461,000	673,000	345,000
Receipts /Deposits	1,270,135	654,941	837,954	651,746	794,784	835,047	1,525,195	877,665	4,382,190	788,072
TOTAL CASH AVAILABLE	2,276,325	2,147,713	1,170,602	1,181,015	1,099,946	1,574,190	2,108,760	1,952,733	5,079,096	1,223,029
MINUS										
Payroll Outlays	503,148	464,400	441,997	458,575	457,072	450,506	450,063	449,074	424,098	435,979
Vouchers Payables Paid	668,319	620,628	510,336	695,077	572,731	704,119	844,630	819,752	566,122	530,616
Transfer to investment	-	1,043,103	75,000	9,000	50,000	392,000	200,000	660,000	4,000,000	209,000
Prior Period Adjustment	(2,914)	(66)	-	-	-	-	-	-	(1,081)	-
TOTAL CASH OUTLAY/TRANSFER	1,168,553	2,128,065	1,027,333	1,162,653	1,079,803	1,546,625	1,494,693	1,928,826	4,989,139	1,175,595
ENDING BALANCE - CASH (Fund 01 only)	1,107,772	19,648	143,269	18,362	20,143	27,565	614,067	23,907	89,957	47,434
Temporary Investment Fund 01	15,645,759	16,302,930	16,065,814	15,688,814	15,452,014	15,125,004	14,769,004	14,968,004	18,295,004	18,159,004
Investment Adjustment	261,288	884	-	-	(10)	-	-	-	-	(44,342)
TOTAL CASH & CASH EQUIVALENTS- FUND 1 ONLY	17,014,820	16,323,463	16,209,083	15,707,176	15,472,147	15,152,569	15,383,072	14,991,911	18,384,962	18,162,096
TOTAL CASH & CASH EQUIVALENT- ALL FUNDS	17,014,820	16,323,463	16,209,083	15,707,176	15,472,147	15,152,569	15,383,072	14,991,911	18,384,962	18,162,096

MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	1,308,319	1,308,319	1,308,319	1,308,319	1,308,319	1,308,319	1,308,319	1,308,319	1,308,319	1,308,319
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	13	12	12	12	12	12	12	11	14	14
NUMBER OF DAYS - OPERATING CASH AVAILABLE	390	374	372	360	355	347	353	344	422	416

BUDGET YEAR	Y2025
BUDGET ADOPTED ON 10/30/24	
OPERATION	13,199,828
ENHANCED PROGRAM	2,500,000
FULL BUDGET	15,699,828



Yakima Health District Board of Health

A RESOLUTION AUTHORIZING THE APPOINTMENT OF YAKIMA HEALTH DISTRICT MONIES IN A LOCAL GOVERNMENT INVESTMENT POOL

Resolution No. 2026-01

WHEREAS, pursuant to RCW 36.29.022, a local government may authorize the County Treasurer to combine their monies for the purpose of investments; and

WHEREAS the Yakima Health District does hereby find that the deposit and withdrawal of money in a local government investment pool in accordance with the provisions of the chapter for the purposes of investment as stated therein are in the best interests of the Yakima Health District; and

WHEREAS I (we) attest by my (our) signature that I (we) have been duly authorized and empowered to enter into this agreement.

NOW, THEREFORE, BE IT RESOLVED that the Yakima Health District does hereby authorize the deposit and withdrawal of monies in a local government investment pool with the County Treasurer in accordance with this chapter for the purposes of investment as stated therein; and

BE IT FURTHER RESOLVED that pursuant to the attached form the following investing officers shall be authorized to order the deposit or withdrawal of monies in a local government investment pool.

PASSED AND ADOPTED by the Yakima Health District of the County of Yakima on this 3rd day of December 2025.

ATTEST:

Board of Health Chair

Signature

Date



Yakima Health District Board of Health

A RESOLUTION AUTHORIZING THE APPOINTMENT OF INVESTMENT OFFICERS AND AUDITING OFFICERS OF THE YAKIMA HEALTH DISTRICT

Resolution No. 2026-02

WHEREAS it is to the advantage of the Yakima Health District for funds to be invested without delay; and

WHEREAS the Yakima County Treasurer will accept an order for the investment of funds from those granted authorization by resolution approved by the Board of Directors.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Yakima Health District, Yakima County Washington, that the following listed have the authority to invest and re-invest such funds as are available in **6250010 Public Health** for a period of **1 year** from **1/1/2026 to 12/31/2026.**

Andre Fresco, Executive Director
Ryan Ibach, Chief Operating Officer
Chase Porter, Finance Director
Melissa Sixberry, Director of Disease Control
Lilian Bravo, Director of Public Health Partnerships
Shawn Magee, Environmental Health Director
Gabriella Alvarez, Director of Community Programs

PASSED AND ADOPTED by the Yakima Health District of the County of Yakima on this 3rd day of December 2025.

ATTEST:

Board of Health Chair

Signature

Date



Yakima Health District Board of Health

A RESOLUTION AUTHORIZING SIGNATURE FOR CHECKING ACCOUNTS, FOR ADVANCED TRAVEL AND REVOLVING FUND

Resolution No. 2026-03

WHEREAS, the Yakima Health District has established both Advanced Travel and Revolving Fund checking accounts;

WHEREAS it is in the best interest of the Yakima Health District to maintain more than one bank signatory; and

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Yakima Health District Board of Health authorize the following to act as signatories of the checking accounts mentioned above:

Andre Fresco, Executive Director
Ryan Ibach, Chief Operating Officer
Chase Porter, Finance Director
Melissa Sixberry, Director of Disease Control
Lilian Bravo, Director of Public Health Partnerships
Shawn Magee, Environmental Health Director
Gabriella Alvarez, Director of Community Programs

This resolution supersedes Resolution No. 2025-03. It shall commence on January 1, 2026 and term on December 31, 2026.

PASSED AND ADOPTED on this 3rd day of December 2025.

ATTEST:

Board of Health Chair

Signature

Date