



# Elevation Certificate Requirements

## Building & Fire Safety Division – Yakima County Public Services

### PURPOSE OF THE ELEVATION CERTIFICATE

The Elevation Certificate is an important administrative tool of the National Flood Insurance Program (NFIP). It is to be used to provide elevation information necessary to ensure compliance with community floodplain management ordinances, to determine the proper insurance premium rate, and to support a request for a Letter of Map Amendment (LOMA) or Letter of Map Revision based on fill (LOMR-F).

Office Use: <b>Case Number</b>
BLD _____ FLD _____

### INSTRUCTIONS FOR COMPLETING THE ELEVATION CERTIFICATE

(Refer to items or sections on the Elevation Certificate)

The Elevation Certificate (Section C) is to be completed by a land surveyor, engineer, or architect who is authorized by law to certify elevation information when elevation information is required for Zones A1-A30, AE, AH, A (with BFE), VE, V1-V30, V (with BFE), AR, AR/A, AF/AE, AR/A1-A30, AR/AH, or AR/AO.

#### SECTION C – BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

C1. Building elevations are based on:     Construction Drawings\*     Building Under Construction\*     Finished Construction  
\*A new Elevation Certificate will be required when construction of the building is complete.

Customer  
Initials

Office Use Only Date E.C. received Staff Initials
1.
2.
3.

\_\_\_\_\_ 1. Construction drawing elevation certificate is required prior to issuance of your building permit.

\_\_\_\_\_ 2. Building is under construction, include only those elevations that can be surveyed in Items C2.a-h. Use the comments area of section D to provide elevations obtained from the construction plans or drawings.

**Floodplain inspections.** For construction in flood hazard areas, upon placement of the lowest floor, including basement, and prior to further vertical construction, the building official shall require submission of documentation, prepared and sealed by a registered design professional, of the elevation of the lowest floor, including basement.

\_\_\_\_\_ 3. \*Finished Construction only when all machinery and/or equipment such as furnaces, hot water heaters, heat pumps, air conditioners, and elevators and their associated equipment have been installed and grading around the building is completed.

\_\_\_\_\_ **NOTE: THE FINISHED CONSTRUCTION ELEVATION CERTIFICATE MUST BE SUBMITTED BEFORE YOUR FINAL INSPECTION WILL BE APPROVED**

The staff at Yakima County Building and Fire Safety Division are here to assist you.  
Please contact our office if you have any questions at **(509) 574-2300**