

**ANNUAL REMITTANCE REQUIRED**

**AUTHORIZATION TO WAIVE 24 HOUR DEPOSIT REQUIREMENT**

RCW 43.09.240 requires every public officer and employee, whose duty it is to collect or receive payments due, to deposit such money collected or received by him or her with the County Treasurer once every twenty-four consecutive hours. We recognize that it may not be administratively practical or feasible for each district to meet this requirement. An exception, not greater than one deposit per week, may be granted by the Treasurer at her discretion. To request an exception, please complete this form and return it to the Yakima County Treasurer’s Office.

**District Name:** \_\_\_\_\_

**Daily Average Total Monies Received\*:** \_\_\_\_\_  
\*(Departments with seasonal activity – use Daily Average during peak season)

**Reason for Waiver:** \_\_\_\_\_

**Deposit Frequency Requested:** \_\_\_\_\_  
(not to exceed one week from date of receipt)

To remit funds directly to our bank, please contact our office for instructions and general deposit procedures.

**Certification:**

I hereby certify that prior to deposit with the County Treasurer, all money received will be held with proper safekeeping and proper theft protection to reduce risk of loss of funds, in accordance with RCW 43.09.240.

\_\_\_\_\_  
**Authorized District Official**

\_\_\_\_\_  
**Date**

<b>For Treasurer’s Office Use Only</b>	
<b>Approved:</b> _____ Yes                      _____ No	
_____ <b>Ilene Thomson, Yakima County Treasurer</b>	_____ <b>Date</b>
<b>Reason if not approved:</b>	