



Clerk

Expenditures	2003 Actual	2004 Actual	2005 Budget	2006 Budget
Salaries & Wages	988,351	1,047,931	981,424	937,813
Personnel Benefits	252,866	290,851	272,000	289,776
Supplies	37,345	42,138	39,337	31,384
Other Services & Charges	241,181	240,905	247,368	243,065
Total	1,519,743	1,621,825	1,540,127	1,502,038
Staffing / FTE	32.00	31.40	30.40	29.50

[Revenues](#)
[Expenditures](#)

Program Description:

The County Clerk is the financial and executive officer of Superior Court. The Clerk's office is comprised of several divisions. Mandated duties include, but are not limited to, permanent retention of all Superior Court and Juvenile Court records; attending and recording criminal, civil, domestic relations, probate, adoption, mental illness and juvenile court proceedings; receipting, collecting, investing trust funds as required, disbursing all money paid through the Clerk's office; preservation of archived records; perfecting appeals to the Court of Appeals and Supreme Court; releasing exhibits used in court proceedings; dismissing court cases; carrying out reporting requirements to other departments and agencies; jury management; and providing assistance to the public, judges, and attorneys.

Major Objectives:

- Improve public service utilizing technology to include Web Access to public court records, electronic filing of court documents and digital certification of court documents
- Improved case management.
- Continued growth in collection of court ordered financial obligations

Revenue/Expenditure Comment:

Revenue is generated from Superior Court filing fees, payment of criminal legal financial obligations, investment interest and discretionary contracts with the State. Revenue and expenditures remain fairly constant except for growth associated with the State.